

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION AGENDA  
August 14, 2025**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS:</b> Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Public Comments:** None

**Supervisor's Report:** Michigan Fest numbers tallying still

**Resolutions:**

025-195 Appointment of Jeremiah Cross as Assessor for the Town of Plattsburgh  
025-196 Amendment to Fee Schedules of Planning & Community Development and Codes & Zoning Departments

**Draft Resolutions:**

025-xxx Minutes  
025-xxx Authorizing Lining of Existing Stormwater Infrastructure on Smithfield Boulevard

**Committee Reports:**

- Charles A. Kostyk:
  - o fuel purchasing through state contract pricing – meeting with fire districts
  - o Water/Wastewater: final stages of May Carrier well
  - o Fleet: new lift and fittings for mowers
- Dana M. Isabella:
  - o local veterans association put on a beautiful Purple Heart Day Ceremony

Town Board meeting be adjourned at 6:11 PM.

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
August 14 , 2025**

**Resolution No. 025-195**

**Appointment of Jeremiah Cross as  
Assessor for the Town of Plattsburgh**

**WHEREAS**, the Town Board of the Town of Plattsburgh has previously reviewed and approved entering into an Agreement with the Clinton County Real Property Tax Services Office to provide exemption and assessment services pursuant to Real Property Tax Law § 1537, effective October 1, 2025; and

**WHEREAS**, the Town Board has determined that it is necessary to appoint an Assessor to perform assessment services for the Town of Plattsburgh in accordance with the terms of the above mentioned Agreement; therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby appoint Jeremiah Cross as Assessor for the Town of Plattsburgh effective October 1, 2025 through September 30, 2031; and it is further

**RESOLVED**, that such appointment shall be made in accordance with Section 1537 of the Real Property Tax Law, and that the compensation and supervision of the appointed Assessor shall be as provided for in the Agreement between the Town and County; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents for the appointment of Mr. Cross; and it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and the Clinton County Real Property Tax Services Office.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: Michael S. Cashman**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH  
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**Resolution No. 025-196**

**Amendment to Fee Schedules of  
Planning & Community Development  
and Codes & Zoning Departments**

**WHEREAS**, the Town Board of the Town of Plattsburgh has the authority to set the fee schedules for the Planning Board, Zoning Board of Appeals, Zoning Ordinance, and Subdivision Regulations, as well as permits related to the administration and enforcement of the New York State Uniform Fire Prevention and Building Code; and

**WHEREAS**, such fee schedules may from time to time be amended, and the respective departments have proposed appropriate amendments to the fee schedules that are necessary for their operations; and

**WHEREAS**, after review and discussion of said proposed amendments to the fee schedules does hereby receive and place on file the proposed changes; now therefore be it

**RESOLVED**, that the Town Board shall hold a public hearing in relation to the proposed changes to the Fee Schedules at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on August 28<sup>th</sup>, 2025 at 6:05 P.M EST, and be it further

**RESOLVED**, that pursuant to the provisions of Article XVI of the Town Zoning Ordinance, the Town Clerk shall cause a notice of the time and place of said public hearing to be published in The Press Republican, on or before August 17<sup>th</sup>, 2025 with such notice also being posted in the Town Hall; and be it further

**RESOLVED**, that notice of said Public Hearing and a copy of the proposed changes to the Fee Schedule shall also be posted on the Town's Website.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Michael S. Cashman**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Charles A. Kostyk	X				
Dana M. Isabella	X				
Daniel A. Bosley	X				
Michael S. Cashman	X				

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk