

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

The meeting was called to order at 6:00 P.M. by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Charles A. Kostyk, Supervisor	X	
Thomas E. Wood, Councilor	X	
Dana M. Isabella, Councilor	X	
Daniel A. Bosely, Councilor	X	
Ilona M. Kelting, Councilor	X	
Jonathan J. White, Town Clerk	X	
Matthew G. Favro, Town Attorney	X	

Resolution No. 026-113

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 16, 2026** and **April 23, 2026** be accepted, and the reading of the minutes be dispensed with.

Motion: Ms. Kelting

Seconded by: Mr. Bosley

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X			YES	
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

Public Comment - No public comments



TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026

Resolution No. 026-114

Abstract 5B-26

RESOLVED, that the abstract of audited claims **No. 5B-26** for \$269,078.93, **Abstract 5B-26** prepays for the amount \$226,233.95 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2025

Resolution No. 026-115

**Waiver Application from Solar Local Law for the Project
Known to the Town as 'Delaware River Solar Benny
Blake Road' Submitted by NY Plattsburgh II, LLC**

WHEREAS, NY Plattsburgh II, LLC has submitted an application to the Town Board for two waivers from the Solar Local Law of the Town of Plattsburgh, which was received on May 5, 2026 by the Town Clerk was accepted into the record of the Town Board; and

WHEREAS, the Planning Board has conditionally approved a detailed preliminary plan application for a tier 3 solar project known to the Town as Delaware River Solar-Benny Blake Road, owned by NY Plattsburgh II, LLC., located on Benny Blake Road, contingent upon compliance with Town regulations or the granting of waivers or variances from said regulations; and

WHEREAS, the applicant is seeking waivers from the Town Board from certain provisions of the Solar Local Law, specifically the submission of a bond in lieu of cash deposit and deviations from the landscaping requirements as described in the applicant's letter of request dated May 5, 2026; and

NOW, on motion duly made and seconded, it was

RESOLVED, that the Town Board affirms the requirements laid out in the Solar Local Law as amended in 2023; and be it further

RESOLVED, that the Town Board recognizes the importance of the landscaping requirements laid out in the Town's Solar Local Law, specifically the provision of landscaped buffers that protect adjoining property owners, and the provision that prohibits excessive tree clearing for the development of solar projects; and be it further

RESOLVED, that the Town Board recognizes the importance of the decommissioning requirements laid out in the Town's Solar Local Law that provides guaranteed financial recourse for the community should a Tier 3 Solar installation require decommissioning at the Town's expense in the future; and be it further

RESOLVED, that the Town Board is rejecting this application for both waivers in their entirety; and be it further



RESOLVED, that the applicant should provide a compliant landscaping plan to the Planning Department for review; and be it further

RESOLVED, that the applicant should provide the decommissioning deposit to the Town of Plattsburgh Business Office to be held in escrow; and be it further

RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to the Planning & Community Development Department, the Codes and Zoning Department, and the Business Office.

Motion: Mr. Wood

Seconded by: Ms. Isabella

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

NY Plattsburgh II, LLC

RECEIVED

May 5, 2026

MAY 05 2026

Town of Plattsburgh
Town Supervisor
151 Banker Road
Plattsburgh NY, 12901

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

Re: NY Plattsburgh II, LLC (Benny Blake Road Solar Project)
Request for Waiver of Solar Energy Law

Supervisor Kostyk:

NY Plattsburgh II, LLC (the "**Applicant**") is requesting a waiver for two separate items of the Town of Plattsburgh Solar Energy Law, Amended 2023 (the "**Solar Law**") related to the proposed solar facility located off Benny Blake Road ("**Solar Parcel**") in the Town of Plattsburgh (the "**Solar Facility**").

The Applicant requests this "Request for Waiver Letter" be accepted and reviewed by the Town Board at the scheduled May 14, 2026 Town Board Meeting, and subject to the results of such review, Applicant would seek placement on the Town Board Agenda for the scheduled May 21, 2026 Town Board Meeting for the Town Board's determination of each waiver request set below..

Waiver Request #1

The Solar Law indicates a Decommissioning Deposit is to be a cash deposit with the Town Clerk (see Appendix I-A for excerpt from Solar Law).

The Applicant is requesting a waiver to provide a "decommissioning bond" in lieu of a cash deposit. A form of the proposed "decommissioning bond" is attached hereto as Appendix I-B and was previously provided to the Town Board Attorney for review. The proposed decommissioning bond, consistent with the Solar Law, provides for sufficient funding to ensure the Property is returned to its natural condition after the useful life of the Project. With an accompanying decommissioning agreement and a 2% escalator, the Town is financially protected and may call on the bond to decommission the Project (even in the unlikely event that the Project is abandoned). The decommissioning bond therefore provides the same financial protection to the Town as a cash deposit.

Waiver Request #2

The Solar Code indicates that within a 75' landscape buffer along adjoining property lines including public and private roads, a minimum of five 6 feet tall trees per 100 linear feet of buffer shall be required (see Appendix II-B for excerpt of the Solar Law).

The Applicant is requesting a waiver from the landscaping requirement of five 6-ft. tall trees per 100 linear feet of buffer along the east, west, and south perimeter of the Solar Facility as the adjoining properties to the east, west and south are undeveloped. Further, natural vegetation within the 75-ft. landscape buffer (*i.e.*, between the perimeter fence and the property lines) will be maintained to avoid shading of the solar arrays, and as such, natural vegetation that does not cause shading will mitigate views of the Solar Facility consistent with the Solar Law's landscaping provision.

Applicant will adhere to the “landscaping” shown on the site plans with screening along only the north property line (nearest to Rugar Street and public portion of Benny Blake Road (see Appendix III).

The following is a description of the adjoining properties (see Appendix II-B for an aerial view).

East Boundary:

- Benny Blake Road (private portion owned by the Town of Plattsburgh); then
- Tax ID 220.-4-37 and Tax ID 220.-4-13: Approximately 21 acres of privately owned undeveloped property, expected to host a solar facility developed by a different solar developer; then
- NYS Route 87.

South Boundary:

- Tax ID 220.-4-34: Approximately 15.1 acres of undeveloped property, owned by the Town of Plattsburgh.

West Boundary:

- Tax ID 220-4-35.1: Approximately 97.5 acres of privately owned undeveloped property; then
- Hunting Drive running through a mobile home community, approximately 625’ from the property line of the Solar Parcel, plus an additional 75’ due the Solar Parcel buffer (i.e. approximately 700’ from the perimeter fencing of the Solar Facility).

If there are any questions or further materials requested prior to the May 14, 2026 and/or May 21, 2026 Town Board Meetings, I can be reached at peter@bullrockcorp.com or 914-661-1175.

Thank you

Peter Dolgos
NY Plattsburgh II, LLC
Duly Authorized Agent

**APPENDIX I-A
EXCERPT FROM SOLAR LAW – DECOMMISSIONING DEPOSIT**

G. Decommissioning.

- 1) Solar Energy Systems that have been abandoned and/or not producing electricity for a period of 1 year shall be removed at the Owner and/or Operators expense, which at the Owner's option may come from the **Decommissioning Deposit** made with the Town as set forth herein.
- 2) A decommissioning plan signed by the owner and/or operator of the Solar Energy System shall be submitted by the applicant, addressing the following:
 - a. The cost of removing the Solar Energy System.
 - b. The party responsible for the decommissioning and removal of the Solar Energy System and ancillary structures.
 - c. The time required to decommission and remove the Solar Energy System any ancillary structures.
 - d. The time required to repair any damage caused to the property by the installation and removal of the Solar Energy System.
- 3) **Decommissioning Deposit.**
 - a. **The deposit, with the Town Clerk, of cash** shall be in an amount sufficient to ensure the good faith performance of the terms and conditions of the permit issued pursuant hereto and to provide for the removal and restorations of the site subsequent to removal. The amount of the deposit shall be determined by the Town Board at the time of approval and shall be sufficient to cover the cost of removal of the Tier 3 Solar Energy System and restoration of the property with an escalator of 2% annually for the life of the Solar Energy System.
 - b. In the event of default upon performance of such conditions, after proper notice, the cash deposit shall be forfeited to the Town, which shall be entitled to maintain an action thereon. The cash deposit shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.
 - c. In the event of default or abandonment of the Solar Energy System, the system shall be decommissioned as set forth in herein.

RECEIVED

MAY 05 2026

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

MAY 05 2026

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

**APPENDIX I-B
FORM - ANNUAL DECOMMISSIONING BOND**

BOND No: _____

KNOW ALL MEN BY THESE PRESENTS that NY Plattsburgh II, LLC (hereinafter called Principal), and _____, (hereinafter called Surety), are held and firmly bound unto the Town of Plattsburgh (hereinafter called Obligee), in the full and just sum of Three Hundred Forty-Three Thousand Six Hundred Twenty and 00/100 US Dollars (\$343,620.00), to the payment of which sum, well and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bounded Principal has an approved Solar Energy Facility per the Resolution adopted by the Obligee's Planning Board dated August 19, 2025 for the decommissioning of a 4.988 MWac solar facility at the end of such solar facility's operational life, which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein; and,

WHEREAS, the Obligee has agreed to accept a bond guaranteeing the performance of said contract for a period of ONE YEAR.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that if the above-bounded Principal shall well and truly keep, do and perform, each and every, all and singular, the matters and things in said contract set for and specified to be by the said Principal kept, done and performed, at the time and in the manner in said contract specified during the term of this bond, and shall pay over, make good and reimburse to the above-named Obligee, all loss and damage which said Obligee may sustain by reason of failure or default on the part of said Principal, then this obligation shall be void otherwise to be and remain in full force and effect.

PROVIDED, however, that this bond is subject to the following conditions and provisions:

1. The bond is for the term beginning _____ and ending _____.
2. In the event of default by the Principal in performance of the contract during the term of this bond, the Surety shall be liable only for the loss to the Obligee due to actual excess costs of performance of the contract up to the termination of this bond and in no event shall the liability of the surety exceed the penal sum of this bond.
3. No claim, action, suit or proceeding, except as hereinafter set forth, shall be had or maintained against the Surety on this Instrument unless same be brought or instituted and process served upon the Surety within twelve months of the end of the term or non-renewal of any subsequent term of the bond.
4. Neither non-renewal by the Surety, nor failure, nor inability of the Principal to file a replacement bond shall constitute loss to the Obligee recoverable under this bond.
5. This bond may be extended for additional terms at the option of the Surety by continuation certificate executed by the Surety. The bond penalty shall increase two percent (2%) for each subsequent ONE YEAR extension. All continuation certificates are to include the Surety's acknowledgement of the new bond penalty.
6. This bond shall not be cumulative. Under no circumstances shall the Surety's liability exceed the penal sum stated herein or stated in any continuation certificate.

Signed and sealed this ____ day of _____, 2026.

Principal - NY Plattsburgh II, LLC

By: _____

Surety

By: _____

_____. Attorney in Fact

Witness

Witness

MAY 05 2025**TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH**

**APPENDIX II-A
EXCERPT FROM SOLAR LAW – LANDSCAPING**

- a. Tier 3 Solar Energy Systems shall be required to:
- i. Conduct a visual assessment of the visual impacts of the Solar Energy System on public roadways and adjacent properties. At a minimum, a line-of-sight profile analysis shall be provided. Depending upon the scope and potential significance of the visual impacts, additional impact analyses, including for example, a digital view-shed report, may be required to be submitted by the applicant.
 - ii. Have a 75 ft landscaped buffer along all adjoining properties including public and private roads as well as future road reservations. A minimum of five, 6-ft-tall, trees per 100 linear feet of buffer shall be required. Effort should be made to introduce variety in species and form of the trees. All species must be native to the region and non-invasive. Additional landscaping or screening measures may be required at the discretion of the Planning Board. Structures and vehicles shall not be permitted in the buffer. Buffer yards are in addition to landscape requirements outlined in the zoning ordinance and may not be used as a substitution for any part of the required landscaping. Buffers may only be bisected by primary or emergency access drives.
 - iii. Submit a screening & landscaping plan to show adequate measures to screen through landscaping, grading, or other means so that views of Solar Panels and Solar Energy Equipment shall be minimized as reasonably practical from public roadways and adjacent properties to the extent feasible.
 - iv. The screening & landscaping plan shall specify the locations, elevations, height, plant species, and/or materials that will comprise the structures, landscaping, and/or grading used to screen and/or mitigate any adverse aesthetic effects of the system.

RECEIVED

MAY 05 2026

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

APPENDIX II-B
AERIAL VIEW OF SOLAR PARCEL AND ADJOINING PROPERTIES
(Red is Solar Parcel)



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-116

**Contract Termination of Jody Perrea
from the Position of Dog Control Officer
for the Town of Plattsburgh**

WHEREAS, Jody Perrea has submitted a written communication, dated April 16, 2026, indicating his desire to terminate his contract with the Town of Plattsburgh for the position of Dog Control Officer, effective immediately, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh, with appreciation for his service, hereby accepts Mr. Perrea's contract termination as of May 16, 2026, and wishes him well with his future endeavors; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance manager.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



 Outlook

Fw: Reports

From Jay White <Jayw@townofplattsburghny.gov>
Date Thu 4/16/2026 4:15 PM
To Chuck Kostyk <ChuckK@townofplattsburghny.gov>

FYI



JONATHAN J. WHITE

TOWN CLERK

151 BANKER ROAD
PLATTSBURGH NY, 12901
(518)-562-6830
WWW.TOWNOFPLATTSBURGHNY.GOV

IMPORTANT NOTICE: This e-mail, including any attachments, may be confidential, privileged or otherwise legally protected. It is intended only for the addressee. If you received this e-mail in error or from someone who was not authorized to send it to you, do not disseminate, copy or otherwise use this e-mail or its attachments. Please notify the sender immediately by reply e-mail and delete the e-mail from your system.

From: Jody Perrea <ccbdogcontrol@gmail.com>
Sent: Thursday, April 16, 2026 2:12 PM
To: Jay White <Jayw@townofplattsburghny.gov>
Subject: Re: Reports

In light of our apparent disagreement please acknowledge this as my official notification that starting immediately, I will no longer be acting as the temporary dog control officer for the town of Plattsburgh.

On Wed, Apr 15, 2026, 1:41 PM Jay White <Jayw@townofplattsburghny.gov> wrote:
Jody,

I feel like I need to address the lack of reports from you in official correspondence with the supervisor and town attorney copied. You have not filed reports for the months of January, February and March. Filing of reports is a legal obligation. I've asked numerous times for these reports and you assured me each time you would file them.

Please forward your reports by COB tomorrow or I will have to engage in more formal requests.

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-117

Dog Control Officer Appointment

WHEREAS, Jonathan J. White, Town Clerk has met with a perspective candidate as currently the town is in need of a Dog Control Officer; and,

WHEREAS, Travis MacDonald is willing to contract with the Town of Plattsburgh, as an independent contractor to provide dog control services outlined in Article 7 of the New York State Agriculture and Markets Law; now therefore be it

RESOLVED, that the Supervisor enter into the attached Agreement between the Town of Plattsburgh, a municipal corporation existing pursuant to the Laws of the State of New York, having its principal office and place of business at 151 Banker Road, Plattsburgh, Clinton County, New York, herein after the "Town", and Travis MacDonald herein after the "Contractor"; and, be it further

RESOLVED, in consideration of the mutual promises herein contained, the Town does engage the Contractor to furnish dog control services to the Town commencing May 22, 2026 and ending December 31, 2026, as in the attached Agreement; and be it further

RESOLVED, that after the Town Attorney's review, the Supervisor be authorized to sign said Agreement between Travis MacDonald and the Town of Plattsburgh to follow the provisions of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and Finance Manager.

Motion: Mr. Wood
Seconded by: Ms. Isabella
Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



Dog Control Officer Agreement

THIS AGREEMENT, is made as of May 22, 2026, between the Town of Plattsburgh, a municipal corporation existing pursuant to the Laws of the State of New York, having its principal office and place of business at 151 Banker Road, Plattsburgh, Clinton County, New York, herein after the "Town", and Travis MacDonald of 185 Muzzy Road, Vermontville, NY 12989, herein after (the "Contractor").

The Town is desirous of entering into an Agreement to provide occasional, on call, dog control services to the Town of Plattsburgh and the Contractor is desirous of furnishing said services to the Town. Both Parties declare that said Agreement will begin on May 22, 2026, and terminate on December 31, 2026. This Agreement may be renewed with a new agreement of this same format.

ARTICLE 1: SERVICE TO BE PROVIDED

- A. Within the physical boundaries of the Municipality, Contractor will serve as the "dog control officer" (DCO) pursuant to Article VII of the Agriculture and Markets Law of the State of New York (the "Law") and, in such capacity, will enforce the provisions thereof, including any rules and regulations promulgated thereto or hereunder.
- B. In addition, the Contractor will enforce all provisions of Local Laws that pertain to the control of dogs.
- C. The Contractor shall follow the provision of the Agriculture and Markets Law and any rules and regulation promulgated pursuant hereto in relation to the seizure, holding, care, redemption and disposition of seized dogs.
- D. The Contractor shall maintain records of all interventions and said records shall be given to the Town Clerk, or his designee, in monthly reports received 5 days after the beginning of the following month.

ARTICLE 2: TERMINATION OF AGREEMENT

This Agreement may be terminated by either party, on thirty (30) days written notice of its intention to terminate to the other party.

ARTICLE 3: PAYMENT

In consideration of the performance by the Contractor, the Town hereby agrees to pay to the Contractor for services during the term of this Agreement the sum of \$13,000.00 per annum, pro rata to \$1,083.33 monthly.

ARTICLE 4: DURATION OF AGREEMENT

This Agreement shall commence on May 22, 2026, and continue through December 31, 2026.

ARTICLE 5: TERMS OF PAYMENT AND LIABILITY INSURANCE

- A. For the services to be performed hereunder, the Contractor shall receive payments from the Town, payable monthly after the fact, upon submission of vouchers and the monthly report detailing the dates and times and all services performed by the contractor.
- B. When acting on behalf of the Town for DCO services, The Town of Plattsburgh will deem the individual an Agent of the Town and will afford Liability protection regarding such acts of DCO duties to same extent as if they were the DCO appointed by the Town. The Town will name the individual as an Additional Insured on the Town’s General Liability Insurance program for the duration of the agreement mentioned in Article 4.

ARTICLE 6: EQUIPMENT PROVIDED TO CONTRACTOR

- A. The Town will provide various pieces of equipment to the Contractor for the successful execution of his services, including but not limited to: personal protective gear, dog handling devices and Town branded clothing.
- B. The Town will provide the Contractor with a fleet vehicle to be used in the official execution of Dog Control Officer duties. The Contractor consents to a search of his New York State Department of Motor Vehicles records in satisfaction of the Town’s insurance carrier, for the purposes of operating a Town vehicle.

ARTICLE 7: COMPLIANCE

Contractor agrees that he will comply with all the statutes, ordinances, State, local, and federal laws, codes, rules and regulations, which are or may be applicable to said services, activities, and duties as set forth in this Agreement.

Charles A. Kostyk - Supervisor

Date: _____

Travis MacDonald – Independent Contractor

Date: _____

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-118

**Part-Time Temporary Laborer Hire for Parks
and Recreation Department – Stephen Korell**

WHEREAS, the Supervisor has received a letter from Erin Pangborn, Youth Services and Recreation Director, requesting to hire a seasonal worker; and

WHEREAS, Stephen Korell (\$17.00/hour) be appointed to said position of Part-Time Temporary Laborer, when all employment verification and eligibility provisions have been satisfied, with a start date of May 26, 2026, and an end date of September 4, 2026; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, the Clinton County Civil Service Department of Personnel, and a copy be placed in Mr. Korell’s personnel file.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				





TOWN OF PLATTSBURGH

PARKS & RECREATION

151 BANKER ROAD
PLATTSBURGH, NY 12901-7307

WWW.TOWNOFPLATTSBURGH.COM
DEPT. LINE: (518)-562-6860
FAX: (518)-563-8396
TDD: (800)-662-1220

YOUTH SVCS. & RECREATION

DIRECTOR

ERIN PANGBORN

RECREATION PROGRAM

COORDINATOR

JORDANNE MANNEY

May 4, 2026

Dear Town Supervisor and Board Members,

I am requesting approval to hire Stephen Korell to fill a laborer position in the Parks & Recreation Department for this summer. The position would begin May 26th with an end date of September 4th.

This position will give us the support needed to keep things running efficiently. Mr. Korell has a few years of experience in field maintenance, so we feel he is a suitable candidate to join the Parks & Recreation team for the summer.

If you have any or concerns, please contact me at your earliest convenience.

Sincerely,

Erin Pangborn

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-119

**Part-Time Temporary Laborer Hire for Parks
and Recreation Department – Justin Daniels**

WHEREAS, the Supervisor has received a letter from Erin Pangborn, Youth Services and Recreation Director, requesting to hire a seasonal worker; and

WHEREAS, Justin Daniels (\$17.00/hour) be appointed to said position of Part-Time Temporary Laborer, when all employment verification and eligibility provisions have been satisfied, with a start date of May 26, 2026 and an end date of September 4, 2026; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, the Clinton County Civil Service Department of Personnel, and a copy be placed in Mr. Daniels' personnel file.

Motion: Mr. Wood

Seconded by: Ms. Kelting

Discussion: Mr. Kostyk – This hire fills the last of our temporary help needs for the summer (5 in all).

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X			YES	
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				





TOWN OF PLATTSBURGH

PARKS & RECREATION

151 BANKER ROAD
PLATTSBURGH, NY 12901-7307

WWW.TOWNOFPLATTSBURGH.COM
DEPT. LINE: (518)-562-6860
FAX: (518)-563-8396
TDD: (800)-662-1220

YOUTH SVCS. & RECREATION

DIRECTOR

ERIN PANGBORN

RECREATION PROGRAM

COORDINATOR

JORDANNE MANNEY

May 4, 2026

Dear Town Supervisor and Board Members,

I am requesting approval to hire Justin Daniels to fill a laborer position in the Parks & Recreation Department for this summer. The position would begin May 26th with an end date of September 4th.

This position will give us the support needed to keep things running efficiently. Mr. Daniels has previous experience working at a Summer Camp doing field maintenance, so we feel he is a good candidate to join the Parks & Recreation team for the summer.

If you have any or concerns, please contact me at your earliest convenience.

Sincerely,

Erin Pangborn

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026

Resolution No. 026-120

Cadyville Volunteer Fire Department
Application for Public Fireworks

WHEREAS, Cadyville Volunteer Fire Department has duly submitted to the Town of Plattsburgh Town Board an application for a permit for public display of fireworks to be held on Saturday, June 6, 2026 to place at the field space on Church Street in the Town of Plattsburgh; and

WHEREAS, the Cadyville Field Day is a deeply rooted tradition in the Town of Plattsburgh that serves as our version of Old Homes Day includes the only parade in the town, field day activities for all generations, and acts as an annual reunion of family and friends both near and far; and

WHEREAS, the Town of Plattsburgh wishes to support our partnering municipal entity the Cadyville Volunteer Fire Department with their annual Field Day festivities and fireworks, which are underwritten by local donations, to help celebrate the return of the much beloved town tradition; and

WHEREAS, the Town Clerk has verified that all required documentation has been received and the Town Attorney approving the application and liability insurance coverage as to form, and the Cadyville Volunteer Fire Department as the controlling agency of the land on which the public display of fireworks is to be held having also approved the granting of said application by the Town; now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does waive all of the related license and permit fees associated with this public event and does hereby authorize and direct the Town Clerk to issue the required license for public display of fireworks by the applicant for said event on Saturday, June 6, 2026; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Codes Officer, Town Clerk, and the Cadyville Fire Department, Inc.

Motion: Ms. Isabella
Seconded by: Mr. Bosley
Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X			YES	
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-121

**Resolution to Enter into an Agreement with
Cadyville Fire Department for Purpose of
Supporting the Fireworks Display Associated
with the 2026 Cadyville Field Day**

WHEREAS, the Cadyville Volunteer Fire Department has organized its annual Cadyville Field Day to be held June 6-7, 2026, in the Town of Plattsburgh; and

WHEREAS, the Field Day includes a public fireworks display to be held on Saturday, June 6, 2026 that is an anticipated part of the community celebration; and

WHEREAS, the Town Board recognizes the cultural, social, and economic value of the Cadyville Field Day and wishes to support this longstanding community tradition; and

WHEREAS, the Town Board has determined that contributing financially to the cost of the fireworks display serves a valid public purpose by promoting community engagement; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town Supervisor to enter into an agreement with the Cadyville Volunteer Fire Department for the purpose of supporting the fireworks display associated with the 2026 Cadyville Field Day; and be it further

RESOLVED, that the Town of Plattsburgh, as budgeted in the 2026 Budget Account #7550.4100.000, agrees to contribute an amount not to exceed Three Thousand Dollars (\$3,000.00) toward the cost of the fireworks display; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Kostyk – This was budgeted for in the 2026 budget. Ms. Isabella - Thanks to Emillie and Jennifer for working with NYAOT on this.

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and entered into this 21st day of May 2026 by and between the Town of Plattsburgh, hereinafter "The Town", and Cadyville Fire Department, hereinafter "Cadyville" for financial support of the 2026 Cadyville Fire Department Field Days fireworks.

WHEREAS, fire departments across Clinton County and the majority of New York State have held field day events for more than 100 years to celebrate their community and to provide inexpensive local entertainment. Other fire departments in our area have stopped holding these events, The Cadyville Fire Department is continuing their 57 years of tradition by holding the 2026 celebration on June 6th and 7th.

WHEREAS, The Town recognizes the value of this local townwide community event which is open to everyone. Based on the New York State General Municipal Law and Cadyville's standing as a not-for-profit entity, The Town desires to make a one time contribution towards the cost of the fireworks as part of it's support of townwide recreational activities.

WHEREAS, in consideration of The Town's desire to support townwide recreational activities, The Town agrees to provide a one-time payment of \$3,000 to be used solely and exclusively towards the fireworks. Payment will be processed in the next abstract pending board approval of this contract.

WHEREAS, Cadyville agrees to use the funds provided by The Town only for the purpose of funding the 2026 Cadyville Fire Department Field Days fireworks.

WHEREAS, this agreement does not waive Cadyville's requirement to obtain a fireworks permit and insurance, if applicable.

WHEREAS, both parties recognize that this agreement is in no way setting precedent for future support of this event and that any such consideration will be determined by each future Town Board on a year-to-year basis.

WHEREAS, Cadyville shall exonerate, indemnify, defend, and hold harmless the Town, which for the purpose of this Agreement shall include, without limitation, its officers, agents, and employees.

Cadyville Fire Department

The Town of Plattsburgh

Fire Department Officer

Town Supervisor

Date

Date

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-122

Return of Unused Escrow Funds

WHEREAS, Town of Plattsburgh has been notified by CMS (Richard Comi) that the following Telecommunication project is complete and CMS has provided its final invoice to the Town of Plattsburgh for CMS Project #74006, Airosmith Development, Inc. for Verizon Wireless Chenango Drive/Thomas MacDonough Hwy Lease, Project #238, Plattsburgh, and

WHEREAS, the Town of Plattsburgh Business Office has reviewed the escrow accounts and has determined that all invoices have been paid in full; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said amount of \$8,500.00, less any disbursements, plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be provided to the Business Office.

Motion: Mr. Bosley

Seconded by: Ms. Kelting

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> <u>YES</u>	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-123

Disposal of Obsolete Items

WHEREAS, it has been determined that the items listed below are obsolete and no longer needed; and

WATER/WASTEWATER:

- Pallet of 10 used tires
- Four used Goodyear truck tires

GENERAL:

- Used Stand Up Desk Converters
- White Dry Erase Boards (2-18"x24" and 1-24"x36")
- File sorters (7-plastic and 10-metal)
- Hole Punchers (1-three-hole punch and 4-two-hole punchers)
- File storage cabinet

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				





TOWN OF PLATTSBURGH

BUSINESS OFFICE

151 BANKER ROAD
PLATTSBURGH, NY 12901-7307

WWW.TOWNOFPLATTSBURGH.COM

MAIN LINE: (518)-562-6825

FAX: (518)-563-8396

TDD: (800)-662-1220

FINANCE MANAGER
PATRICK BOWEN

SENIOR ACCOUNT CLERK/TYPIST
KAREN PROVOST

SENIOR ACCOUNT CLERK/TYPIST
JODIE SEYMOUR

May 14, 2026

To : Charles Kostyk & Town Board Members

Re : Obsolete items

I am requesting a resolution to submit obsolete items to be sold through Auctions International as listed below. Thank you for your consideration.

Sincerely,

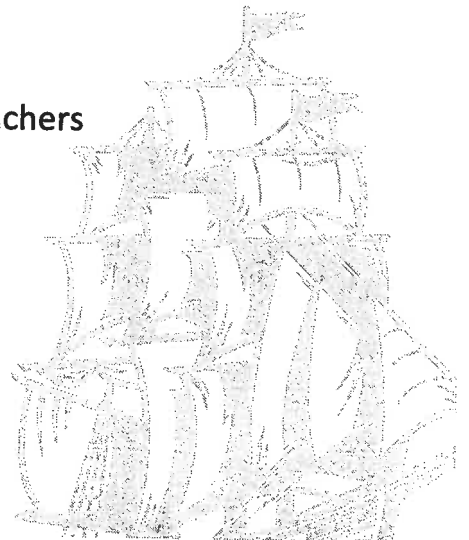
Karen Provost

WATER & WASTEWATER

- 1 – Pallet of 10 used tires
- 2 – Four used Goodyear truck tires

GENERAL

- 3 – Used Stand Up Desk Converters
- 4 – White dry erase boards 2-18"x24" & 1-24"x36"
- 5 – File sorters 7-plastic & 10-metal
- 6 – Hole Punchers 1-three-hole punch & 4-two-hole punchers
- 7 – File storage cabinet



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-124

Gravelly Point Drive Affirmation of Road Name

WHEREAS, the Town of Plattsburgh has been made aware that Gravelly Point Drive has had alternate versions of the road name utilized by various agencies e.g. Gravelly Point, Gravelly Point Road, Gravelly Point Drive, etc.; and

WHEREAS, Clinton County Emergency Services has requested that the Town affirm the correct and proper name for the road to clarify any discrepancies in the record particularly for 911 purposes; and

WHEREAS, after researching the issue, it appears that Gravelly Point Drive is most widely used and therefore most appropriate and the Town Superintendent of Highways and Town Planning Department are in agreement with this request; now therefore be it

RESOLVED, that the Town Board hereby receives and places on file research and correspondence, recommending the affirmation of the name of Gravelly Point Drive; and it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby, establish that Gravelly Point Drive is the correct and proper name for the road; and be it further

RESOLVED, that copy of this resolution and the documents referenced herein be provided to all Town departments and Clinton County Emergency Services.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: Mr. Kostyk – This is just for EMS clarification.

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X			YES	
Dana M. Isabella	X				
Daniel A. Bosley	X				
Hona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-125

**Zoning Fee Waiver Request for Clinton County
Business Innovation Gateway Monument Sign**

WHEREAS, Clinton County Chairman of the Legislature, Mark Henry, has submitted an application requesting a waiver of the zoning fees associated with a new freestanding monument sign at the Clinton County Business Innovation Gateway, located at the former Clinton County Airport; and

WHEREAS, as stated in the letter attached to the application, the sign will be essential for safety and for effectively identifying current and future tenants, supporting ongoing business attraction, and enhancing the visibility of one of the region’s most strategic economic development assets; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh, with an understanding of the importance of collaboration and regional growth within our area, and given its longstanding partnership with Clinton County, hereby approves waiving the fee for the monument sign permit (\$440.00) and fee for the area variance (\$150.00) for the Clinton County Business Innovation Gateway; and be it further

RESOLVED, that a copy of this resolution be given to the Town of Plattsburgh Codes and Zoning Department and to the Clinton County Industrial Development Agency.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: Mr. Bosley – Whenever the Town has the chance to collaborate with the County, we should make every effort to do so.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

Clinton County Legislature



Clinton County Government Center
137 Margaret Street, Suite 208
Plattsburgh, New York 12901
(518) 565-4600 - Phone
(518) 565-4616 - Fax

April 30, 2026

Mark R. Henry
Chairperson
Legislative Area 3

Francis J. Peryea
Deputy Chairperson
Legislative Area 2

David G. Bezio
Democratic Leader
Legislative Area 4

Rob B. Timmons
Republican Leader
Legislative Area 7

Calvin T. Castine
Legislative Area 1

Kevin J. Randall
Legislative Area 5

Janifer A. Facticeau-Rabideau
Legislative Area 6

Ron E. Deragon, Jr.
Legislative Area 8

Joshua A. Kretser
Legislative Area 9

David S. Kerr
Legislative Area 10

Staff

Christine G. Peters
County Administrator

Kim M. Kinblom
Deputy County Administrator

Jacqueline M. Kelleher
County Attorney

Gary L. Favro
Assistant County Attorney

Members of the Town Board
Town of Plattsburgh
151 Banker Road
Plattsburgh, NY 12901

Re: Zoning Fee Waiver Request

Dear Members of the Town Board,

On behalf of the Clinton County Legislature, I am writing to respectfully request a waiver of the zoning fees associated with the County's sign permit and area variance applications for a new freestanding monument sign at the Clinton County Business Innovation Gateway, located at the former Clinton County Airport.

The estimated fees total approximately \$440 for the monument sign permit and \$150 for the area variance request. The County is undertaking this project to install a functional, multi-tenant monument sign at the entrance to the 450-acre business and industrial campus. This sign is essential for safely and effectively identifying current and future tenants, supporting ongoing business attraction, and enhancing the visibility of one of the region's most strategic economic development assets.

Clinton County greatly values the Town of Plattsburgh's longstanding partnership in advancing shared economic development priorities. The Business Innovation Gateway site continues to serve as an important driver of regional growth, and the Town's collaboration has been vital in positioning this area for continued private investment and job creation.

We respectfully request the fee waiver in recognition of this joint effort and the mutual benefits the project will bring to the broader community. Thank you for your consideration and for your continued support. Please do not hesitate to contact me or the County's Economic Development Office if you need any additional information regarding this request.

Sincerely,

Mark Henry
Chairperson
Clinton County Legislature

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

Resolution No. 026-126

Creation of Planning Technician Position

WHEREAS, the Town of Plattsburgh has a need to actively pursue succession planning;
and

WHEREAS, the Town of Plattsburgh desires to retain institutional knowledge of The
Town's infrastructures currently retained by key staff; and

WHEREAS, the Town of Plattsburgh also wishes to focus on retaining such
infrastructure knowledge through the use of a GIS system; and

WHEREAS, the Town of Plattsburgh desires to increase its Community Planning
endeavors; and

WHEREAS, the Town of Plattsburgh has identified the position of Planning Technician
to best meet these needs as those are the typical work activities of this position; and

WHEREAS, the Town of Plattsburgh has this position available with Clinton County
Civil Service Commission and it is a HELP qualified position; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorizes the Planning
Department to recruit for the position and with the assistance of the personnel committee will
identify appropriate candidates for future consideration of the Town Board.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Kostyk – This new hire will allow senior planners to concentrate on more
higher level work (i.e. pursue more grant opportunities). This new position will
also allow us to do GIS work in-house which will ultimately be more efficient.
Mr. Bosley and Ms. Isabella reiterated how the position will support planning.

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u>	<u>TABLED</u>
Thomas E. Wood	X			YES	
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
May 21, 2026**

RESOLVED, that this Town Board meeting be adjourned at ...6:34... PM.

Motion by: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u> YES
Thomas E. Wood	X		
Dana M. Isabella	X		
Daniel A. Bosley	X		
Ilona M. Kelting	X		
Charles A. Kostyk	X		

TOWN CLERK, TOWN OF PLATTSBURGH

Handwritten signature
6/4/26

Handwritten mark