

TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

The meeting was called to order at **6:00** p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:

PRESENT

ABSENT

Charles A. Kostyk, Supervisor	X
Thomas E. Wood, Councilor	X
Dana M. Isabella, Councilor	X
Daniel A. Bosley, Councilor	X
Ilona M. Kelting, Councilor	X
Jonathan J. White, Town Clerk	X
Matthew G. Favro, Town Attorney	X

Resolution No. 026-001

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **December 11, 2025** and **December 18, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Ms. Kelting

Seconded by: Mr. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

Public Comment – None



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-002

Abstract 1A-26

RESOLVED, that the abstract of audited claims **No. 1A-26** for 2025 in the amount of \$111,329.57, **Abstract 1A-26** prepays for 2025 in the amount of \$205,661.25 and **No. 1A-26** for 2026 in the amount of \$209,620.42, **Abstract 1A-26** prepays for 2026 in the amount of \$233,543.05 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Mr. Wood

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-003

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **November 2025**
Codes and Zoning – **September 2025, October 2025**
Dog Control Officer – **December 2025**
Historian –
Highway Superintendent – **September 2025, October 2025 and November 2025**
Justice Court –
Parks and Recreation – **December 2025**
Planning and Community Development –
Safety Committee –
Supervisors Financial Report – **November 2025**
Tax Receiver –
Town Clerk –
Water Wastewater – **October 2025, November 2025, and December 2025**

Motion: Mr. Wood

Seconded by: Ms. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-004

Supervisor to Retain the Original of all Correspondence

RESOLVED, the Supervisor be authorized to retain the originals of correspondence he receives and file photocopies with the Town Clerk.

Motion: Mr. Wood

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-005

Supervisor Shall be in Charge of all Special Districts

RESOLVED, that the Supervisor, Charles A. Kostyk, and in his absence the Deputy Supervisor, **Dana Isabella or any other individual named hereafter**, shall be in charge of all special districts which includes: water, sewer, ambulance, storm water management districts, consolidated highway district and lighting district, pursuant to Section 29 of Town Law.

Motion: Mr. Bosley – moved to amend with the bold insertion above.

Seconded by: Mr. Wood

Discussion: Mr. Favro – suggested the above amendment.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-006

Supervisor Shall Act as Chief Fiscal Officer for the Town of Plattsburgh

RESOLVED, that Supervisor Charles A. Kostyk, as the Chief Fiscal Officer for the year 2026, be authorized and directed to deposit idle monies into interest bearing accounts or to purchase Certificates of Deposit from any Town funds, including special districts, in the Adirondack Bank, Key Bank of New York, TD Bank, Arrow Bank, Champlain National Bank, NBT Bank, NYCLASS, EPIC Fund (Empire Public Investment Cooperative Fund of NY), Jefferies LLC Harborside Financial, Piper Sandler & Co. or Community Bank pursuant to Section 64, Subdivision 1 of Town Law; and be it further

RESOLVED, that General Highway and Special District Funds be deposited in checking accounts with the aforementioned banks with offices located in the Town of Plattsburgh, for the year 2026 or any other bank that provides the necessary collateral as required by Audit and Control; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Wood – Does the town use all of these accounts or just some?
Mr. Kostyk – The town can potentially use many of these institutions but they are not all used at the same time. From time to time, we may need to move monies for different reasons.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-007

Authorization to Pay Public Utility Services Claims

RESOLVED, that pursuant to Section 118 of the Town Law the Supervisor be authorized to pay claims for public utility services (electric, gas, water, sewer, fuel oil and telephone), postage, freight and express charges before they are audited; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Mr. Wood

Seconded by: Ms. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-008

Purchase Procedures for Goods and Services

RESOLVED, that the Town of Plattsburgh adopted procedure policies, as indicated in the Town's Official Policy Book, shall be the procedures to be followed by all elected and appointed officials and Town employees for the year 2026, for the purchase of Commodities, Equipment or Goods for Public Works Projects/Contracts (Schedule-B), for Professional Services and Consultants for Purchase Order Policy and Cash Disbursements Procedures; and it is further

RESOLVED, that the Town Board does authorize and order that the Purchase Order Policies and Cash Disbursement Procedures, as outlined in Schedules A, B, C and D, shall become the policy and procedures to be followed by Town of Plattsburgh personnel for purchase orders and cash disbursements for the year 2026; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Wood – Is this the same as last year?
Mr. Kostyk – Yes, this policy was last updated in 2019. In talking with the Finance Manager, it's advised that we review and update periodically.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-009

Petty Cash for Town Officials

RESOLVED, that, pursuant to Section 64 of Town Law, Petty Cash Funds be established for Town Officials for 2026 as follows:

Finance Manager	\$100.00
Town Clerk	\$200.00
Receiver of Taxes and Assessments	\$400.00
Town Justices	\$100.00 each

; and, it is further

RESOLVED, a copy of this Resolution be given to the Finance Manager.

