

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

The meeting was called to order at ...6:00.... p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:

PRESENT

ABSENT

Charles A. Kostyk, Deputy Town Supervisor	X	
Thomas E. Wood, Councilor	X	
Dana M. Isabella, Councilor	X	
Daniel A. Bosley, Councilor	X	
Jonathan J. White, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Public Comment - None



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-250

**Resignation of Charles A. Kostyk from
the Town of Plattsburgh Town Board**

WHEREAS, Charles A. Kostyk has submitted the attached letter of resignation to the Town of Plattsburgh Town Clerk, from his position as Councilor for the Town of Plattsburgh Town Board, effective November 17, 2025; therefore, be it

RESOLVED, the Town Board, with appreciation for his years of service as a Councilor, does hereby accept his letter of resignation from the Town Board, while retaining his position as Deputy Supervisor; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in his personnel file.

Motion: Ms. Isabella

Seconded by: Mr. Wood

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
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Thomas E. Wood	X				
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Dana M. Isabella	X				
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Daniel A. Bosley	X				
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TOWN OF PLATTSBURGH

151 BANKER ROAD
PLATTSBURGH, NY 12901-7307

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DEPUTY TOWN SUPERVISOR
CHARLES A. KOSTYK

November 13, 2025

Mr. Jonathan J. White, Town Clerk
Town of Plattsburgh
151 Banker Rd.
Plattsburgh, NY 12901

Dear Mr. White:

I am respectfully submitting my resignation as a Councilor with the Town Board, Town of Plattsburgh effective midnight November 17, 2025. I will retain my position as Deputy Supervisor.

Sincerely,

Charles A. Kostyk
Councilor-Town of Plattsburgh

RECEIVED

NOV 13 2025

TOWN CLERK, TOWN OF PLATTSBURGH

OFFICIAL COPY

The Town of Plattsburgh is an equal opportunity provider and employer

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-251

**Appointment of Town Supervisor for the
Town of Plattsburgh**

WHEREAS, a vacancy exists for Town Supervisor for the Town of Plattsburgh;
therefore, be it

RESOLVED, that Charles A. Kostyk be named as Town Supervisor effective
immediately; and be it further

RESOLVED, that said Town Supervisor will be appointed until the next general election
to fill the un-expired term of Supervisor in the Town of Plattsburgh or until December 31, 2026.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: Mr. Wood – Chuck, you’re terrific and are a wealth of knowledge and I look
forward to working with you going forward. Mr. Bosley – Sad to see Michael go but couldn’t be
happier to have Chuck in charge. Mr. Coffey - Chuck, you’re made for the job. Ms. Isabella – I
concur with all of you.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-252

Resolution to Fill Vacancy of Town Council

WHEREAS, a vacancy exists on the Town of Plattsburgh Town Board for the position of Councilperson; now, therefore be it

RESOLVED, in pursuance of the power vested in the Town Board, Ilona M. Kelting, a duly qualified resident of said Town, is hereby appointed Councilperson of the Town Board to fill the vacancy. Said appointment shall be effective immediately and Ms. Kelting shall hold such office until December 31, 2026; and be it further

RESOLVED, that Ms. Kelting takes an oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be put in Ms. Kelting's personnel file.

Motion: Mr. Wood

Seconded by: Ms. Isabella

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
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Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Charles A. Kostyk	X				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-253

Deputy Supervisor Appointment

RESOLVED, pursuant to Section 42 of the Town Law that Councilor Dana M. Isabella be appointed by the Supervisor to serve at his pleasure as Deputy Supervisor for the Town of Plattsburgh effective immediately; and be it further

RESOLVED, that take an oath of office within thirty days of this Resolution and, in the absence of the Supervisor, that Dana M. Isabella be given Signatory authority in the same capacity as the Town Supervisor; and be it further

RESOLVED, that copies of this Resolution be given to Ms. Isabella, one be placed in her personnel file and one sent to the New York State Retirement Board.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: Mr. Bosley – Dana has been fabulous to work with, and I couldn't think of anyone better for this position. Mr. Wood – I appreciate all the hard work Dana has done for the town. Mr. Kostyk – I appreciate Dana taking on these responsibilities.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella			ABSTAIN		
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-254

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **October 16, 2025** and **October 23, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Mr. Bosley

Seconded by: Ms. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-255

Abstract 11B-25

RESOLVED, that the abstract of audited claims **No. 11B-25** for \$180,909.94, **Abstract 11B-25** prepays for the amount \$222,393.47 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Ms. Isabella

Seconded by: Mr. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-256

2026 Employee Handbook

WHEREAS, the Town of Plattsburgh desired to combine the Non-Union Employee Policy and Employee Handbook for clarity and,

WHEREAS, after discussions with the non-union employees and input from HR Solutions a combined document titled Employee Handbook was created; and

WHEREAS, the Town of Plattsburgh is desirous of adopting this Employee Handbook Effective 1/1/2026 and will review said document annually; and

WHEREAS, The Town of Plattsburgh will use this document and the Collective Bargaining Agreement with Teamsters Local 687 for employee issues; now, therefore be it

RESOLVED, that the Town of Plattsburgh will adopt the Employee Handbook dated 11/1/2025 effective 1/1/2026 and this shall remain in effect until further notice; and, be it further

RESOLVED, that a copy of this Resolution and the Employee Handbook policy be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Mr. Bosley

Discussion: Mr. Kostyk – Thanks to Scott, Trevor and Jenn for leading the effort on this.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-257

Revised Alcohol and Drug Policy

WHEREAS, it is necessary for the Town of Plattsburgh (“Town” herein) to periodically review and revise existing policies to make them compliant with current needs and regulation and to incorporate said revisions therein Resolution 010-120 revised previous policy and now needs to be updated; and

WHEREAS, the state Department of Transportation has made changes to its drug panel and the previous category of “opiate metabolites” was renamed to “opioids” to more accurately describe the group, due to the addition of four new opioids to the DOT drug panel; and

WHEREAS, within the Town Alcohol and Drug Policy, the word Opiate be replace with Opioid, and that the Town Board has reviewed and approved same; now therefore it is

RESOLVED, that changes be made to said Policy and be incorporated into the Town’s Policy Handbook, and the policy shall be strictly adhered to by the Town and enforced as stated therein; and it is further

RESOLVED, that said policy is to take effect upon adoption of this Resolution and copies of said POLICY REVISIONS be distributed accordingly.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-258

**Clinton County Snow and Ice Agreement for the
2025-2026, and 2026-2027 Snow Seasons**

WHEREAS, the Town of Plattsburgh currently provides snow and ice control services to the County of Clinton for county roads during the winter season; and

WHEREAS, the Clinton County Highway Superintendent met with Town Highway Superintendent where it was determined that the towns would enter into annual Snow and Ice Agreements with the County for the purpose of providing snow and ice control services; now, therefore it is

RESOLVED, that the Supervisor be authorized and approval as to form by the Town Attorney, to sign the Contract for 2025-2026 and 2026-2027 snow and ice seasons, dated October 27, 2025 with the County of Clinton for snow removal, sanding, and treating of County roads for the 2025-2027 seasons based on the number of miles and rates according to said Agreement; and it is further

RESOLVED, that the Town of Plattsburgh agrees to comply with the terms and conditions in said Agreement; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Superintendent Greg Burnell and a copy for the Clinton County Highway Department.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-259

**Recreation Program Contract of
Services for Bowling Program 2026**

WHEREAS, Parks and Recreation utilizes instructional services for various programs offered by the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends a contract for the following services, and the individual will be given a W9; now, therefore be it

Beth Christon \$440 – **Bowling** (January 4, 2026 – February 22, 2026)

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short-term contract services.

Motion: Mr. Bosley

Seconded by: Ms. Kelting

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-260

**Reappointment for Parks and Recreation
Advisory Committee (PRAC) – Kayleigh Raville**

WHEREAS, the Town Board passed resolution 020-117 establishing a Parks and Recreation Advisory Committee (PRAC); and,

WHEREAS, committee member Kayleigh Raville is willing to serve the Parks and Recreation Advisory Committee as a reappointment from January 1, 2026 to December 31, 2027; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint the aforementioned individual to the Parks and Recreation Advisory Committee; and be it further

RESOLVED, that Ms. Raville take the oath of office within thirty days of this Resolution and a copy be given to the Parks and Recreation Department.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-261

**Reappointment for Parks and Recreation
Advisory Committee (PRAC) – Jessica Judd**

WHEREAS, the Town Board passed resolution 020-117 establishing a Parks and Recreation Advisory Committee (PRAC); and,

WHEREAS, committee member Jessica Judd is willing to serve the Parks and Recreation Advisory Committee as a reappointment from January 1, 2026 to December 31, 2027; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint the aforementioned individual to the Parks and Recreation Advisory Committee; and be it further

RESOLVED, that Ms. Judd take the oath of office within thirty days of this Resolution and a copy be given to the Parks and Recreation Department.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-262

**Parks and Recreation Department Request to
Purchase a Sure-Trac Equipment Trailer**

WHEREAS, the Parks and Recreation Department, in conjunction with the Facilities Department, is in need of a new equipment trailer to ensure safe transportation of equipment; and

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for purchases exceeding \$5,000.00; and

WHEREAS, the Parks and Recreation Department has obtained multiple quotes and is requesting permission to purchase an equipment trailer; now, therefore, be it

RESOLVED, that, based on the specifications and quality needed by the Town, the purchase of one Sure-Trac 7x20 Tube Top Utility 10K Equipment Trailer be awarded to Key R-D Trailer Sales in Plattsburgh, New York, in the amount of \$5,916.00; and it is further

RESOLVED, that said purchase be made payable from the 2025 Equipment Capital Outlay #A.1620.2000 Budget and that a copy of this Resolution be given to the Recreation and Youth Services Director, the Building Maintenance Supervisor, and the Finance Manager.

Motion: Ms. Isabelle

Seconded by: Mr. Wood

Discussion: Mr. Kostyk – Great that the departments are working together on this.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025

Resolution No. 025-263

Resolution to Appoint Marriage Officer

WHEREAS, the New York Domestic Relations Law §11(c) allows the Town to appoint an official marriage officer to conduct wedding and marriage ceremonies within the Town; and

WHEREAS, The Town Board recognizes the importance of designating a qualified individual to fulfill this role for the benefit of town residents and others seeking marriage services; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh, pursuant to New York Domestic Relations Law hereby appoints the Town Clerk, Jonathan J. White, to the position of Marriage Officer, to perform wedding and marriage ceremonies within the geographic boundaries of the Town of Plattsburgh, effective immediately, to serve without compensation other than is allowed under Domestic Relations Law Section 11(c); and it is further

RESOLVED, that ceremonies performed at Town Hall shall be subject to a fee of \$60.00, payable to the Town of Plattsburgh and that the term of this appointment shall continue until such time as Town Clerk Jonathan J. White is no longer serving in the role of Town Clerk; and be it

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Mr. Wood

Seconded by: Mr. Bosley

Discussion: Mr. Bosley and Mr. Kostyk general comments.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-264

Delinquent Water and Sewer Relevy Charges

WHEREAS, certain water and wastewater bills have not been paid and are now Delinquent; therefore, be it

RESOLVED, that the list of delinquent water and wastewater charges in the respective district for 2025, submitted by the Water and Wastewater Department, be accepted and placed on file and that a copy be forwarded to the Clinton County Board of Legislators to be added to the 2026 Tax Roll and a copy be given to the Town Clerk pursuant to Section 198(3) of the Town Law; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Ms. Isabella

Seconded by: Ms. Kelting

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTLY MEETING
November 20, 2025

Resolution No. 025-265

Water Rate Adjustment Effective Jan 1, 2026

WHEREAS, the Plattsburgh Consolidated Water District is a duly established water district, and has appropriated expenditures for operation and maintenance of its water system; and

WHEREAS, the Town Board recognizes that the responsibility of maintaining a safe and reliable water system requires increases in rates that will both sustain its systems as well as prepare for any future capital improvements; and

WHEREAS, the proposed rate adjustment shall become fully effective January 1, 2026 and be retroactive to the date of the previous billing period, including any and all outside users, excluding those who fall under an inter-municipal Agreement to be set as follows:

The metered rate shall be: \$4.12 per 1,000 gallons after the minimum, with a minimum per month of \$12.68 for 0-2,333 gallons or \$38.03 for 0-7,000 gallons per quarter based on customer's billing frequency; therefore, be it

RESOLVED, that these new rates shall be in place and effective the first full quarterly billing cycle retroactive as noted; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Tax Receiver and the Water and Wastewater Department.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025

Resolution No. 025-266

Wastewater Rate Adjustment Effective Jan 1, 2026

WHEREAS, the Plattsburgh Consolidated Sewer District is a duly established wastewater district, and has appropriated expenditures for operation and maintenance of its wastewater system; and

WHEREAS, the Town Board recognizes that the responsibility of maintaining a safe and reliable wastewater system requires increases in rates that will both sustain its systems as well as prepare for any future capital improvements; and

WHEREAS, the proposed rate adjustment shall become fully effective January 1, 2026 and be retroactive to the date of the previous billing period, including any and all outside users to be set as follows:

The metered rate shall be: \$8.33 per 1,000 gallons, with a minimum per month of \$22.64 for 0-2,333 gallons or \$67.91 for 0-7,000 gallons per quarter based on customer's billing frequency; therefore, be it

RESOLVED, that these new rates shall be in place and effective the first full quarterly billing cycle retroactive as noted; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Tax Receiver and the Water and Wastewater Department.

Motion: Mr. Wood

Seconded by: Ms. Isabelle

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025

Resolution No. 025-267

**Resolution to Establish Scheduled Maintenance
for HVAC Roof Units**

WHEREAS, the Town of Plattsburgh has recently installed new HVAC units at the Town Hall and recognizes the importance of establishing a regular maintenance schedule to ensure efficient and reliable operation of said units; and

WHEREAS, in accordance with the Town of Plattsburgh procurement policy, three vendors were contacted to provide quotes for HVAC maintenance services; and

WHEREAS, E.T. Harris & Son, Inc. was the only vendor to provide a quote for the required services; and

WHEREAS, the Building Maintenance Supervisor, Richard Rascoe, has reviewed the quote and recommends that the service contract be awarded to E.T. Harris & Son, Inc.; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby establishes a regular maintenance schedule for the new HVAC units at the Town Hall, as recommended by the Building Maintenance Supervisor; and it is further

RESOLVED, that the Town Board hereby awards the HVAC maintenance service contact to E.T. Harris & Son, Inc. in the amount of \$6,900.00, and that payment be made payable from the 2026 Building Repairs and Service Account A.1620.4510; and be it

RESOLVED, that the Supervisor be authorized to sign any and all documents related to the maintenance schedule contract and that a copy of this resolution be given to the Finance Manager and the Building Maintenance Supervisor.

Motion: Ms. Kelting
Seconded by: Ms. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-268

**Recreation Program Contract of Services
for Rustic Picture Frame Program**

WHEREAS, Parks and Recreation utilizes instructional services for various programs offered by the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends a contract for the following services, and the individual will be given a W9; now, therefore be it

Lindsay Going-Swaim \$300 – Rustic Picture Frame Program December 13, 2025

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short-term contract services.

Motion: Ms. Kelting

Seconded by: Mr. Wood

Discussion: Mr. Kostyk – Erin and Jordanne are always coming up with great programs.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				





TOWN OF PLATTSBURGH

PARKS & RECREATION

151 BANKER ROAD
PLATTSBURGH, NY 12901-7307

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DEPT. LINE: (518)-562-6860
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YOUTH SVCS. & RECREATION

DIRECTOR

ERIN PANGBORN

RECREATION PROGRAM

COORDINATOR

JORDANNE MANNEY

November 19, 2025

Dear Town Supervisor and Board Members,

I am recommending Lindsay Going-Swaim as an instructor for our upcoming Rustic Picture Frame program through contract services.

Lindsay Going-Swaim \$300 Rustic Picture Frame December 13, 2025

Sincerely, .

Erin Pangborn

Parks & Recreation Director

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025**

Resolution No. 025-269

November 2025 Budget Amendment

WHEREAS, the Town may need to amend the 2025 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Mr. Bosley

Seconded by: Mr. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Ilona M. Kelting	X				
Charles A. Kostyk	X				





Plattsburgh, NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15012 - November 2025 Adjustments

Adjustment Number	Budget Code	Description	Adjustment Date
BA0023065	Adopted 2025 Budget	November 2025 Adjustment	11/19/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AAA.1111.8000.0000	NYS RETIREMENT	November 2025 Adjustment	18,800.00	400.00	19,200.00
January: 33.33	April: 33.33	July: 33.33	October: 33.33		
February: 33.33	May: 33.33	August: 33.33	November: 33.33		
March: 33.33	June: 33.33	September: 33.33	December: 33.37		
AAA.1220.8000.0000	NYS RETIREMENT	November 2025 Adjustment	16,200.00	100.00	16,300.00
January: 8.33	April: 8.33	July: 8.33	October: 8.33		
February: 8.33	May: 8.33	August: 8.33	November: 8.33		
March: 8.33	June: 8.33	September: 8.33	December: 8.37		
AAA.1355.1000.0000	PERSONNEL SERVICES ASSESSI	November 2025 Adjustment	142,700.00	8,000.00	150,700.00
January: 666.67	April: 666.67	July: 666.67	October: 666.67		
February: 666.67	May: 666.67	August: 666.67	November: 666.67		
March: 666.67	June: 666.67	September: 666.67	December: 666.63		
AAA.1355.2000.0000	EQUIP. & CAP. OUTLAY	November 2025 Adjustment	800.00	-800.00	0.00
January: -66.67	April: -66.67	July: -66.67	October: -66.67		
February: -66.67	May: -66.67	August: -66.67	November: -66.67		
March: -66.67	June: -66.67	September: -66.67	December: -66.63		
AAA.1355.4111.0000	OFFICE SUPPLIES	November 2025 Adjustment	1,500.00	150.00	1,650.00
January: 12.50	April: 12.50	July: 12.50	October: 12.50		
February: 12.50	May: 12.50	August: 12.50	November: 12.50		
March: 12.50	June: 12.50	September: 12.50	December: 12.50		
AAA.1355.4410.0000	CONF. CONV. SCHOOL	November 2025 Adjustment	750.00	-300.00	450.00
January: -25.00	April: -25.00	July: -25.00	October: -25.00		
February: -25.00	May: -25.00	August: -25.00	November: -25.00		
March: -25.00	June: -25.00	September: -25.00	December: -25.00		
AAA.1355.4710.0000	LEGAL CONSULTATION	November 2025 Adjustment	38,300.00	150.00	38,450.00
January: 12.50	April: 12.50	July: 12.50	October: 12.50		
February: 12.50	May: 12.50	August: 12.50	November: 12.50		
March: 12.50	June: 12.50	September: 12.50	December: 12.50		
AAA.1355.4720.0000	COMPUTER SERVICES	November 2025 Adjustment	5,000.00	-1,000.00	4,000.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33		
February: -83.33	May: -83.33	August: -83.33	November: -83.33		
March: -83.33	June: -83.33	September: -83.33	December: -83.37		
AAA.1355.8000.0000	NYS RETIREMENT	November 2025 Adjustment	21,200.00	700.00	21,900.00
January: 58.33	April: 58.33	July: 58.33	October: 58.33		
February: 58.33	May: 58.33	August: 58.33	November: 58.33		
March: 58.33	June: 58.33	September: 58.33	December: 58.37		
AAA.1355.8100.0000	SOCIAL SECURITY	November 2025 Adjustment	11,000.00	-2,500.00	8,500.00
January: -208.33	April: -208.33	July: -208.33	October: -208.33		
February: -208.33	May: -208.33	August: -208.33	November: -208.33		
March: -208.33	June: -208.33	September: -208.33	December: -208.37		
AAA.1355.8200.0000	WORKERS COMPENSATION	November 2025 Adjustment	9,100.00	-2,000.00	7,100.00
January: -166.67	April: -166.67	July: -166.67	October: -166.67		
February: -166.67	May: -166.67	August: -166.67	November: -166.67		
March: -166.67	June: -166.67	September: -166.67	December: -166.63		
AAA.1410.8000.0000	NYS RETIREMENT	November 2025 Adjustment	4,300.00	200.00	4,500.00
January: 16.67	March: 16.67	May: 16.67	July: 16.67		
February: 16.67	April: 16.67	June: 16.67	August: 16.67		

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September: 16.67	October: 16.67	November: 16.67	December: 16.63
AAA.1420.8000.0000	NYS RETIREMENT	November 2025 Adjustment	4,100.00 200.00 4,300.00
January: 16.67	April: 16.67	July: 16.67	October: 16.67
February: 16.67	May: 16.67	August: 16.67	November: 16.67
March: 16.67	June: 16.67	September: 16.67	December: 16.63
AAA.1430.4410.0000	CONFERENCES	November 2025 Adjustment	4,000.00 2,000.00 6,000.00
January: 166.67	April: 166.67	July: 166.67	October: 166.67
February: 166.67	May: 166.67	August: 166.67	November: 166.67
March: 166.67	June: 166.67	September: 166.67	December: 166.63
AAA.1430.8000.0000	NYS RETIREMENT	November 2025 Adjustment	50,900.00 -2,000.00 48,900.00
January: -166.67	April: -166.67	July: -166.67	October: -166.67
February: -166.67	May: -166.67	August: -166.67	November: -166.67
March: -166.67	June: -166.67	September: -166.67	December: -166.63
AAA.1430.8550.0000	RETIRED HEALTH INS.	November 2025 Adjustment	3,000.00 500.00 3,500.00
January: 41.67	April: 41.67	July: 41.67	October: 41.67
February: 41.67	May: 41.67	August: 41.67	November: 41.67
March: 41.67	June: 41.67	September: 41.67	December: 41.63
AAA.1610.4720.0000	IT CONSULTING SERVICES	November 2025 Adjustment	56,000.00 3,000.00 59,000.00
January: 250.00	April: 250.00	July: 250.00	October: 250.00
February: 250.00	May: 250.00	August: 250.00	November: 250.00
March: 250.00	June: 250.00	September: 250.00	December: 250.00
AAA.1610.4721.0000	COMPUTER SERVICES	November 2025 Adjustment	10,000.00 -3,000.00 7,000.00
January: -250.00	April: -250.00	July: -250.00	October: -250.00
February: -250.00	May: -250.00	August: -250.00	November: -250.00
March: -250.00	June: -250.00	September: -250.00	December: -250.00
AAA.1620.1100.0000	OVERTIME B&G	November 2025 Adjustment	10,500.00 1,500.00 12,000.00
January: 125.00	April: 125.00	July: 125.00	October: 125.00
February: 125.00	May: 125.00	August: 125.00	November: 125.00
March: 125.00	June: 125.00	September: 125.00	December: 125.00
AAA.1620.1800.0000	SUMMER SEASONAL HELP	November 2025 Adjustment	25,200.00 1,000.00 26,200.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33
February: 83.33	May: 83.33	August: 83.33	November: 83.33
March: 83.33	June: 83.33	September: 83.33	December: 83.37
AAA.1620.2000.1000	PARK EQUIPMENT & CAPITAL O	November 2025 Adjustment	376,000.00 -12,200.00 363,800.00
January: -1,016.67	April: -1,016.67	July: -1,016.67	October: -1,016.67
February: -1,016.67	May: -1,016.67	August: -1,016.67	November: -1,016.67
March: -1,016.67	June: -1,016.67	September: -1,016.67	December: -1,016.63
AAA.1620.4110.0000	SUPPLIES, BLDG.	November 2025 Adjustment	3,500.00 -1,000.00 2,500.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33
February: -83.33	May: -83.33	August: -83.33	November: -83.33
March: -83.33	June: -83.33	September: -83.33	December: -83.37
AAA.1620.4112.0000	SUPPLIES, CLEANING	November 2025 Adjustment	4,500.00 1,000.00 5,500.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33
February: 83.33	May: 83.33	August: 83.33	November: 83.33
March: 83.33	June: 83.33	September: 83.33	December: 83.37
AAA.1620.4200.1000	PARK ELECTRICITY	November 2025 Adjustment	11,000.00 5,000.00 16,000.00
January: 416.67	April: 416.67	July: 416.67	October: 416.67
February: 416.67	May: 416.67	August: 416.67	November: 416.67
March: 416.67	June: 416.67	September: 416.67	December: 416.63
AAA.1620.4241.0000	HEATING, HWY&WS DEPT	November 2025 Adjustment	20,000.00 -5,000.00 15,000.00
January: -416.67	April: -416.67	July: -416.67	October: -416.67
February: -416.67	May: -416.67	August: -416.67	November: -416.67
March: -416.67	June: -416.67	September: -416.67	December: -416.63
AAA.1620.4510.0000	BLDGS.REPAIRS&SERVICE	November 2025 Adjustment	50,000.00 16,000.00 66,000.00
January: 1,333.33	April: 1,333.33	July: 1,333.33	October: 1,333.33
February: 1,333.33	May: 1,333.33	August: 1,333.33	November: 1,333.33
March: 1,333.33	June: 1,333.33	September: 1,333.33	December: 1,333.37

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<u>AAA.1620.4530.1000</u>	PARK VEHICLE REPAIR AND SER	November 2025 Adjustment	3,000.00	-1,000.00	2,000.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33		
February: -83.33	May: -83.33	August: -83.33	November: -83.33		
March: -83.33	June: -83.33	September: -83.33	December: -83.37		
<u>AAA.1620.8000.0000</u>	NYS RETIREMENT	November 2025 Adjustment	61,000.00	-6,000.00	55,000.00
January: -500.00	April: -500.00	July: -500.00	October: -500.00		
February: -500.00	May: -500.00	August: -500.00	November: -500.00		
March: -500.00	June: -500.00	September: -500.00	December: -500.00		
<u>AAA.1620.8200.0000</u>	WORKERS COMPENSATION	November 2025 Adjustment	20,500.00	-2,500.00	18,000.00
January: -208.33	April: -208.33	July: -208.33	October: -208.33		
February: -208.33	May: -208.33	August: -208.33	November: -208.33		
March: -208.33	June: -208.33	September: -208.33	December: -208.37		
<u>AAA.1990.4000.0000</u>	CONTINGENT ACCT.	November 2025 Adjustment	14,600.00	-1,000.00	13,600.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33		
February: -83.33	May: -83.33	August: -83.33	November: -83.33		
March: -83.33	June: -83.33	September: -83.33	December: -83.37		
<u>AAA.4020.8000.0000</u>	NYS RETIREMENT	November 2025 Adjustment	70.00	20.00	90.00
January: 1.67	April: 1.67	July: 1.67	October: 1.67		
February: 1.67	May: 1.67	August: 1.67	November: 1.67		
March: 1.67	June: 1.67	September: 1.67	December: 1.63		
<u>AAA.5010.8500.0000</u>	HOSP MED INS	November 2025 Adjustment	16,100.00	-1,000.00	15,100.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33		
February: -83.33	May: -83.33	August: -83.33	November: -83.33		
March: -83.33	June: -83.33	September: -83.33	December: -83.37		
<u>AAA.5010.8550.0000</u>	RETIRED HEALTH INSURANCE	November 2025 Adjustment	1,200.00	1,000.00	2,200.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33		
February: 83.33	May: 83.33	August: 83.33	November: 83.33		
March: 83.33	June: 83.33	September: 83.33	December: 83.37		
<u>AAA.7310.4151.0000</u>	FUEL, DIRECTOR VEHICLE	November 2025 Adjustment	2,000.00	1,000.00	3,000.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33		
February: 83.33	May: 83.33	August: 83.33	November: 83.33		
March: 83.33	June: 83.33	September: 83.33	December: 83.37		
<u>AAA.7310.8000.0000</u>	NYS RETIREMENT	November 2025 Adjustment	20,000.00	1,000.00	21,000.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33		
February: 83.33	May: 83.33	August: 83.33	November: 83.33		
March: 83.33	June: 83.33	September: 83.33	December: 83.37		
<u>AAA.8010.8000.0000</u>	NYS RETIREMENT	November 2025 Adjustment	51,900.00	-2,920.00	48,980.00
January: -243.33	April: -243.33	July: -243.33	October: -243.33		
February: -243.33	May: -243.33	August: -243.33	November: -243.33		
March: -243.33	June: -243.33	September: -243.33	December: -243.37		
<u>AAA.8020.4750.0000</u>	ENGINEERING SERV.	November 2025 Adjustment	100.00	3,000.00	3,100.00
January: 250.00	April: 250.00	July: 250.00	October: 250.00		
February: 250.00	May: 250.00	August: 250.00	November: 250.00		
March: 250.00	June: 250.00	September: 250.00	December: 250.00		
<u>AAA.8020.4800.0000</u>	COMMUNITY DEVELOPMENT I	November 2025 Adjustment	15,000.00	-3,000.00	12,000.00
January: -250.00	April: -250.00	July: -250.00	October: -250.00		
February: -250.00	May: -250.00	August: -250.00	November: -250.00		
March: -250.00	June: -250.00	September: -250.00	December: -250.00		
<u>AAA.8020.8000.0000</u>	NYS RETIREMENT	November 2025 Adjustment	34,100.00	300.00	34,400.00
January: 25.00	April: 25.00	July: 25.00	October: 25.00		
February: 25.00	May: 25.00	August: 25.00	November: 25.00		
March: 25.00	June: 25.00	September: 25.00	December: 25.00		
<u>AAA.8810.4000.0000</u>	CONTRACTUAL EXPENDITURE	November 2025 Adjustment	18,200.00	1,000.00	19,200.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33		
February: 83.33	May: 83.33	August: 83.33	November: 83.33		
March: 83.33	June: 83.33	September: 83.33	December: 83.37		
<u>DAA.5110.4200.0000</u>	PAVING MATLS/PATCHING	November 2025 Adjustment	47,200.00	-5,000.00	42,200.00

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January: -416.67	April: -416.67	July: -416.67	October: -416.67
February: -416.67	May: -416.67	August: -416.67	November: -416.67
March: -416.67	June: -416.67	September: -416.67	December: -416.63
DAA.5110.4500.0000	ROAD MATERIALS	November 2025 Adjustment	13,000.00 5,000.00 18,000.00
January: 416.67	April: 416.67	July: 416.67	October: 416.67
February: 416.67	May: 416.67	August: 416.67	November: 416.67
March: 416.67	June: 416.67	September: 416.67	December: 416.63
DAA.5112.1100.0000	P.S. OVERTIME	November 2025 Adjustment	10,000.00 -2,500.00 7,500.00
January: -208.33	April: -208.33	July: -208.33	October: -208.33
February: -208.33	May: -208.33	August: -208.33	November: -208.33
March: -208.33	June: -208.33	September: -208.33	December: -208.37
DAA.5112.4000.0000	MISCELLANEOUS	November 2025 Adjustment	14,000.00 2,500.00 16,500.00
January: 208.33	April: 208.33	July: 208.33	October: 208.33
February: 208.33	May: 208.33	August: 208.33	November: 208.33
March: 208.33	June: 208.33	September: 208.33	December: 208.37
DAA.5112.4102.0000	TOPSOIL/SEED/MULCH	November 2025 Adjustment	3,000.00 -2,500.00 500.00
January: -208.33	April: -208.33	July: -208.33	October: -208.33
February: -208.33	May: -208.33	August: -208.33	November: -208.33
March: -208.33	June: -208.33	September: -208.33	December: -208.37
DAA.5130.2000.0000	EQUIP. & CAP. OUTLAY	November 2025 Adjustment	475,000.00 7,000.00 482,000.00
January: 583.33	April: 583.33	July: 583.33	October: 583.33
February: 583.33	May: 583.33	August: 583.33	November: 583.33
March: 583.33	June: 583.33	September: 583.33	December: 583.37
DAA.5130.4200.0000	MACH.REPAIR/SERV.	November 2025 Adjustment	162,900.00 -9,000.00 153,900.00
January: -750.00	April: -750.00	July: -750.00	October: -750.00
February: -750.00	May: -750.00	August: -750.00	November: -750.00
March: -750.00	June: -750.00	September: -750.00	December: -750.00
DAA.5130.4300.0000	TOOLS,OTHER IMPLEMENTS	November 2025 Adjustment	9,500.00 2,000.00 11,500.00
January: 166.67	April: 166.67	July: 166.67	October: 166.67
February: 166.67	May: 166.67	August: 166.67	November: 166.67
March: 166.67	June: 166.67	September: 166.67	December: 166.63
DAA.9000.8000.0000	NYS RETIREMENT	November 2025 Adjustment	148,500.00 2,500.00 151,000.00
January: 208.33	April: 208.33	July: 208.33	October: 208.33
February: 208.33	May: 208.33	August: 208.33	November: 208.33
March: 208.33	June: 208.33	September: 208.33	December: 208.37
SLC.5182.8000.0000	NYS RETIREMENT	November 2025 Adjustment	4,200.00 100.00 4,300.00
January: 8.33	April: 8.33	July: 8.33	October: 8.33
February: 8.33	May: 8.33	August: 8.33	November: 8.33
March: 8.33	June: 8.33	September: 8.33	December: 8.37
SLC.5182.8200.0000	WORKERS COMPENSATION	November 2025 Adjustment	1,200.00 -100.00 1,100.00
January: -8.33	April: -8.33	July: -8.33	October: -8.33
February: -8.33	May: -8.33	August: -8.33	November: -8.33
March: -8.33	June: -8.33	September: -8.33	December: -8.37
SSC.8120.2000.0000	EQUIP. & CAP. OUTLAY	November 2025 Adjustment	50,000.00 -2,100.00 47,900.00
January: -175.00	April: -175.00	July: -175.00	October: -175.00
February: -175.00	May: -175.00	August: -175.00	November: -175.00
March: -175.00	June: -175.00	September: -175.00	December: -175.00
SSC.8120.4200.0000	ELECTRICITY	November 2025 Adjustment	37,000.00 2,000.00 39,000.00
January: 166.67	April: 166.67	July: 166.67	October: 166.67
February: 166.67	May: 166.67	August: 166.67	November: 166.67
March: 166.67	June: 166.67	September: 166.67	December: 166.63
SSC.8130.4211.0000	WATER-CPSWRPLANT	November 2025 Adjustment	300.00 100.00 400.00
January: 8.33	April: 8.33	July: 8.33	October: 8.33
February: 8.33	May: 8.33	August: 8.33	November: 8.33
March: 8.33	June: 8.33	September: 8.33	December: 8.37
SWC.8320.4200.0000	ELECTRICITY	November 2025 Adjustment	150,000.00 40,000.00 190,000.00
January: 3,333.33	February: 3,333.33	March: 3,333.33	April: 3,333.33

