TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
October 22, 2026

The meeting was called to order at _____ PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	Present	Absent
MEMBERS: Charles A. Kostyk, Supervisor		
Thomas E. Wood, Councilor		
Dana M. Isabella, Councilor		
Daniel A. Bosley, Councilor		
Ilona M. Kelting, Councilor		
Jonathan J. White, Town Clerk		
Matthew G. Favro, Town Attorney		

Public Comments:

Supervisor's Report:

Public Informational Meeting (at 6:05pm): Hamlin Heights Site Plan 2026

Resolutions:

026-260 Disposal of Obsolete Items
026-261 Request for Waiver from the Solar Local Law-Rugar Street Solar Project
026-262 Resolution Authorizing Tree Removal Services for Town-Owned Property on Cumberland Head

Draft Resolutions:

026-xxx Minutes
026-xxx Monthly Reports
026-xxx Authorizing Consent to Assignment of Professional Services Contracts from Laberge Group to Artheon, Inc.
026-xxx Recreation Program Contract of Services – Cookie Decorating
026-xxx Allocation of Funds from 'Cavern Solar Site Plan and SUP' Public Environmental Benefit
026-xxx Adoption of Budget 2027
026-xxx Completed Assessment Rolls for 2027

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

	YES	NO
Thomas E. Wood		
Dana M. Isabella		
Daniel A. Bosley		
Ilona M. Kelting		
Charles A. Kostyk		

	YES	NO
Thomas E. Wood		
Dana M. Isabella		
Daniel A. Bosley		
Ilona M. Kelting		
Charles A. Kostyk		

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
October 22, 2026

Resolution No. 026-260 **Disposal of Obsolete Items**

WHEREAS, it has been determined that the items listed below are obsolete and no longer needed; and

FACILITIES:

1 – 2023 EMAX Rotary Screw Air Compressor
2 - (103) Streetlight Lumec Road Focus Medium Light Heads
3 – Sears Craftsmen 12" Belt Drive Band Saw-Sander
4 – Sears Craftsmen 16" x 10" Jointer Planer
5 – (3) Vintage hand operated stencil cutters

HIGHWAY:

6 – 1979 OSH-Kosh Bucket Truck
7 – (2) Fuel Pumps (1 gas, 1 diesel
8 – (2) Overhead Garage Doors-disassembled
9 – 5th Wheel Plate
10 – Sander – trackless pull behind
11 – Trackless hydraulic Sander
12 – Hot Box Trailer
13 – Back Rack for 2018 Ford F250
14 – Partner concrete saw (for parts)
15 – Empty Milwaukee Storage boxes
16 – Stihl Pro chainsaw
17 – Husqvarna chainsaw
18 – (2) Truck side toolboxes
19 – Partner concrete chainsaw
20 – (2) Lincoln grease guns
21 – Mikita Sawzall
22 – Mikita Grinder
23 – Drill
24 – Impact ½" wrench
25 – (2) air drill & 3/8" impact wrench
26 – (2) Aluminum water tanks

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

	Yes	**No**	**Absent**	**Carried**	**Tabled**
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
October 22, 2026

Resolution No. 026-261 **Request for Waiver from the Solar Local Law-Rugar Street Solar Project**

WHEREAS, the Solar Local Law of the Town of Plattsburgh is in effect which does not allow development of tier 3 solar projects within the Industrial (I) District; and

WHEREAS, the Planning Board has received and approved a sketch plan application for a tier 3 solar project located within the Industrial (I) District located on Reeves Lane; and

WHEREAS, in order for the project to proceed to the detailed preliminary review stage, a waiver from the Solar Local Law would be required to allow the Tier 3 Solar use in the Industrial District in the location proposed; and

WHEREAS, on October 19th, 2026 the Town received a request for said waiver from the Solar Local Law and the request was accompanied by site plans and related materials; and

NOW, on motion duly made and seconded, it was

RESOLVED, that after a review of the proposed request for waiver from the Solar Local Law it has been determined that the proposed project is a Type II action requiring no further environmental review; and be it further

RESOLVED, that a public hearing shall be held on the 12th day of November, 2026 at 6:05 P.M. EST, at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of a waiver from the Solar Local Law to be allowed to construct a Tier 3 Solar Project (Rugar Street Solar) in the Industrial (I) District; and be it further

RESOLVED, that a Notice of Hearing on the waiver request from the Solar Local Law shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

RESOLVED, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than five (5) days prior to that public hearing; and be it further

RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to the Planning & Community Development Department, and the Codes and Zoning Department.

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
October 22, 2026

Resolution No. 026-262 **Resolution Authorizing Tree Removal Services for Town-Owned Property on Cumberland Head**

WHEREAS, in 2003, Lake Champlain Land Trust, Inc. donated 44 acres of land on Cumberland Head to the Town of Plattsburgh to expand public access to outdoor recreational parks and areas; and

WHEREAS, the Town of Plattsburgh is committed to maintaining and managing the upkeep of said donated property; and

WHEREAS, professional tree removal services have been determined to be necessary, and the Town of Plattsburgh Highway Superintendent, Greg Burnell, recommends the removal of trees deemed unsafe to mitigate potential safety risks to neighboring residential properties; and

WHEREAS, T&T Leasing has reviewed the property and provided a quote to safely and properly remove the necessary trees at a cost not to exceed $9,500.00; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town Supervisor to engage T&T Leasing to perform the necessary tree removal on parcel 208.8-2-15, located on Cumberland Head, at a cost not to exceed $9,500.00, with payment to be made from Budget Account #A1620.4100.1000; and be it further

RESOLVED, that a certified copy of this resolution be provided to the Business Office.

