

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
May 7, 2026**

The meeting was called to order at _____ P.M. by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

MEMBERS:

PRESENT

ABSENT

**Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney**

Resolution No. 026-107

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 2, 2026** and **April 9, 2026** be accepted, and the reading of the minutes be dispensed with.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

Public Comment -

**TOWN OF PLATTSBURGH
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Resolution No. 026-108

Abstract 5A-26

RESOLVED, that the abstract of audited claims **No. 5A-26** for \$245,954.53, **Abstract 5A-26** prepays for the amount \$480,300.07 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-109

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Facilities – **March 2026**
Codes and Zoning – **January 2026, February 2026, and March 2026**
Dog Control Officer –
Historian –
Highway Superintendent – **March 2026**
Justice Court –
Parks and Recreation – **March 2026**
Planning and Community Development – **March 2026**
Safety Committee –
Supervisors Financial Report – **March 2026**
Tax Receiver –
Town Clerk – **March 2026**
Water Wastewater – **March 2026**

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
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Resolution No. 026-110

Purchase Procedures for Goods and Services:
May 2026 Revision

WHEREAS, the Town Board of the Town of Plattsburgh, at its Organizational Meeting held in January 2026, adopted a resolution accepting the Town’s Purchase Procedures for Goods and Services in accordance with General Municipal Law, section 104-b, as set forth in the Town’s Official Policy Book; and

WHEREAS, said policy establishes procedures for the procurement of commodities, equipment, goods, public works projects, and professional services to ensure the prudent and economical use of public funds; and

WHEREAS, after discussion with the auditors and a review of inflation on the cost of goods sold, it has been determined that a revision to the policy is appropriate in order to set a reasonable and cost-effective purchase order threshold while still maintaining an appropriate level of fiscal oversight; and

WHEREAS, said revision increases the purchase order threshold to \$3,000 dollars; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby accepts the revision to the Purchase Procedures for Goods and Services to reflect the purchase order threshold of \$3,000 dollars; and be it further

RESOLVED, that all other provisions of the Purchase Procedures for Goods and Services, as previously adopted, shall remain in full force and effect; and be it further

RESOLVED, that this revision shall take effect immediately; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and all Department Heads for implementation.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk

**TOWN OF PLATTSBURGH
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Resolution No. 026-111

**Repair Muffin Monster Grinder
at Bluff Point Main Lift Station**

WHEREAS, the Water & Wastewater Department needs to repair the Muffin Monster grinder at Bluff Point Main Lift Station; and

WHEREAS, these parts are needed to restore operation of the in line wastewater pre-pump grinder; and

WHEREAS, a quote has been obtained from sole source provider GP Jager for the purchase and of the replacement parts for \$5,019.55; therefore, be it

RESOLVED, the purchase of the replacement parts from GP Jager be approved; and it is further

RESOLVED, that payment be made payable from the 2026 Water & Wastewater Budget Account # SSC.8120.4560 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
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Resolution No. 026-112

**Authorizing the Purchase and Installation of additional
Carbon Monoxide Sensors to the Fire System Upgrade
for the Town of Plattsburgh Town Hall Building**

WHEREAS, it is necessary to maintain the Town of Plattsburgh Town Hall and enhance safety systems within the building; and

WHEREAS, the Town of Plattsburgh seeks to improve fire safety protections through the installation of carbon monoxide detection devices within the Town Hall facility; and

WHEREAS, it is of the recommendation of the Town of Plattsburgh Safety Committee that a fire system upgrade, specifically a carbon monoxide protection addition, be installed in key areas of the facility; and

WHEREAS, the Town has received a proposal from NCC Systems, Inc., dated May 1, 2026, for the furnishing and installation of 6 additional carbon monoxide testers in the office areas for the purpose of the fire system upgrade, including all labor and materials, in the total amount of \$6,000.00; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board hereby approves and authorizes the increased purchase and installation of 6 additional carbon monoxide detectors a fire system upgrade, consisting of carbon monoxide protection devices, at the Town Hall building as outlined in the proposal from NCC Systems, Inc.; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all contracts and documents necessary to effectuate said purchase and installation, in an amount not to exceed \$6,000.00; and be it further

RESOLVED, that payment for said project shall be made from the Buildings and Grounds Equipment Capital Outlay Account #A.1620.2000.0000; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

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Motion to go into Executive Session
to discuss.....

Motion to come out of Executive Session

Motion by
Seconded by:
Time: PM

Motion by:
Seconded by:
Time: PM

YES **NO**

YES **NO**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

**Thomas E. Wood
Dana M. Isabella
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RESOLVED, that this Town Board meeting be adjourned at PM.

Motion by:

Seconded by:

Discussion:

Yes **No** **Carried**

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**