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May:	3,333.33	July:	3,333.33	September:	3,333.33	November:	3,333.33
June:	3,333.33	August:	3,333.33	October:	3,333.33	December:	3,333.37
<u>SWC.8340.2000.0000</u>		EQUIP. & CAP. OUTLAY		November 2025 Adjustment		55,000.00	-20,000.00 35,000.00
January:	-1,666.67	April:	-1,666.67	July:	-1,666.67	October:	-1,666.67
February:	-1,666.67	May:	-1,666.67	August:	-1,666.67	November:	-1,666.67
March:	-1,666.67	June:	-1,666.67	September:	-1,666.67	December:	-1,666.63
<u>SWC.8340.4170.0000</u>		WATER METERS		November 2025 Adjustment		71,000.00	-20,000.00 51,000.00
January:	-1,666.67	April:	-1,666.67	July:	-1,666.67	October:	-1,666.67
February:	-1,666.67	May:	-1,666.67	August:	-1,666.67	November:	-1,666.67
March:	-1,666.67	June:	-1,666.67	September:	-1,666.67	December:	-1,666.63
<u>WSA.9000.8200.0000</u>		WORKERS COMPENSATION		November 2025 Adjustment		48,400.00	-5,000.00 43,400.00
January:	-416.67	April:	-416.67	July:	-416.67	October:	-416.67
February:	-416.67	May:	-416.67	August:	-416.67	November:	-416.67
March:	-416.67	June:	-416.67	September:	-416.67	December:	-416.63
<u>WSA.9000.8500.0000</u>		HOSP MED INS.		November 2025 Adjustment		239,900.00	5,000.00 244,900.00
January:	416.67	April:	416.67	July:	416.67	October:	416.67
February:	416.67	May:	416.67	August:	416.67	November:	416.67
March:	416.67	June:	416.67	September:	416.67	December:	416.63