Motion by:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Monthly Department Reports**

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds –
Codes and Zoning – **June 2026, July 2026,** and **August 2026**
Dog Control Officer – **September 2026**
Historian –
Highway Superintendent –
Justice Court –
Parks and Recreation – **September 2026**
Planning and Community Development – **July 2026** and **August 2026**
Safety Committee –
Supervisors Financial Report – **September 2026**
Tax Receiver –
Town Clerk – **September 2026**
Water Wastewater – **September 2026**

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Authorizing Consent to Assignment of Professional Services Contracts from Laberge Group to Artheon, Inc.**

WHEREAS, Laberge Group provides professional services to the Municipality under one or more existing agreements, together with all amendments, work orders, and purchase orders executed thereunder (Contracts); and

WHEREAS, Artheon, Inc. (Artheon), a New York corporation, is the parent company of Laberge Group, and Laberge Group is combining its operations into Artheon; and

WHEREAS, Artheon holds New York State Certificate of Authorization No. 0023939; and

WHEREAS, by letter dated October 12, 2026, Laberge Group and Artheon requested the written consent of the Municipality to the assignment of the Contracts listed in Schedule 1 of that letter from Laberge Group to Artheon (Consent to Assignment); and

WHEREAS, under the Consent to Assignment, Artheon will assume all obligations of Laberge Group under the Contracts, and the terms and conditions of the Contracts, including scope of services, compensation, and schedule, will remain in full force and effect without amendment; and

WHEREAS, the project teams and points of contact currently serving the Municipality will remain the same; and

WHEREAS, the Board has determined that consenting to the assignment of the Contracts is in the best interest of the Municipality; and

THEREFORE BE IT RESOLVED, the Board consents to the assignment of the Contracts from Laberge Group to Artheon, and the Town Supervisor is authorized to sign the Consent to Assignment and any related documents necessary to complete the assignment on behalf of the Municipality, and to return the signed Consent to Assignment to Artheon.

Motion:
Seconded by:
Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Recreation Program Contract of Services – Cookie Decorating**

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

Spring Program Contract:

Courtney St. Pierre	$600	Cookie Decorating	*December 2, 2026*

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short-term contract services.

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Allocation of Funds from 'Cavern Solar Site Plan and SUP' Public Environmental Benefit Fee**

WHEREAS, the Town of Plattsburgh Solar Local Law requires a Public Environmental Benefit Fee for all Tier 3 Solar Projects calculated as $2500 (two thousand five hundred dollars) per acre of the subject parcel used for solar energy generation and those that support the project (roads, equipment, etc.); and

WHEREAS, at the discretion of the Town Board, the public environmental benefit funds shall be allocated to Town projects that contribute to greenhouse gas reduction, energy efficiency, multimodal transportation, public recreation, ecological diversity, or habitat preservation; and

WHEREAS, the Town of Plattsburgh is in receipt of $37,975 (thirty-seven thousand nine hundred seventy five dollars) on behalf of the Cavern Solar project; and

WHEREAS, the Town has several special projects that are suitable for the allocation of these funds for their intended environmental benefits which will reduce the Town's financial obligations; now therefore be it

RESOLVED, that the Town Board hereby directs the Business Office to allocate these funds accordingly:

$37,975 for the matching funds of the NYPLAYS Grant (BMG Playground)

RESOLVED, that a certified copy of this resolution be provided to the Business Office and the Planning Department.

Motion by:
Seconded by:
Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Adoption of the 2027 Budget**

WHEREAS, the Town Board of the Town of Plattsburgh has met at the time and place specified in the notice of public hearing to review the entire 2027 Preliminary Budget and heard all persons desiring to be heard thereon; now, therefore, it is

RESOLVED, that after meeting with Department Heads and having the public hearing, the Preliminary Budget was amended and hereby is adopted as the Final Budget for the Town of Plattsburgh for the fiscal year beginning the first day of January 2027 and that the attached Budget, as adopted, be entered in detail in the minutes of the proceedings of the Town Board; and, it is further

RESOLVED, that the Supervisor shall prepare and certify in duplicate, copies of said Annual Budget as adopted by this Town Board, together with the Assessment Rolls for benefit improvements, adopted pursuant to Sections 116 and 202A, Subdivision 2 of the Town Law and deliver one copy thereof to the Clinton County Board of Legislators; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Roll Call:	**Yes**	**No**	**Absent**	**Carried**	**Tabled**
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 5, 2026

Resolution No. 026-xxx **Completed Assessment Rolls for 2027**

WHEREAS, the Town Board of the Town of Plattsburgh has met at the time and place specified in the notice of public hearing to review the completed Assessment Rolls for the ambulance, water, sewer, storm water management, lighting and highway districts and heard all persons desiring to be heard thereon; now, therefore, it is

RESOLVED, that the completed Assessment Rolls be and hereby are adopted as the Annual Assessment Rolls for the Town of Plattsburgh; and, be it further

RESOLVED, that the Supervisor, shall prepare and certify in duplicate copies of the Assessment Rolls for benefit improvements, adopted pursuant to Sections 116 and 202A, Subdivision 2 of the Town Law and deliver one copy thereof to the Clinton County Board of Legislators; and, be it further

RESOLVED, that the Assessor and Finance Manager be given a copy of this Resolution.

Motion:

Seconded by:

Discussion:

Roll Call:	**Yes**	**No**	**Absent**	**Carried**	**Tabled**
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT