

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION AGENDA  
April 23, 2026**

The meeting was called to order at 6:00 PM by the presiding officer at the District #3 Fire Station No. 1, 128 Wallace Hill Road, Plattsburgh, NY 12901.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS: Charles A. Kostyk, Supervisor</b>	<b>X</b>	
<b>Thomas E. Wood, Councilor</b>		<b>X</b>
<b>Dana M. Isabella, Councilor</b>	<b>X</b>	
<b>Daniel A. Bosely, Councilor</b>	<b>X</b>	
<b>Ilona M. Kelting, Councilor</b>	<b>X</b>	
<b>Jonathan J. White, Town Clerk</b>	<b>X</b>	
<b>Matthew G. Favro, Town Attorney</b>	<b>X</b>	

**Public Comments:**

**Resolutions:**

026-106 Disposal of Obsolete Items

**Draft Resolutions:**

026-xxx Minutes

026-xxx Monthly Reports

026-xxx Purchase Procedures for Goods and Services – May 2026 Revision

**Supervisor’s Report:**

**Outreach & venue schedule**

District 3 Fire Department donated meeting space for monthly outreach sessions (Room 1), thank you to them.

Planned Town Board work session community visits continue: **May** — Cumberland Head; **June** — South Platform Fire Station. Our intention is to increase community accessibility to town work sessions and services.

**Procurement & finance controls**

Finance office and auditors recommended adjusting the town's purchase order policy.

New effective threshold discussed: \$3,000 for purchase order amounts, intended to streamline

compliance and reduce audit findings.

Town leadership agreed to move the related motions quickly and have staff available for questions.

### **Safety Day & emergency services**

A multi-agency Safety Day ran earlier in the week with State Police, Department of Homeland Security. Representatives from local emergency services; included active assailant training and office-to-office guidance.

97% response statistic highlighted as strong performance; concern noted about the remaining 3% and the importance of ensuring services are fully funded. Town leaders offered assistance (grant-seeking and billing optimization) to emergency providers to help sustain services and maximize reimbursements.

Presenters and coordinators (including Emily) handled logistics, sign-off sheets and coordination; the event was deemed successful and informative.

### **Salt shed & infrastructure updates**

Salt shed plan appears advanced; town awaiting final county release to proceed.

Discussion on siting: building on town property near highway garages was suggested but county property/convenience led to current location; concerns raised about nearby wellheads and aquifer protection.

Trade-offs: centralized county location reduces travel and operational costs but requires careful environmental safeguards; town to monitor and coordinate with highway and hydrogeology input.

### **Projects & construction updates**

Battlefield Memorial Gateway Phase 2 had a well-attended, successful groundbreaking; contractor Luck Brothers expected on site within weeks with anticipated completion early summer. Salt shed final approvals pending county sign-off; town optimistic to move forward once released.

### **Wrap up**

Public comment moved to end of meeting to accommodate venue setup; town to continue follow-up with finance on the resolution, monitor county releases for infrastructure projects, support emergency services on billing/grant pursuits, and proceed with planned outreach sessions.

### **Committee Reports:**

#### **Ms. Kelting - Facilities and Parks & Recreation**

Facilities review completed; spring cleanup at mausoleum started; attention planned to planting beds in near term.

Parks & Rec spring registration is full with a long waitlist; programming running well.  
Upcoming: author Cindy Grant presentation on May 10 at 10:00 AM to showcase her book.

Long-term decline in local youth athletics was noted (historic peak vs current levels), but recent signs show youth numbers improving. Observed issues: overlapping seasons, early specialization, and high participation demands affecting availability for high school teams. The board sees an opportunity to tighten coordination and preserve broad recreational access while supporting competitive programs.

Hometown Hero / county banners: town received \$935 in state grant funds; will purchase four American 250 banners (using county logo) to intersperse with Hometown Hero banners. Michele from Planning Dept. will handle implementation.

**Mr. Bosley – Assessing Department**


Article discussed showing tax/assessment issues in Saranac Lake and potential downstream effects on neighboring towns. Example: an area running at 65% equalization can be adjusted by the state to 100%, effectively adding ~35% to assessed value and driving tax rate changes. Residents were encouraged to use the assessing department (Jeremiah) for appointments to understand assessment results and appeals; board emphasized transparency and outreach.

**Ms. Isabella – General**

All Departments at the Town of Plattsburgh have been reminded of the no smoking/no vaping policy

Town Board meeting be adjourned at 6:28 PM.

**TOWN CLERK, TOWN OF PLATTSBURGH**

  
5/7/2026



**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
April 23, 2026**

**Resolution No. 026-106**

**Disposal of Obsolete Items**

WHEREAS, it has been determined that the items listed below are obsolete and no longer needed; and

**PARKS AND RECREATION:**

1. 2019 Kubota Tractor Serial #21746 with attachments
2. Mower Lift
3. Plate Tamper
4. Stihl Pole Saw Serial #238983116
5. 1986 Bobcat skid loader Serial #5018-M-2113
6. Misc. Filters & Oil

**WATER & WASTEWATER:**

1. Misc. Filters & Oil

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

**Motion:** Mr. Bosley

**Seconded by:** Ms. Kelting

**Discussion:** None

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>CARRIED</u> YES	<u>TABLED</u>
<b>Thomas E. Wood</b>			X		
<b>Dana M. Isabella</b>	X				
<b>Daniel A. Bosley</b>	X				
<b>Ilona M. Kelting</b>	X				
<b>Charles A. Kostyk</b>	X				





# TOWN OF PLATTSBURGH

## BUSINESS OFFICE

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FINANCE MANAGER

PATRICK BOWEN

SENIOR ACCOUNT CLERK/TYPIST

KAREN PROVOST

SENIOR ACCOUNT CLERK/TYPIST

JODIE SEYMOUR

April 22, 2026

To : Charles Kostyk & Town Board Members

Re : Obsolete items

I am requesting a resolution to submit obsolete items to be sold through Auctions International as listed below. Thank you for your consideration.

Sincerely,

Karen Provost

### PARKS & RECREATION

- 1 – 2019 Kubota Tractor Serial #21746 with attachments
- 2 - Mower Lift
- 3 - Plate Tamper
- 4 – Stihl Pole Saw Serial #238983116
- 5 – 1986 Bobcat skid loader Serial #5018-M-2113
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### WATER & WASTEWATER

- 7 – Misc. Filters & Oil

