

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
September 3, 2026**

The meeting was called to order at _____ P.M. by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

MEMBERS:

PRESENT

ABSENT

**Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosley, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney**

Resolution No. 026-213

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **July 23, 2026** and **July 30, 2026** be accepted, and the reading of the minutes be dispensed with.

Motion:

Seconded by:

Discussion:

Yes

No

Absent

Carried

Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

Public Comment -

**TOWN OF PLATTSBURGH
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Resolution No. 026-214

Abstract 9A-26

RESOLVED, that the abstract of audited claims **No. 9A-26** for \$427,174.13, **Abstract 9A-26** prepays for the amount \$468,489.89 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion:

Seconded by:

Discussion:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-215

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds –
Codes and Zoning –
Dog Control Officer – **July 2026**
Historian –
Highway Superintendent – **July 2026**
Justice Court –
Parks and Recreation – **July 2026**
Planning and Community Development – **June 2026**
Safety Committee –
Supervisors Financial Report – **July 2026**
Tax Receiver –
Town Clerk – **July 2026**
Water Wastewater – **July 2026**

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-216

Advertise for 2026 Budget Work Session

WHEREAS, each year, as a part of the Budget process, the Town Board meets to discuss Budgets with Town Departments to determine current issues, future needs and program goals that will require funding in the new Budget; and

WHEREAS, it is important that the community has opportunity to observe the Budget process and learn about Department needs and goals; therefore, be it

RESOLVED, that the Town Board will hold Budget Work Session on October 17th, 2026 to be scheduled between the hours of 8:00 A.M. to 11:00 A.M. at the Town Hall complex on 151 Banker Road, Plattsburgh, NY 12901; and be it further

RESOLVED, that the Town Clerk publish this announcement in the official newspaper for the Town of Plattsburgh, the Press Republican, have a copy posted on the Clerk's Bulletin Board and a copy to be posted on the Town's website.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
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**TOWN OF PLATTSBURGH
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Resolution No. 026-217

**NYSDEC Funded Stormwater Master Plan 2026
– Authorization to Proceed**

WHEREAS, the Lake Champlain/Lake George Regional Planning Board (LCLGRPB) has identified an opportunity for the Town of Plattsburgh to participate in the development of a Stormwater Master Plan; and

WHEREAS, the Stormwater Master Plan would be funded in full by the NYSDEC with no Town matching funds required; and

WHEREAS, the Town Board of the Town of Plattsburgh recognizes the need and value of studying, understanding, and planning for the control of stormwater in the Town to best protect residents, property, and the environment; Now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Planning and Community Development Department to coordinate the development of a Stormwater Master Plan with its partnering agencies at Lake Champlain/Lake George Regional Planning Board, New York State Department of Environmental Conservation, and Office of General Services; and be it further

RESOLVED, that Town Board hereby authorizes the Supervisor to act on its behalf in the execution of any contracts, agreements or authorizations as may be necessary to enact the purposes of this resolution; and be it further

RESOLVED, that a certified copy of this resolution be given to the Finance Manager and Planning & Community Development Department.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-218

3% Site Plan Return Deposit for CVES Site Plan 2024

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the CVES Site Plan 2024; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$35,971.06 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to BBL Construction Services LLC.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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September 3, 2026**

Resolution No. 026-219

**One Year Utilities Warranty Refund for Former
Clinton County Airport Subdivision/Douglas Blvd. 2021**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Former Clinton County Airport Subdivision/Douglas Blvd. 2021; and

WHEREAS, the Former Clinton County Airport Subdivision/Douglas Blvd. 2021 has on file with the Town of Plattsburgh, a one year road and utilities warranty for their project in the original amount of \$25,000.00 plus accrued interest; and

WHEREAS, the Town Superintendent of Highways, Director of Water and Wastewater, and Facilities Supervisor have conducted and/or supervised on-site inspection of the constructed improvements and submitted letters recommending the acceptance and dedication of said improvements and new road extension; and

WHEREAS, the project has satisfied all requirements of the Town of Plattsburgh, and it is no longer necessary to hold said deposit: now therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$25,000.00 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Clinton County.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
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Resolution No. 026-220

**Resolution Approving and Authorizing Execution
of Agreement for Exemption and Assessment
Services with the Clinton County Real Property
Tax Services Office to be Effective January 1, 2027**

WHEREAS, pursuant to Real Property Tax Law §328, the Town of Plattsburgh has adopted a local law providing for a single appointed assessor in place of an elected Board of Assessors; and

WHEREAS, Real Property Tax Law §1537 authorizes municipalities that have adopted a local law providing for a single appointed assessor to enter into an agreement with other municipalities, including counties, for the provision of assessment services; and

WHEREAS, the Town of Plattsburgh desires to enter into an agreement with Clinton County pursuant to Article 5-G of the New York State General Municipal Law for the provision of full assessment services to the Town; and

WHEREAS, Clinton County has agreed to provide such assessment services by assigning a qualified employee of the Clinton County Real Property Tax Service Office to serve as the Town's sole appointed assessor, in accordance with the terms and conditions set forth in the proposed Contract for Full Assessment Services; and

WHEREAS, the proposed agreement provides for a three-year term commencing January 1, 2027 and continuing through December 31, 2029, with the Town paying Clinton County a fee based upon the number of parcels contained in the completed final assessment roll, at the following rates:

2027: \$31.00 per parcel;
2028: \$32.50 per parcel; and
2029: \$34.00 per parcel;

WHEREAS, the Town Board has reviewed the proposed Contract for Full Assessment Services between Clinton County and the Town of Plattsburgh and finds that entering into said agreement is in the best interests of the Town and its residents; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town of Plattsburgh to enter into the Contract for Full Assessment Services with Clinton County for the provision of assessment services for the period of January 1, 2027 through December 31, 2029, subject to the terms and conditions contained therein; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute the Contract for Full Assessment Services on behalf of the Town of Plattsburgh, together with any other documents necessary to effectuate the agreement, subject to review and approval by the Town Attorney; and be it further

RESOLVED, that the Town Supervisor and appropriate Town officials are hereby authorized to take all actions necessary to carry out the terms of the agreement; and it is further

RESOLVED, that certified copies of this resolution be provided to Clinton County Real Property and the Town of Plattsburgh Finance Manager.