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2025	Adopted 2025 Budget	AAA.1111.8000.0000	NYS RETIREMENT	18,800.00	400.00	19,200.00
		AAA.1220.8000.0000	NYS RETIREMENT	16,200.00	100.00	16,300.00
		AAA.1355.1000.0000	PERSONNEL SERVICES ASSESSING	142,700.00	8,000.00	150,700.00
		AAA.1355.2000.0000	EQUIP. & CAP. OUTLAY	800.00	-800.00	0.00
		AAA.1355.4111.0000	OFFICE SUPPLIES	1,500.00	150.00	1,650.00
		AAA.1355.4410.0000	CONF. CONV. SCHOOL	750.00	-300.00	450.00
		AAA.1355.4710.0000	LEGAL CONSULTATION	38,300.00	150.00	38,450.00
		AAA.1355.4720.0000	COMPUTER SERVICES	5,000.00	-1,000.00	4,000.00
		AAA.1355.8000.0000	NYS RETIREMENT	21,200.00	700.00	21,900.00
		AAA.1355.8100.0000	SOCIAL SECURITY	11,000.00	-2,500.00	8,500.00
		AAA.1355.8200.0000	WORKERS COMPENSATION	9,100.00	-2,000.00	7,100.00
		AAA.1410.8000.0000	NYS RETIREMENT	4,300.00	200.00	4,500.00
		AAA.1420.8000.0000	NYS RETIREMENT	4,100.00	200.00	4,300.00
		AAA.1430.4410.0000	CONFERENCES	4,000.00	2,000.00	6,000.00
		AAA.1430.8000.0000	NYS RETIREMENT	50,900.00	-2,000.00	48,900.00
		AAA.1430.8550.0000	RETIRED HEALTH INS.	3,000.00	500.00	3,500.00
		AAA.1610.4720.0000	IT CONSULTING SERVICES	56,000.00	3,000.00	59,000.00
		AAA.1610.4721.0000	COMPUTER SERVICES	10,000.00	-3,000.00	7,000.00
		AAA.1620.1100.0000	OVERTIME B&G	10,500.00	1,500.00	12,000.00
		AAA.1620.1800.0000	SUMMER SEASONAL HELP	25,200.00	1,000.00	26,200.00
		AAA.1620.2000.1000	PARK EQUIPMENT & CAPITAL OUT	376,000.00	-12,200.00	363,800.00
		AAA.1620.4110.0000	SUPPLIES, BLDG.	3,500.00	-1,000.00	2,500.00
		AAA.1620.4112.0000	SUPPLIES, CLEANING	4,500.00	1,000.00	5,500.00
		AAA.1620.4200.1000	PARK ELECTRICITY	11,000.00	5,000.00	16,000.00
		AAA.1620.4241.0000	HEATING, HWY&WS DEPT	20,000.00	-5,000.00	15,000.00
		AAA.1620.4510.0000	BLDGS.REPAIRS&SERVICE	50,000.00	16,000.00	66,000.00
		AAA.1620.4530.1000	PARK VEHICLE REPAIR AND SERVIC	3,000.00	-1,000.00	2,000.00
		AAA.1620.8000.0000	NYS RETIREMENT	61,000.00	-6,000.00	55,000.00
		AAA.1620.8200.0000	WORKERS COMPENSATION	20,500.00	-2,500.00	18,000.00
		AAA.1990.4000.0000	CONTINGENT ACCT.	14,600.00	-1,000.00	13,600.00
		AAA.4020.8000.0000	NYS RETIREMENT	70.00	20.00	90.00
		AAA.5010.8500.0000	HOSP MED INS	16,100.00	-1,000.00	15,100.00
		AAA.5010.8550.0000	RETIRED HEALTH INSURANCE	1,200.00	1,000.00	2,200.00
		AAA.7310.4151.0000	FUEL, DIRECTOR VEHICLE	2,000.00	1,000.00	3,000.00
		AAA.7310.8000.0000	NYS RETIREMENT	20,000.00	1,000.00	21,000.00
		AAA.8010.8000.0000	NYS RETIREMENT	51,900.00	-2,920.00	48,980.00
		AAA.8020.4750.0000	ENGINEERING SERV.	100.00	3,000.00	3,100.00
		AAA.8020.4800.0000	COMMUNITY DEVELOPMENT IMP	15,000.00	-3,000.00	12,000.00
		AAA.8020.8000.0000	NYS RETIREMENT	34,100.00	300.00	34,400.00
		AAA.8810.4000.0000	CONTRACTUAL EXPENDITURE	18,200.00	1,000.00	19,200.00
		DAA.5110.4200.0000	PAVING MATLS/PATCHING	47,200.00	-5,000.00	42,200.00
		DAA.5110.4500.0000	ROAD MATERIALS	13,000.00	5,000.00	18,000.00
		DAA.5112.1100.0000	P.S. OVERTIME	10,000.00	-2,500.00	7,500.00
		DAA.5112.4000.0000	MISCELLANEOUS	14,000.00	2,500.00	16,500.00
		DAA.5112.4102.0000	TOPSOIL/SEED/MULCH	3,000.00	-2,500.00	500.00
		DAA.5130.2000.0000	EQUIP. & CAP. OUTLAY	475,000.00	7,000.00	482,000.00
		DAA.5130.4200.0000	MACH.REPAIR/SERV.	162,900.00	-9,000.00	153,900.00
		DAA.5130.4300.0000	TOOLS,OTHER IMPLEMENTS	9,500.00	2,000.00	11,500.00
		DAA.9000.8000.0000	NYS RETIREMENT	148,500.00	2,500.00	151,000.00
		SLC.5182.8000.0000	NYS RETIREMENT	4,200.00	100.00	4,300.00
		SLC.5182.8200.0000	WORKERS COMPENSATION	1,200.00	-100.00	1,100.00
		SSC.8120.2000.0000	EQUIP. & CAP. OUTLAY	50,000.00	-2,100.00	47,900.00
		SSC.8120.4200.0000	ELECTRICITY	37,000.00	2,000.00	39,000.00
		SSC.8130.4211.0000	WATER-CPSWRPLANT	300.00	100.00	400.00
		SWC.8320.4200.0000	ELECTRICITY	150,000.00	40,000.00	190,000.00
		SWC.8340.2000.0000	EQUIP. & CAP. OUTLAY	55,000.00	-20,000.00	35,000.00
		SWC.8340.4170.0000	WATER METERS	71,000.00	-20,000.00	51,000.00
		WSA.9000.8200.0000	WORKERS COMPENSATION	48,400.00	-5,000.00	43,400.00

Budget Adjustment Register

WSA.9000.8500.0000

HOSP MED INS.

Packet: GLPKT15012 - November 2025 Adjustments

	239,900.00	5,000.00	244,900.00
2025 Total:	2,696,220.00	0.00	2,696,220.00
Grand Total:	2,696,220.00	0.00	2,696,220.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2025 - Adopted 2025 Budget Fiscal: 2025			
AAA	1,156,120.00	0.00	1,156,120.00
DAA	883,100.00	0.00	883,100.00
SLC	5,400.00	0.00	5,400.00
SSC	87,300.00	0.00	87,300.00
SWC	276,000.00	0.00	276,000.00
WSA	288,300.00	0.00	288,300.00
Budget Code 2025 Total:	2,696,220.00	0.00	2,696,220.00
Grand Total:	2,696,220.00	0.00	2,696,220.00

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
November 20, 2025

RESOLVED, that this Town Board meeting be adjourned at ...6:35..... PM.

Motion by: Mr. Bosley

Seconded by: Ms. Isabella

Discussion: Mr. Wood – Congratulated public for staying throughout the entire meeting.

	<u>Yes</u>	<u>No</u>	<u>Carried</u> YES
Thomas E. Wood	X		
Dana M. Isabella	X		
Daniel A. Bosley	X		
Ilona M. Kelting	X		
Charles A. Kostyk	X		

TOWN CLERK, TOWN OF PLATTSBURGH



11/24/25

