

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
October 8, 2026**

The meeting was called to order at _____ PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

Present

Absent

MEMBERS: Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosley, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney

Public Comments:

Supervisor's Report:

Resolutions:

026-251 Appointment of Daniel Williams as MEO II in the Highway Department
026-252 Appointment of Adam Dupell as Buildings and Grounds Maintenance Worker in the Facilities Department

Draft Resolutions:

026-xxx Minutes
026-xxx Setting a Public Hearing for Consolidated Districts
026-xxx Setting a Public Hearing for Elected Officials Salaries and 2027 Preliminary Budget
026-xxx Publish a Request for Proposals (RFP) Intended for Vendors of Avenue Banners for the Hometown Heroes Banner Program
026-xxx Recreation Program Contract of Services for Holiday Card Making Program 2026

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

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**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
October 8, 2026**

Resolution No. 026-251

**Appointment of Daniel Williams as MEO II
in the Highway Department**

WHEREAS, the Highway Department has a vacancy and there is a need to add another staff member to that Department; and

WHEREAS, all applications for said position have been reviewed and the job has been posted by Greg Burnell, Highway Superintendent, as per union contract; and

WHEREAS, the Highway Superintendent recommends that Daniel Williams be appointed to said position; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the hiring and appointment of Mr. Williams to the vacant position of MEO II at an hourly rate of \$26.79 as indicated by the current Teamster's Agreement; and be it further

RESOLVED, that Mr. Williams' start date be on or after October 26, 2026 and that the Supervisor is hereby authorized to sign all necessary documents for the appointment of Mr. Williams to the position of MEO II in the Highway Department with a probation period of twelve months; and it is further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager, Highway Superintendent and also be placed in Mr. Williams' personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
October 8, 2026**

Resolution No. 026-252

**Appointment of Adam Dupell as
Buildings and Grounds Maintenance
Worker in the Facilities Department**

WHEREAS, the Facilities Department has a vacancy and there is a need to add another staff member to that Department; and

WHEREAS, all applications for said position have been reviewed and the job has been posted by Erica Daniels, Building and Maintenance Supervisor, as per union contract; and

WHEREAS, the Building and Maintenance Supervisor recommends that Adam Dupell be appointed to said position; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the hiring and appointment of Mr. Dupell to the vacant position of Buildings and Grounds Maintenance Worker at an hourly rate of \$26.80 as indicated by the current Teamster's Agreement; and be it further

RESOLVED, that Mr. Dupell's start date be on or after October 13, 2026 and that the Town Supervisor is hereby authorized to sign all necessary documents for the appointment of Mr. Dupell to the position of Buildings and Grounds Maintenance Worker in the Facilities Department with a probation period of twelve months; and it is further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager, Building and Maintenance Supervisor, and also be placed in Mr. Dupell's personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 15, 2026**

Resolution No. 026-xxx

**Setting a Public Hearing Notice for
Consolidated Assessment Rolls**

RESOLVED, that public hearings be held by the Town Board at the Town Hall on the Banker Road on Thursday, November 6th, 2025 at 6:10 PM prevailing time, for the purpose of hearing and considering any comments which may be made to the completed consolidated Assessment Rolls that are on file with the Town Clerk pursuant to Town Law, Section 239 as follows:

Town of Plattsburgh Consolidated Water District
Town of Plattsburgh Consolidated Sewer District
Base Water District
Base Sewer District
Base Storm Water Management District
Base Highway Maintenance Improvement District
Highway (Town Wide)
Town of Plattsburgh Lighting District
Consolidated Ambulance District;

and, it is further

RESOLVED, that the Town Clerk is hereby directed to have published in the Press Republican notice of said public hearings to be held at the Town Hall, 151 Banker Road and also posted on the Town Clerk's board.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 15, 2026**

Resolution No. 026-xxx

**Setting a Public Hearing for Certain Elected
Officials Salaries and the 2027 Preliminary Budget**

WHEREAS, a public notice of the Preliminary Budget and certain Elected Official Salaries must be shared; therefore, be it

RESOLVED, notice of hearing entitled, "Setting a Public Hearing for Elected Officials' Salaries and the 2027 Preliminary Budget," shall be published once in the local newspaper and posted at the Town Hall as indicated:

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Plattsburgh, for the year beginning January 1, 2027, will be compiled and filed in the office of the Town Clerk on or before November 5th, 2025.

FURTHER NOTICE, is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget and hold a public hearing thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, November 5th, 2026 at 6:05 p.m. prevailing time. At such hearing, any person may be heard in favor or against the Preliminary Budget as compiled or for or against any item or items therein contained.

Councilpersons (4)	\$18,000 each
Supervisor	\$90,045
Town Clerk	\$40,894
Highway Superintendent	\$97,791

A copy of the Preliminary Budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 9:00 a.m. and 4:00 p.m.; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by

Discussion:

Roll Call:

Yes

No

Absent

Carried

Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

DRAFT

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 15, 2026**

Resolution No. 026-xxx

**Publish a Request for Proposals (RFP) Intended
for Vendors of Avenue Banners for the
Hometown Heroes Banner Program**

WHEREAS, the Town of Plattsburgh is seeking proposals from qualified vendors having experience in providing Avenue Banners for our Hometown Heroes Banner program; and

WHEREAS, bidders should be familiar with the program and be able to supply double sided vinyl avenue banners with individual pictures and information per banner including sign brackets (band and poles); and

WHEREAS, The Town of Plattsburgh will rank the responses received on an evaluation of experience and price with no minimum order quantities. The Town of Plattsburgh reserves the right to reject any or all proposals and to conduct interviews at its sole discretion. Responses must be sealed and marked Hometown Heroes Banner Vendor and received at the Town of Plattsburgh by December 7, 2026 at 2:00 pm. Additional information regarding this Request for Proposals may be obtained by calling the Town Clerk at 562-6832 during business hours Monday – Friday or going to the Town of Plattsburgh website: now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive informal bid proposals for qualified vendors having experience in providing Avenue Banners, and that the Town Clerk post notice on the Town's Clerks bulletin board, the Press Republican, and post on the Town's Website; and, it is further

RESOLVED, that a copy of this Resolution be given to the Planning & Community Development, and the Town Clerk.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 15, 2026**

Resolution No. 026-xxx

**Recreation Program Contract of Services for
Holiday Card Making Program 2026**

WHEREAS, Parks and Recreation utilizes instructional services for various programs offered by the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends a contract for the following services, and the individual will be given a W9; now, therefore be it

Yvette Manney \$400 – Holiday Card Making (November 10, 2026)

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short-term contract services.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**