Motion: Mr. Bosley

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-010

Salaries & Payday for Elected and Appointed Officials

RESOLVED, that pursuant to Section 27 of the Town Law all elected and appointed officials shall be paid biweekly on Wednesdays, beginning January 15, 2026 with the exception of the Town Attorney, Councilors, Historian and Town Justices who will be paid on the last payroll of each month; and, be it further,

RESOLVED, that the salaries of all elected and appointed officials be fixed as indicated by the approved Budget for 2026 and a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Mr. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-011

Town Board Meetings for 2026

RESOLVED, that the "REGULAR" Monthly and Semi-Monthly meetings of the Town Board be held on the first and third Thursday respectively of each month at 6:00 P.M. prevailing time in the Town Hall of the Town of Plattsburgh, unless otherwise posted, on 151 Banker Road, Plattsburgh, New York; and it is further

RESOLVED, that "INFORMAL" Work-session meetings of the Town Board shall be held on the second and fourth Thursday of each month at 6:00 P.M. prevailing time in the Town Hall of the Town of Plattsburgh on 151 Banker Road, Plattsburgh, New York, pursuant to Section 62 of Town Law; and it is further

RESOLVED, in the event that there is a fifth Thursday in any month, meetings will be scheduled at the discretion of the supervisor and be it further

RESOLVED, that, due to holidays and conflicts the Town Board does hereby change the dates of its respective scheduled meetings as follows:

No Meeting – Thursday, January 1, 2026 (New Year's Day)
No Meeting – Thursday November 26, 2026 (Thanksgiving)
No Meeting – Thursday, December 24, 2026 (Christmas Eve)
No Meeting – Thursday, December 31, 2026 (New Year's Eve)

Motion: Ms. Kelting

Seconded by: Ms. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Iona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-012

Naming the Official Town Newspaper

RESOLVED, that pursuant to Section 64 of Town Law, the Press-Republican be named as the official newspaper for the Town of Plattsburgh.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-013

Appointment of Fair Housing Officer

WHEREAS, The Office of Fair Housing and Equal Opportunity administers federal laws and establishes national policies to assure that all Americans have equal access to the housing of their choice; and

WHEREAS, the Town of Plattsburgh wishes to have an officer who will implement and enforce the Fair Housing Act; and

WHEREAS, The Supervisor, on behalf of the Town Board, recommends the appointment of Steve Imhoff as the Fair Housing Officer for the Town of Plattsburgh to serve at the pleasure of the Supervisor and the Town Board; therefore, be it

RESOLVED, that Steve Imhoff be assigned to oversee that fair housing regulations are followed and act as the primary point of contact for all fair housing related issues; and be it further

RESOLVED, that Mr. Imhoff take an oath of office within thirty days of his appointment and a copy of this Resolution be given to the Finance Manager, the LDC Board and a copy be placed in his personnel file.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: Ms. Isabella – Thanks to Steve for continuing this, he's doing a good job.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-014

Fire District Liaison for 2026

WHEREAS, the Town Board of the Town of Plattsburgh desires to maintain effective communications with the various fire districts and volunteer fire departments situated within the Town of Plattsburgh and provide to each fire district and department a Town Board member as liaison; now, therefore be it

RESOLVED, that Supervisor Charles A. Kostyk be appointed to serve as a Town liaison with the Fire District # 3 and District # 3 Fire Department; and it is further

RESOLVED, that Councilor Dana M. Isabella be appointed to serve as a Town liaison with the Cadyville Fire District and Cadyville Fire Department; and it is further

RESOLVED, that Councilor Thomas E. Wood be appointed to serve as a Town liaison with the Morrisonville Fire District and Morrisonville Fire Department; and it is further

RESOLVED, that Councilor Ilona M. Kelting be appointed to serve as a Town liaison with the South Plattsburgh Fire District and South Plattsburgh Fire Department; and it is further

RESOLVED, that Councilor Daniel A. Bosley be appointed to serve as a Town liaison with the Cumberland Head Fire District and Cumberland Head Fire Departments.

Motion: Mr. Bosley

Seconded by: Ms. Kelting

Discussion: Mr. Bosley – This is really cool. Plattsburgh has 5 fire districts, proud to serve in this capacity.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-015

**Appointment of a Town of Plattsburgh
Delegate for the 2026 Association of Towns
Annual Meeting and Training School**

WHEREAS, Training for Municipal employees and officials is being held in New York City February 15-18, 2026 and as member of the Association of Towns the Town of Plattsburgh has certain privileges: therefore, be it

RESOLVED, that Charles A. Kostyk, be appointed the official representative of the Town of Plattsburgh and be allowed to cast their vote on behalf of the Town at the 2026 Annual Meeting and Training School of the Association of Towns and Dana M. Isabella be the alternate delegate if needed; and, be it further

RESOLVED, that copies of this Resolution be given to Charles A. Kostyk and Dana M. Isabella, and that one be placed in each of their personnel files and that the Supervisor complete the certificate of designation noting himself as the Official Town Delegate.

Motion: Mr. Wood

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
January 8, 2026**

Resolution No. 026-016

**Community Partnership Between Town of Plattsburgh
Recreation Program and Clinton County Youth Bureau**

WHEREAS, the Town of Plattsburgh Parks and Recreation Department would like to continue its community partnership with the Clinton County Youth Bureau in order to strengthen existing cooperation and further develop activities focused on recreational opportunities for the residents in the Town of Plattsburgh; and

WHEREAS, the Clinton County Youth Bureau has recently made changes to their fiscal year, and it is necessary to maintain authorization to allow the Supervisor to sign materials associated with continuing our community partnership throughout the year; therefore, be it

RESOLVED, that the Town Board, does hereby authorize the Supervisor to sign any materials associated with the community partnership agreement for Recreation Service Program on behalf of the Town of Plattsburgh and the Clinton County Youth Bureau for services throughout 2026; and, it is further

RESOLVED, that a copy of this Resolution be given to the Clinton County Youth Bureau, Finance Manager, and Parks and Recreation Department.

Motion: Ms. Kelting

Seconded by: Ms. Isabella

Discussion: Mr. Kostyk provided additional clarification. Mr. Wood asked if insurance coverage was included. Mr. Kostyk affirmed it was.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-017

Municipal Property and Liability Insurance Renewal

WHEREAS, it is necessary for the Town of Plattsburgh to provide risk management services and municipal property and liability insurance; therefore, be it

RESOLVED, that the Supervisor is authorized to renew its Agreement with the Northern Insuring Agency, principally located at 171 Margaret Street, Plattsburgh, New York 12901 to provide Risk Management Services and as insurance broker for the Town to provide Municipal Insurance coverage; and be it further

RESOLVED, that, after careful review of the Town's needs and market options the Town Board wishes to renew property and liability insurance for the period January 10, 2026 to January 10, 2027 shall be provided by New York Municipal Insurance Reciprocal (NYMIR), endorsements as warranted during said period; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Supervisor be authorized to sign all related documentation with NYMIR and Northern Insuring Agency.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	

Thomas E. Wood	X
Dana M. Isabella	X
Daniel A. Bosley	X
Ilona M. Kelting	X
Charles A. Kostyk	X



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-018

Employee Assistance Services (EAS)

WHEREAS, the Town of Plattsburgh ("Town" herein) maintains an annual contract with the **Behavior Health Services North, Inc.**, doing business as Employee Assistance Services ("Agency" herein), whereby the Agency provides informational services to the Town as an employer and, among other services, counseling to Town employees; and

WHEREAS, the contract in effect for the year 2025 will automatically renew for the year 2026 under its existing terms, unless canceled by either party; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2026 Budget, sufficient funds to support the continued contract with the Agency; now, therefore, be it

RESOLVED, that the automatic renewal of the contract for the year 2026 is acknowledged and approved, and the Supervisor is authorized to execute any required documentation on behalf of the Town; and be it further

RESOLVED, that a copy of this Resolution be provided to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Mr. Wood

Discussion: **NOTE:** On line two, **Behavior Health Services North, Inc.** replaced Clinton County Mental Health Association, Inc., to reflect the accurate parties delineated in the attached contract.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-019

Town of Plattsburgh Web Site Management
Independent Contractor/Consultant Agreement

WHEREAS, the consulting firm Kimmel Services LLC located at 15 Duke Avenue, Cadyville, New York, has prepared and submitted a proposal between the Town of Plattsburgh and Kimmel Services to provide website development and management on a contractual basis for 2026; therefore, be it

RESOLVED, that the Town of Plattsburgh, a municipal corporation organized and existing under and by virtue of the laws of the State of New York with offices and principal place of business at 151 Banker Road, Plattsburgh, New York, party of the first part, and David Kimmel (the "Contractor"), now residing at 15 Duke Ave, Cadyville NY 12918, party of the second part, in consideration of the promises, mutual covenants and Agreement attached, do hereby mutually agree to the attached Agreement; and, be it further

RESOLVED, that Mr. Kimmel is an independent contractor and shall not be considered an employee or agent for the Town and as Contractor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or his right, title or interest herein; and, be it further

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the attached Agreement on behalf of the Town of Plattsburgh; and be it further

RESOLVED, a copy this Resolution and said Agreement be given to the Finance Manager and Mr. Kimmel.

