

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
January 15, 2026**

The meeting was called to order at _____ PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

Present

Absent

MEMBERS: Charles A. Kostyk, Supervisor
Thomas E. Wood, Councilor
Dana M. Isabella, Councilor
Daniel A. Bosely, Councilor
Ilona M. Kelting, Councilor
Jonathan J. White, Town Clerk
Matthew G. Favro, Town Attorney

Public Comments:

Supervisor's Report:

Resolutions:

026-026 Z.O. Amendment Research - Definitions and Locations for Public Building/Use
026-027 Annual Acceptance of Town Fiscal Records for the Annual Audit

Draft Resolutions:

026-xxx Minutes
026-xxx Standard Work Day and Reporting Resolution – Jonathan J. White, Town Clerk
026-xxx Climate Smart Communities

Committee Reports:

Town Board meeting be adjourned at _____ PM.

Executive Session – as needed:

Motion to go into Executive Session
to discuss

Motion by:

Seconded by:

Time:

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

Motion to come out of Executive session

Motion by:

Seconded by:

Time:

YES NO

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosely
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
January 15, 2026**

Resolution No. 026-026

**Z.O. Amendment Research -Definitions and
Locations for Public Building/Use**

WHEREAS, The Town Zoning Ordinance, or any part thereof, including the Zoning Map indicating the various district boundaries, may from time to time be amended or repealed by the Town Board in the manner provided by Sections 264 and 265 of the New York State Town Law and Article XVII § 17.1 & 17.2 of the Town Zoning Ordinance; and

WHEREAS, the Town Board by its own motion does intend to analyze and consider potential amendments to the existing Zoning Ordinance's definition of Public Building/Use; and

WHEREAS, the Town Board does additionally intend to analyze and consider the appropriate districts for the development of uses defined as Public Building/Use; now, therefore be it

RESOLVED, that the Town Board does hereby instruct the Town Planning and Community Development Department to conduct research and make recommendations regarding standardized definitions for Public Building/Use and their permitted locations; and, be it further

RESOLVED, that the Planning and Community Development Department shall provide a written report to the Town Board containing said recommendations for consideration.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes

No

Absent

Carried

Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
January 15, 2026**

Resolution No. 026-027

**Annual Acceptance of Town Fiscal Records
for the Annual Audit**

WHEREAS, the Town Board is responsible for the general management and control of the Town finances (Town Law, Section 64(1)). An important aspect of this responsibility is to provide a process to monitor and review, on a routine basis, the work performed by those who manage money as part of their town duties; and

WHEREAS, to improve accountability and controls over finances and records, the Town of Plattsburgh Auditing Committee and Finance Manager are required to obtain the fiscal records of the Town Clerk, Town Justices', and Town Tax Receiver as per regulation, by January 20th to allow for those records to be audited; and

WHEREAS, the Town Clerk's, Town Justices,' and Town Tax Receiver's records have been received and are now available for the Auditing Committee, Finance Manager and full Board for their review; now, therefore be it

RESOLVED, that the Town of Plattsburgh Auditing Committee and Finance Manager are instructed to perform the Annual Audit and the full Board has the opportunity to review the records and the audit as per regulation.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
January 22, 2026**

Resolution No. 026-xxx

**Standard Work Day and Reporting Resolution –
Jonathan J. White, Town Clerk**

WHEREAS, Regulation 315.4 from the Office of the New York State Comptroller was passed and became effective January 1, 2016, and as per the regulation it is required that the Town Board of the Town of Plattsburgh adopt a Standard Work Day and Reporting Resolution it is required the term and days worked per month be reported for each such office or position; and further

WHEREAS, the Standard Work Day and Reporting Resolution should be updated periodically to reflected changes in work hours and for newly elected and appointed officials; and be it further,

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby set the standard work day and service credit, that will be reported to the New York State and Local Employees' Retirement System as attached; and be it further

RESOLVED, that on passing, this Resolution shall be posted on the Town website and the official signboard located near the Town Clerk's office for a minimum of thirty days; and be it further

RESOLVED, that a certified copy of this Resolution, and an affidavit of posting, be filed with the Office of the State Comptroller within 45 days of the adoption of said Resolution.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Dana M. Isabella
Daniel A. Bosley
Ilona M. Kelting
Charles A. Kostyk**

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
January 22, 2026

Resolution No. 026-xxx

Climate Smart Communities

WHEREAS, the Town of Plattsburgh (hereinafter “local government”) believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that Town of Plattsburgh, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) Build a climate-smart community.**
- 2) Inventory emissions, set goals, and plan for climate action.**
- 3) Decrease energy use.**
- 4) Shift to clean, renewable energy.**
- 5) Use climate-smart materials management.**
- 6) Implement climate-smart land use.**
- 7) Enhance community resilience to climate change.**
- 8) Support a green innovation economy.**
- 9) Inform and inspire the public.**
- 10) Engage in an evolving process of climate action.**

Motion:

Seconded by:

Discussion:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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Thomas E. Wood				
Dana M. Isabella				
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