

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

The meeting was called to order at 6 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:

PRESENT

ABSENT

Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney		x

Resolution No. 025-170

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 10, 2025, April 17, 2025, and April 24, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Public Comment -

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-171

Abstract 7A-25

RESOLVED, that the abstract of audited claims **No. 7A-25** for \$108,705.34, **Abstract 7A-25** prepays for the amount \$182,329.02 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-172

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **May 2025**
Codes and Zoning –
Dog Control Officer –
Historian –
Highway Superintendent – **May 2025**
Justice Court –
Parks and Recreation – **May 2025**
Planning and Community Development – **May 2025** and **June 2025**
Safety Committee –
Supervisors Financial Report – **May 2025**
Tax Receiver –
Town Clerk – **May 2025**
Water Wastewater – **May 2025**

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-173

**Request to Advertise for Bids for Used Bucket Truck
for Town of Plattsburgh Highway Department**

WHEREAS, the Town of Plattsburgh Highway Department has identified the need to acquire a used bucket truck to support departmental operations; and

WHEREAS, the specifications for the required used bucket truck are as follows: model year 2005 or newer, equipped with two separate buckets or a single 2-person bucket, a working height of 80 feet or above, and a total Gross Vehicle Weight Rating (GVWR) of 56,000 pounds or greater; and

WHEREAS, Greg Burnell, Highway Superintendent, has requested to solicit bids; now, therefore, be it

RESOLVED, that the Town Clerk is hereby authorized to advertise for one (1) used bucket truck purchase, and that said advertisement shall be placed on the Town Website and the Town Clerk's Bulletin Board; and it is further

RESOLVED, that all sealed bids must be received at the Town of Plattsburgh Town Clerk's Office, located at 151 Banker Road, Plattsburgh, NY 12901, no later than 10:00 AM on Monday, August 4, 2025, at which time and place said bids will be publicly opened and read; and, it is further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and be it further

RESOLVED, that a certified copy of this Resolution be given to the Town Clerk, the Highway Department, and the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025

Resolution No. 025-174

**Authorizing the Purchase and Installation of a
New Security System in the Water Plant Buildings**

WHEREAS, the Town of Plattsburgh recently upgraded the security system at the Town Hall, resolution 024-234; and

WHEREAS, the Water and Wastewater department security system require upgrading to the same security platform as the Town Hall system; and

WHEREAS, it is the recommendation of the Water and Wastewater Department and WWW Committee, that the Town of Plattsburgh water plant buildings receive new security systems, to include intrusion and fire alarm systems and the associated software; and

WHEREAS, the department has received New York State Contract Pricing for said systems as outlined in the proposal totaling \$22,200.00. The retrofits at both Bullis Road and Gougeville Springs are \$4,300.00 each and \$13,600.00 for the new installation at May Currier, this includes all labor and materials; now, therefore be it

RESOLVED, the Town of Plattsburgh Town Board does hereby accept the proposal and scope of services provided by NCC Systems in the attached materials; and be it further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the agreements for said Security System purchase, installation not to exceed \$25,530.00 (includes a 15% contingency); and it is further

RESOLVED, that payment be made payable from the 2025 Water and Wastewater Department Account # SWC-8320-2000; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Director of Water and Wastewater Department.

Motion: Daniel A. Bosley

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				



NCC Systems, Inc.
25646 NYS RT 3
Watertown, NY 13601
Tel. 315-788-9128
License # 12000041752

Sales Invoice NO. 30817

Town of Plattsburgh
151 Banker Road
Plattsburgh NY 12901

Site: Town of Plattsburgh
Quote Name: Water Treatment Plants |
Intrusion Installation
Salesperson: Jacob Reville
Date: 06/13/2025
Valid Until: 04/22/2025

Thank you again for the opportunity to provide pricing for this project. If you have any questions or concerns, please do not hesitate to contact us at any time. Please visit NCC Systems [ONLINE](#) to review our complete product line and services.

Payment Plan

To proceed with your order, a 50% down payment is required and a PO# if required. Once we receive the payment, we will begin processing your order. The remaining balance will be due upon completion.

How to pay us:

Pay By Mail:

NCC Systems, Inc.
25646 NYS RT 3
Watertown, NY 13601

Pay By Credit Card:

(Amex, MasterCard, or Visa) Please call: 315-788-9128

Please Note: A merchant 3.0% convenience fee will be added to all payments made by credit card, 1% fee will be added to all debit card payments. This fee is due at the time of credit card payment and is nonrefundable. Thank you.

Installation Overview

NCC Systems Inc. to provide and install and/or replace an Intrusion Detection System at the offsite locations and program monitoring accounts for 24/7 supervision of the premises. Price includes all parts, labor, freight, misc. install hardware, programming, testing, and one year warranty on all parts/labor. All projects are subject to progress billing for stored or delivered materials if the project exceeds 30 days. Installation/labor will also be billed on a per month basis until completed.

Hours of Work and Site Access: This proposal is based upon the assumption that all work will be performed during normal business hours, 7:30 am 4:00 pm Monday Friday. Requirements for work outside of these hours may result in a change order for the additional fees.

Customer Training: NCC Systems will provide end-user training for all our installations. Basic training includes an operational overview for up to 3 individuals and will be performed in one continuous session, not to exceed 2 hours.

If you have any questions or concerns, please do not hesitate to contact us at any time. Thank you again for the opportunity to provide pricing for this project. Please visit NCC Systems [ONLINE](#) to review our complete product line and services.

Sales Invoice NO. 30817

Fire Intrusion | 313 Tom Miller Road Installation

Intrusion Detection | Installation Scope of Work

Overview

This Scope of Work outlines the design, supply, installation, testing, and commissioning of a complete Intrusion Detection System (IDS) at the water treatment plant located at 313 Tom Miller Road. The system shall meet industry standards and comply with all relevant local, state, and federal regulations. Price includes all parts listed below, labor, freight, misc. install hardware, programming, testing, and one year warranty on all parts/labor.

Monthly Monitoring Pricing: \$ 46 Billed Annually

The monitoring contract must be signed along with that acceptance of this proposal.

Annual System Inspection NFPA-72 Pricing: \$450

Objectives

The objective of this project is to install a reliable intrusion detection system that will enhance security by detecting unauthorized access to the premises and notifying relevant personnel or authorities.

Requirements

- **System Components:**
 - Central control unit for system management.
 - Motion detectors (PIR, dual tech)
 - Door/window sensors (magnetic contacts)
 - Sirens, horns, and strobes
 - Cellular, IP, or PSTN modules for monitoring and alerting.
 - Uninterruptible power supply (UPS) to ensure continuous system operation in case of power failure.
 - Cabling and conduits
- **Site Assessment:**
 - During the initial site survey, all visual attempts were made to verify the field construction with regards to building walls, ceilings, access points, hazardous materials, wire routing, and power. If any conditions vary or existing hardware is not adequate to successfully complete the installation, a field change order may be prepared and delivered to the customer for discussion and approval.
- **Compliance:**
 - Ensure the installation complies with relevant local and national codes, regulations, and industry standards.

Installation Process

- **Customer and or Contractor Responsibilities:** Provide 110VAC power requirements at all head-end and applicable field device locations. NCC Systems is not responsible for any service outages connected to our system for example, power, phone lines and internet.
- **Site Preparation:**
 - Confirm site readiness, including necessary structural modifications, electrical work, and network

Sales Invoice NO. 30817

setup.

- Verify that all access control equipment has been delivered and is in good condition.
- Hours of Work and Site Access: This proposal is based upon the assumption that all work will be performed during normal business hours, 7:30 am 4:00 pm Monday Friday. Requirements for work outside of these hours may result in a change order for the additional fees.

• Installation:

- Install control panels, detectors, sensors, and alarm devices at strategic locations as per the approved design.
- Run wiring for power and communication between the devices, control panels, and monitoring stations
- Securely mount all devices to prevent tampering or accidental damage.
- Ensure proper placement and calibration of detection devices to avoid false alarms.
- Integrate the system with existing security infrastructure (CCTV, access control, etc.), if required.
- Program the control panels and user interfaces for proper operation, including Defining detection zones (interior/exterior), Configuring alarm triggering conditions, setting up arming/disarming schedules and enabling remote monitoring and alerting capabilities, if applicable.

• Testing and Commissioning:

- Sensor activation and proper response to intrusion attempts.
- Full testing of alarm and notification devices.
- Verification of system communication with remote monitoring stations
- Testing backup power systems.
- Conduct a full system walk-through and testing with the client to verify functionality.

Training

- Provide comprehensive training to the client's security personnel or relevant staff on the use and management of the intrusion detection system

Other Options

- Optional Inspection Pricing: \$450 (Customer to please circle and initial if agreed upon)

If you have any questions or concerns, please do not hesitate to contact us at any time. Thank you again for the opportunity to provide pricing for this project. Please visit NCC Systems [ONLINE](#) to review our complete product line and services.

Item	Quantity
FIRE KIT (B8512G, D8109, D1640, D122, D161(2), B430 (2), D101F)	1.00
Altronix SMP3E Power Supply Charger, Single Output, 6/12/24VDC at 2.5A, BC100 Enclosure	1.00



NCC SYSTEMS INC.
ELECTRONIC INTEGRATION
1-800-724-3480 / WWW.NCCSYSTEMS.COM

NCC Systems, Inc.
25646 NYS RT 3
Watertown, NY 13601
Tel. 315-788-9128
License # 12000041752

Sales Invoice NO. 30817

Fire Intrusion | 313 Tom Miller Road Installation

Item	Quantity
COMBINATION FIRE AND INTRUSION KEYPAD/ANNUNCIATOR FOR B8512G AND B9512G	1.00
2-Line LCD Capacitive Touch Keypad	1.00
B SERIES KEYPAD SURFACE MOUNT BACK BOX	1.00
Plug-In Cellular Module, VZW LTE	1.00
INDOOR/OUTDOOR MULTIBAND ANTENNA, CELL, 50FT CABLE	1.00
8-Input Module	1.00
D125B Powered loop interface	1.00
System Sensor Photoelectric i3 Series Smoke and Heat Detector, 2-Wire, 135F Fixed Thermal Sensor, White	4.00
DUAL ACTION STATION, RED, TERMINAL BLOCK, NOTIFIER KEY LOCK.	1.00
WALL SURFACE MOUNT BACK BOX COMPACT, RED	1.00
BK-P2WLED	1.00
Strobe, Ceiling, White, "FIRE"	2.00
Industrial Surface Mount Door Contacts	2.00
Motion detector, anti-mask 40ft (12m)	3.00
SWIVEL MOUNTING BRACKET	3.00
Hubbell RACO 2 -Gang Galvanized Steel 4-Square Electrical Box	5.00
Hubbell RACO 1 -Gang Galvanized steel New work/Old work Handy Electrical Box	3.00
Hubbell RACO Galvanized steel New work/Old work Octagonal Electrical Box	6.00
3/4-in x 10-ft Metallic EMT Conduit	20.00
Sigma ProConnex 3/4-in Electrical (EMT) / Zinc-plated steel One-hole Strap Conduit Fittings 50 -Pack	1.00
1P 16G SLD SHLD FR PLENII	500.00
1P 12G SLD SHLD FR PLENII	500.00
4C 22G STRD USHLD PVC JKT	1000.00
12V 7AH Battery	4.00
Installation Hardware Shipping Charges	1.00
Installation & Inspection Prevailing Wage Labor Charge	
Sub-Total ex Tax	\$13,600.00
Tax	\$0.00
Total inc Tax	\$13,600.00

Fire Intrusion | 54 Gougeville Spring Road Installation

Intrusion Detection | Installation Scope of Work

Overview

This Scope of Work outlines the design, supply, installation, testing, and commissioning of a replacement Intrusion Detection System (IDS) at the water treatment plant located at 54 Gougeville Spring Road. The system shall meet industry standards and comply with all relevant local, state, and federal regulations. Price includes all parts listed below, labor, freight, misc. install hardware, programming, testing, and one year warranty on all parts/labor.

Monthly Monitoring Pricing: \$ 46 Billed Annually

Sales Invoice NO. 30817

The monitoring contract must be signed along with that acceptance of this proposal.
Annual System Inspection NFPA-72 Pricing: \$375

Objectives

The objective of this project is to replace the current intrusion detection system and monitoring account to enhance security by detecting unauthorized access to the premises and notifying relevant personnel or authorities.

Requirements

- **System Components:**
 - Central control unit for system management.
 - Cellular, IP, or PSTN modules for monitoring and alerting.
 - Uninterruptible power supply (UPS) to ensure continuous system operation in case of power failure.
 - Cabling and conduits [if required]
- **Site Assessment:**
 - During the initial site survey, all visual attempts were made to verify the field construction with regards to building walls, ceilings, access points, hazardous materials, wire routing, and power. If any conditions vary or existing hardware is not adequate to successfully complete the installation, a field change order may be prepared and delivered to the customer for discussion and approval.
- **Compliance:**
 - Ensure the installation complies with relevant local and national codes, regulations, and industry standards.

Installation Process

- **Customer and or Contractor Responsibilities:** Provide 110VAC power requirements at all head-end and applicable field device locations. NCC Systems is not responsible for any service outages connected to our system for example, power, phone lines and internet.
- **Site Preparation:**
 - Confirm site readiness, including necessary structural modifications, electrical work, and network setup.
 - Verify that all access control equipment has been delivered and is in good condition.
 - Hours of Work and Site Access: This proposal is based upon the assumption that all work will be performed during normal business hours, 7:30 am 4:00 pm Monday Friday. Requirements for work outside of these hours may result in a change order for the additional fees.
- **Installation:**
 - Install control panels in place of existing unit and take over the current zones in the field.
 - Run wiring for power and communication between the devices, control panels, and monitoring stations
 - Ensure proper placement and calibration of detection devices to avoid false alarms.
 - Integrate the system with existing security infrastructure (CCTV, access control, etc.), if required.
 - Program the control panels and user interfaces for proper operation, including Defining detection zones (interior/exterior), Configuring alarm triggering conditions, setting up arming/disarming

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schedules and enabling remote monitoring and alerting capabilities, if applicable.

- **Testing and Commissioning:**

- Sensor activation and proper response to intrusion attempts.
- Full testing of alarm and notification devices.
- Verification of system communication with remote monitoring stations
- Testing backup power systems.
- Conduct a full system walk-through and testing with the client to verify functionality.

Training

- Provide comprehensive training to the client's security personnel or relevant staff on the use and management of the intrusion detection system

Other Options

- Optional Inspection Pricing: \$375 (Customer to please circle and initial if agreed upon)

If you have any questions or concerns, please do not hesitate to contact us at any time. Thank you again for the opportunity to provide pricing for this project. Please visit NCC Systems [ONLINE](#) to review our complete product line and services.

Item	Quantity
FIRE KIT (B8512G, D8109, D1640, D122, D161(2), B430 (2), D101F)	1.00
COMBINATION FIRE AND INTRUSION KEYPAD/ANNUNCIATOR FOR B8512G AND B9512G	1.00
TRIM PLATE FOR B SERIES KEYPADS	1.00
Plug-In Cellular Module, VZW LTE	1.00
INDOOR/OUTDOOR MULTIBAND ANTENNA, CELL, 50FT CABLE	1.00
D125B Powered loop interface	1.00
8-Input Module	1.00
12V 7AH Battery	2.00
Installation Hardware Shipping Charges	1.00
Installation & Inspection Prevailing Wage Labor Charge	
Sub-Total ex Tax	\$4,300.00
Tax	\$0.00
Total inc Tax	\$4,300.00

Fire Intrusion | 19 Bullis Road Installation

Intrusion Detection | Installation Scope of Work

Sales Invoice NO. 30817

Overview

This Scope of Work outlines the design, supply, installation, testing, and commissioning of a replacement Intrusion Detection System (IDS) at the water treatment plant located at 19 Bullis Road. The system shall meet industry standards and comply with all relevant local, state, and federal regulations. Price includes all parts listed below, labor, freight, misc. install hardware, programming, testing, and one year warranty on all parts/labor.

Monthly Monitoring Pricing: \$ 46 Billed Annually

The monitoring contract must be signed along with that acceptance of this proposal.

Annual System Inspection NFPA-72 Pricing: \$375

Objectives

The objective of this project is to replace the current intrusion detection system and monitoring account to enhance security by detecting unauthorized access to the premises and notifying relevant personnel or authorities.

Requirements

- **System Components:**
 - Central control unit for system management.
 - Cellular, IP, or PSTN modules for monitoring and alerting.
 - Uninterruptible power supply (UPS) to ensure continuous system operation in case of power failure.
 - Cabling and conduits [if required]
- **Site Assessment:**
 - During the initial site survey, all visual attempts were made to verify the field construction with regards to building walls, ceilings, access points, hazardous materials, wire routing, and power. If any conditions vary or existing hardware is not adequate to successfully complete the installation, a field change order may be prepared and delivered to the customer for discussion and approval.
- **Compliance:**
 - Ensure the installation complies with relevant local and national codes, regulations, and industry standards.

