

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

The meeting was called to order at **5:00 p.m.** by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk		x
James J. Coffey, Town Attorney	x	
Robin Burgess, Deputy Town Clerk	x	

Resolution No. 025-189

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **May 22, 2025, June 5, 2025, June 12, 2025, and June 26, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Public Comment:

- **Cliff Haven** – three problems: number one – drainage at 251 Champlain Drive, number two – Road conditions bad shape, and number three – Recent fire at Peral House (watermain broke)
 - o Would like consideration in budget for next year
 - o Per Michael S. Cashman: an action plan is being put together

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Resolution No. 025-190

Abstract 8A-25

RESOLVED, that the abstract of audited claims **No. 8A-25** for \$248,484.18, **Abstract 8A-25** prepays for the amount \$213,771.73 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Resolution No. 025-191

**Resolution to Extend Seasonal Employment
in the Building and Grounds Department –
Jason Bradford, Jr. and Ryder Estes**

WHEREAS, there is a need for an extension of employment for two seasonal buildings and grounds workers, Jason Bradford, Jr. and Ryder Estes; therefore, be it

RESOLVED, that the Town Board does hereby authorize the extension of the seasonal temporary employment of Mr. Bradford and Mr. Estes throughout September 30, 2025, and the Town Supervisor is authorized to sign all necessary documents related to their employment; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in each of the personnel files of Mr. Bradford and Mr. Estes.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Resolution No. 025-192

Purchase of New Vehicle

WHEREAS, the Water and Wastewater Department needs one new vehicle to replace a current vehicle; and

WHEREAS, the Water and Wastewater Department has complied with the NYS OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the NYS Vehicle Marketplace; therefore, be it

RESOLVED, to accept the following bid:

Metro Ford Sales Inc. – (1) 2025 Ford F-150 XL @ \$41,348.25

pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that payment be made payable from the 2025 Water and Wastewater Budget Account # WSA.1610.2000 and that a copy of this Resolution be given to the Water and Wastewater Department and Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Resolution No. 025-193

Purchase of Water Meter Reading Software Subscription

WHEREAS, Resolution 09-296 authorized the standardization of water reading meters to be Neptune Water Meters, and

WHEREAS, Neptune Technology Group has submitted documentation stating Ti Sales Inc. is the authorized Level I certified distributor for Neptune and is the exclusive supplier of Neptune products in the Upstate New York market area; and

WHEREAS, Ti Sales Inc., as the authorized Level I certified distributor for Neptune and the exclusive supplier of Neptune products in the Upstate New York market area, has submitted price quotation for the subscription of meter reading software; therefore, be it

RESOLVED, the purchase for the 1-year subscription (9/1/2025-8/31/2026) of meter reading software be awarded to TI Sales Inc., in the amount of \$7,941.24 be approved; and be it further

RESOLVED, that payment be made payable from the 2025 Water and Wastewater Budget Account # WSA.1610.4720 and that a copy of this Resolution be given to the Water & Wastewater Department and Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Resolution No. 025-194

Purchase of Used Bucket Truck for Highway Department

WHEREAS, the Town of Plattsburgh Highway Department has identified the need to acquire a used bucket truck to support departmental operations; and

WHEREAS, Highway Superintendent, Greg Burnell, reviewed all bids received; and

WHEREAS, it is of the recommendation of Mr. Burnell to purchase a 2006 Freightliner M2-106 used bucket truck (VIN #1FVHCYDC36HW38870) from Rollerena Auto Sales LLC located at 50263 State Route 14, East Palestine, OH, 44413 (pending a site inspection); therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of said used bucket truck in the amount of \$58,280.00 and that payment for said purchase be made payable from the Highway Budget Account #DAA.5130.2000.0000; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to sign any and all documents associated with the purchase of the used bucket truck; and be it further

RESOLVED, that a copy of this Resolution be given to the Highway Department and the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 7, 2025**

Motion to go into Executive Session
to discuss the work history of four
specific individuals.

Motion to come out of Executive Session

Motion by: **Charles A. Kostyk**
Seconded by: **Daniel A. Bosley**
Time: 5:11 PM

Motion by: **Thomas E. Wood**
Seconded by: **Daniel A. Bosley**
Time: 5:26 PM

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 5:26 PM.

Motion by: **Thomas E. Wood**
Seconded by: **Charles A. Kostyk**
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Daniel A. Bosley	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk