

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 2, 2025**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

| <b>MEMBERS:</b>                            | <b><u>PRESENT</u></b> | <b><u>ABSENT</u></b> |
|--------------------------------------------|-----------------------|----------------------|
| <b>Michael S. Cashman, Supervisor</b>      | <b>x</b>              |                      |
| <b>Thomas E. Wood, Councilor</b>           | <b>x</b>              |                      |
| <b>Charles A. Kostyk, Councilor</b>        | <b>x</b>              |                      |
| <b>Dana M. Isabella, Councilor</b>         | <b>x</b>              |                      |
| <b>Daniel A. Bosley, Councilor</b>         | <b>x</b>              |                      |
| <b>Robin M. Burgess, Deputy Town Clerk</b> | <b>x</b>              |                      |
| <b>James J. Coffey, Town Attorney</b>      | <b>x</b>              |                      |

**Resolution No. 025-122**

**Accept Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **August 28, 2025** and **September 4, 2025** be accepted, and the reading of the minutes be dispensed with.

**Motion: Charles A. Kostyk**

**Seconded by: Daniel A. Bosley**

**Discussion: None**

|                           | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                           |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>     | <b>x</b>          |                  |                      |                       |                      |
| <b>Charles A. Kostyk</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Dana M. Isabella</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Daniel A. Bosley</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b> | <b>x</b>          |                  |                      |                       |                      |

**Public Comment - None**

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 2, 2025**

**Resolution No. 025-123**

**Abstract 10A-25**

**RESOLVED**, that the abstract of audited claims **No. 10A-25** for \$153,291.03, **Abstract 10A-25** prepays for the amount \$251,776.37 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

|                           | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
|                           |            |           |               | x              |               |
| <b>Thomas E. Wood</b>     | x          |           |               |                |               |
| <b>Charles A. Kostyk</b>  | x          |           |               |                |               |
| <b>Dana M. Isabella</b>   | x          |           |               |                |               |
| <b>Daniel A. Bosley</b>   | x          |           |               |                |               |
| <b>Michael S. Cashman</b> | x          |           |               |                |               |

**TOWN OF PLATTSBURGH  
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**Resolution No. 025-124**

**Monthly Department Reports**

**RESOLVED**, to receive and place on file Monthly Department Head Reports.

Building and Grounds –  
Codes and Zoning –  
Dog Control Officer –  
Historian –  
Highway Superintendent –  
Justice Court –  
Parks and Recreation – **August 2025**  
Planning and Community Development –  
Safety Committee –  
Supervisors Financial Report – **August 2025**  
Tax Receiver –  
Town Clerk – **August 2025**  
Water Wastewater – **August 2025**

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

|                           | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u><br>x | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|---------------------|---------------|
| <b>Thomas E. Wood</b>     | x          |           |               |                     |               |
| <b>Charles A. Kostyk</b>  | x          |           |               |                     |               |
| <b>Dana M. Isabella</b>   | x          |           |               |                     |               |
| <b>Daniel A. Bosley</b>   | x          |           |               |                     |               |
| <b>Michael S. Cashman</b> | x          |           |               |                     |               |

**TOWN OF PLATTSBURGH  
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October 2, 2025**

**Resolution No. 025-125**

**Intermunicipal Agreement Joint Fueling Facility 2025**

**WHEREAS**, the Town entered into an Agreement dated July 1, 2018, entitled INTERMUNICIPAL AGREEMENT JOINT FUELING FACILITY, with the CADYVILLE FIRE DISTRICT, the CUMBERLAND HEAD FIRE DISTRICT, the MORRISONVILLE FIRE DISTRICT, the MORRISONVILLE-SCHUYLER FALLS VOLUNTEER AMBULANCE SERVICE, EMT OF CVPH and DISTRICT #3 FIRE DISTRICT; and

**WHEREAS**, under the terms of said cooperative Agreement pursuant to Article 5(G) of the General Municipal Law of the State of New York, the parties are authorized to develop, operate and maintain a cooperative fuel storage and a pumping facility; and

**WHEREAS**, the Town has substantially improved the facility and in light of the improvements and expenditures made to improve the facility it has been determined that a new Agreement is appropriate; and

**WHEREAS**, instead of having one Agreement for all the parties each of the parties shall have an individual Agreement with the Town, with similar terms and conditions, including a January 1, 2026 effective date. Copies of the individual Agreements with the parties are attached hereto and made a part of; and

**WHEREAS**, all of the parties to the above referenced original agreement have been advised regarding the new agreement and its proposed changes; now

**THEREFORE BE IT RESOLVED**, that the Supervisor is hereby authorized to sign any and all documents regarding the new Agreement.

**Motion: Charles A. Kostyk**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

|                    | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|------------|-----------|---------------|----------------|---------------|
|                    |            |           |               | x              |               |
| Thomas E. Wood     | x          |           |               |                |               |
| Charles A. Kostyk  | x          |           |               |                |               |
| Dana M. Isabella   | x          |           |               |                |               |
| Daniel A. Bosley   | x          |           |               |                |               |
| Michael S. Cashman | x          |           |               |                |               |

**TOWN OF PLATTSBURGH  
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**Resolution No. 025-126**

**Disposal of Obsolete Items**

**WHEREAS**, it has been determined that the items listed below are obsolete and no longer needed; and

**BUILDING & GROUNDS:**

- AMGO 7000 lb. Single Post Lift – Model: SL-7

**WATER/WASTEWATER DEPARTMENT:**

- PS Mailers Folders & Sealer Machine
- 1998 Chevy 3500 Stake Rack pick-up truck (VIN #1GBGC34R9WE215487)
- Large empty tank (old sewer tank)

**GENERAL:**

- Cannon Document Scanner DR-C225 II

**WHEREAS**, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the sale of said equipment; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager.

