

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

The meeting was called to order at 6:00 P.M. by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

**MEMBERS:**

**PRESENT**

**ABSENT**

|                                        |          |
|----------------------------------------|----------|
| <b>Charles A. Kostyk, Supervisor</b>   | <b>X</b> |
| <b>Thomas E. Wood, Councilor</b>       | <b>X</b> |
| <b>Dana M. Isabella, Councilor</b>     | <b>X</b> |
| <b>Daniel A. Bosley, Councilor</b>     | <b>X</b> |
| <b>Ilona M. Kelting, Councilor</b>     | <b>X</b> |
| <b>Jonathan J. White, Town Clerk</b>   | <b>X</b> |
| <b>Matthew G. Favro, Town Attorney</b> | <b>X</b> |

**Resolution No. 026-213**

**Accept Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **July 23, 2026** and **July 30, 2026** be accepted, and the reading of the minutes be dispensed with.

**Motion:**           **Ilona M. Kelting**

**Seconded by:**   **Daniel A. Bosley**

**Discussion:**       **None**

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | <b>X</b>          |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | <b>X</b>          |                  |                      |                                     |                      |

**Public Comment - No Public Comments**



**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-214**

**Abstract 9A-26**

**RESOLVED**, that the abstract of audited claims **No. 9A-26** for \$427,174.13, **Abstract 9A-26** prepays for the amount \$468,489.89 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion:** Ilona M. Kelting

**Seconded by:** Daniel A. Bosley

**Discussion:** None

|                   | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> | <u>CARRIED</u><br>YES | <u>TABLED</u> |
|-------------------|------------|-----------|---------------|-----------------------|---------------|
| Thomas E. Wood    | X          |           |               |                       |               |
| Dana M. Isabella  | X          |           |               |                       |               |
| Daniel A. Bosley  | X          |           |               |                       |               |
| Ilona M. Kelting  | X          |           |               |                       |               |
| Charles A. Kostyk | X          |           |               |                       |               |



**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-215**

**Monthly Department Reports**

**RESOLVED**, to receive and place on file Monthly Department Head Reports.

Building and Grounds –  
Codes and Zoning –  
Dog Control Officer – **July 2026**  
Historian –  
Highway Superintendent – **July 2026**  
Justice Court –  
Parks and Recreation – **July 2026**  
Planning and Community Development – **June 2026**  
Safety Committee –  
Supervisors Financial Report – **July 2026**  
Tax Receiver –  
Town Clerk – **July 2026**  
Water Wastewater – **July 2026**

**Motion:** Dana M. Isabella

**Seconded by:** Ilona M. Kelting

**Discussion:** None

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | X                 |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | X                 |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | X                 |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | X                 |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | X                 |                  |                      |                                     |                      |





# TOWN OF PLATTSBURGH

## HIGHWAY DEPARTMENT

151 BANKER ROAD  
PLATTSBURGH, NY 12901-7307

WWW.TOWNOFPLATTSBURGH.COM  
DEPT. LINE: (518)-562-6880  
FAX: (518)-563-8396  
TDD: (800)-662-1220

HIGHWAY SUPERINTENDENT  
GREG BURNELL

DEP. HIGHWAY SUPERINTENDENT  
JASON COOK

## MONTHLY HIGHWAY REPORT – JULY 2026

- July 1** replaced signs, blacktop, garbage, fix potholes at fair ground, took out trash, fixed #1 fuel cap, removed straps for step, unloaded mulch, mowed
- July 2** cut trees, put cones around tree on base
- July 3**
- July 4**
- July 5**
- July 6** mowed Route 3, office work, check dig safes, paved parking lot, worked screener, fixed screen plant, worked on #5 rear lights, fixed hydro leak on new John Deere, roadside mowing Wallace Hill Road
- July 7** shop work, put signs up, office work, safety meeting, leveled screener, got things ready for paving and grinding Smithfield, prep all machines for milling and paving, screen black dirt, worked around shop, worked on #5 John Deere mower tractor and mini brush hog, loaded sand at pit, move equipment to Smithfield, used the rail mower in Wallace Hill and Cumberland Head, put speed sign out on Sheila Ave, mulch around shop
- July 8**
- July 9** mill Smithfield, check dig safes, worked on #5, hauled asphalt millings
- July 10** mill Smithfield, load paver, worked on #5, #41, put fire extinguishers away, got stuff ready for Monday, hauled millings and swept road off, worked on #27, #49
- July 11**
- July 12**
- July 13** blacktopped Smithfield, went out with paver, used asphalt roller on Smithfield
- July 14** paved Smithfield, went out with paver, worked in shop, rolled asphalt on Smithfield, paved on Smithfield, clean up
- July 15** office work, meeting on salt storage building, cleaned up on Smithfield, patched holes, paint arrows, stop bars, crosswalk bars and lanes on Smithfield, picked up blacktop left from paver, cold patched, worked on paver, worked on #23 and #36 mowers, worked in shop, mowed out back, move tractor to Mooers, fill potholes, haul pipe and sand to Cliff Haven, used over the rail mower in Cumberland Head
- July 16** office work, meeting for base funding, worked on Smithfield, worked odd jobs, worked on #36, worked on #49 new batteries, cleaned machine, got trucks ready for boom inspections both #99's, fix ditch on Carbide Road, load drains, work on Smithfield, painted markings on Smithfield, put hot mix in edge of curb/road, sweep glass off Smithfield using broom tractor #49
- July 17**
- July 18**
- July 19**
- July 20** driveway on Smithfield, met with Jerry on Plaza sidewalk, office work, met with Rene's Repair on Champlain Street, pave aprons on Smithfield, worked on #5, #26, #41 paver, picked up alternator for #33, painted markings on Smithfield, safety car seat check
- July 21** aprons on Smithfield, office work, checked on Plaza & Champlain jobs, worked on #5, #26, #52, put closed sign on Gougeville Spring Road, used over the rail mower in Cumberland Head, mowed Route 3
- July 22** rolled shims with Beekmantown, office work, checked on pipe job on Champlain Dr., aprons on Smithfield, get tractor from Dragoons, push junk over at shop, worked on #5, worked in shop, helped change tires on #5, replaced alternator on #33, swept Wallace Hill and 374 intersection and the Quarry Road
- July 23** shimmed for Beekmantown, office work, put up stop sign on CanAm, paved with Peru, washed #17, #42, worked on #46 & #37, #52, picked up Mike with JD mower, worked on #42 reset computer, pave with Peru, worked in shop, cut aprons, haul blacktop for Peru, screen topsoil, pick up roadside trash, washed truck, used over the rail mower in Cumberland Head, washed #28, finished mowing Route 3, cleaned stencils

*The Town of Plattsburgh is an equal opportunity provider and employer*



# TOWN OF PLATTSBURGH

## HIGHWAY DEPARTMENT

151 BANKER ROAD  
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DEP. HIGHWAY SUPERINTENDENT  
JASON COOK

**July 24**

**July 25**

**July 26**

**July 27** pave for Beekmantown, check dig safes, office work, Cumberland Head Rec Park meeting, hauled asphalt for Beekmantown, worked on #37 air brake system, haul asphalt for Beekmantown, stayed for car seat checks

**July 28** pave for Beekmantown, haul asphalt for Beekmantown, worked on #37, #17, #27, cleaned shop, went to look at paver, ordered dump cyl for #5, picked up parts for #4

**July 29** shop work, office work, worked on #3, clean, grease truck #17, put away road stencils, worked on #4, picked up filters to restock, clean drains, got roller ready for paving, checked fluids in roller

**July 30** haul for Beekmantown, clean out 25 box, pave for Beekmantown, worked on #54, put plate back on trailer, cleaned up tools

**July 31**

# Town of Plattsburgh Parks & Recreation Department Monthly Report – July 2026

## Programs & Events (adult, senior, family)

- Fitness for Life - Hosted three times weekly to promote community wellness and healthy living.
- Outdoor Adventures- TOP Summer Adventurers. This is a great program to get people moving, hiking, socializing, and safely exploring new locations in a group setting.
  - July 10 – Rattlesnake - 7
  - July 17 – Owen & Copperas - 9
  - July 24 – Cheney Mountain Trail - 7
  - July 31 – Mount Inez - 9
- TOP Paddlers - Weekly adult paddling adventures covering 4–7 miles, exploring scenic waterways.
  - July 2 – Fern Lake - 21
  - July 9 – Paddleboarding – cancelled due to weather
  - July 11 – Mayors Cup Paddle - 24
  - July 16 – Saranac River toward Saranac Lake -14
  - July 23 – Lake Everest -28
  - July 30 – St Regis to Spitfire -17
- Adult Basketball
  - Sponsoring a Men's Basketball Open gym at Morrisonville Elementary School Gym every Wednesday Evening – Participants - 15
- Theatre Production – As You Like It – around 50
- Meet the Author – Brittany Allen A list of Love
- Art Mural Program - Participants worked together to create two murals for our parks, one at East Morrisonville Park and one at Everest Rabideau Park.
  - July 6-9 - 7

## Youth Programs

- Baseball/Softball games ended on July 18th.
- Family Fun Run/Walk- Participants of all ages run/walk distances from ¼ mile to 3.1 miles. This program is a 9 week series.
  - July 1 – Cancelled due to heat
  - July 8 – 151
  - July 15 – 154
  - July 22 – 190
  - July 29 - 157
- Readers Rock - Participants will take an adventure into the joy of reading. Having a different book and theme each day, they were fully immersed in each story with games and activities.
  - June 24-July 2(Grade 3-5) – 10
  - June 24 – July 2 (Grade K-2) - 15
- Kids Cook It Up! Jr. – This program allows youth to make recipes in a group setting, while practicing cooking and knife skills in a safe environment. They make healthier versions of recipes they already enjoy. -
  - July 6-7 – 17
- Planting Pioneers –

- July 7 – 8
- Pickleball Camp (Age 6-7)
  - July 8-9 – 8
- Cookie Decorating
  - July 8 – 16
- Pickleball Camp (Age 8-10)
  - July 13-14 - 6
- Pickleball Camp (Age 11-18)
  - July 13 – 14
- Art Camp –
  - July 13-16 - 13
- Tennis
  - July 20-23 - 14
- Environmental Art
  - July 20-21 - 12
- Land, Sky, Lake (age 9-12)
  - July 20-22 - 12
- Crunch & Connect Session
  - July 21 -22 - 12
- Pickleball Camp (Age 8-10)
  - July 27-28 - 3
- Pickleball Camp (Age 11-18)
  - July 27-28 - 7
- Bake & Decorate
  - July 27-28 - 10
- Land, Sky, Lake (age 5-8)
  - July 27-29 - 12
- Crunch & Connect Session
  - July 29 - 12
- STEM
  - July 29 – 30 - 10
- Summer Lunch Program – Daily M-F starting on July 6<sup>th</sup>. Meals are prepared by Beekmantown School and served at Wallace Hill Park from 11:45-12:15 and Treadwell Mill From 12:30 – 1 PM.

### **Meetings, Planning & Trainings**

- Parks staff and Recreation Director met on several occasions to discuss projects.
- Recreation Program Coordinator attended Pre-season soccer meeting at Clinton County Youth Bureau
- Met with Plattsburgh Rod & Gun Club and Cornell Cooperative Extension to discuss using their facility again for archery programs.

### **Parks Maintenance**

- Completed various routine and improvement-focused maintenance tasks to enhance park functionality and experience with visitors.

- Conducted monthly safety inspections of all parks, checking fire extinguishers, AED devices, and safety/emergency lighting.
- Continued parks clean up-picking up branches.
- Transitioned sports fields from baseball/softball to soccer fields. Set up goals, put out benches and lined fields.
- Cliff Haven Park field was hydroseeded by Clinton County Soil & Water Conservation. Grass is growing, need to fix a few ruts they made, but overall improvement on the field seen.
- Cleanup of perimeters at all parks continued. – Lapierre Lane completed, East Morrisonville  $\frac{3}{4}$  finished. Cadyville Park and West Plattsburgh park started.
- Fixed Wallace Hill Playground barrier on hill.
- Removed old playground material and sand boxes at Guy Cedar and Cliff Haven Parks. Clinton County Soil & Water Conservation hydroseeded both locations for the Town.
- Set up Foot Golf Course at Cadyville Recreation Park. Soft opening until correct signage is ready.





Plattsburgh, NY

# Detail Report

## Account Summary

Date Range: 07/01/2026 - 07/31/2026

| Account                                                  | Name                                                             | Beginning Balance   | Total Activity    | Ending Balance      |
|----------------------------------------------------------|------------------------------------------------------------------|---------------------|-------------------|---------------------|
| <b>Fund: AAA - General</b>                               |                                                                  |                     |                   |                     |
| AAA.0000.0200.0000                                       | CLAIM ON CASH - GENERAL gen check                                | 458,451.82          | 525,570.69        | 984,022.51          |
| AAA.0000.0203.0000                                       | NYCLASS General                                                  | 4,672,833.88        | 14,143.39         | 4,686,977.27        |
| AAA.0000.0203.0100                                       | NYCLASS Park Deposit Treadwells Mills                            | 2,934.42            | 8.88              | 2,943.30            |
| AAA.0000.0203.0200                                       | NYCLASS Park Deposit Cadyville                                   | 4,390.81            | 13.29             | 4,404.10            |
| AAA.0000.0203.0300                                       | NYCLASS Park Deposit Cliff Haven                                 | 4,869.61            | 14.74             | 4,884.35            |
| AAA.0000.0203.0400                                       | NYCLASS Park Deposit Everest Rabideau                            | 6,089.35            | 18.44             | 6,107.79            |
| AAA.0000.0203.0500                                       | NYCLASS Park Deposit East Morrisonville                          | 1,593.93            | 4.82              | 1,598.75            |
| AAA.0000.0203.0600                                       | NYCLASS Park Deposit May Currier                                 | 4,514.43            | 13.66             | 4,528.09            |
| AAA.0000.0203.0700                                       | NYCLASS Park Deposit South Plattsburgh                           | 1,994.38            | 6.04              | 2,000.42            |
| AAA.0000.0203.0800                                       | NYCLASS Park Deposit West Plattsburgh                            | 3,470.15            | 10.50             | 3,480.65            |
| AAA.0000.0203.0900                                       | NYCLASS Park Deposit Wallace Hill                                | 4,727.05            | 14.31             | 4,741.36            |
| AAA.0000.0203.1000                                       | NYCLASS MAUSOLEUM RESERVE                                        | 240,788.21          | 728.80            | 241,517.01          |
| AAA.0000.0203.1200                                       | NYClass Battlefield Memorial Gateway                             | 88,218.58           | 267.01            | 88,485.59           |
|                                                          | <b>Total Fund: AAA - General:</b>                                | <b>5,494,876.62</b> | <b>540,814.57</b> | <b>6,035,691.19</b> |
| <b>Fund: AMB - Ambulance</b>                             |                                                                  |                     |                   |                     |
| AMB.0000.0200.0000                                       | CLAIM ON CASH - AMBULANCE gen check                              | 8,172.61            | 7.29              | 8,179.90            |
| AMB.0000.0203.0000                                       | NYCLASS Ambulance                                                | 184,850.28          | 559.47            | 185,409.75          |
|                                                          | <b>Total Fund: AMB - Ambulance:</b>                              | <b>193,022.89</b>   | <b>566.76</b>     | <b>193,589.65</b>   |
| <b>Fund: DAA - Highway</b>                               |                                                                  |                     |                   |                     |
| DAA.0000.0200.0000                                       | CLAIM ON CASH - HIGHWAY gen check                                | 320,494.76          | 630,554.28        | 951,049.04          |
| DAA.0000.0203.0000                                       | NYCLASS Highway                                                  | 1,164,080.65        | 3,523.36          | 1,167,604.01        |
|                                                          | <b>Total Fund: DAA - Highway:</b>                                | <b>1,484,575.41</b> | <b>634,077.64</b> | <b>2,118,653.05</b> |
| <b>Fund: H21 - Plattsburgh Water System Improvements</b> |                                                                  |                     |                   |                     |
| H21.0000.0200.0000                                       | CLAIM ON CASH Water System Improvements                          | 278,327.98          | 248.39            | 278,576.37          |
| H21.0000.0203.0000                                       | NYCLASS CASH SOURCE SUPPLY                                       | 2,442,862.33        | 7,393.88          | 2,450,256.21        |
|                                                          | <b>Total Fund: H21 - Plattsburgh Water System Improvements :</b> | <b>2,721,190.31</b> | <b>7,642.27</b>   | <b>2,728,832.58</b> |
| <b>Fund: H23 - BULLIS ROAD REHAB</b>                     |                                                                  |                     |                   |                     |
| H23.0000.0200.0000                                       | CLAIM ON CASH Bullis Road Pump Station                           | 563,599.03          | 502.97            | 564,102.00          |
|                                                          | <b>Total Fund: H23 - BULLIS ROAD REHAB:</b>                      | <b>563,599.03</b>   | <b>502.97</b>     | <b>564,102.00</b>   |
| <b>Fund: H38 - CADYVILLE WASTEWATER TREATMENT PLANT</b>  |                                                                  |                     |                   |                     |
| H38.0000.0200.0000                                       | Claim on Cash Cadyville WasteWater Treatment Plant               | 771,546.81          | 688.54            | 772,235.35          |
| H38.0000.0203.0000                                       | NYCLASS Cash                                                     | 1,077,506.57        | 3,261.31          | 1,080,767.88        |
|                                                          | <b>Total Fund: H38 - CADYVILLE WASTEWATER TREATMENT PLANT:</b>   | <b>1,849,053.38</b> | <b>3,949.85</b>   | <b>1,853,003.23</b> |
| <b>Fund: H39 - Rugar Street Sewer Improvement</b>        |                                                                  |                     |                   |                     |

# Detail Report

Date Range: 07/01, 16 - 07/31/2026

| Account                                           | Name                                  | Beginning Balance | Total Activity | Ending Balance |
|---------------------------------------------------|---------------------------------------|-------------------|----------------|----------------|
| H39.0000.0200.0000                                | CLAIM ON CASH RUGAR SEWER IMP         | 473,969.06        | -9,775.38      | 464,193.68     |
|                                                   |                                       | 473,969.06        | -9,775.38      | 464,193.68     |
| Total Fund: H39 - Rugar Street Sewer Improvement: |                                       |                   |                |                |
| Fund: H40 - BMG Park Phase 2A                     |                                       |                   |                |                |
| H40.0000.0200.0000                                | CLAIM ON CASH BMG PARK PHASE 2        | 393,095.55        | -156,900.05    | 236,195.50     |
|                                                   |                                       | 393,095.55        | -156,900.05    | 236,195.50     |
| Total Fund: H40 - BMG Park Phase 2A:              |                                       |                   |                |                |
| Fund: SDB - Storm Drain                           |                                       |                   |                |                |
| SDB.0000.0200.0000                                | CLAIM ON CASH - BASE DRAIN gen check  | 135,879.20        | 121.26         | 136,000.46     |
| SDB.0000.0203.0000                                | SDB NYCLASS                           | 367,558.61        | 1,112.48       | 368,671.09     |
|                                                   |                                       | 503,437.81        | 1,233.74       | 504,671.55     |
| Total Fund: SDB - Storm Drain:                    |                                       |                   |                |                |
| Fund: SLC - Consolidated Street Light             |                                       |                   |                |                |
| SLC.0000.0200.0000                                | CLAIM ON CASH - STREET LGTH gen check | 21,954.35         | -3,004.02      | 18,950.33      |
| SLC.0000.0203.0000                                | NYCLASS Street Light                  | 586,566.08        | 1,775.36       | 588,341.44     |
|                                                   |                                       | 608,520.43        | -1,228.66      | 607,291.77     |
| Total Fund: SLC - Consolidated Street Light:      |                                       |                   |                |                |
| Fund: SSC - Consolidated Sewer                    |                                       |                   |                |                |
| SSC.0000.0200.0000                                | CLAIM ON CASH - CONS. SEWER ws check  | 254,635.75        | 81,888.41      | 336,524.16     |
| SSC.0000.0203.0000                                | NYCLASS Cons. Sewer                   | 8,935,096.75      | 27,044.08      | 8,962,140.83   |
|                                                   |                                       | 9,189,732.50      | 108,932.49     | 9,298,664.99   |
| Total Fund: SSC - Consolidated Sewer:             |                                       |                   |                |                |
| Fund: SWC - Consolidated Water                    |                                       |                   |                |                |
| SWC.0000.0200.0000                                | CLAIM ON CASH - CONS. WATER ws check  | 509,427.96        | -189,177.17    | 320,250.79     |
| SWC.0000.0203.0000                                | NYCLASS Con. Water                    | 11,086,526.98     | 33,555.89      | 11,120,082.87  |
|                                                   |                                       | 11,595,954.94     | -155,621.28    | 11,440,333.66  |
| Total Fund: SWC - Consolidated Water:             |                                       |                   |                |                |
| Fund: TCA - Custodial                             |                                       |                   |                |                |
| TCA.0000.0200.0000                                | TCA-Claim on Cash                     | 65,480.45         | 13,154.25      | 78,634.70      |
| TCA.0000.0203.0000                                | PAYROLL CONS. CHECKING ACCOUNT        | 0.00              | 0.00           | 0.00           |
|                                                   |                                       | 65,480.45         | 13,154.25      | 78,634.70      |
| Total Fund: TCA - Custodial:                      |                                       |                   |                |                |
| Fund: WSA - WS Admin                              |                                       |                   |                |                |
| WSA.0000.0200.0000                                | CLAIM ON CASH-WS ADMIN ws check       | 292,688.69        | -127,148.76    | 165,539.93     |
| WSA.0000.0203.0000                                | NYCLASS WSA                           | 715,569.76        | 2,165.84       | 717,735.60     |
|                                                   |                                       | 1,008,258.45      | -124,982.92    | 883,275.53     |
| Total Fund: WSA - WS Admin:                       |                                       |                   |                |                |
| Grand Totals:                                     |                                       | 36,144,766.83     | 862,366.25     | 37,007,133.08  |

