

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
March 12, 2026

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|---|----------------|---------------|
| MEMBERS: Charles A. Kostyk, Supervisor | X | |
| Thomas E. Wood, Councilor | | X |
| Dana M. Isabella, Councilor | | X |
| Daniel A. Bosely, Councilor | X | |
| Iona M. Kelting, Councilor | X | |
| Jonathan J. White, Town Clerk | X | |
| Matthew G. Favro, Town Attorney | X | |

Public Comments: No Public Comments

Supervisor's Report:

Mr. Kostyk - I'll go to my supervisor's report quickly. we had a pre-construction meeting today for Battlefield Memorial Gateway Phase 2. We have the groundbreaking there tentatively scheduled for April 23rd at 10 AM. Phase 2 basically is the pavilion, some walkways in the center of the park, which will include a small monument park, over to a small amphitheater. The walkway would tie into what will be Phase 3, which is a playground type area. Phase 2 will also include lighting around the Purple Heart Trail, and there will also be lighting on those walkways. It came in within budget, the bids. The good news is, they're talking about the potential of being an in-and-out process, maybe 2 months. (Contractor is) Luck Brothers.

We did have a department head meeting today. Couple things we're looking at there is succession planning. We had a lot of information that we brought back from NYAOT. And really want to dig into succession planning and kind of have a plan in place for some of those critical roles. Along with a solid review of policy.

The other thing that we discussed that's coming up so everybody knows and our IT folks are aware of it is web accessibility. There are some federal mandates that are coming down in regards to web accessibility, mainly to deal with hearing and vision challenges. So we are working with Dan Kimmel from Kimmel Services, and we are taking a look at our websites to



start making appropriate tweaks. For us, because we're under 50,000 population, it is not effective for us until May of 2027. So we've got about 14, 15 months, but figured we'd get going with that now. And we're also working out a continuation of operation plan that we discussed previously.

There's news from the clerk's office. We are now being able to sell hunting and fishing licenses again. So, awesome. Fishing season is kind of starting up in May. So this is good news for folks out there looking for a place to buy their fishing and hunting license. You can just stop by Town Hall again.

Just a reminder, I sent out an email to everybody. I think we're pretty much firmed up with it for our road show for work sessions in April, May, and June. In April we're going to meet at the Wallace Hill Fire Station. May we're going to do Cumberland Head Fire Station, and then June South Plattsburgh Fire Station. So we're just moving the work sessions out (into the community) hopefully we'll get some folks from those areas that swing by the work sessions.

Salt Shed, everything was approved by the county last month, the rest of the way. So we're just waiting for the lease. So as soon as the lease gets here, we'll get that finalized and keep everything moving forward with it. That's great, I want to thank our county partners for working with us on that. That's going to be huge for our highway department next year. It's going to save them a ton of money and a ton of time. We went to 7 out of 9 runs that are pure salt now. Only 2 have sand-salt (mixture). They're estimating that they're going to save right around 6 weeks' worth of cleanup. That leaves time and resources for other work. Highway has already been out doing a lot of trimming and culvert work.

And last thing I wanted to mention, we did discuss this at the department head meeting also. Heightened awareness, given some of our world events right now with cybersecurity. So, you know, we just want to make sure that we're hyper-vigilant with regard to cybersecurity, to make sure that we're really watching. Our new cybersecurity software, we've worked with Division of Homeland Security, emergency services from the state. So we do have an extra layer built into our systems here at the town through CrowdStrike. So we have an extra layer of cybersecurity on top of what is already built in with our providers.

There's been some discussions about a BESS system, which is a battery energy storage system. Those are the battery systems that typically are tied in with solar projects. We have a moratorium that is going to expire. We had discussions with Planning and Community Development. There's a desire to extend that moratorium by 6 months. We gathered up a lot of materials at NYAOT and we brought quite a bit back. We've been in contact with at least one other town, I believe the Town of Poughkeepsie, that put a new law in place. So, they've been in contact with them. Planning and Community Development just wants a little more time to make sure that they get everything together with that. There has been a substantial increase in uniform fire building codes with regards to BESS.

We will also have a resolution that you don't have right now, for the highway mower, that's the extend arm mower. Those bids were opened up on Monday, they just didn't have everything



together for the resolution, but we did want to pitch for that, so that will be good to go. They'll provide that resolution next week.

Draft Resolutions:

026-xxx Minutes

026-xxx Resolution Authorizing the Expansion and Improvement of the Town Hall Employee Break Room

Committee Reports:

Mr. Bosley - we had a meeting with Jeremiah from the assessing department. Assessment letters will be going out in the next couple of weeks. Grievance day, if I'm not mistaken, is the last week of May. So I think to our community, to the public, follow us on Facebook, monitor our website. Jeremiah is making himself and his office super accessible to questions to mitigate the number of people here on grievance day. Everybody should take advantage of that. Anybody (who) feels like they need to visit that office. It was a really good meeting (committee meeting). (They) seem extremely accessible, certainly personable.

Mr. Kostyk - So anybody with issues regarding assessing either way or just wants to have a quick chat and understand it better, he's very, very, very good and knowledgeable at what he does. I think we posted today. Grievance Day is Tuesday, May 26th.

Mr. Bosley - There's some good information that went up on Facebook that was posted today. So, some information up there on the process, etc. And they are very accessible here in the assessment office. Really important, they're putting (information) on Facebook, the social media piece out there, as a pre-education piece, not to supersede in-person conversations, not to take that place.

Mr. Kostyk - Oh yeah, their preference. I had a conversation with Jeremiah, his preference would be if somebody has a question about their assessment, call or stop by.



Executive Session – as needed:

Motion to go into Executive Session to discuss the employment history of an employee.

Motion by: Ms. Kelting

Seconded by: Mr. Bosley

Time: 6:13PM

Motion to come out of Executive session

Motion by: Mr. Bosley

Seconded by: Ms. Kelting

Time: 6:19PM

| | <u>YES</u> | <u>NO</u> |
|--------------------------|------------|-----------|
| Thomas E. Wood | | |
| Dana M. Isabella | | |
| Daniel A. Bosley | X | |
| Ilona M. Kelting | X | |
| Charles A. Kostyk | X | |

| | <u>YES</u> | <u>NO</u> |
|--------------------------|------------|-----------|
| Thomas E. Wood | | |
| Dana M. Isabella | | |
| Daniel A. Bosely | X | |
| Ilona M. Kelting | X | |
| Charles A. Kostyk | X | |

Town Board meeting be adjourned at 6:19 PM.

TOWN CLERK, TOWN OF PLATTSBURGH

M. Isabella
3/19/26

[Signature]