Motion: Ms. Kelting
Seconded by: Ms. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-020

White Knight Kennels Agreement for 2026

WHEREAS, on occasion it is necessary for the Dog Control Officers to kennel stray dogs and provide other kennel services as appropriate and approved by the Supervisor; therefore, be it

RESOLVED that, after the Town Attorney's review, the Supervisor be authorized to sign an Agreement between White Knight Kennels, LLC and the Town of Plattsburgh to follow the provision of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs in The Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, the Town Clerk and the owner of White Knight Kennels, LCC, Jody Perrea.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-021

Town of Plattsburgh Facilities Department

WHEREAS, the scope of the Town of Plattsburgh Buildings and Grounds Department has changed significantly over the years; and

WHEREAS, the department plays an essential role in maintaining, managing, and supporting Town of Plattsburgh facilities, infrastructure, and operational needs; and

WHEREAS, the Town Supervisor recommends a title change for the Buildings and Grounds Department that reflects its functions and responsibilities; therefore, be it

RESOLVED, Town of Plattsburgh Town Board does adopt the name change to be the Facilities Department effective immediately.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Wood – Why the name change?
Mr. Kostyk – The new name better reflects what they do, much of their work has to do with the town's facilities.
Ms. Isabella – We did a restructuring in 2025 to better align work in Buildings and Grounds and facilities.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
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Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 8, 2026**

Resolution No. 26-022

**3% Site Plan Return Deposit for UMS
Properties LLC RTO Site Plan 2022**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the UMS Properties LLC RTO Site Plan 2022; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$500.00 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to UMS Properties LLC.

Motion: Ms. Isabella

Seconded by: Mr. Wood

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
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Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026

Resolution No. 026-023

**Resolution Authorizing the Town Supervisor to
Enter into a Labor-Related Retainer Agreement**

WHEREAS, the Town Board of the Town of Plattsburgh recognizes the need for professional services relating to labor relations, collective bargaining, personnel matters, and related employment issues; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to retain qualified professional assistance to represent the Town in such labor-related matters; and

WHEREAS, the Town Board has reviewed the proposed retainer agreement for labor-related services and finds this agreement to be in the best interest of the Town; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town Supervisor to enter into and execute a Retainer Agreement with Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC on behalf of the Town for labor-related services, in a form approved by the Town Attorney; and it is further

RESOLVED, that the Town Supervisor is authorized to sign any and all documents related to this agreement; and be it further

RESOLVED, that this resolution shall take effect immediately and a copy of this resolution be given to the Finance Manager.

Motion: Mr. Wood motioned to table this resolution.

Seconded by: Mr. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood					X
Dana M. Isabella					X
Daniel A. Bosley					X
Ilona M. Kelting					X
Charles A. Kostyk					X



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-024

**Resolution Authorizing the Town Supervisor
to Execute the PERMA Group Self-Insurance
Program Agreement for 2026**

WHEREAS, the Town of Plattsburgh is required to provide workers' compensation and related insurance coverage for its employees; and

WHEREAS, the Public Employer Risk Management Association, Inc. (PERMA) administers a Group Self-Insurance Program that provides workers' compensation and related coverage to participating municipalities; and

WHEREAS, the Town Board has reviewed the PERMA Group Self-Insurance Program Agreement for 2026; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Town Supervisor to execute the PERMA Group Self-Insurance Program Agreement for 2026, subject to approval from the Town Attorney; and it is further

RESOLVED, that a copy of this resolution be provided to the Finance Manager.

Motion: Mr. Wood

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

Resolution No. 026-025

December 2025 Budget Amendment

WHEREAS, the Town may need to amend the 2025 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 8, 2026**

RESOLVED, that this Town Board meeting be adjourned at **6:38** PM.


Motion by: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: Mr. Kostyk – Our meetings do not usually run this long.
Mr. Bosley – I wish to welcome Matt to our town family. He has some big shoes to fill but I'm confident he will.
Mr. Favro – I'm very excited. I've spent the last 6-7 as the Planning/Code and Zoning attorney. I'm looking forward to the new role.

	<u>Yes</u>	<u>No</u>	<u>Carried</u> YES
Thomas E. Wood	X		
Dana M. Isabella	X		
Daniel A. Bosley	X		
Ilona M. Kelting	X		
Charles A. Kostyk	X		

TOWN CLERK, TOWN OF PLATTSBURGH


1/15/26