**Motion: Thomas E. Wood**

**Seconded by: Daniel A. Bosley**

**Discussion: None**

|                    | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|------------|-----------|---------------|----------------|---------------|
|                    |            |           |               | x              |               |
| Thomas E. Wood     | x          |           |               |                |               |
| Charles A. Kostyk  | x          |           |               |                |               |
| Dana M. Isabella   | x          |           |               |                |               |
| Daniel A. Bosley   | x          |           |               |                |               |
| Michael S. Cashman | x          |           |               |                |               |

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 2, 2025**

**Resolution No. 025-127**

**Purchase Flygt Pump Control  
Unit for Rt 9 Pump Station**

**WHEREAS**, the Water & Wastewater Department needs to replace the Flygt Pump Control Unit at Route 9 pump station; and

**WHEREAS**, this part is needed immediately to restore operation of both pumps at the station. If not resolved the pump control failure will result in a pump failure; and

**WHEREAS**, a quote has been obtained from Emerick Associates, Inc. for the purchase and installation of the Flygt Pump Control Unit for \$7,500; therefore, be it

**RESOLVED**, the purchase of a Flygt Pump Control Unit from Emerick Associates, Inc. be approved; and it is further

**RESOLVED**, that payment be made payable from the 2025 Water & Wastewater Budget Account # SSC.8120.4560 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

|                           | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                           |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>     | <b>x</b>          |                  |                      |                       |                      |
| <b>Charles A. Kostyk</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Dana M. Isabella</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Daniel A. Bosley</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b> | <b>x</b>          |                  |                      |                       |                      |

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 2, 2025**

**Resolution No. 025-128**

**Town Clerk Appointment to Fill a Vacancy**

**WHEREAS**, the resignation of Town Clerk Kathyryn Kalluche effective September 19, 2025 has created a vacancy in that position; and

**WHEREAS**, Mr. Jonathon J. White, a resident of the Town of Plattsburgh, is interested and qualified to fill said vacancy; now, therefore be it

**RESOLVED**, that the Town Board appoint Mr. White effective October 6, 2025 to the position of Town Clerk at a rate of \$37,810.00 prorated from October 6, 2025 to the end of the year; and it is further

**RESOLVED**, that a copy of this Resolution be given to the Business Office and a copy be placed in Mr. White's personnel file; and it is further

**RESOLVED**, that Mr. White shall take an oath of office within 30 days of this Resolution.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

|                           |                   |                  |                      |                                   |                      |
|---------------------------|-------------------|------------------|----------------------|-----------------------------------|----------------------|
| <b>Roll Call:</b>         | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b><br><b>x</b> | <b><u>Tabled</u></b> |
| <b>Thomas E. Wood</b>     | <b>x</b>          |                  |                      |                                   |                      |
| <b>Charles A. Kostyk</b>  | <b>x</b>          |                  |                      |                                   |                      |
| <b>Dana M. Isabella</b>   | <b>x</b>          |                  |                      |                                   |                      |
| <b>Daniel A. Bosley</b>   | <b>x</b>          |                  |                      |                                   |                      |
| <b>Michael S. Cashman</b> | <b>x</b>          |                  |                      |                                   |                      |

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**WHEREAS**, Mr. Jonathon J. White, a resident of the Town of Plattsburgh, is interested and qualified to fill said vacancy; now, therefore be it

**RESOLVED**, that the Town Board appoint Mr. White effective October 6, 2025 to the position of Town Clerk at a rate of \$37,810.00 prorated from October 6, 2025 to the end of the year; and it is further

**RESOLVED**, that a copy of this Resolution be given to the Business Office and a copy be placed in Mr. White's personnel file; and it is further

**RESOLVED**, that Mr. White shall take an oath of office within 30 days of this Resolution.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

| <b>Roll Call:</b>         | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                           |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>     | <b>x</b>          |                  |                      |                       |                      |
| <b>Charles A. Kostyk</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Dana M. Isabella</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Daniel A. Bosley</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b> | <b>x</b>          |                  |                      |                       |                      |

**TOWN OF PLATTSBURGH  
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**Resolution No. 025-129**

**3% Site Plan Return Deposit for Stewart's Shop  
Site Plan & Special Use Permit 2024**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Stewart's Shop Site Plan & Special Use Permit 2024; and

**WHEREAS**, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$27,227.10 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to Stewart's Shop.

**Motion: Daniel M. Isabella**

**Seconded by: Daniel A. Bosley**

**Discussion: None**

|                           | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
|                           |            |           |               | x              |               |
| <b>Thomas E. Wood</b>     | x          |           |               |                |               |
| <b>Charles A. Kostyk</b>  | x          |           |               |                |               |
| <b>Dana M. Isabella</b>   | x          |           |               |                |               |
| <b>Daniel A. Bosley</b>   | x          |           |               |                |               |
| <b>Michael S. Cashman</b> | x          |           |               |                |               |

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 2, 2025**

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**RESOLVED**, that this Town Board meeting be adjourned at 6:07 PM.

**Motion by: Dana M. Isabella**

**Seconded by: Daniel A. Bosley**

**Discussion: None**

|                    | <u>Yes</u> | <u>No</u> | <u>Carried</u> |
|--------------------|------------|-----------|----------------|
|                    |            |           | x              |
| Thomas E. Wood     | x          |           |                |
| Charles A. Kostyk  | x          |           |                |
| Dana M. Isabella   | x          |           |                |
| Daniel A. Bosley   | x          |           |                |
| Michael S. Cashman | x          |           |                |

Robbi Burgess, Rep.  
10/3/25