TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
September 24, 2026

The meeting was called to order at _____ PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

		Present	Absent
MEMBERS:	**Charles A. Kostyk, Supervisor**		
	Thomas E. Wood, Councilor		
	Dana M. Isabella, Councilor		
	Daniel A. Bosley, Councilor		
	Ilona M. Kelting, Councilor		
	Jonathan J. White, Town Clerk		
	Matthew G. Favro, Town Attorney		

Public Comments:

Supervisor's Report:

Resolutions:

026-241 Tentative Budget Filed for 2027
026-242 Cleaning and Serving of the Oil-Water Separator

Draft Resolutions:

026-xxx Minutes
026-xxx Monthly Reports
026-xxx Appointment of Samantha Beck as Planning Technician in the Planning & Community Development Department
026-xxx 3% Site Plan Return Deposit for Fountain Site Plan 2024
026-xxx Resolution Authorizing Adoption of Local Law No. 4 of 2026 – Imposing a Six-month Moratorium of Applications for Battery-Based Energy Storage Systems

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

	YES	NO
Thomas E. Wood		
Dana M. Isabella		
Daniel A. Bosley		
Ilona M. Kelting		
Charles A. Kostyk		

	YES	NO
Thomas E. Wood		
Dana M. Isabella		
Daniel A. Bosley		
Ilona M. Kelting		
Charles A. Kostyk		

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
September 24, 2026

Resolution No. 026-241 **Tentative Budget Filed for 2027**

WHEREAS, the 2027 Tentative Budget for the Town of Plattsburgh will be duly filed on September 24, 2026 in the Town Clerk's Office; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby receive and place on file the 2027 Tentative Budget with the Town Clerk per Town Law, section 106 (3); and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Roll Call:	**Yes**	**No**	**Absent**	**Carried**	**Tabled**
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
September 24, 2026

Resolution No. 026-242 **Cleaning and Servicing of the Oil-Water Separator**

WHEREAS, it is necessary for the Town of Plattsburgh to continue maintenance on the oil-water separator; and

WHEREAS, Erica Daniels, Building and Grounds Supervisor, solicited quotes for the cleaning and servicing of the oil-water separator; and

WHEREAS, after reviewing the quotes received, Grands CYP, LLC was determined to be the best choice for the required maintenance services, at a cost of $5,650.90; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town to proceed with the cleaning and servicing of the oil-water separator by Grands CYP, LLC, at a cost not to exceed $5,650.90, to be paid from Account Budget #A1620.4500; and it is further

RESOLVED, that a copy of this resolution be given to the Facilities Department and the Finance Manager.

Motion by:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
October 1, 2026

Resolution No. 026-xxx **Monthly Department Reports**

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds –
Codes and Zoning –
Dog Control Officer – **August 2026**
Historian –
Highway Superintendent –
Justice Court –
Parks and Recreation – **August 2026**
Planning and Community Development –
Safety Committee –
Supervisors Financial Report – **August 2026**
Tax Receiver –
Town Clerk – **August 2026**
Water Wastewater – **August 2026**

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
October 1, 2026

Resolution No. 026-xxx

Appointment of Samantha Beck as Planning Technician in the Planning & Community Development Department

WHEREAS, there is a vacancy for the position of Planning Technician in the Planning & Community Development Department and said position was advertised for; and

WHEREAS, interviews for the aforementioned position were held by the Planning Department Head, staff members, and Personnel Committee Members; and

WHEREAS, upon the completion of interviews it is the recommendation of the Planning Department head and the committee that Samantha Beck be appointed to the vacant Planning Technician position; and

WHEREAS, Samantha Beck's qualifications have been reviewed and approved by Civil Service; and

RESOLVED, that the Town Board does hereby authorize the hiring and appointment of Malana Tamer to the vacant position of Planning Technician at a Grade 5 Step 1 Salary with an anticipated start date of October 19, 2026; and be it further

RESOLVED, that the Supervisor is hereby authorized to sign all necessary documents for Ms. Beck's appointment with a probation period of 6 months; and, it is further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager, the Planning Department Head, and one be forwarded to the Clinton County Department of Personnel and a copy be placed in Ms. Beck's file.

Motion:
Seconded by:
Discussion:

Roll Call:	**Yes**	**No**	**Absent**	**Carried**	**Tabled**
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
October 1, 2026

Resolution No. 026-xxx

3% Site Plan Return Deposit for Fountain Site Plan 2024

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Fountain Site Plan 2024; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of $1,903.02 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to Tracey Fountain.

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
October 1, 2026

Resolution No. 026-xxx

Resolution Authorizing Adoption of Local Law No. 4 of 2026 – Imposing a Six-month Moratorium of Applications for Battery-Based Energy Storage Systems

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Plattsburgh for a public hearing to be held by said Governing Body on October 1st, 2026 at 6:05pm at the Town of Plattsburgh, 151 Banker Road, Plattsburgh New York to hear all interested parties on a proposed Local Law entitled Local Law No. 4 of 2026 – Imposing a six-month Moratorium of Applications for Battery-Based Energy Storage Systems; and

WHEREAS, notice of said public hearing was duly advertised in the Press Republican, the official newspaper of said Town, on September XX, 2026; and

WHEREAS, said public hearing was duly held on October 1st, 2026 at 6:05pm at 151 Banker Road, Plattsburgh, New York and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, pursuant to part 617 of the implementing regulations pertaining to article 8 State Environmental Quality Review Act (SEQRA) it has been determined by the Town Board of the Town of Plattsburgh that this is a Type II action and no further review will be and could be processed by other applicable governmental agencies without further regard to SEQRA; and

WHEREAS, the Town Board of the Town of Plattsburgh, after due deliberation, finds it in the best interest of said Town to adopt said Local Law; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby adopts said Local Law No. 4 of 2026 entitled a Local Law Imposing a six-month Moratorium of Applications for Battery-Based Energy Storage Systems, a copy of which is attached hereto and made a part of this resolution; and be it further

RESOLVED, that the Town Clerk be, and he hereby is, directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Plattsburgh, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

DRAFT

Motion:

Seconded by:

Discussion:

	Yes	No	Absent	Carried	Tabled
Thomas E. Wood					
Dana M. Isabella					
Daniel A. Bosley					
Ilona M. Kelting					
Charles A. Kostyk					

DRAFT