

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 16, 2025**

The meeting was called to order at ...6:00.... p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	X	
Thomas E. Wood, Councilor	X	
Charles A. Kostyk, Councilor	X	
Dana M. Isabella, Councilor	X	
Daniel A. Bosley, Councilor	X	
Jonathan J. White, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Resolution No. 025-231

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **September 11, 2025** and **September 18, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Daniel A. Bosley

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

Public Comment - None

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 16, 2025**

Resolution No. 025-232

Abstract 10B-25

RESOLVED, that the abstract of audited claims **No. 10B-25** for \$215,257.23, **Abstract 10B-25** prepays for the amount \$290,392.79 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
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October 16, 2025**

Resolution No. 025-233

**Setting a Public Hearing for Certain Elected
Officials Salaries and the 2026 Preliminary Budget**

WHEREAS, a public notice of the Preliminary Budget and certain Elected Official Salaries must be shared; therefore, be it

RESOLVED, notice of hearing entitled, "Setting a Public Hearing for Elected Officials' Salaries and the 2026 Preliminary Budget," shall be published once in the local newspaper and posted at the Town Hall as indicated:

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Plattsburgh, for the year beginning January 1, 2026, will be compiled and filed in the office of the Town Clerk on or before November 6th, 2025.

FURTHER NOTICE, is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget and hold a public hearing thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, November 6th, 2025 at 6:05 p.m. prevailing time. At such hearing, any person may be heard in favor or against the Preliminary Budget as compiled or for or against any item or items therein contained.

Councilpersons (4)	\$18,000 each
Supervisor	\$90,045
Town Clerk	\$39,322
Highway Superintendent	\$94,030

A copy of the Preliminary Budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 9:00 a.m. and 4:00 p.m.; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Daniel A. Bosley

Seconded By: Charles A. Kostyk

Discussion: None

TOWN CLERK, TOWN OF PLATTSBURGH

Roll Call:

Yes No Absent Carried Tabled

YES

Thomas E. Wood	X
Charles A. Kostyk	X
Dana M. Isabella	X
Daniel A. Bosley	X
Michael S. Cashman	X

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 16, 2025**

Resolution No. 025-234

**Setting a Public Hearing Notice for
Consolidated Assessment Rolls**

RESOLVED, that public hearings be held by the Town Board at the Town Hall on the Banker Road on Thursday, November 6th, 2025 at 6:10 PM prevailing time, for the purpose of hearing and considering any comments which may be made to the completed consolidated Assessment Rolls that are on file with the Town Clerk pursuant to Town Law, Section 239 as follows:

Town of Plattsburgh Consolidated Water District
Town of Plattsburgh Consolidated Sewer District
Base Water District
Base Sewer District
Base Storm Water Management District
Base Highway Maintenance Improvement District
Highway (Town Wide)
Town of Plattsburgh Lighting District
Consolidated Ambulance District;

and, it is further

RESOLVED, that the Town Clerk is hereby directed to have published in the Press Republican notice of said public hearings to be held at the Town Hall, 151 Banker Road and also posted on the Town Clerk's board.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 16, 2025**

Resolution No. 025-235

**Authorization to Advertise Bids for
Battlefield Memorial Gateway Phase 2
Remembrance Plaza**

WHEREAS, the Town Board has previously authorized the development of construction documents required for the Remembrance Plaza as Phase 2 of the Battlefield Memorial Gateway project; and

WHEREAS, AES Northeast has prepared documents for the bid proposals to be advertised; now therefore be it

RESOLVED, that the Town Clerk is hereby authorized to advertise bids for the Battlefield Memorial Gateway Phase 2 Remembrance Plaza, and that said advertisement shall be placed on the Town Website and in the Press Republican, with bids to be opened at the Town of Plattsburgh Town Hall located at 151 Banker Road, Plattsburgh, NY 12901 on November 13th, 2025 at 10:00 am EST; and, be it further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and be it further

RESOLVED, that a certified copy of this Resolution is to be given to the Town Clerk, The Planning & Community Development Department and the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> YES	<u>Tabled</u>
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
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October 16, 2025**

Resolution No. 025-236

**Fisher 8 ft Ply 2.2 CU Yard Sander Purchase for
Parks & Recreation Department**

WHEREAS, in order to safely maintain the Parks in the winter there is a need to purchase a new Fisher 8 ft Ply 2.2 cu yard sander; and

WHEREAS, Frenchie's Chevrolet has included the lowest of three bids for a Fisher 8 ft Ply 2.2 cu yard sander of \$7374.37; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Parks & Recreation Department to order said sander and that payment for said purchase will be made payable from the 2025 Equipment & Capital Outlay Account A.1620.2000.1000; and be it further

RESOLVED, that a copy of this Resolution be given to Parks & Recreation Department, and one to the Finance Manager.

