

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
January 29, 2026**

The meeting was called to order at _____ PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

Present Absent

MEMBERS: **Charles A. Kostyk, Supervisor**
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney

Public Comments:

Supervisor's Report:

Resolutions:

026-040 Repair Backup Generator Bullis Road Water Plant

Draft Resolutions:

026-xxx Minutes

026-xxx Request to Purchase Bobcat Compact Track Loader for the Parks and Recreation Department

026-xxx Request for Maintenance of the Pickleball Courts and Basketball Court at West Plattsburgh Recreation Park

026-xxx Continuation of Lease Agreement for Automate Sports Field Line Striping Machine

026-xxx Request to Advertise for Bids for Used Boom Mower for the Town of Plattsburgh Highway Department

026-xxx Setting a Public Hearing for Local Law No. 1 of 2026 a Local Law Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code

026-xxx Purchase of Water Reading Meters

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

YES NO

Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk

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**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
January 29, 2026**

Resolution No. 026-040

Repair Backup Generator Bullis Road Water Plant

WHEREAS, the Water & Wastewater Department needs to repair the backup generator at Bullis Rd Water Plant; and

WHEREAS, these parts are needed immediately to restore operation of the backup generator. If not resolved the plant will shut down in the event of a power outage; and

WHEREAS, a quote has been obtained from Cummins Sales & Service for the purchase and installation of the replacement parts for \$5,329.20; therefore, be it

RESOLVED, the purchase and installation of the replacement parts from Cummins Sales & Service be approved; and it is further

RESOLVED, that payment be made payable from the 2026 Water & Wastewater Budget Account # WSA.1610.4500 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

**Request to Purchase One Bobcat
Compact Track Loader for the
Parks and Recreation Department**

WHEREAS, the Town of Plattsburgh Youth Services and Recreation Director, Erin Pangborn, has requested authorization to purchase a new Bobcat Compact Track Loader to replace existing outgrown equipment; and

WHEREAS, in addition to the Compact Track Loader, Ms. Pangborn has requested the purchase of a Brushcat attachment in order to better assist the Parks and Recreation staff in maintaining Town parks more efficiently; and

WHEREAS, Ms. Pangborn has received a quote through Bobcat of Plattsburgh, Plattsburgh, NY, for one (1) T66 T4 Bobcat Compact Track Loader, with Brushcat attachment, the total cost is \$79,058.26; therefore, be it

RESOLVED, that the Town Board hereby authorizes Ms. Pangborn to purchase said Bobcat Compact Track Loader and Brushcat attachment, and that payment for said purchase shall be made payable from the 2026 Park Equipment and Capital Outlay Account #AAA.1620.2000.1000; and be it further

RESOLVED, that a copy of this resolution be given to Ms. Pangborn and a copy be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

**Request for Maintenance of the Pickleball Courts and
Basketball Court at West Plattsburgh Recreation Park**

WHEREAS, the Parks and Recreation Department is responsible for the maintenance of sports courts within the Town of Plattsburgh; and

WHEREAS, in order to maintain the value and usability of our Town Pickleball and Basketball courts, the Department must perform routine maintain in accordance with an established maintenance schedule; and

WHEREAS, Erin Pangborn, the Youth Services and Recreation Director, has submitted a request to repair and seal the Pickleball courts and to coat and stripe the basketball court at the West Plattsburgh Recreation Park; and

WHEREAS, Ms. Pangborn has solicited quotes from multiple companies and received one response from Advantage Tennis for the proposed work; now, therefore be it

RESOLVED, that the Town Board hereby authorizes the maintenance of the pickleball courts and basketball court at West Plattsburgh Recreation Park in an amount not to exceed \$18,000, with payment to be made from the 2026 Park Field Maintenance Account A1620.4116; and, it is further

RESOLVED, that a copy of this resolution be given to Ms. Pangborn and a copy be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

**Continuation of Lease Agreement for
Automate Sports Field Line Striping Machine**

WHEREAS, Erin Pangborn, Youth and Recreation Services Director, has requested the Town continue its lease agreement with Turf Tank for an automated sports field line striping machine; and

WHEREAS, the original lease agreement was entered into for a three (3) year term, and the Town is entering the final year of said agreement; and

WHEREAS, the lease term for this final year will be for one (1) year at a cost of \$10,996.00, which includes 180 gallons of striping paint; therefore, be it

RESOLVED, that the Town Board hereby authorizes the continuation of the lease agreement with Turf Tank for the automated sports field line striping machine for the final year of the three-year agreement; and, be it further

RESOLVED, that a copy of this resolution be given to Ms. Pangborn and a copy be given to the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

**Request to Advertise for Bids for Used Boom Mower
for Town of Plattsburgh Highway Department**

WHEREAS, the Town of Plattsburgh Highway Department has identified the need to acquire a used boom mower to support departmental operations; and

WHEREAS, Greg Burnell, Highway Superintendent, has provided the attached list specifications for the requested used boom mower, to include that the mower must be a 2020 John Deere 6105E 4wd Cab tractor, and is requesting to solicit bids; now, therefore, be it

RESOLVED, that the Town Clerk is hereby authorized to advertise for one (1) used boom mower purchase, and that said advertisement shall be placed on the Town Website and the Town Clerk's Bulletin Board; and it is further

RESOLVED, that all sealed bids must be received at the Town of Plattsburgh Town Clerk's Office, located at 151 Bunker Road, Plattsburgh, NY 12901, no later than 10:00 AM on Monday, March 9, 2026, at which time and place said bids will be publicly opened and read; and, it is further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and be it further

RESOLVED, that a certified copy of this Resolution be given to the Town Clerk, the Highway Department, and the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

**Setting a Public Hearing for Local Law No. 1 of 2026
a Local Law Providing for the Administration and
Enforcement of the New York State Uniform Fire
Prevention and Building Code**

WHEREAS, proposed Local Law No. 1 of 2026 would provide a Local Law providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code; and

WHEREAS, due consideration has been given to the adoption of Proposed Local Law No. 1 of 2026 by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 19th day of February 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Bunker Road, Plattsburgh, New York, to consider the adoption of Proposed Local Law No. 1 of 2026;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 19th day of February 2026 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Bunker Road, Plattsburgh, New York, on the question of the enactment of Proposed Local Law No. 1 of 2026; and be it further

RESOLVED, that a Notice of Hearing on Proposed Local Law No. 1 of 2026 shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

RESOLVED, pursuant to Part 617 of the implementing regulations to Article 8 (State Environmental Quality Review Act) (“SEQR”), the Town of Plattsburgh Town Board shall determine whether adoption of the proposed Local Law would have a significant effect upon the environment; and be it

RESOLVED, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh web site, for a period of not less than five (5) days prior to that public hearing.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 5, 2026**

Resolution No. 026-xxx

Purchase of Water Reading Meters

WHEREAS, Resolution 09-296 authorized the standardization of water reading meters to be Neptune Water Meters, and

WHEREAS, Neptune Technology Group has submitted documentation stating Ti Sales Inc. is the authorized Level I certified distributor for Neptune and is the exclusive supplier of Neptune products in the Upstate New York market area; and

WHEREAS, Ti Sales Inc. as the authorized Level I certified distributor for Neptune and the exclusive supplier of Neptune products in the Upstate New York market area has submitted price quotations for the year 2026; therefore, be it

RESOLVED, the Town Board approve the purchase as requested and that the Water & Wastewater Director is hereby authorized to make incremental purchases not to exceed the total amount of \$50,000.00 in fiscal year 2026; and be it further

RESOLVED, that payment be made payable from the 2026 Water & Wastewater Budget Account # SWC.8340.4170 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**