

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
April 23, 2026**

The meeting was called to order at _____ PM by the presiding officer at the District #3 Fire Station No. 1, 128 Wallace Hill Road, Plattsburgh, NY 12901.

Present **Absent**

**MEMBERS: Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney**

Public Comments:

Supervisor's Report:

Resolutions:

026-106 Disposal of Obsolete Items

Draft Resolutions:

026-xxx Minutes

026-xxx Monthly Reports

026-xxx Purchase Procedures for Goods and Services – May 2026 Revision

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

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**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
April 23, 2026**

Resolution No. 026-106

Disposal of Obsolete Items

WHEREAS, it has been determined that the items listed below are obsolete and no longer needed; and

PARKS AND RECREATION:

1. 2019 Kubota Tractor Serial #21746 with attachments
2. Mower Lift
3. Plate Tamper
4. Stihl Pole Saw Serial #238983116
5. 1986 Bobcat skid loader Serial #5018-M-2113
6. Misc. Filters & Oil

WATER & WASTEWATER:

1. Misc. Filters & Oil

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
May 7, 2026**

Resolution No. 026-xxx

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **March 2026**
Codes and Zoning –
Dog Control Officer –
Historian –
Highway Superintendent –
Justice Court –
Parks and Recreation – **March 2026**
Planning and Community Development – **March 2026**
Safety Committee –
Supervisors Financial Report –
Tax Receiver –
Town Clerk – **March 2026**
Water Wastewater – **March 2026**

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
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Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
May 7, 2026**

Resolution No. 026-xxx

**Purchase Procedures for Goods and Services:
May 2026 Revision**

WHEREAS, the Town Board of the Town of Plattsburgh, at its Organizational Meeting held in January 2026, adopted a resolution accepting the Town’s Purchase Procedures for Goods and Services in accordance with General Municipal Law, section 104-b, as set forth in the Town’s Official Policy Book; and

WHEREAS, said policy establishes procedures for the procurement of commodities, equipment, goods, public works projects, and professional services to ensure the prudent and economical use of public funds; and

WHEREAS, after discussion with the auditors and a review of inflation on the cost of goods sold, it has been determined that a revision to the policy is appropriate in order to set a reasonable and cost-effective purchase order threshold while still maintaining an appropriate level of fiscal oversight; and

WHEREAS, said revision increases the purchase order threshold to \$3,000 dollars; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby accepts the revision to the Purchase Procedures for Goods and Services to reflect the purchase order threshold of \$3,000 dollars; and be it further

RESOLVED, that all other provisions of the Purchase Procedures for Goods and Services, as previously adopted, shall remain in full force and effect; and be it further

RESOLVED, that this revision shall take effect immediately; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and all Department Heads for implementation.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**