

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
May 28, 2026

The meeting was called to order at _____ PM by the presiding officer at the Cumberland Head Fire Station, 38 Firehouse Lane, Plattsburgh, NY 12901.

Present **Absent**

MEMBERS: Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney

Public Comments:

Supervisor's Report:

Resolutions:

- 026-127 Appointment of Erica Daniels as Building Maintenance Supervisor in the Facilities Department
- 026-128 Resolution Authorizing a Summer Internship for Marleigh Bull with the Town of Plattsburgh

Draft Resolutions:

- 026-xxx Minutes
- 026-xxx Monthly Reports
- 026-xxx Purchase of New Vehicle – W/WW
- 026-xxx Setting a Public Hearing for Local Law No. 3 of 2026 a Local Law Providing Immunity for Town Actions from Town Zoning Ordinance and Subdivision Regulations
- 026-xxx License to Conduct and Operate a Place of Public Amusement Within the Town of Plattsburgh – Oriental Shriners Circus
- 026-xxx 2026 Highway Road Striping Program
- 026-xxx Request to Purchase Accessories for Bobcat for the Parks and Recreation Department
- 026-xxx Enter Contract with Luck Bros., Inc. for the North Entrance Vestibule Project
- 026-xxx Request to Purchase an Air Compressor for the Town of Plattsburgh

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Iona M. Kelting
Charles A. Kostyk**

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Dana M. Isabella
Daniel A. Bosely
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**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
May 28, 2026**

Resolution No. 026-127

**Appointment of Erica Daniels as Building
Maintenance Supervisor in the Facilities Department**

WHEREAS, a vacancy exists for the position of Building Maintenance Supervisor in the Facilities Department; and

WHEREAS, applications for said position were reviewed and interviews were conducted by the hiring committee; and

WHEREAS, the hiring committee has recommended the appointment of Erica Daniels to the position of Building Maintenance Supervisor within the Facilities Department; now therefore be it

RESOLVED, that the Town Board does hereby authorize the appointment of Erica Daniels to the position of Building Maintenance Supervisor in the Facilities Department at an hourly rate of \$30.17; and be it further

RESOLVED, that this appointment shall become effective June 15, 2026, pending background check, and that the Town Supervisor is hereby authorized to sign all necessary documents for the appointment of Ms. Daniels to said position, with a probation period not to exceed twelve months; and be it further

RESOLVED, that a copy of this resolution be given to the Finance Manager and a copy be placed in Ms. Daniels' personnel file.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
May 28, 2026**

Resolution No. 026-128

**Resolution Authorizing a Summer Internship
for Marleigh Bull with the Town of Plattsburgh**

WHEREAS, the Town of Plattsburgh recognizes the value of educational opportunities and practical experience in municipal government; and

WHEREAS, Marleigh Bull, a student at Siena University, has expressed an interest in government and municipal operations; and

WHEREAS, the Town wishes to provide Marleigh Bull with an unpaid summer internship opportunity to gain experience and knowledge of local government operations; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes an unpaid summer internship for Marleigh Bull commencing June 1, 2026 and ending August 21, 2026; and it is further

RESOLVED, that a copy of this resolution be provided to Ms. Bull.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Facilities – **April 2026**
Codes and Zoning –
Dog Control Officer –
Historian –
Highway Superintendent – **April 2026**
Justice Court –
Parks and Recreation – **April 2026**
Planning and Community Development –
Safety Committee –
Supervisors Financial Report – **April 2026**
Tax Receiver –
Town Clerk – **April 2026**
Water Wastewater – **April 2026**

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

Purchase of New Vehicle

WHEREAS, the Water & Wastewater Dept. needs 1 new vehicle to replace current 2016 F-150 vehicle; and

WHEREAS, the Water & Wastewater Dept has complied with the NYS OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the NYs Vehicle Marketplace; therefore, be it

RESOLVED, to accept the following bids:

Metro Ford Sales Inc. – (1) 2026 Ford F-150 XL @ \$43,114.24

pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that payment be made payable from the 2026 Water & Wastewater Budget Account # WSA.1610.2000 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026

Resolution No. 026-xxx

**Setting a Public Hearing for Local Law No. 3 of 2026 a
Local Law Providing Immunity for Town Actions from
Town Zoning Ordinance and Subdivision Regulations**

WHEREAS, proposed Local Law No. 3 of 2026 would provide a Local Law providing immunity for actions undertaken by the Town from the Town’s Zoning Ordinance and Subdivision Regulations; and

WHEREAS, due consideration has been given to the adoption of Proposed Local Law No. 3 of 2026 by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 18th day of June 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the adoption of Proposed Local Law No. 3 of 2026;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 18th day of June 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the enactment of Proposed Local Law No. 3 of 2026; and be it further

RESOLVED, that a Notice of Hearing on Proposed Local Law No. 3 of 2026 shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

RESOLVED, pursuant to Part 617 of the implementing regulations to Article 8 (State Environmental Quality Review Act) (“SEQR”), the Town of Plattsburgh Town Board has determined that this is a Type II Action and environmental review is not required; and be it

RESOLVED, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than five (5) days prior to that public hearing.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

DRAFT

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

**License to Conduct and Operate a Place of Public
Amusement Within the Town of Plattsburgh –
Oriental Shriners Circus**

WHEREAS, the Town Clerk has received an application with the fee (a check, for the amount of three-hundred dollars) for a license to conduct and operate a place of public amusement within the Town of Plattsburgh, for the Oriental Shriners Circus; and

WHEREAS, upon the applicant receiving the issuance of a New York State Certificate of Inspection by the Code Enforcement Officer indicating full compliance and it will be submitted to the Town Clerk’s office; therefore, be it

RESOLVED, that after review of the certificate of insurance naming the Town of Plattsburgh as additional insured, the Town Clerk is hereby authorized to issue said license for the period from Saturday, 27, 2026 through Sunday, June 28, 2026; and, be it further

RESOLVED, that a copy of this Resolution be given to the Codes Enforcement Officer.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

2026 Highway Road Striping Program

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Greg Burnell, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2026 Highway Budget for the 2026 Road Striping Program; and

WHEREAS, Mr. Burnell, Highway Superintendent, has submitted the 2026 Highway Road Striping Program in the amount of \$14,469.40; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2026 budgeted funds from account DAA-5110-4300 to execute the aforementioned 2026 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given to the Town of Plattsburgh Highway Superintendent and the Clinton County Highway Superintendent.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

**Request to Purchase Accessories for Bobcat
for the Parks and Recreation Department**

WHEREAS, the Town of Plattsburgh Youth Services and Recreation Director, Erin Pangborn, has requested authorization to purchase accessories for the new Bobcat Compact Track Loader to better assist the Parks and Recreation staff in maintaining Town parks more efficiently; and

WHEREAS, Ms. Pangborn has requested the purchase of the following attachments: SG 60 Stump Grinder, 84” Angle Boom, 72” Root Grapple; and

WHEREAS, Ms. Pangborn has received a Sole Source quote through Bobcat of Plattsburgh of Plattsburgh, NY 12901, for the above mentioned accessories, at a total cost of \$10,656.84, which includes the trade-in of a 2019 F3990 Kubota (Serial #21746); therefore, be it

RESOLVED, that the Town Board hereby authorizes Ms. Pangborn to purchase said Bobcat attachments, and that payment for said purchase shall be made payable from the 2026 Park Equipment and Capital Outlay Account #AAA.1620.2000.1000; and be it further

RESOLVED, that a copy of this resolution be given to Ms. Pangborn and a copy be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Iona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

**Enter Contract with Luck Bros., Inc. for
the North Entrance Vestibule Project**

WHEREAS, AEDA has developed the plans and construction documents for the renovation of our North Entrance Vestibule; and

WHEREAS, in compliance with all applicable State and local procurement procedures, the Town issued a public notice accepting bids for the construction of the project; and

WHEREAS, the Town received bids from two qualified contractors; and

WHEREAS, Luck Bros., Inc. provided the lowest bid at \$227,181.00 and they are a qualified contractor prepared to execute construction of the project; now, therefore it be

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to enter into an agreement with Luck Bros., Inc. located at 72 Trade Road, Plattsburgh, NY 12901 for the construction of the North Entrance Vestibule project; and it is further

RESOLVED, that a copy of this resolution be provided to the Planning and Community Development Department, Finance Manager, Facilities Department, AEDA, and Luck Bros., Inc.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2026**

Resolution No. 026-xxx

**Request to Purchase an Air Compressor
for the Town of Plattsburgh**

WHEREAS, the Town of Plattsburgh departments are in need of an air compressor for shared departmental use; and

WHEREAS, quotes were obtained for the purchase of said equipment; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the purchase of an ABAC Premier Simplex Air Compressor (10HP, 3P, 230V, 120Gal Horz) in the amount of \$3,950.00; and be it further

RESOLVED, that the cost of said purchase shall be shared between the Highway Department (50% from DAA.5130.2000.000), Water and Wastewater Department (30% from WSA.1610.2000.0000), Facilities Department (10% from AAA.1620.2000.000), and the Parks and Recreation Department (10% from AAA.1620.2000.000).

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded By:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**