Motion:

Seconded by:

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk

**TOWN OF PLATTSBURGH
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September 3, 2026**

Resolution No. 026-221

3% Site Plan Return Deposit for Bassett Multi-Family Housing Site Plan & Special Use Permit 2021

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Bassett Multi-Family Housing Site Plan & Special Use Permit 2021; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$1,133.28 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to Eric Bassett.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-222

**Retirement of Paul Licourt from the Position of MEOII in
the Highway Department for the Town of Plattsburgh**

WHEREAS, Mr. Paul Licourt has submitted a letter of retirement from his position as MEOII in the Highway Department for the Town of Plattsburgh, effective December 26, 2026; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh, with appreciation for his years of service, hereby accepts Mr. Licourt's letter of retirement and wishes him well with his future endeavors; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Mr. Licourt's personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
September 3, 2026

Resolution No. 026-223

**Rejection of ALL Bids for Fence and Gate
for Salt Shed Project on Fairgrounds Road**

WHEREAS, the Town of Plattsburgh accepted sealed bids for the fence purchase and installation as part of the salt shed project on August 21st, 2026, and

WHEREAS, the salt shed construction schedule has been unexpectedly and significantly delayed until spring 2027 and the fence cannot be installed prior to construction related site work; now, therefore, be it

RESOLVED, that the Town Board hereby rejects all submitted bids for the above-mentioned project, and it is further

RESOLVED, that all bidders be notified of this decision by letter from the Town Supervisor; and it is further

RESOLVED, that a certified copy of this Resolution be given to the Town Clerk, the Highway Department, the Planning Department, and the Business Office.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
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Resolution No. 026-224

Resolution to Hold a Public Hearing and Type
SEQRA Action for Application to erect a Wireless
Communication Facility at 422 Wallace Hill Road

WHEREAS, New York RSA 2 Cellular Partnership d/b/a Verizon Wireless has applied for a Special Use permit and Area Waivers from Local Law No. 3 of 2003 for the installation of a 154 foot tall telecommunications tower to be located near 422 Wallace Hill Road; and

WHEREAS, the Town Board has referred this request to its telecommunications consultant, Center for Municipal Solutions for technical compliance review; and

WHEREAS, the proposed total tower height is 154' where a maximum of 140' is allowed; and

WHEREAS, the minimum setback from a property line should be 169.4' where 168 is proposed; and

WHEREAS, waivers from the Local Law requirements for height and setback would be required to approve the project; and

WHEREAS, the Center for Municipal Solutions in a letter dated July 8, 2026, stated that the applicant has submitted the essential application requirements for the installation of a new wireless telecommunications facility; and

WHEREAS, the Town Board of the Town of Plattsburgh has received and reviewed the Application and supplemental materials in support of Special Use Permit for a Wireless Telecommunications Facility to be located at 422 Wallace Hill Road; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

WHEREAS, the construction of this Wireless Communication Facility is an UNLISTED ACTION under 6NYCRR Part 617 and a coordinated review is not required; and

WHEREAS, Local Law No. 3 of 2003 requires that a public hearing be held prior to the approval of any Application for a Special Use Permit for Wireless Telecommunications Facilities; and

WHEREAS, per Local Law no. 3 of 2003 § 16A notification will be provided to landowners whose property is located within 1500 feet of any property line of the lot or parcel on which the new Wireless Telecommunications facilities are proposed to be located; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 17th day of September 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the Application for a Special Use Permit for a Wireless Telecommunication Facility to be located at 422 Wallace Hill Road.;

NOW, on motion duly made and seconded, it was

RESOLVED, that the Town of Plattsburgh's Town Board, after a review of the Application for a Special Use Permit for a Wireless Telecommunications Facility located at 422 Wallace Hill Rd. does hereby determine that the proposed project is an Unlisted Action under 6NYCRR Part 617 and a coordinated review will not be conducted; and be it further

RESOLVED, that a public hearing be held on the 17th day of September 2026 at 6:05 P.M. EST, at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the Application for a Special Use Permit for a Wireless Telecommunications Facility to be located at 422 Wallace Hill Road.; and be it further

RESOLVED, that a Notice of Hearing on Application for a Special Use Permit for a Wireless Telecommunications Facility located at 422 Wallace Hill Road. shall be published in the Press Republican not less than ten (10) days prior to that hearing; and be it further

RESOLVED, that notification will be provided to landowners whose property is located within 1500 feet of any property line of the lot or parcel on which the new Wireless Telecommunications facilities are proposed to be located

RESOLVED, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than ten (10) days prior to that public hearing; and be it further

RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to the Planning & Community Development Department and the Codes and Zoning Department.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
September 3, 2026**

Motion to go into Executive Session
to discuss.....

Motion to come out of Executive Session

Motion by
Seconded by:
Time: PM

Motion by:
Seconded by:
Time: PM

YES **NO**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

YES **NO**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

RESOLVED, that this Town Board meeting be adjourned at PM.

Motion by:

Seconded by:

Discussion:

Yes **No** **Carried**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**