

**TOWN OF PLATTSBURGH  
PLANNING BOARD MEETING AND SUBMITTAL CALENDAR  
2026**

<u>Town of Plattsburgh Planning Board Mtg.*</u>	<u>Town of Plattsburgh Submittal Deadline</u>	<u>Clinton County Planning Board Mtg.**</u>	<u>Clinton County Submittal Deadline</u>
JAN 20, 2026	DEC 30, 2025	JAN ,7 2026**	DEC 29, 2025
FEB 17, 2026	JAN 27, 2026	FEB 4, 2026**	JAN 26, 2026
MAR 17, 2026	FEB 24, 2026	MAR 4, 2026**	FEB 23, 2026
APR 21, 2026	MAR 31, 2026	APR 1, 2026**	MAR 23, 2026
MAY 19, 2026	APR 28, 2026	MAY 6, 2026**	APR 27, 2026
JUN 16, 2026	MAY 26, 2026	JUN 3, 2026**	MAY 26, 2026 by noon
JULY 21, 2026	JUN 30, 2026	JUL 1, 2026**	JUN 22, 2026
AUG 18, 2026	JULY 28, 2026	AUG 5, 2026**	JUL 27, 2026
SEPT 15, 2026	AUG 25, 2026	SEPT 2, 2026**	AUG 24, 2026
OCT 20, 2026	SEPT 29, 2026	OCT 7, 2026**	SEPT 28, 2026
NOV 17, 2026	OCT 27, 2026	NOV 4, 2026**	OCT 26, 2026
DEC 15, 2026	NOV 24, 2026	DEC 2, 2026**	NOV 23, 2026
JAN 19, 2027	DEC 29, 2026	JAN 6, 2027**	DEC 29, 2026

\* Work session at 4:30 and meeting 5:00 P.M. prevailing time unless modified by Planning Board resolution.

\*\*County submittal deadline is earlier than Town deadline. All projects requiring County 239m referrals must plan accordingly to meet the County’s deadline. Please coordinate submittal with the Planning Department to assure compliance.

**Note:** For Type I SEQRA actions or Unlisted Actions with coordinated review refer to NYS Environmental Conservation Law for SEQR time frames.

Zoning Board of Appeals generally meets the Tuesday before the Town Planning Board meeting each month at 6:00 P.M.

**MATERIALS SUBMITTAL REQUIREMENTS:**

Provide FOUR sets (FIVE sets for GML 239m referrals) of 24”x36” (No exceptions) maps plans, reports, SEQRA forms, proof of ownership with original executed signatures (Property Owner Affidavit Form) in all applications and other related materials necessary for project submittal, also, include a site plan plotted to 11” X 17” format for all projects. Applicants are responsible for providing the Planning & Community Development Department with a pdf file for project presentation and/or other graphics needed for project presentation at the monthly Planning Board.

Fees are due with submittals or otherwise will be considered incomplete.

**Projects submitted that are lacking in materials necessary for review will be considered incomplete and will not be placed on the Planning Board agenda.**

Please be aware the Town Zoning Ordinance, Article VII, Section 7.12, allows for the Planning Board to charge applicants for costs incurred by the Planning Board for consultation fees, staff review costs or other expenses. Some projects may be required to establish an escrow account for reimbursement.

For further questions call Planning & Community Development at (518) 562-6850. Forms are also available on the Town of Plattsburgh web site at [www.townofplattsburgh.com](http://www.townofplattsburgh.com)