# Fund Summary

| Fund                                    | Beginning Balance    | Total Activity    | Ending Balance       |
|-----------------------------------------|----------------------|-------------------|----------------------|
| AAA - General                           | 5,494,876.62         | 540,814.57        | 6,035,691.19         |
| AMB - Ambulance                         | 193,022.89           | 566.76            | 193,589.65           |
| DAA - Highway                           | 1,484,575.41         | 634,077.64        | 2,118,653.05         |
| H21 - Plattsburgh Water System Improven | 2,721,190.31         | 7,642.27          | 2,728,832.58         |
| H23 - BULLIS ROAD REHAB                 | 563,599.03           | 502.97            | 564,102.00           |
| H38 - CADDYVILLE WASTEWATER TREATMI     | 1,849,053.38         | 3,949.85          | 1,853,003.23         |
| H39 - Rugar Street Sewer Improvement    | 473,969.06           | -9,775.38         | 464,193.68           |
| H40 - BMG Park Phase 2A                 | 393,095.55           | -156,900.05       | 236,195.50           |
| SDB - Storm Drain                       | 503,437.81           | 1,233.74          | 504,671.55           |
| SLC - Consolidated Street Light         | 608,520.43           | -1,228.66         | 607,291.77           |
| SSC - Consolidated Sewer                | 9,189,732.50         | 108,932.49        | 9,298,664.99         |
| SWC - Consolidated Water                | 11,595,954.94        | -155,621.28       | 11,440,333.66        |
| TCA - Custodial                         | 65,480.45            | 13,154.25         | 78,634.70            |
| WSA - WS Admin                          | 1,008,258.45         | -124,982.92       | 883,275.53           |
| <b>Grand Total:</b>                     | <b>36,144,766.83</b> | <b>862,366.25</b> | <b>37,007,133.08</b> |

TO THE TOWN BOARD OF THE TOWN OF PLATTSBURGH  
PURSUANT TO SECTION 119 OF TOWN LAW, I HEREBY REN-  
DER THE FOREGOING DETAILED STATEMENT OF ALL MONIES  
RECEIVED AND DISBURSED BY ME, SUPERVISOR, DURING  
THE MONTH OF July, 2026, AS  
OF 07/31/2026.

TOWN SUPERVISOR

DATE





---

# OFFICE OF TOWN CLERK

---

**MONTHLY REPORT**

**July 2026**

**Town Clerk**

**Dog Control Officer**

| Account#                                         | Account Description                       | Fee Description                         | Qty                              | Local Share        |
|--------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------|--------------------|
| A 2192                                           | Masoleum Services                         | Cemetary Services                       | 2                                | 1,100.00           |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$1,100.00</b>  |
| A1255                                            | Certified Copies                          | Certified Copies                        | 60                               | 600.00             |
|                                                  | Conservation                              | Conservation                            | 2                                | 5.56               |
|                                                  | Genealogical Services                     | Genealogical Services                   | 8                                | 242.00             |
|                                                  | Officiant License                         | Officiant License                       | 1                                | 25.00              |
|                                                  | Vital Records                             | Marriage License Fee                    | 6                                | 105.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$977.56</b>    |
| A2001                                            | Parks & Recreation                        | Kayaking                                | 13                               | 190.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$190.00</b>    |
| A20011                                           | Building Rentals                          | Building Rentals                        | 9                                | 830.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$830.00</b>    |
| A2110                                            | Board of Appeals                          | Board of Appeals                        | 3                                | 300.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$300.00</b>    |
| A2115                                            | Site Plan Fee                             | Detailed Preliminary Plan Site Plan Fee | 3                                | 1,500.00           |
|                                                  |                                           | Sketch Site Plan Fee                    | 2                                | 300.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$1,800.00</b>  |
| A25                                              | Licenses                                  | Peddler's License                       | 2                                | 500.00             |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$500.00</b>    |
| A2544                                            | Dog Licensing                             | Female, Spayed                          | 34                               | 476.00             |
|                                                  |                                           | Male, Neutered                          | 24                               | 364.00             |
|                                                  |                                           | Male, Unneutered                        | 5                                | 85.00              |
|                                                  | Senior Discount                           | Senior Discount                         | 29                               | -237.00            |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$688.00</b>    |
| A2555                                            | Codes and Zones                           | Sign Permit                             | 6                                | 674.66             |
|                                                  | Permits                                   | Building Permits                        | 33                               | 5,625.90           |
|                                                  | Zoning Comp Letters                       | Zoning Comp. Letters                    | 1                                | 50.00              |
|                                                  |                                           | <b>Sub-Total:</b>                       |                                  | <b>\$6,350.56</b>  |
| <b>Total Local Shares Remitted:</b>              |                                           |                                         |                                  | <b>\$12,736.12</b> |
| Amount paid to:                                  | NYS Ag. & Markets for spay/neuter program |                                         |                                  | 75.00              |
| Amount paid to:                                  | NYS Environmental Conservation            |                                         |                                  | 399.44             |
| Amount paid to:                                  | State Health Dept.for Marriage Licenses   |                                         |                                  | 135.00             |
| <b>Total State, County &amp; Local Revenues:</b> |                                           | <b>\$13,345.56</b>                      | <b>Total Non-Local Revenues:</b> | <b>\$609.44</b>    |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jonathan J. White, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

8/17/26



## DOG CONTROL OFFICER

### *Monthly Activity Report*

Reporting Month / Year: **JULY 2026**

Report Submitted By: DCO Travis MacDonald

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|                                         | CURRENT MONTH | YEAR TO DATE |
|-----------------------------------------|---------------|--------------|
| <b>TOTAL COMPLAINTS:</b>                | 18            | 27           |
| <b>Open Complaints:</b>                 | 1             | 1            |
| <b>Closed Complaints:</b>               | 8             | 16           |
| <b>Pending Compliance:</b>              | 9             | 10           |
| <b><u>PUBLIC SAFETY COMPLAINTS</u></b>  |               |              |
| <b>Dogs at Large:</b>                   | 5             | 9            |
| <b>Nuisance Complaints:</b>             | 0             | 0            |
| <b>Aggressive / Threatening:</b>        | 0             | 1            |
| <b>Dog Bite Complaints:</b>             | 9             | 10           |
| <b><u>ANIMAL WELFARE COMPLAINTS</u></b> |               |              |
| <b>Animal Welfare / Neglect:</b>        | 1             | 2            |
| <b>Cruelty Complaints:</b>              | 0             | 0            |
| <b><u>OTHER COMPLAINTS</u></b>          |               |              |
| <b>Lost / Found Dogs:</b>               | 1             | 1            |
| <b>Other Complaints:</b>                | 2             | 4            |

## CURRENT MONTH

## YEAR TO DATE

**ENFORCEMENT ACTIVITY**

|                                   |   |    |
|-----------------------------------|---|----|
| <b>Educational Contacts:</b>      | 8 | 12 |
| <b>Dog License Checks:</b>        | 8 | 13 |
| <b>License Compliance Notice:</b> | 3 | 3  |
| <b>Verbal Warnings Given:</b>     | 6 | 8  |
| <b>Written Warnings Issued:</b>   | 0 | 0  |
| <b>Appearance Tickets Issued:</b> | 0 | 0  |
| <b>Dangerous Dog Cases:</b>       | 0 | 0  |
| <b>Dogs Impounded / Seized:</b>   | 1 | 1  |
| <b>Referrals Made:</b>            | 0 | 0  |

**NOTES & COMMENTS**

- Note: Year-to-date totals for 2026 include only activity occurring after I assumed the duties of Town Dog Control Officer and began responding to complaints on June 16, 2026.
- During the month of July, I transitioned to the Jotform reporting platform to improve documentation, organization, record retention, and overall case management for all Dog Control incidents and investigations.
- I also developed a Dog Control Officer Case Management Program to assist both the Dog Control Officer and Town Clerk by providing centralized access to incident records and other case-related resources to improve efficiency and record-keeping.
- I developed a Town of Plattsburgh Dog Control Resource Center for residents, providing convenient access to dog licensing information, online complaint reporting, local dog laws, frequently asked questions, educational materials, printable forms, and other public resources related to responsible dog ownership.
- Once finalized, I will respectfully request the Town Clerk's review and approval of the Town of Plattsburgh Dog Control Resource Center, followed by consideration by the Town Board for implementation as an official public information and education resource for Town residents.
- During the month of July, I investigated 18 complaints involving dog bites, dogs at large, nuisance complaints, animal welfare concerns, and licensing violations. The volume of complaints highlighted the importance of implementing organized recordkeeping, case management, and public education resources to improve efficiency and provide better service to Town residents.



PublicDogControlApp.png

## OFFICER CASE SUMMARY

1. Case #: DCO-2026-0010 Complaint Type: Dog Bite Case

Received a dog bite report from the Clinton County Health Department regarding an incident at 38 Fuzzy Way (Plattsburgh RV Park). An investigation verified the circumstances of the incident, confirmed the dog's rabies vaccination had expired, and identified licensing noncompliance. The owner was issued a license compliance notice, provided educational materials, and the case remains pending compliance.

Disposition: *Pending Compliance*

2. Case #: DCO-2026-0011 Complaint Type: Licencing

While investigating a separate complaint at 38 Fuzzy Way (Plattsburgh RV Park), an additional unlicensed dog was identified at the residence. The owner was advised of the Town's licensing and rabies vaccination requirements and provided educational information. The case remains pending compliance.

Disposition: *Pending Compliance*

3. Case #: DCO-2026-0012 Complaint Type: Dog Bite Case

Received a complaint regarding a loose dog that attacked another dog near 53 Blair Road. An investigation documented the incident, verified ownership and rabies vaccination, and determined the reported injuries were minor. The incident was documented, and the case was closed.

Disposition: *Closed by Investigation*

4. Case #: DCO-2026-0013 Complaint Type: Dog At Large

Received a complaint regarding neighboring dogs repeatedly running at large and creating a nuisance at 275 Bradford Road. An investigation verified licensing and rabies status, and the owner was issued a verbal warning and educational information regarding the Town's dog-at-large requirements. The case remains pending compliance.

Disposition: *Pending Compliance*

5. Case #: DCO-2026-0014 Complaint Type: Dog At Large

Received a request regarding a loose dog on the Northway (Interstate 87). Follow-up with Clinton County Emergency Services determined the dog had already been secured prior to response. No further action was required, and the case was closed.

Disposition: *Closed by Investigation*

6. Case #: DCO-2026-0015 Complaint Type: Lost / Found Dog

Received a complaint regarding a loose Boxer mix found running in the roadway on Ruger Street near Huntington Drive and secured by a resident. Attempts to identify the owner through a microchip scan and social media were unsuccessful. The dog was seized and transported to White Knight Kennels pending owner identification.

Disposition: *Pending Investigation*

## OFFICER CASE SUMMARY

7. Case #: DCO-2026-0016 Complaint Type: Dog Bite Case

Received a dog bite investigation request from the Clinton County Health Department regarding an incident at 1238 Cumberland Head Road. An investigation identified the owner, verified current rabies vaccination, ordered the required ten-day confinement, and provided licensing information. The case remains pending compliance.

**Disposition:** *Pending Compliance*

8. Case #: DCO-2026-0017 Complaint Type: Dog Bite Case

Received a dog bite report from the Clinton County Health Department regarding an incident with an unknown location. Investigation determined the reported owner resided within the Town of Beekmantown, outside the Town of Plattsburgh's jurisdiction. The report was forwarded to the Beekmantown Dog Control Officer, and the case was closed.

**Disposition:** *Closed by Investigation*

9. Case #: DCO-2026-0018 Complaint Type: Licencing

While investigating a separate complaint at 1238 Cumberland Head Road, an additional unlicensed dog was identified at the residence. The owner was advised of Town licensing requirements and provided educational information. The case remains pending compliance.

10. Case #: DCO-2026-0019 Complaint Type: Dog Bite Case

Received a referral from the New York State Police regarding a reported dog bite at 305 Cumberland Head Road. An investigation verified the dog's current rabies vaccination, ordered the required ten-day confinement, and directed the owner to obtain a Town dog license. The case remains pending licensing compliance.

**Disposition:** *Pending Compliance*

11. Case #: DCO-2026-0020 Complaint Type: Animal Welfare / Neglect

Received a complaint regarding a dog reportedly left unattended inside an apartment at 30 Ampersand Drive, Apartment 207. An investigation confirmed ownership, documented the apartment conditions, and found the dog to be in fair physical condition. The dog was released to the owner's authorized representative, resolving the welfare concern, and the case was closed.

**Disposition:** *Closed by Investigation*

12. Case #: DCO-2026-0021 Complaint Type: Nuisance / Barking

Received a complaint regarding a barking dog contained by an invisible fence system at 157 Rand Hill Road. After reviewing the applicable Town laws, the complainant was advised that invisible fence systems are permitted provided the dog remains confined to the owner's property. No violations were identified, and the case was closed.

**Disposition:** *Closed by Investigation*

## OFFICER CASE SUMMARY

13. Case #: DCO-2026-0022 Complaint Type: Dog Bite Case

Received a dog bite report from the Clinton County Health Department regarding an incident at 1244 Military Turnpike. An investigation documented the incident, identified licensing and rabies compliance issues, and provided the owner with licensing information and educational materials. The case remains pending compliance.

**Disposition:** *Pending Compliance*

14. Case #: DCO-2026-0023 Complaint Type: Dog Bite Case

Received a dog bite report from the Clinton County Health Department involving a dog owned by a resident of 68 Pristine Drive. The Health Department ordered the required ten-day home confinement, and the incident was documented for Dog Control records. The case remains pending compliance.

**Disposition:** *Pending Compliance*

15. Case #: DCO-2026-0024 Complaint Type: Dog Bite Case

Received a dog bite report from the Clinton County Health Department involving a dog owned by a resident of 6561 State Route 22. Follow-up determined the address was located within the Town of Beekmantown and outside the Town of Plattsburgh's jurisdiction. The report was documented, and the case was closed.

**Disposition:** *Closed by Investigation*

16. Case #: DCO-2026-0025 Complaint Type: Dog At Large

Received an anonymous complaint regarding a dog reportedly creating a public safety concern at 75 Bay Road Extension. An investigation determined the dog was properly contained by an invisible fence system, and no violations were observed. The owner was advised of the complaint, and the case was closed with no violation found.

**Disposition:** *Closed by Investigation*

17. Case #: DCO-2026-0026 Complaint Type: Dog At Large

Received a complaint regarding two dogs repeatedly running at large and causing property damage at 19 Norman Road. Surveillance footage documented numerous violations, and the owner was issued a verbal warning, provided educational materials, and advised to bring the dogs into compliance with Town licensing requirements. The case remains pending compliance.

**Disposition:** *Pending Compliance*

18. Case #: DCO-2026-0027 Complaint Type: Dog Bite Case

Received a complaint regarding a dog bite involving a recently adopted dog at 4779 US Avenue (City of Plattsburgh). Investigation determined the incident occurred outside the Town of Plattsburgh's jurisdiction. The complainant was referred to the City of Plattsburgh Dog Control Officer, and the case was closed.

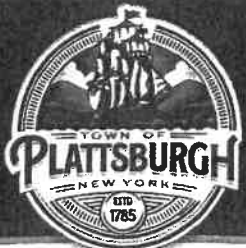
**Disposition:** *Closed by Investigation*


[Home](#)
[License & Rabies](#)
[Contacts & Services](#)
[More ▾](#)

**TOWN CLERK**  
JONATHAN J. WHITE

**DEPUTY TOWN CLERK**  
ROBIN BURGESS

**DOG CONTROL OFFICER**  
TRAVIS MACDONALD



**CONTACT INFORMATION**

141 HANSEN ROAD  
PLATTSBURGH, NY 12901

**TOWN CLERK**  
(518) 562-6830

**DOG CONTROL OFFICER**  
(518) 567-1621

## Welcome to the Town of Plattsburgh

# Dog Control Resource Center

**SERVICE • EDUCATION • SAFETY**

Access dog licensing information, report complaints, learn about local dog laws,  
find emergency contacts, and explore educational resources.

*Working together to promote responsible dog ownership and a safer community.*



**FILE A  
COMPLAINT** >



**CONTACT  
DOG CONTROL OFFICER** >



**DOG LICENSE &  
RABIES INFORMATION** >



**DOG OWNER  
EDUCATION** >



**DOG LAWS &  
REGULATIONS** >



**EMERGENCY CONTACTS  
& ANIMAL SERVICES** >



**TOWN CLERK &  
DOG CONTROL OFFICER**  
— WEBSITE — >



**TOWN OF  
PLATTSBURGH**  
— WEBSITE — >



Any dog issues within the Plattsburgh City limits are handled by the  
Plattsburgh City Police Department **(518) 563-3411**.



**FOR EMERGENCIES: CALL 911**

If you are in an emergency situation with a dangerous dog, contact 911.  
If you or someone you know has been bitten by a dog please seek medical attention.

**TOWN BOARD LIAISON COMMITTEE  
MONTHLY REPORT  
PLANNING & COMMUNITY DEVELOPMENT  
JULY 23, 2026**

♦ **Planning Board Agenda:**

- June 16, 2026- see attached summary of Planning Board Actions
- July 21, 2026- Planning Board Agenda

♦ **Town Board Items:**

- Vestibule Project- under contract
- BESS - Working on Local Law – Meeting with (HPDSA) Energy Working Group
- Salt Shed- Waiting for Update on Lease from County
- Solar Waivers Coming to Town Board
- BMG Playground Update
- Upcoming CFAs
- Planning Technician Position (3 approved to interview)
- Volunteer Appreciation

♦ **Meetings attended by Planning staff:**

- June 2- Monthly Planning & Zoning Meeting
- June 4- NCREDC CFA
- June 5- Liaison Committee Meeting
- June 5- Call with Muna Nur @ DEC
- June 8- All Hands Meeting
- June 8- Michigan Month Review
- June 8-CFA Opportunities Discussion
- June 9- Meeting with Kim Dedam
- June 9-Jamie Visit CFA
- June 10-Meeting with Russell Monty
- June 10- Call with Peter Edelman
- June 10-Hamlin Heights
- June 11- NLC Webinar
- June 16- Planning Board Meeting
- June 17-Meeting with Zuvan Renewables
- June 17- BMG Committee Meeting
- June 18- Meeting with Robin P
- June 18- Meeting with Chris Wiley
- June 23- Planning & Grants Budget Meeting
- June 24- UMS Finding Statement
- June 24-Vestibule Pre-Con Meeting
- June 24-ER Park Drainage-AEDA
- June 25- NCREDC Co-Chair Tour
- June 25-Brownfield Site Visit w/County
- June 26-BMG Insignia and Monuments

◆ **Other**

**Next Town Board Liaison Committee Update Meeting: ?**

**TOWN OF PLATTSBURGH  
PLANNING BOARD APPROVALS  
JUNE 16, 2026**

- ITEM #1**      **MORTENSEN SUBDIVISION 2026-** Request for a 2-lot subdivision of a 6.15-acre lot resulting in lot 1 being a 3.86-acre new buildable lot, and lot 2 being a 2.29-acre lot to be merged with an adjoining lot. Located on Wallace Hill Rd. and Durand Rd. with public water and public sewer; Zoned R2; Tax Map Parcel #193.-3-16.1; Owner/ Applicant Andrew Mortensen; Surveyor Dean Lashway **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #2**      **PAGE DRIVE SUBDIVISION 2025 PHASE V –** Request for a 4-lot residential subdivision with improvements including the extension of Page Drive and stormwater management facilities to be conveyed to the Town. Located on Page Drive with private water and private sewer; Zoned R5; Tax Map Parcel #203.-2-47.11, 203.-2-62, & 203.-2-61; Owner/Applicant Thomas Maggy; Surveyor Dean Lashway; **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #3**      **FORTIN SUBDIVISION 2026-** Request for a 2-lot subdivision of an 88.9-acre lot resulting in lot 1 being 86.9-acres of remaining land, and lot 2 being a 2.0-acre lot with an existing home. Located on Tom Miller Rd. with public water and public sewer; Zoned T3C; Tax Map Parcel #206.-1-15.1; Owner Irene Fortin Irrevocable Trust; Applicant Patty Davis; Surveyor Dean Lashway **SKETCH PLAN APPROVAL**
- ITEM #4**      **WARD SUBDIVISION 2026-** Request for a 3-lot subdivision of a 5-acre lot resulting in three new buildable lots. Lot 1 being 1.44-acres, lot 2 being 1.75-acres and lot 3 being 1.82-acres. Located on Sunnyside Rd. with public water and private sewer; Zoned R4; Tax Map Parcel #209.3-2-1.12; Owner/Applicant Fred and Linda Ward; Engineer RMS **SEQRA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #5**      **UMS PROPERTIES DISTRIBUTION CENTER SITE PLAN 2024-** Request to construct a 774,750. sq. ft. warehouse and distribution facility with an office area and related site improvements. **AREA VARIANCES REQUIRED** Located on Salmon River Rd and Route 22 with public water and private sewer; Zoned I\*; Tax Map Parcels 245.-4-16.2, 22.11, 40.1, & 41; Owners Iona Brand Revocable Living Trust, Thomas LeClair Living Trust and Robert & Rita Brunell; Applicant UMS Properties LLC; Engineer RMS **PLANNING BOARD RECIEPT OF SUPPLEMENTAL ENVIRONMENTAL IMPACT STATEMENT**

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-216**

**Advertise for 2026 Budget Work Session**

**WHEREAS**, each year, as a part of the Budget process, the Town Board meets to discuss Budgets with Town Departments to determine current issues, future needs and program goals that will require funding in the new Budget; and

**WHEREAS**, it is important that the community has opportunity to observe the Budget process and learn about Department needs and goals; therefore, be it

**RESOLVED**, that the Town Board will hold Budget Work Session on October 17<sup>th</sup>, 2026 to be scheduled between the hours of 8:00 A.M. to 11:00 A.M. at the Town Hall complex on 151 Banker Road, Plattsburgh, NY 12901; and be it further

**RESOLVED**, that the Town Clerk publish this announcement in the official newspaper for the Town of Plattsburgh, the Press Republican, have a copy posted on the Clerk's Bulletin Board and a copy to be posted on the Town's website.

**Motion:** Thomas E. Wood

**Seconded by:** Dana M. Isabella

**Discussion:** None

|                   | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|-------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| Thomas E. Wood    | X                 |                  |                      |                                     |                      |
| Dana M. Isabella  | X                 |                  |                      |                                     |                      |
| Daniel A. Bosley  | X                 |                  |                      |                                     |                      |
| Ilona M. Kelting  | X                 |                  |                      |                                     |                      |
| Charles A. Kostyk | X                 |                  |                      |                                     |                      |



**TOWN OF PLATTSBURGH**  
**TOWN BOARD MONTHLY MEETING**  
**September 3, 2026**

**Resolution No. 026-217**

**NYSDEC Funded Stormwater Master Plan 2026**  
**– Authorization to Proceed**

**WHEREAS**, the Lake Champlain/Lake George Regional Planning Board (LCLGRP) has identified an opportunity for the Town of Plattsburgh to participate in the development of a Stormwater Master Plan; and

**WHEREAS**, the Stormwater Master Plan would be funded in full by the NYSDEC with no Town matching funds required; and

**WHEREAS**, the Town Board of the Town of Plattsburgh recognizes the need and value of studying, understanding, and planning for the control of stormwater in the Town to best protect residents, property, and the environment; Now, therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh hereby authorizes the Planning and Community Development Department to coordinate the development of a Stormwater Master Plan with its partnering agencies at Lake Champlain/Lake George Regional Planning Board, New York State Department of Environmental Conservation, and Office of General Services; and be it further

**RESOLVED**, that Town Board hereby authorizes the Supervisor to act on its behalf in the execution of any contracts, agreements or authorizations as may be necessary to enact the purposes of this resolution; and be it further

**RESOLVED**, that a certified copy of this resolution be given to the Finance Manager and Planning & Community Development Department.

**Motion:** Ilona M. Kelting  
**Seconded by:** Dana M. Isabella

**Discussion:** Mr. Kostyk – This is separate from our existing Cliff Haven plan. We thought it would be good to include the rest of the town in a plan.

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | X                 |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | X                 |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | X                 |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | X                 |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | X                 |                  |                      |                                     |                      |



**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-218**

**3% Site Plan Return Deposit for CVES Site Plan 2024**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the CVES Site Plan 2024; and

**WHEREAS**, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$35,971.06 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to BBL Construction Services LLC.

**Motion:** Daniel A. Bosley

**Seconded by:** Thomas E. Wood

**Discussion:** None

|                   | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|-------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| Thomas E. Wood    | X                 |                  |                      |                                     |                      |
| Dana M. Isabella  | X                 |                  |                      |                                     |                      |
| Daniel A. Bosley  | X                 |                  |                      |                                     |                      |
| Ilona M. Kelting  | X                 |                  |                      |                                     |                      |
| Charles A. Kostyk | X                 |                  |                      |                                     |                      |



**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-219**

**One Year Utilities Warranty Refund for Former  
Clinton County Airport Subdivision/Douglas Blvd. 2021**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Former Clinton County Airport Subdivision/Douglas Blvd. 2021; and

**WHEREAS**, the Former Clinton County Airport Subdivision/Douglas Blvd. 2021 has on file with the Town of Plattsburgh, a one year road and utilities warranty for their project in the original amount of \$25,000.00 plus accrued interest; and

**WHEREAS**, the Town Superintendent of Highways, Director of Water and Wastewater, and Facilities Supervisor have conducted and/or supervised on-site inspection of the constructed improvements and submitted letters recommending the acceptance and dedication of said improvements and new road extension; and

**WHEREAS**, the project has satisfied all requirements of the Town of Plattsburgh, and it is no longer necessary to hold said deposit: now therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$25,000.00 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Clinton County.

**Motion:** Dana M. Isabella

**Seconded by:** Thomas E. Wood

**Discussion:** Mr. Kostyk – reiterated warranty and work is ready for sign-off.

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | <b>X</b>          |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | <b>X</b>          |                  |                      |                                     |                      |



**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-220**

**Resolution Approving and Authorizing Execution  
of Agreement for Exemption and Assessment  
Services with the Clinton County Real Property  
Tax Services Office to be Effective January 1, 2027**

**WHEREAS**, pursuant to Real Property Tax Law §328, the Town of Plattsburgh has adopted a local law providing for a single appointed assessor in place of an elected Board of Assessors; and

**WHEREAS**, Real Property Tax Law §1537 authorizes municipalities that have adopted a local law providing for a single appointed assessor to enter into an agreement with other municipalities, including counties, for the provision of assessment services; and

**WHEREAS**, the Town of Plattsburgh desires to enter into an agreement with Clinton County pursuant to Article 5-G of the New York State General Municipal Law for the provision of full assessment services to the Town; and

**WHEREAS**, Clinton County has agreed to provide such assessment services by assigning a qualified employee of the Clinton County Real Property Tax Service Office to serve as the Town's sole appointed assessor, in accordance with the terms and conditions set forth in the proposed Contract for Full Assessment Services; and

**WHEREAS**, the proposed agreement provides for a three-year term commencing January 1, 2027 and continuing through December 31, 2029, with the Town paying Clinton County a fee based upon the number of parcels contained in the completed final assessment roll, at the following rates:

2027: \$31.00 per parcel;  
2028: \$32.50 per parcel; and  
2029: \$34.00 per parcel;

**WHEREAS**, the Town Board has reviewed the proposed Contract for Full Assessment Services between Clinton County and the Town of Plattsburgh and finds that entering into said agreement is in the best interests of the Town and its residents; now, therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh hereby authorizes the Town of Plattsburgh to enter into the Contract for Full Assessment Services with Clinton County for the provision of assessment services for the period of January 1, 2027 through December 31, 2029, subject to the terms and conditions contained therein; and be it further



**RESOLVED**, that the Town Supervisor is hereby authorized to execute the Contract for Full Assessment Services on behalf of the Town of Plattsburgh, together with any other documents necessary to effectuate the agreement, subject to review and approval by the Town Attorney; and be it further

**RESOLVED**, that the Town Supervisor and appropriate Town officials are hereby authorized to take all actions necessary to carry out the terms of the agreement; and it is further

**RESOLVED**, that certified copies of this resolution be provided to Clinton County Real Property and the Town of Plattsburgh Finance Manager.

**Motion:** Dana M. Isabella

**Seconded by:** Daniel A. Bosley

**Discussion:** Mr. Kostyk – This has been a good partnership. And this agreement lowers our per parcel cost from 2026 level.

**Roll Call:**

|                   | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> | <u>CARRIED</u><br>YES | <u>TABLED</u> |
|-------------------|------------|-----------|---------------|-----------------------|---------------|
| Thomas E. Wood    |            | X         |               |                       |               |
| Dana M. Isabella  | X          |           |               |                       |               |
| Daniel A. Bosley  | X          |           |               |                       |               |
| Ilona M. Kelting  | X          |           |               |                       |               |
| Charles A. Kostyk | X          |           |               |                       |               |

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-221**

**3% Site Plan Return Deposit for Bassett Multi-Family Housing Site Plan & Special Use Permit 2021**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Bassett Multi-Family Housing Site Plan & Special Use Permit 2021; and

**WHEREAS**, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$1,133.28 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to Eric Bassett.

**Motion:** Daniel A. Bosley

**Seconded by:** Ilona M. Kelting

**Discussion:** None

|                   | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|-------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| Thomas E. Wood    | X                 |                  |                      |                                     |                      |
| Dana M. Isabella  | X                 |                  |                      |                                     |                      |
| Daniel A. Bosley  | X                 |                  |                      |                                     |                      |
| Ilona M. Kelting  | X                 |                  |                      |                                     |                      |
| Charles A. Kostyk | X                 |                  |                      |                                     |                      |





# TOWN OF PLATTSBURGH

## PLANNING & COMMUNITY DEVELOPMENT

151 BANKER ROAD  
PLATTSBURGH, NY 12901-7307

WWW.TOWNOFPLATTSBURGH.NY.GOV  
DEPT. LINE: (518)-562-6850  
FAX: (518)-563-8396  
TDD: (800)-662-1220

SENIOR PLANNER  
TREVOR COLE, AICP

SENIOR PLANNER  
JESSICA KOGUT, AICP

PLANNING BOARD SECRETARY  
MICHELE BUCKMINSTER

August 31, 2026

TO: Honorable Charles Kostyk and  
Members of the Town Board

RE: Bassett Multi-Family Housing Site Plan & Special Use Permit 2021  
Request for Refund of 3% Construction Deposit

Dear Mr. Kostyk and Town Board Members:

The Planning & Community Development Department is requesting the 3% construction deposit, which we are holding for the Bassett Multi-Family Housing Site Plan & Special Use Permit 2021, to be released. The amount for the deposit placed on file is \$1,133.28. All requirements for this project are complete therefore it is no longer necessary to hold the deposit. We recommend this deposit in the amount of \$1,133.28 plus accrued interest be refunded to Eric Bassett.

If you have any questions regarding the above, please contact the Planning & Community Development Office at the Town of Plattsburgh.

Sincerely yours,

Trevor Cole, AICP  
Senior Planner

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 3, 2026**

**Resolution No. 026-222**

**Retirement of Paul Licourt from the Position of MEOII in  
the Highway Department for the Town of Plattsburgh**

**WHEREAS**, Mr. Paul Licourt has submitted a letter of retirement from his position as MEOII in the Highway Department for the Town of Plattsburgh, effective December 26, 2026; now, therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh, with appreciation for his years of service, hereby accepts Mr. Licourt's letter of retirement and wishes him well with his future endeavors; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Mr. Licourt's personnel file.

**Motion:** Dana M. Isabella

**Seconded by:** Ilona M. Kelting

**Discussion:** Mr. Kostyk – We thank Paul for his years of service. He was a great addition to the town.

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | X                 |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | X                 |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | X                 |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | X                 |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | X                 |                  |                      |                                     |                      |



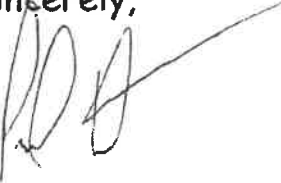
September 1, 2026

To Whom It May Concern,

Please accept this letter as my notice of intent to retire. After talking to the Business Office, I would like to run down my accrued sick, personal, comp, and vacation time starting with a partial day on September 3, 2026. Any unused time should be included in my final paycheck. My last day of work will be December 25, 2026. My retirement date for the New York State Retirement System is December 26, 2026.

I am grateful for the experiences of working in the Highway Department, and I am looking forward to my retirement.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Licourt', with a long, sweeping horizontal stroke extending to the right.

Paul Licourt

**TOWN OF PLATTSBURGH**  
**TOWN BOARD MONTHLY MEETING**  
**September 3, 2026**

**Resolution No. 026-223**

**Rejection of ALL Bids for Fence and Gate  
for Salt Shed Project on Fairgrounds Road**

**WHEREAS**, the Town of Plattsburgh accepted sealed bids for the fence purchase and installation as part of the salt shed project on August 21<sup>st</sup>, 2026, and

**WHEREAS**, the salt shed construction schedule has been unexpectedly and significantly delayed until spring 2027 and the fence cannot be installed prior to construction related site work; now, therefore, be it

**RESOLVED**, that the Town Board hereby rejects all submitted bids for the above-mentioned project, and it is further

**RESOLVED**, that all bidders be notified of this decision by letter from the Town Supervisor; and it is further

**RESOLVED**, that a certified copy of this Resolution be given to the Town Clerk, the Highway Department, the Planning Department, and the Business Office.

**Motion:**            **Dana M. Isabella**

**Seconded by:**   **Ilona M. Kelting**

**Discussion:**     Mr. Kostyk – We received 7 bids and none from local companies. Unfortunate to have the delay but we will move forward in the spring.

|                          | <b><u>YES</u></b> | <b><u>NO</u></b> | <b><u>ABSENT</u></b> | <b><u>CARRIED</u></b><br><b>YES</b> | <b><u>TABLED</u></b> |
|--------------------------|-------------------|------------------|----------------------|-------------------------------------|----------------------|
| <b>Thomas E. Wood</b>    | <b>X</b>          |                  |                      |                                     |                      |
| <b>Dana M. Isabella</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Daniel A. Bosley</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Ilona M. Kelting</b>  | <b>X</b>          |                  |                      |                                     |                      |
| <b>Charles A. Kostyk</b> | <b>X</b>          |                  |                      |                                     |                      |



# **BID OPENING FOR SALT SHED FENCE**

**Monday, August 31, 2026 02:00PM EST**

|                                                                          |                     |
|--------------------------------------------------------------------------|---------------------|
| <b>1. North Point Construction Services –<br/>Bid received 8/31/2026</b> | <b>\$105,044.53</b> |
| <b>2. Yaboo Fence Co., Inc. –<br/>Bid Received 8/31/2026</b>             | <b>\$110,472.00</b> |
| <b>3. Access Anvil Corp -<br/>Bid Received 8/31/2026</b>                 | <b>\$114,500.00</b> |
| <b>4. GiaCorp Contracting, Inc. -<br/>Bid Received 8/31/2026</b>         | <b>\$197,272.00</b> |
| <b>5. Senco Metals, LLC -<br/>Bid Received 8/31/2026</b>                 | <b>\$359,700.00</b> |
| <b>6. BD Fence Solutions, LLC -<br/>Bid Received 8/28/2026</b>           | <b>\$115,710.70</b> |
| <b>7. Sierra Contractors Corp. -<br/>Bid Received 8/25/2026</b>          | <b>\$80,500.00</b>  |

**TOWN OF PLATTSBURGH**  
**TOWN BOARD MONTHLY MEETING**  
**September 3, 2026**

**Resolution No. 026-224**

**Resolution to Hold a Public Hearing and Type**  
**SEQRA Action for Application to erect a Wireless**  
**Communication Facility at 422 Wallace Hill Road**

**WHEREAS**, New York RSA 2 Cellular Partnership d/b/a Verizon Wireless has applied for a Special Use permit and Area Waivers from Local Law No. 3 of 2003 for the installation of a 154 foot tall telecommunications tower to be located near 422 Wallace Hill Road; and

**WHEREAS**, the Town Board has referred this request to its telecommunications consultant, Center for Municipal Solutions for technical compliance review; and

**WHEREAS**, the proposed total tower height is 154' where a maximum of 140' is allowed; and

**WHEREAS**, the minimum setback from a property line should be 169.4' where 168 is proposed; and

**WHEREAS**, waivers from the Local Law requirements for height and setback would be required to approve the project; and

**WHEREAS**, the Center for Municipal Solutions in a letter dated July 8, 2026, stated that the applicant has submitted the essential application requirements for the installation of a new wireless telecommunications facility; and

**WHEREAS**, the Town Board of the Town of Plattsburgh has received and reviewed the Application and supplemental materials in support of Special Use Permit for a Wireless Telecommunications Facility to be located at 422 Wallace Hill Road; and

**WHEREAS**, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

**WHEREAS**, the construction of this Wireless Communication Facility is an UNLISTED ACTION under 6NYCRR Part 617 and a coordinated review is not required; and

**WHEREAS**, Local Law No. 3 of 2003 requires that a public hearing be held prior to the approval of any Application for a Special Use Permit for Wireless Telecommunications Facilities; and

**WHEREAS**, per Local Law no. 3 of 2003 § 16A notification will be provided to landowners whose property is located within 1500 feet of any property line of the lot or parcel on which the new Wireless Telecommunications facilities are proposed to be located; and



**WHEREAS**, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 17th day of September 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the Application for a Special Use Permit for a Wireless Telecommunication Facility to be located at 422 Wallace Hill Road.;

**NOW**, on motion duly made and seconded, it was

**RESOLVED**, that the Town of Plattsburgh's Town Board, after a review of the Application for a Special Use Permit for a Wireless Telecommunications Facility located at 422 Wallace Hill Rd. does hereby determine that the proposed project is an Unlisted Action under 6NYCRR Part 617 and a coordinated review will not be conducted; and be it further

**RESOLVED**, that a public hearing be held on the 17th day of September 2026 at 6:05 P.M. EST, at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the Application for a Special Use Permit for a Wireless Telecommunications Facility to be located at 422 Wallace Hill Road.; and be it further

**RESOLVED**, that a Notice of Hearing on Application for a Special Use Permit for a Wireless Telecommunications Facility located at 422 Wallace Hill Road. shall be published in the Press Republican not less than ten (10) days prior to that hearing; and be it further

**RESOLVED**, that notification will be provided to landowners whose property is located within 1500 feet of any property line of the lot or parcel on which the new Wireless Telecommunications facilities are proposed to be located

**RESOLVED**, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than ten (10) days prior to that public hearing; and be it further

**RESOLVED**, that the Town Clerk shall provide a certified copy of this resolution to the Planning & Community Development Department and the Codes and Zoning Department.

**Motion:** Ilona M. Kelting

**Seconded by:** Daniel A. Bosley

**Discussion:** None

**Roll Call:**

|                   | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> | <u>CARRIED</u><br>YES | <u>TABLED</u> |
|-------------------|------------|-----------|---------------|-----------------------|---------------|
| Thomas E. Wood    | X          |           |               |                       |               |
| Dana M. Isabella  | X          |           |               |                       |               |
| Daniel A. Bosley  | X          |           |               |                       |               |
| Ilona M. Kelting  | X          |           |               |                       |               |
| Charles A. Kostyk | X          |           |               |                       |               |



# Young / Sommer LLC

ATTORNEYS AT LAW

MAIN OFFICE (FOR ALL MAIL): 500 FEDERAL STREET, 5<sup>TH</sup> FLOOR, TROY, NEW YORK 12180  
ALBANY OFFICE: 41 STATE STREET, STE 604-12, ALBANY, NEW YORK 12207

Phone: 518-438-9907 • Fax: 518-438-9914

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Lisa M. Krutka, Legal Assistant  
Writer's Direct Line: 518-714-9316  
[lkutka@youngsommer.com](mailto:lkutka@youngsommer.com)

August 21, 2026

**Via Federal Express**

Charles A. Kostyk, Supervisor  
Town of Plattsburgh  
151 Banker Road  
Plattsburgh, NY 12901-7307

Re: Application of New York RSA 2 Cellular Partnership d/b/a Verizon Wireless for  
Special Use Permit – 422 Wallace Hill Road

Dear Supervisor Kostyk:

I accordance with your request and in advance of our appearance at the September 3 Town Board meeting, I enclose seven (7) copies of our application materials, and all subsequent communications with the Town consultant, The Center for Municipal Services.

We look forward to presenting this application to the Town Board at the meeting. Thank you for your consideration.

Very truly yours,



Lisa M. Krutka, NYSCP®  
*Legal Assistant to David C. Brennan, Esq.*

Encl.

C: CMS (w/o encl.)



**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]  
 Project : Verizon Wireless Wallace Hill 2026  
 Date : September 2026

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

| <b>1. Impact on Land</b><br>Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)<br><i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i> |                             |                               |                                    | <input checked="checked" type="checkbox"/> NO | <input type="checkbox"/> YES |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|-----------------------------------------------|------------------------------|
|                                                                                                                                                                                                                                         | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |                                               |                              |
| a. The proposed action may involve construction on land where depth to water table is less than 3 feet.                                                                                                                                 | E2d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| b. The proposed action may involve construction on slopes of 15% or greater.                                                                                                                                                            | E2f                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.                                                                                                | E2a                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.                                                                                                                              | D2a                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| e. The proposed action may involve construction that continues for more than one year or in multiple phases.                                                                                                                            | D1e                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).                                                                               | D2e, D2q                    | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| g. The proposed action is, or may be, located within a Coastal Erosion hazard area.                                                                                                                                                     | B1i                         | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |
| h. Other impacts: _____                                                                                                                                                                                                                 |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |                                               |                              |

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

|                                                                                                                                                       | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. Identify the specific land form(s) attached: _____                                                                                                 | E2g                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark.<br>Specific feature: _____ | E3c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. Other impacts: _____                                                                                                                               |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

|                                                                                                                                                                                | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may create a new water body.                                                                                                                            | D2b, D1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.                 | D2b                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.                                                                | D2a                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.                             | E2h                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.                                              | D2a, D2h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.                                                           | D2c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).                                                     | D2d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies. | D2e                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.                                               | E2h                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| j. The proposed action may involve the application of pesticides or herbicides in or around any water body.                                                                    | D2q, E2h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.                                                         | D1a, D2d                    | <input type="checkbox"/>      | <input type="checkbox"/>           |

|                         |  |                          |                          |
|-------------------------|--|--------------------------|--------------------------|
| 1. Other impacts: _____ |  | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------------|--|--------------------------|--------------------------|

#### 4. Impact on groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.

☒ NO

☐ YES

(See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)

If "Yes", answer questions a - h. If "No", move on to Section 5.

|                                                                                                                                                                | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.                           | D2c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer.<br>Cite Source: _____ | D2c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may allow or result in residential uses in areas without water and sewer services.                                                      | D1a, D2c                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may include or require wastewater discharged to groundwater.                                                                            | D2d, E2l                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.            | D2c, E1f, E1g, E1h          | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.                                         | D2p, E2l                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.                   | E2h, D2q, E2l, D2c          | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. Other impacts: _____                                                                                                                                        |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

#### 5. Impact on Flooding

The proposed action may result in development on lands subject to flooding.

☒ NO

☐ YES

(See Part 1. E.2)

If "Yes", answer questions a - g. If "No", move on to Section 6.

|                                                                                                            | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may result in development in a designated floodway.                                 | E2i                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in development within a 100 year floodplain.                             | E2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may result in development within a 500 year floodplain.                             | E2k                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may result in, or require, modification of existing drainage patterns.              | D2b, D2e                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may change flood water flows that contribute to flooding.                           | D2b, E2i, E2j, E2k          | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade? | E1e                         | <input type="checkbox"/>      | <input type="checkbox"/>           |

|                         |  |                          |                          |
|-------------------------|--|--------------------------|--------------------------|
| g. Other impacts: _____ |  | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------------|--|--------------------------|--------------------------|

### 6. Impacts on Air

The proposed action may include a state regulated air emission source.  
(See Part 1. D.2.f., D.2.h, D.2.g)

☒ NO

☐ YES

If "Yes", answer questions a - f. If "No", move on to Section 7.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Relevant Part I Question(s)            | No, or small impact may occur                                                                                                                                        | Moderate to large impact may occur                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:<br>i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> )<br>ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O)<br>iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)<br>iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> )<br>v. More than 1000 tons/year of carbon dioxide equivalent of hydrochlorofluorocarbons (HFCs) emissions<br>vi. 43 tons/year or more of methane | D2g<br>D2g<br>D2g<br>D2g<br>D2g<br>D2h | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> |
| b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.                                                                                                                                                                                                                                                                                                                                                                                                                                | D2g                                    | <input type="checkbox"/>                                                                                                                                             | <input type="checkbox"/>                                                                                                                                             |
| c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.                                                                                                                                                                                                                                                                                                                                                                         | D2f, D2g                               | <input type="checkbox"/>                                                                                                                                             | <input type="checkbox"/>                                                                                                                                             |
| d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | D2g                                    | <input type="checkbox"/>                                                                                                                                             | <input type="checkbox"/>                                                                                                                                             |
| e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | D2s                                    | <input type="checkbox"/>                                                                                                                                             | <input type="checkbox"/>                                                                                                                                             |
| f. Other impacts: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        | <input type="checkbox"/>                                                                                                                                             | <input type="checkbox"/>                                                                                                                                             |

### 7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

☒ NO

☐ YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

|                                                                                                                                                                                                                                                              | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.                  | E2o                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.                                                                    | E2o                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2p                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.                                                          | E2p                         | <input type="checkbox"/>      | <input type="checkbox"/>           |

|                                                                                                                                                                                             |     |                          |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------------------|--------------------------|
| e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.                               | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community.<br>Source: _____                                  | E2n | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.              | E2m | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat.<br>Habitat type & information source: _____ | E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.                                                                        | D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Other impacts: _____                                                                                                                                                                     |     | <input type="checkbox"/> | <input type="checkbox"/> |

### 8. Impact on Agricultural Resources

The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)

☒ NO

☐ YES

If "Yes", answer questions a - h. If "No", move on to Section 9.

|                                                                                                                                                                                                                              | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.                                                                                                       | E2c, E3b                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).                                                                      | E1a, E1b                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.                                                                                                           | E3b                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District. | E1b, E3a                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may disrupt or prevent installation of an agricultural land management system.                                                                                                                        | E1 a, E1b                   | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.                                                                                                       | C2c, C3, D2c, D2d           | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.                                                                                                                               | C2c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. Other impacts: _____                                                                                                                                                                                                      |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

| <b>9. Impact on Aesthetic Resources</b><br>The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)<br>If "Yes", answer questions a - g. If "No", go to Section 10. |                             |                                                                            |                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------|------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                     |                             | <input type="checkbox"/> NO                                                | <input checked="" type="checkbox"/> YES              |
|                                                                                                                                                                                                                                                                                                                                     | Relevant Part I Question(s) | No, or small impact may occur                                              | Moderate to large impact may occur                   |
| a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.                                                                                                                                                                                                             | E3h                         | <input checked="" type="checkbox"/>                                        | <input type="checkbox"/>                             |
| b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.                                                                                                                                                                                       | E3h, C2b                    | <input checked="" type="checkbox"/>                                        | <input type="checkbox"/>                             |
| c. The proposed action may be visible from publicly accessible vantage points:<br>i. Seasonally (e.g., screened by summer foliage, but visible during other seasons)<br>ii. Year round                                                                                                                                              | E3h                         | <input checked="" type="checkbox"/><br><input checked="" type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/> |
| d. The situation or activity in which viewers are engaged while viewing the proposed action is:<br>i. Routine travel by residents, including travel to and from work<br>ii. Recreational or tourism based activities                                                                                                                | E3h<br>E2q,<br>E1c          | <input checked="" type="checkbox"/><br><input checked="" type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/> |
| e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.                                                                                                                                                                                                      | E3h                         | <input checked="" type="checkbox"/>                                        | <input type="checkbox"/>                             |
| f. There are similar projects visible within the following distance of the proposed project:<br>0-1/2 mile<br>1/2 -3 mile<br>3-5 mile<br>5+ mile                                                                                                                                                                                    | D1a, E1a,<br>D1f, D1g       | <input checked="" type="checkbox"/>                                        | <input type="checkbox"/>                             |
| g. Other impacts: _____                                                                                                                                                                                                                                                                                                             |                             | <input checked="" type="checkbox"/>                                        | <input type="checkbox"/>                             |

| <b>10. Impact on Historic and Archeological Resources</b><br>The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)<br>If "Yes", answer questions a - e. If "No", go to Section 11.                                                     |                             |                                        |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                                                                                                                    |                             | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                                                                                                                    | Relevant Part I Question(s) | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places. | E3e                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.                                                           | E3f                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory.<br>Source: _____                                                                                                                        | E3g                         | <input type="checkbox"/>               | <input type="checkbox"/>           |

|                                                                                                                                                            |                            |                          |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
| d. Other impacts: _____                                                                                                                                    |                            | <input type="checkbox"/> | <input type="checkbox"/> |
| If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:  |                            |                          |                          |
| i. The proposed action may result in the destruction or alteration of all or part of the site or property.                                                 | E3e, E3g, E3f              | <input type="checkbox"/> | <input type="checkbox"/> |
| ii. The proposed action may result in the alteration of the property's setting or integrity.                                                               | E3e, E3f, E3g, E1a, E1b    | <input type="checkbox"/> | <input type="checkbox"/> |
| iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting. | E3e, E3f, E3g, E3h, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |

### 11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.

(See Part 1. C.2.c, E.1.c., E.2.q.)

If "Yes", answer questions a - e. If "No", go to Section 12.

☒ NO

☐ YES

|                                                                                                                                                                                                                         | Relevant Part I Question(s)       | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------|------------------------------------|
| a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat. | D2e, E1b, E2h, E2m, E2o, E2n, E2p | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in the loss of a current or future recreational resource.                                                                                                                             | C2a, E1c, C2c, E2q                | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may eliminate open space or recreational resource in an area with few such resources.                                                                                                            | C2a, C2c, E1c, E2q                | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may result in loss of an area now used informally by the community as an open space resource.                                                                                                    | C2c, E1c                          | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. Other impacts: _____                                                                                                                                                                                                 |                                   | <input type="checkbox"/>      | <input type="checkbox"/>           |

### 12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)

If "Yes", answer questions a - c. If "No", go to Section 13.

