

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 16, 2026**

The meeting was called to order at _____ P.M. by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

MEMBERS:

PRESENT

ABSENT

**Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney**

Resolution No. 026-171

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **June 4, 2026** and **June 11, 2026** be accepted, and the reading of the minutes be dispensed with.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

Public Comment -

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 16, 2026

Resolution No. 026-172

Abstract 7B-26

RESOLVED, that the abstract of audited claims **No. 7B-26** for \$363,494.13, **Abstract 7B-26** prepays for the amount \$215,660.76 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion:

Seconded by:

Discussion:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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Thomas E. Wood
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TOWN OF PLATTSBURGH
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Resolution No. 026-173

Allocation of Funds from ‘Delaware River Solar Benny Blake Site Plan and SUP’ Public Environmental Benefit Fee

WHEREAS, the Town of Plattsburgh Solar Local Law requires a Public Environmental Benefit Fee for all Tier 3 Solar Projects calculated as \$2500 (two thousand five hundred dollars) per acre of the subject parcel used for solar energy generation and those that support the project (roads, equipment, etc.); and

WHEREAS, at the discretion of the Town Board, the public environmental benefit funds shall be allocated to Town projects that contribute to greenhouse gas reduction, energy efficiency, multimodal transportation, public recreation, ecological diversity, or habitat preservation; and

WHEREAS, the Town of Plattsburgh is in receipt of \$77,525 (seventy-seven thousand five hundred twenty-five dollars) on behalf of the Delaware River Solar Benny Blake project; and

WHEREAS, the Town has several special projects that are suitable for the allocation of these funds for their intended environmental benefits which will reduce the Town’s financial obligations; now therefore be it

RESOLVED, that the Town Board hereby directs the Business Office to allocate these funds accordingly:

\$14,000 for the development of the ADA/PROWAG Pedestrian Facilities Assessment
\$15,000 for the development of the Former Airbase Stormwater Assessment
\$48,525 for the development of the comprehensive plan; and

RESOLVED, that a certified copy of this resolution be provided to the Business Office and the Planning Department and that these funds will not be spent until the project has received building permits in the event that the project happens to withdraw.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

Thomas E. Wood
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TOWN OF PLATTSBURGH
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Resolution No. 026-174

**Resolution in Support of Michigan Fest – August 1, 2026,
Benefitting the Battlefield Memorial Gateway**

WHEREAS, Michigan Fest is a new community celebration to be held on Saturday, August 1, 2026, in the Town of Plattsburgh to honor the region’s unique culinary treasure the Michigan and serve as a fundraiser for the advancement of the Battlefield Memorial Gateway (BMG), a project dedicated to honoring the service and sacrifice of our veterans; and

WHEREAS, the Town of Plattsburgh proudly recognizes its place as the “Home of the Michigan” and is committed to promoting community events that bring people together in celebration of local heritage and collective purpose; and

WHEREAS, the Town extends its sincere appreciation to UFirst Federal Credit Union, Dannemora Federal Credit Union, and Taylor Rental for their leadership as presenting sponsors, and to the dedicated Michigan Fest Community Organizing Committee for their hard work and enthusiasm in developing this inaugural event; and

WHEREAS, Michigan Fest will include family-friendly activities, vendors, and entertainment, with all festivities to take place on the grounds of the Clinton County Fairgrounds; and

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby waive all related license and permit fees associated with this community fundraising event and does authorize and direct the Town Clerk to issue the necessary license to conduct and operate a place of public amusement on Saturday, August 1, 2026, in connection with Michigan Fest; and be it further

RESOLVED, that a copy of this resolution be provided to the Finance Manager, Codes Officer, Town Clerk, UFirst Federal Credit Union, Dannemora Federal Credit Union, and the Michigan Fest Organizing Committee.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
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Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 16, 2026**

Resolution No. 026-175

**New York Association of Towns
Legislative Meeting Delegation**

WHEREAS, Town Supervisor Charles A. Kostyk will attend the New York Association of Towns (“NYAOT”) Legislative Conference and Meeting on September 22-23, 2026; and

WHEREAS, the Town of Plattsburgh benefits from having a delegate vote on what to include in the NYAOT’s 2027 legislative priorities; and

WHEREAS, the Town of Plattsburgh has the authority to designate any officer, employee, or representative of the town as a delegate for this meeting;

THEREFORE, BE IT RESOLVED, that Town Supervisor Charles A. Kostyk be designated as a delegate for the Town of Plattsburgh; and further

RESOLVED, that in the absence of Town Supervisor Charles A. Kostyk, Deputy Town Supervisor Dana M. Isabella be designated as the delegate for the Town of Plattsburgh; and be it further

RESOLVED, that copies of this Resolution be given to Charles A. Kostyk and Dana M. Isabella, and that one be placed in each of their personnel files and that the Town Clerk complete the Certificate of Designation noting Charles A. Kostyk as the Official Town Delegate.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
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Resolution No. 026-176

**A Resolution in Support of The New York
Association of Towns Bill of Rights**

WHEREAS, town government provides services essential to the vitality of New York State, including but not limited to maintaining and repairing roads, protecting neighborhoods and businesses, guiding economic development, and serving as the first line of defense, communication, and safety for residents every day of the year; and

WHEREAS, the 933 towns of New York State are home to more than 9.1 million New Yorkers and are diverse in population, geography, and demographics, such that decisions affecting daily life are best made at the local level by the government that best understands each community's character, challenges, and needs; and

WHEREAS, the towns of New York are partners in shaping the State's future, and a true partnership between the State and its local governments will propel the New York State forward to the benefit of all New Yorkers; and

WHEREAS, the New York Association of Towns has adopted a *Bill of Rights* articulating the core principles that should govern the relationship between the State and its towns; and

WHEREAS, the Town of Plattsburgh shares and affirms those principles, namely:

1. **Protection and defense of municipal home rule**, recognizing that towns, as the level of government closest to the people, are best positioned to balance competing interests and make decisions that shape daily life;
2. **Local control of land use and zoning**, free from statewide zoning rules that override the voice of resident taxpayers and the officials they elect;
3. **Freedom from unfunded mandates**, so that local taxpayers are not made to bear the cost of orders imposed by State and federal authorities without the resources to carry them out;
4. **Modernized transparency, accessibility, and engagement**, including reform of outdated public-notice requirements that consume scarce municipal dollars on print notices often missed by the public; and
5. **A meaningful voice in State decisions** affecting the hometowns that towns govern, so that town government is treated as a true partner rather than an afterthought or a hurdle to clear; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and be it further

RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature to respect and uphold these principles in the enactment of legislation and the administration of State programs affecting towns; and be it further

RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator(s) and Member(s) of the Assembly representing the Town of Plattsburgh, and the New York Association of Towns.

Motion:

Seconded by:

Discussion:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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TOWN OF PLATTSBURGH
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Resolution No. 026-177

**Contract with Hemisphere Business Solutions
for Professional Services for Assisting with
Human Resource Needs**

WHEREAS, the Town is no longer engaged in a service contract with Public Sector HR Consultants, LLC for their human resource needs; and

WHEREAS, the Town Supervisor and Finance Manager met with Holly Vassar from Hemisphere Business Solutions, checked her references, and confirmed her experience in Human Resources meets the needs of The Town; and

WHEREAS, the Town has received a proposal from Hemisphere Business Solutions to assist with any Human Resources needs especially situations that require optimal neutrality and employee assistance; therefore, be it

RESOLVED, that the contract has been received by the Town Attorney, that the Supervisor be authorized, to enter into an agreement with Hemisphere Business Solutions on behalf of the Town of Plattsburgh and, be it further.

RESOLVED, that a copy of this Resolution and attachments be given to the Finance Manager and Hemisphere Business Solutions.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
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**TOWN OF PLATTSBURGH
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Resolution No. 026-178

July 2026 Budget Amendment

WHEREAS, the Town may need to amend the 2026 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
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Motion to go into Executive Session
to discuss.....

Motion to come out of Executive Session

Motion by
Seconded by:
Time: PM

Motion by:
Seconded by:
Time: PM

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

RESOLVED, that this Town Board meeting be adjourned at PM.

Motion by:

Seconded by:

Discussion:

Yes No Carried

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**