Motion: Daniel A. Bosley

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI- MONTHLY MEETING
October 16, 2025**

Resolution No. 025-237

Return of Unused Escrow Funds

WHEREAS, Town of Plattsburgh has been notified by CMS (Richard Comi) that the following Telecommunication projects are complete and CMS has provided its final invoice to the Town of Plattsburgh, and

1. New York RSA 2 Cellular Partnership Cellco DBA Verizon Wireless
Hammond Lane Mod #3 Project #173, Plattsburgh
2. ATT NY Cingular
Hammond Lane, Project # 179, Plattsburgh
3. New York RSA 2 Cellular Partnership DBA Verizon Wireless
Bluff Point Mod 2, Project #215, Plattsburgh
4. New York RSA 2 Cellular Partnership DBA Verizon Wireless
Hammond Lane Mod #4, Project #218

WHEREAS, the Town of Plattsburgh Business Office has reviewed the escrow accounts and has determined that all invoices have been paid in full; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposits plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be provided to the Business Office.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

TOWN CLERK, TOWN OF PLATTSBURGH

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 16, 2025**

Resolution No. 025-238

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR
OF THE TOWN OF PLATTSBURGH, NEW YORK TO
EXECUTE SUCH DOCUMENTS AS MAY BE NECESSARY
TO ENABLE THE TOWN TO PARTICIPATE IN THE
EMPIRE PUBLIC INVESTMENT COOPERATIVE FUND OF
NEW YORK (EPIC FUND NY) AND ACT AS LEAD AGENT,
AS SET FORTH IN SUCH FORMS AS MAY BE APPROVED
BY THE TOWN ATTORNEY**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations, such as the Town of Plattsburgh, New York (the “Town”), to enter into agreements for the performance of their respective functions, powers and duties on a cooperative or contract basis, with other municipal corporations; and

WHEREAS, the Town Supervisor of the Town has been a part of an initiative to create a new municipal pooled investment fund under New York General Municipal Law; and

WHEREAS, the fund to be known as the “Empire Public Investment Cooperative Fund of New York” or “EPIC Fund NY” will be established by a municipal cooperation agreement (“MCA”) with the Town as Lead Participant (as defined therein); and

WHEREAS, the Town Supervisor hereby requests authorization to enter into such documents, including an MCA, as may be necessary to enable the Town to participate in EPIC Fund NY and act as Lead Agent, as further set forth in such forms as may be approved by the Town Attorney; and

WHEREAS, once created, the Town wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the MCA.

BE IT RESOLVED, by the Town Board of the Town of Plattsburgh, Clinton County, State of New York, as follows:

1. The Town Supervisor may enter into such documents as may be necessary to enable the Town to participate in EPIC Fund NY in such forms, including an MCA, as may be approved by the Town Attorney.
2. The Town may act as lead participant under the approved MCA.
3. The Town may invest portions of its available investment funds in cooperation with other cooperations and/or districts pursuant to the MCA.

TOWN CLERK, TOWN OF PLATTSBURGH

The following vote was taken and recorded in the public or open session of said meeting:

Motion: Thomas E. Wood

Seconded by: Daniel A. Bosley

Discussion: Mr. Cashman: This Resolution is related to the presentation that we received at last week's Town Board meeting. This idea comes from NYAOT and it is very exciting. A lot of work has gone into this and it is another example of a great service that can be provided to towns.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				YES	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

TOWN CLERK, TOWN OF PLATTSBURGH
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October 16, 2025

RESOLVED, that this Town Board meeting be adjourned at ...6:13..... PM.

Motion by: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			YES
Thomas E. Wood	X		
Charles A. Kostyk	X		
Dana M. Isabella	X		
Daniel A. Bosley	X		
Michael S. Cashman	X		

CERTIFIED COPY - TOWN CLERK

Charles A. Kostyk 10/16/25