☒ NO

☐ YES

|                                                                                                                                                    | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA. | E3d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.  | E3d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. Other impacts: _____                                                                                                                            |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

**13. Impact on Transportation**

The proposed action may result in a change to existing transportation systems.

☒ NO☐ YES

(See Part 1. D.2.j)

*If "Yes", answer questions a - f. If "No", go to Section 14.*

|                                                                                                       | Relevant<br>Part I<br>Question(s) | No, or<br>small<br>impact<br>may occur | Moderate<br>to large<br>impact may<br>occur |
|-------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------|---------------------------------------------|
| a. Projected traffic increase may exceed capacity of existing road network.                           | D2j                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| b. The proposed action may result in the construction of paved parking area for 500 or more vehicles. | D2j                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| c. The proposed action will degrade existing transit access.                                          | D2j                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| d. The proposed action will degrade existing pedestrian or bicycle accommodations.                    | D2j                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| e. The proposed action may alter the present pattern of movement of people or goods.                  | D2j                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| f. Other impacts: _____                                                                               |                                   | <input type="checkbox"/>               | <input type="checkbox"/>                    |

**14. Impact on Energy**

The proposed action may cause an increase in the use of any form of energy.

☒ NO☐ YES

(See Part 1. D.2.k)

*If "Yes", answer questions a - e. If "No", go to Section 15.*

|                                                                                                                                                                                                            | Relevant<br>Part I<br>Question(s) | No, or<br>small<br>impact<br>may occur | Moderate<br>to large<br>impact may<br>occur |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------|---------------------------------------------|
| a. The proposed action will require a new, or an upgrade to an existing, substation.                                                                                                                       | D2k                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use. | D1f,<br>D1q, D2k                  | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.                                                                                                                          | D2k                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.                                                                                | D1g                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| e. Other Impacts: _____                                                                                                                                                                                    |                                   |                                        |                                             |

**15. Impact on Noise, Odor, and Light**

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO☐ YES

(See Part 1. D.2.m., n., and o.)

*If "Yes", answer questions a - f. If "No", go to Section 16.*

|                                                                                                                                                | Relevant<br>Part I<br>Question(s) | No, or<br>small<br>impact<br>may occur | Moderate<br>to large<br>impact may<br>occur |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------|---------------------------------------------|
| a. The proposed action may produce sound above noise levels established by local regulation.                                                   | D2m                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home. | D2m, E1d                          | <input type="checkbox"/>               | <input type="checkbox"/>                    |
| c. The proposed action may result in routine odors for more than one hour per day.                                                             | D2o                               | <input type="checkbox"/>               | <input type="checkbox"/>                    |

|                                                                                                         |          |                          |                          |
|---------------------------------------------------------------------------------------------------------|----------|--------------------------|--------------------------|
| d. The proposed action may result in light shining onto adjoining properties.                           | D2n      | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions. | D2n, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____                                                                                 |          | <input type="checkbox"/> | <input type="checkbox"/> |

#### 16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

|                                                                                                                                                                                                       | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.                                                 | E1d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The site of the proposed action is currently undergoing remediation.                                                                                                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).                                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health. | D2t                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action involves construction or modification of a solid waste management facility.                                                                                                    | D2q, E1f                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. The proposed action may result in the unearthing of solid or hazardous waste.                                                                                                                      | D2q, E1f                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.                                                                                              | D2r, D2s                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.                                                    | E1f, E1g<br>E1h             | <input type="checkbox"/>      | <input type="checkbox"/>           |
| k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.                                                                           | E1f, E1g                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| l. The proposed action may result in the release of contaminated leachate from the project site.                                                                                                      | D2s, E1f,<br>D2r            | <input type="checkbox"/>      | <input type="checkbox"/>           |
| m. Other impacts: _____                                                                                                                                                                               |                             |                               |                                    |

**17. Consistency with Community Plans**

The proposed action is not consistent with adopted land use plans.  
(See Part 1. C.1, C.2. and C.3.)

☒ NO☐ YES

If "Yes", answer questions a - h. If "No", go to Section 18.

|                                                                                                                                                                      | Relevant Part I Question(s)       | No, or small impact may occur | Moderate to large impact may occur |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------|------------------------------------|
| a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).                                | C2, C3, D1a<br>E1a, E1b           | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.                     | C2                                | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action is inconsistent with local land use plans or zoning regulations.                                                                              | C2, C2, C3                        | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action is inconsistent with any County plans, or other regional land use plans.                                                                      | C2, C2                            | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure. | C3, D1c,<br>D1d, D1f,<br>D1d, E1b | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.                       | C4, D2c, D2d<br>D2j               | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)                    | C2a                               | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. Other: _____                                                                                                                                                      |                                   | <input type="checkbox"/>      | <input type="checkbox"/>           |

**18. Consistency with Community Character**

The proposed project is inconsistent with the existing community character.  
(See Part 1. C.2, C.3, D.2, E.3)

☐ NO☒ YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

|                                                                                                                                    | Relevant Part I Question(s)    | No, or small impact may occur       | Moderate to large impact may occur |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------------|------------------------------------|
| a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community. | E3e, E3f, E3g                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)                       | C4                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.         | C2, C3, D1f<br>D1g, E1a        | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.            | C2, E3                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| e. The proposed action is inconsistent with the predominant architectural scale and character.                                     | C2, C3                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| f. Proposed action is inconsistent with the character of the existing natural landscape.                                           | C2, C3<br>E1a, E1b<br>E2g, E2h | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| g. Other impacts: _____                                                                                                            |                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |

**PRINT FULL FORM**

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

In consideration of the following, the Town Board finds that this Special Use Permit authorization will result in little or no negative environmental impact:

-Project Application  
 -SEQRA EAF Part I  
 -Site Plan & construction documents  
 -Documentation of public utility status  
 -RF Justification  
 -Radio Frequency Safety report  
 -Viewshed Mapping Analysis  
 -Generator Noise Analysis  
 -SEQRA EAF Part II and III

Items 9 and 18 of the SEQRA EAF Part II were checked Yes. See the EAF Part III Supplemental Information and analysis attached.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status: ☐ Type 1 ☒ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information  
See materials listed in the attached EAF Part III

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
Town of Plattsburgh- Town Board as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.d).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Verizon Wireless Tower Wallace Hill 2026

Name of Lead Agency: Town of Plattsburgh Town Board

Name of Responsible Officer in Lead Agency: Charles Kostyk

Title of Responsible Officer: Supervisor

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person: Trevor Cole, AICP

Address: 151 Banker Road Plattsburgh, NY 12901

Telephone Number: (518) 562-6850

E-mail: [trevorc@townofplattsburghny.gov](mailto:trevorc@townofplattsburghny.gov)

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**PRINT FULL FORM**

## Verizon Wireless – Wallace Hill 2026

### SEQRA EAF Part III - Supplemental Information & Analysis

The Project applicant completed the SEQRA EAF Part I. Part II was completed by Town Planning Department Staff for Town Board review and consideration. Questions 9 and 18 on the Part II were answered “Yes” by staff. Further elaboration is provided herein:

**Question #9. Impact on Aesthetic Resources** The land use of the proposed action are obviously different in form, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource.

**Response YES** – Subsequent responses to questions a-g were selected as “No, or small impact may occur”. Though the project is in contrast to adjacent agricultural, forested and residential uses, it’s visibility is significantly limited as identified in the Viewshed Analysis provided by the applicant dated May 21, 2026 and updated June 1, 2026. The wireless communications tower will be visible from several locations on Wallace Hill Rd, primarily while driving west and looking northwest approaching the project location. For most locations on Wallace Hill Rd visibility will be obscured by existing forests and topography. The Tower will also have minor visibility from Tom Miller Road looking North, though currently limited to one location by existing forests. The Tower is proposed to be galvanized metal which will weather to a dull gray, which is generally considered unobtrusive.

**Question #18. Consistency with Community Character** The proposed project is inconsistent with the existing community character.

**Response YES** - Subsequent responses to questions a-g were selected as “No, or small impact may occur”. Telecommunications projects are regulated by Local Law. This is because these type of projects remain outside the scope and magnitude of typical land uses that are regulated by the Town Zoning Ordinance. By virtue of being a use that is not allowed in any Town Zoning District by right, or even by site plan review, they are typically out of character with existing surrounding land uses. For these reasons the Local Law then prescribes specific regulations for the siting of these unique facilities. The Applicant has provided the required application materials and responses to the Town Consultant’s (The Center for Municipal Solutions) technical review questions. In a letter dated July 8, 2026, the

same consultant stated that the applicant had submitted the essential application requirements and recommended that the matter be transferred to the Town Board.

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Plattsburgh will hold a public hearing located at Town Hall at 151 Banker Rd, Plattsburgh NY on **Thursday, September 17, 2026, at 6:05 PM, EST** in relation to the proposed Special Use Permit for a Wireless Telecommunications Facility located at 422 Wallace Hill Rd. At such time and place all persons interested in the subject matter thereof will be heard concerning the same. All interested persons are encouraged to attend. Witten and verbal comments and questions can be mailed to the Town Hall address 151 Banker Rd, Plattsburgh, NY 12901 If special a accommodation is required for your attendance, please contact 518-562-6830.

**Dated: September 3, 2026**

**By order of /s/ Jonathan J. White  
Town Clerk  
Town of Plattsburgh**

**TOWN OF PLATTSBURGH**  
**TOWN BOARD MONTHLY MEETING**  
**September 3, 2026**

**RESOLVED**, that this Town Board meeting be adjourned at ...6:23... PM.

**Motion by:**        **Ilona M. Kelting**

**Seconded by:**    **Dana M. Isabella**

**Discussion:**       **None**

|                          | <u>Yes</u> | <u>No</u> | <u>Carried</u><br><u>YES</u> |
|--------------------------|------------|-----------|------------------------------|
| <b>Thomas E. Wood</b>    | <b>X</b>   |           |                              |
| <b>Dana M. Isabella</b>  | <b>X</b>   |           |                              |
| <b>Daniel A. Bosley</b>  | <b>X</b>   |           |                              |
| <b>Ilona M. Kelting</b>  | <b>X</b>   |           |                              |
| <b>Charles A. Kostyk</b> | <b>X</b>   |           |                              |

**TOWN CLERK, TOWN OF PLATTSBURGH**



**SEP 10 2026**