Installation Process

- **Customer and or Contractor Responsibilities:** Provide 110VAC power requirements at all head-end and applicable field device locations. NCC Systems is not responsible for any service outages connected to our system for example, power, phone lines and internet.
- **Site Preparation:**
 - Confirm site readiness, including necessary structural modifications, electrical work, and network setup.
 - Verify that all access control equipment has been delivered and is in good condition.
 - Hours of Work and Site Access: This proposal is based upon the assumption that all work will be performed during normal business hours, 7:30 am 4:00 pm Monday Friday. Requirements for work outside of these hours may result in a change order for the additional fees.
- **Installation:**
 - Install control panels in place of existing unit and take over the current zones in the field.

Sales Invoice NO. 30817

- Run wiring for power and communication between the devices, control panels, and monitoring stations
- Ensure proper placement and calibration of detection devices to avoid false alarms.
- Integrate the system with existing security infrastructure (CCTV, access control, etc.), if required.
- Program the control panels and user interfaces for proper operation, including Defining detection zones (interior/exterior), Configuring alarm triggering conditions, setting up arming/disarming schedules and enabling remote monitoring and alerting capabilities, if applicable.
- **Testing and Commissioning:**
 - Sensor activation and proper response to intrusion attempts.
 - Full testing of alarm and notification devices.
 - Verification of system communication with remote monitoring stations
 - Testing backup power systems.
 - Conduct a full system walk-through and testing with the client to verify functionality.

Training

- Provide comprehensive training to the client's security personnel or relevant staff on the use and management of the intrusion detection system

Other Options

- Optional Inspection Pricing: \$375 (Customer to please circle and initial if agreed upon)

If you have any questions or concerns, please do not hesitate to contact us at any time. Thank you again for the opportunity to provide pricing for this project. Please visit NCC Systems [ONLINE](#) to review our complete product line and services.

Item	Quantity
FIRE KIT (B8512G, D8109, D1640, D122, D161(2), B430 (2), D101F)	1.00
COMBINATION FIRE AND INTRUSION KEYPAD/ANNUNCIATOR FOR B8512G AND B9512G	1.00
TRIM PLATE FOR B SERIES KEYPADS	1.00
Plug-In Cellular Module, VZW LTE	1.00
INDOOR/OUTDOOR MULTIBAND ANTENNA, CELL, 50FT CABLE	1.00
D125B Powered loop interface	1.00
8-Input Module	1.00
12V 7AH Battery	2.00
Installation Hardware Shipping Charges	1.00
Installation & Inspection Prevailing Wage Labor Charge	
Sub-Total ex Tax	\$4,300.00
Tax	\$0.00
Total inc Tax	\$4,300.00



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All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be done only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workers Compensation. Late Payment Fee: Payments received after the due date are subject to 1.5% per month late fee.

Sub-Total ex Tax	\$22,200.00
Tax	\$0.00
Total inc Tax	\$22,200.00

Acceptance Signature:

X _____

Date: _____ **Purchase Order Number:** _____

DETACH AT PERFORATION AND RETURN REMITTANCE COPY WITH YOUR PAYMENT.

How To Pay



Credit Card (Amex, MasterCard or Visa)

Please Note: A merchant 3.0% convenience fee will be added to all payments made by credit card, 1% fee will be added to all debit card payments. This fee is due at the time of credit card payment and is nonrefundable. Thank you.

Late Payment Fee: Payments received after the due date are subject to a 1.5% per month late fee.



Mail

Detach this section and mail to this address:
NCC Systems, Inc.
25646 NYS RT 3
Watertown, NY 13601

To pay over the phone, please call 315-788-9128

QUOTATION NO. 30817

Customer Reference:	913	Customer Name:	Town of Plattsburgh
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**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-175

**Appointment of Representative to
SRTG Board of Directors**

WHEREAS, Saranac River Trail Greenway (SRTG) is a planned 27-mile corridor in Clinton County, New York that will connect communities along the river from the shores of Lake Champlain into the Adirondack Park.

WHEREAS, this plan provides the potential alignment for a ‘braided’ network of different trail types, including off-road and on-road trails that will allow people who enjoy walking, hiking, bicycling, paddling, fishing and other trail uses along the greenway; and

WHEREAS, a significant portion of trail exists, and will be improved in the Town of Plattsburgh; and

WHEREAS, The Saranac River Trail Greenway implementation is managed by a 501 (C3) organization consisting of a Board of Directors representing the Towns, City, County and at-large members; and

WHEREAS, it is in the best interest of the Town of Plattsburgh and the SRTG to have a representative of the Town of Plattsburgh serve on the SRTG Board of Directors; **now, therefore be it**

