

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
September 10, 2026**

The meeting was called to order at **4:00 PM** by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

Present

Absent

MEMBERS: Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney

Public Comments:

Supervisor's Report:

Draft Resolutions:

026-xxx Minutes

026-xxx Retirement of Brian Douglas from the Position of Building and Grounds Maintenance Worker in the Facilities Department for the Town of Plattsburgh

026-xxx Appointment of Patrick Fisher as MEO II in the Highway Department

026-xxx Authorizing the Lining of Existing Stormwater Infrastructure on Smithfield Boulevard

026-xxx Request to Purchase Rubber Plow Edge Blades for Highway Department

026-xxx Resolution Issuing a Negative Declaration Under SEQRA as is Related to the Application of New York RSA 2 Cellular Partnership D/B/A Verizon Wireless' Telecommunications Project Located off of 422 Wallace Hill Road, Town of Plattsburgh, New York

026-xxx Resolution Approving the Application of New York RSA 2 Cellular Partnership D/B/A Verizon Wireless Related to the Proposed Telecommunications Project Located off of 422 Wallace Hill Road, Town of Plattsburgh, New York

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026**

Resolution No. 026-xxx

**Retirement of Brian Douglas from the Position of Building
and Grounds Maintenance Worker in the Facilities
Department for the Town of Plattsburgh**

WHEREAS, Mr. Brian Douglas has submitted a letter of retirement from his position as Building and Grounds Maintenance Worker in the Facilities Department for the Town of Plattsburgh, effective December 5, 2026; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh, with appreciation for his years of service, hereby accepts Mr. Douglas' letter of retirement and wishes him well with his future endeavors; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Mr. Douglas' personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026**

Resolution No. 026-xxx

**Appointment of Patrick Fisher as MEO II
in the Highway Department**

WHEREAS, the Highway Department has a vacancy and there is a need to add another staff member to that Department; and

WHEREAS, all applications for said position have been reviewed and the job has been posted by Greg Burnell, Highway Superintendent, as per union contract; and

WHEREAS, the Highway Superintendent recommends that Patrick Fisher be appointed to said position; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the hiring and appointment of Mr. Fisher to the vacant position of MEO II at an hourly rate of \$26.79 as indicated by the current Teamster's Agreement; and be it further

RESOLVED, that Mr. Fisher's start date be October 26, 2026 and that the Supervisor is hereby authorized to sign all necessary documents for the appointment of Mr. Fisher to the position of MEO II in the Highway Department with a probation period of twelve months; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Highway Superintendent and also be placed in Mr. Fisher's personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026

Resolution No. 026-xxx

**Authorizing the Lining of Existing Stormwater
Infrastructure on Smithfield Boulevard**

WHEREAS, the Town of Plattsburgh conducted an inspection of Smithfield Boulevard, confirming that the stormwater infrastructure is original from its construction in 1986; and

WHEREAS, the inspection revealed significant corrosion of the stormwater pipes and are in need of attention prior to paving the road; and

WHEREAS, it has been determined by the Town of Plattsburgh Highway Superintendent, Greg Burnell, that the most cost-effective and efficient option is lining the existing stormwater pipes; and

WHEREAS, The Precision Group, utilizing pricing per Onondaga contract #0010984, has provided the Town of Plattsburgh with a quote and an agreement for the continuation of pipe lining work, which started in 2025; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board hereby authorizes the continuation of the lining of the existing stormwater infrastructure on Smithfield Boulevard and that the Town Supervisor is authorized to sign any and all related documents required for this project; and it is further

RESOLVED, that payment for said project be made payable from the 2026 Equipment and Capital Outlay Account DAA.5130.2000 Budget, in the amount not to exceed \$17,577.10; and be it

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Charles A. Kostyk
Dana M. Isabella
Daniel A. Bosley
Michael S. Cashman**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026**

Resolution No. 026-xxx

**Request to Purchase Rubber Plow
Edge Blades for Highway Department**

WHEREAS, it is necessity to maintain equipment for the continued maintenance and improvements of town highways within the Town of Plattsburgh; and

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

WHEREAS, Greg Burnell, Highway Superintendent, has solicited prices and is requesting permission to place an order for rubber plow edge blades; and

WHEREAS, the best quote option for 25 rubber plow edge blades is Taylor Rental for a total of \$9,608.25; therefore be it

RESOLVED, that the Town Board approve the purchases as recommended and that the Highway Superintendent is hereby authorized to make said purchase; and be it further

RESOLVED, that payment be made payable from the 2026 Highway Budget Repairs Account #DAA.5130.4200.0000 and that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion by:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026

Resolution No. 026-xxx

**Resolution Issuing a Negative Declaration
Under SEQRA as is Related to the
Application of New York RSA 2 Cellular
Partnership D/B/A Verizon Wireless’
Telecommunications Project Located off
of 422 Wallace Hill Road, Town of
Plattsburgh, New York**

WHEREAS, the Town of Plattsburgh Town Board (the “Town Board”) has received an application from New York RSA 2 Cellular Partnership d/b/a Verizon Wireless (“Verizon” or the “Applicant”) for approval of a wireless telecommunications facility (the “Project”) to be located off Wallace Hill Road in the Town of Plattsburgh, New York (Tax Map No. 192.00-2-1.1 (the “Property”)); and

WHEREAS, the Town Board has engaged in a thorough review of the project in conjunction with the Center for Municipal Solutions (“CMS”), its’ consultant, and

WHEREAS, the Applicant prepared and submitted a Full Environmental Assessment Form (“FEAF”) pursuant to the mandates for the State Environmental Quality Review Act (ECL Article 8 and 6 NYCRR Part 617) for the proposed project, along with supporting information and materials as requested, and the Town Board has reviewed Part 1 and Part 2 of the FEAF; and

WHEREAS, the Town Board has duly considered the contents of the FEAF and completed Parts 2 and 3 thereof; and

WHEREAS, the Town Board has identified the relevant areas of environmental inquiry, and took a hard look at them; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD:

1. The Town Board determines that approval of the proposed project will not have significant adverse impacts on the environment.
2. The Town Board hereby authorizes filing of the Negative Declaration (attached hereto and made a part hereof), according to SEQRA, 6 NYCRR Part 617.

WHEREUPON, the Resolution was put to a vote and recorded as follows:

Motion by:

Seconded by:

Discussion:

Yes

No

Absent

Carried

Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

DRAFT

THE RESOLUTION WAS THEREUPON DECLARED DULY ADOPTED.

Signed this ____ day of _____, 2026

Jonathan White, Town Clerk
STATE OF NEW YORK }
COUNTY OF CLINTON }

TOWN OF PLATTSBURGH}

I have compared the preceding copy with the original Resolution on file in this office adopted by the Town Board of Plattsburgh at a regular meeting held _____, 2026, and I DO HEREBY CERTIFY the same to be a correct transcript therefrom and of the whole of the original. I further certify the vote thereon was as follows:

MEMBERS PRESENT

Kostyk
Kelting
Bosley
Isabella
Wood

MEMBERS ABSENT

VOTE

Yea/Nay
Yea/Nay
Yea/Nay
Yea/Nay
Yea/Nay

Witness my hand and the seal of the Town of Plattsburgh this _____ day of _____
_____.

_____, TOWN CLERK
TOWN OF PLATTSBURGH

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 17, 2026

Resolution No. 026-xxx

Resolution Approving the Application of New York RSA 2 Cellular Partnership D/B/A Verizon Wireless Related to the Proposed Telecommunications Project Located off of 422 Wallace Hill Road, Town of Plattsburgh, New York

WHEREAS, the Town of Plattsburgh Town Board (the “Town Board”) has received an application from New York RSA 2 Cellular Partnership d/b/a Verizon Wireless (“Verizon” or the “Applicant”) for approval of a wireless telecommunications facility (the “Project”) to be located off Wallace Hill Road in the Town of Plattsburgh, New York (Tax Map No. 192.00-2-1.1 (the “Property”)); and

WHEREAS, the Town Board has engaged in a thorough review of the project in conjunction with the Center for Municipal Solutions (“CMS”), its’ consultant, and

WHEREAS, the proposed project was on file for inspection at the Town Clerk's office prior to the public hearing; and

WHEREAS, a public hearing on the proposed local law was duly noticed and held on Thursday, September 17, 2026; and

WHEREAS, the Town Board has considered comments and recommendations received on the proposed Project; and

WHEREAS, the Town Board has identified the relevant areas of environmental inquiry, and took a hard look at them, issuing a Negative Declaration in accordance with SEQRA, 6 NYCRR Part 617; and

WHEREAS, the Town Board has determined that the proposed Project is in the best interests of the of the Town, and that said Project complies with all requirements for Special Use Permit as is set forth under the Town of Plattsburgh Wireless Telecommunications Facilities Siting Law (the “Telecommunications Law”).

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD:

1. The Town Board hereby grants the application for Special Use Permit, and grants the following waiver requests made by the Applicant:
 - a. That the facility in question will be exempt from annual reporting under Section 23 of the Telecommunications Law of as it is categorically exempt under FCC regulations.

- b. That the Applicant will not be required to name the Town of Plattsburgh as an additional insured as is required under Section 24 of the Telecommunications Law, as there is no interest to insure.
- c. That the Applicant will not be required to indemnify the Town of Plattsburgh for this project as is required under Section 25 of the Telecommunications Law, as the Applicant is not leasing land on municipal property.
- d. That the Applicant will be permitted to construct a tower designed to accommodate the Applicant plus three (3) additional collocater carriers, instead of five (5) additional as is required under Section 6(V) of the Telecommunications Law.

WHEREUPON, the Resolution was put to a vote and recorded as follows:

Motion by:

Seconded by:

Discussion:

Yes **No** **Absent** **Carried** **Tabled**

Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk

THE RESOLUTION WAS THEREUPON DECLARED DULY ADOPTED.

Signed this ____ day of _____, 2026

Jonathan White, Town Clerk

STATE OF NEW YORK }
COUNTY OF CLINTON }

TOWN OF PLATTSBURGH}

I have compared the preceding copy with the original Resolution on file in this office adopted by the Town Board of Plattsburgh at a regular meeting held _____, 2026, and I DO HEREBY CERTIFY the same to be a correct transcript therefrom and of the whole of the original. I further certify the vote thereon was as follows:

MEMBERS PRESENT

Kostyk
Kelting
Bosley
Isabella
Wood

MEMBERS ABSENT

VOTE

Yea/Nay
Yea/Nay
Yea/Nay
Yea/Nay
Yea/Nay

Witness my hand and the seal of the Town of Plattsburgh this _____ day of _____

_____.

_____, TOWN CLERK
TOWN OF PLATTSBURGH