RESOLVED, that the Town Board hereby appoints Sr. Planner, Trevor Cole to represent the Town of Plattsburgh on the Saranac River Trail Greenway Board of Directors ; and be it further

RESOLVED, that a copy of this Resolution be given to the Town of Plattsburgh Planning Department and Personnel Department.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: Michael S. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-176

**Request to Purchase One (1) Rebuilt
Motor for #33 Tractor Sweeper**

WHEREAS, Greg Burnell, Highway Superintendent, has requested to purchase one (1) rebuilt motor for #33 Tractor Sweeper; and

WHEREAS, quotes were obtained and it is of the recommendation of Mr. Burnell to purchase the rebuilt motor from Broken Tractor, LLC, located in Baton Rouge, Louisiana, in the amount totaling \$5,419.84 (after the refundable core charge of \$2,875.00 – total before refundable core charge is: \$8,294.84); therefore, be it

RESOLVED, that the Town Board hereby authorizes Mr. Burnell to order said rebuilt motor and that payment for said purchase be made payable from the 2025 Highway Budget Repairs Account # DAA.5130.4200.0000; and be it further

RESOLVED, that a copy of this Resolution be given to Mr. Burnell and to the Finance Manager.

Motion to Table: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-177

**Consolidated Funding Application
Pro Housing Supply Fund**

WHEREAS, the Town of Plattsburgh is a Pro Housing Community designated by New York State; and

WHEREAS, the housing crisis has had a significant impact on the Greater Plattsburgh region; and

WHEREAS, we believe that it is our responsibility to seek out opportunities that increase the availability of diverse housing options in the Town of Plattsburgh; and

WHEREAS, the Advocacy and Resource Center of Clinton County has partnered with Housing Visions to develop 120 units of workforce housing (Hamlin Heights) in the Town of Plattsburgh; and

WHEREAS, the Town is eligible to apply for Pro Housing Supply Funds through the NYS Consolidated Funding Application that will directly support the development of the necessary Town infrastructure to develop this project, and

NOW THEREFORE BE IT RESOLVED, that Town of Plattsburgh Town Board authorizes the Town Supervisor to execute any agreements, applications, letters, etc. that are necessary to enter this partnership and make the application for Pro Housing Supply Funds to New York State that would support the development of Town infrastructure for the Hamlin Heights project.

Motion: Daniel A. Bosley

Seconded by: Thomas E. Wood

Discussion: Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-178

**Climate Smart Communities -
CFA Grant Application**

WHEREAS, the Town of Plattsburgh hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15; and

WHEREAS, the Town of Plattsburgh has undertaken a number of initiatives that qualify as Climate Smart Actions and desires to build on these efforts in the development of an updated Comprehensive Plan with sustainability elements including bike and pedestrian planning, a revised Complete Streets Policy and evaluation of Town policies for climate resilience; and

WHEREAS, the Climate Smart Communities program provides funding to develop a Comprehensive Plan with sustainability elements; and

WHEREAS, the Town of Plattsburgh certifies that it has identified \$100,000 of matching funds from the general fund pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

THEREFORE, BE IT RESOLVED, that Town of Plattsburgh hereby authorizes Supervisor Michael Cashman Town Supervisor, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$100,000, to be used for development of a Comprehensive Plan

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Resolution No. 025-179

**Awarding Carpet Installation at Town of
Plattsburgh Town Hall to Lee Appliance Co., Inc.**

WHEREAS, the Town of Plattsburgh recognizes the need to replace the old, existing carpet within the Town Hall building located at 151 Banker Road, Plattsburgh, NY 12901; and

WHEREAS, quotes were obtained in accordance with the Town's procurement policy for the installation of new carpeting in the main hallways and conference room of Town Hall; and

WHEREAS, Lee Appliance Co., Inc. submitted a quote, which has been reviewed and determined to be of the best interest of the Town; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby awards the carpet installation for Town Hall to Lee Appliance Co., Inc., in the amount not to exceed \$13,692.84; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute any and all documents necessary to facilitate the completion of the carpet installation and that payment for said purchase be made payable from the 2025 Building Repairs and Service Account #AAA.1620.4510.0000; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Building and Maintenance Supervisor.

Motion: Dana A. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 3, 2025**

Supervisor's Report: The 1st Inaugural Michigan Fest is coming up in a few weeks on August 2, 2025

RESOLVED, that this Town Board meeting be adjourned at 6:14 PM.

Motion by: Thomas E. Wood

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u> x
Thomas E. Wood	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Daniel A. Bosley	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk