

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
June 12, 2025**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

| | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| MEMBERS: Michael S. Cashman, Supervisor | x | |
| Thomas E. Wood, Councilor | x | |
| Charles A. Kostyk, Councilor | x | |
| Dana M. Isabella, Councilor | x | |
| Daniel A. Bosley, Councilor | x | |
| Kathryn B. Kalluche, Town Clerk | x | |
| James J. Coffey, Town Attorney | x | |

Also in attendance: Kris Wiley

Public Comments: None

Supervisor's Report: Supervisor stands with corrections officers regarding health and safety.

Resolutions:

025-159 Abstract 6B-2025
025-160 SEQRA Review and Determination ARKW PDD -1243 Route 3
025-161 ARKW PDD – 1243 Route 3
025-162 2025 Highway Road Striping Program
025-163 Authorizing Highway Superintendent to Start the 2025 Paving Program
025-164 Contract with Laberge Group for Preparation of CFA for Former Airbase Stormwater Infrastructure Study
025-165 May 2025 Budget Amendment

Draft Resolutions:

025-xxx Minutes

Committee Reports:

Town Board meeting be adjourned at 7:01 PM.

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025

Resolution No. 025-159

Abstract 6B-25

RESOLVED, that the abstract of audited claims **No. 6B-25** for \$183,919.49, **Abstract 6B-25** prepays for the amount \$2,935.77 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025**

Resolution No. 025-160

**SEQRA Review and Determination
ARKW PDD -1243 Route 3**

ARKW LLC PDD 2024- Request to establish a Planned Development District (PDD) for property behind 1243 Rte 3 (Harrigans's Ice Cream), Tax Map ID 205.-3-2.1; Engineer AEDA; **SEQRA REVIEW**; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

WHEREAS, said Part 617 of the Environmental Conservation Law provides for an involved agency to review any action for the purpose of determining the effect of the action on the environment; and

WHEREAS, public comment opportunity was provided in consideration of this Project on September 17th 2024 and November 14th, 2024; and

WHEREAS, an additional presentation by the applicant was provided on May 8th, 2025; and

WHEREAS, the Town Board has received and reviewed the Site Plan application, maps, plans, and SEQRA Part 1 Long EAF; and

WHEREAS, the Town Board reviewed the information filed with the application for the Project, including but not limited to the EAF Part 1 and additional information provided to supplement and clarify the same including but not limited to the following:

- Project site plans, maps and supplemental materials
- Project narrative letter dated August 5, 2024
- SEQRA EAF Part I
- Findings and Recommendation Report by the Town Planning Board dated September 17, 2024
- County Planning Board decision and comments dated November 6, 2024
- County Planning Board decision and comments dated December 4, 2024
- Proposed PDD Zoning Regulations prepared by the Planning & Community Development Office
- SEQRA EAF Part II and III with Part III Supplement

WHEREAS, the Town Board conducted a detailed and comprehensive environmental review of the Project to determine whether there was a significant impact which would require the preparation of a Draft Environmental Impact Statement (DEIS);

Now, therefore, be it

RESOLVED, that the Town Board does hereby determine that the project is an "TYPE I ACTION" in accordance with said Environmental Review procedures and a coordinated review was conducted; and, be it further

RESOLVED, that the Town Board acting as the "Lead Agency" in a SEQRA Review does hereby receive and place on file the Subdivision X Site Plan applications, maps, plans, completed EAF and other related material submitted; and, be it further

RESOLVED, that the Town Board has reviewed the Planning & Community Development Department's recommendations and supplemental documents referenced above and does hereby find and determine the following:

that the PDD does not:

- a) involve a substantial adverse change in existing air quality, ground or surface water quality, traffic or noise levels, solid waste production, potential for erosion, flooding or drainage problems;
- b) involve the removal or destruction of large quantities of vegetation or the interference with plant or animal life or impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of plant or animal, or the habitat area of such species, or other significant adverse impacts to natural resources,
- c) conflict with the Town's current plans or goals for the area where the project is located
- d) impair the character or quality of the neighborhood;
- e) represent a major change in the use of energy;
- f) create any hazards to human health;
- g) represent a substantial change in the use of the land;
- h) significantly increase the number of people who would come to the site absent such development; or
- i) impair the environmental characteristics of the area; and, *it is further*

RESOLVED, that the Town Board of the Town of Plattsburgh after review of the said _____ Subdivision x Site Plan application, maps, plan, completed EAF, and related materials does hereby determine as "Lead Agency" for the SEQRA Review process that the "Project" will NOT have a significant effect on the environment. Therefore, the preparation of a DEIS is NOT required; and, be it further

RESOLVED, that the Town Board does hereby declare that the Project and environmental review process considered for the development does adequately and sufficiently satisfy the requirements of the State Environmental Quality Review Act for the Project; and be it further

RESOLVED, that a copy of this resolution be forwarded to other involved agencies who may be reviewing the Project for their records and files, and that the attached Negative Declaration Notice of Determination of Non-Significance be filed accordingly.

RESOLVED, that the Board of the Town of Plattsburgh does hereby authorize and direct the Supervisor to have prepared and to execute a "Notice of No Significant Environmental Impact" (NEGATIVE DECLARATION) for this "Project"; and, be it further

RESOLVED, that the "Notice of No Significant Environmental Impact" (NEGATIVE DECLARATION) shall be disseminated to those involved Agencies and Governmental Units as required by said Environmental Conservation and Local Law of the Town of Plattsburgh and all related material shall be maintained on file at the Town Hall Offices of the Planning Board and available for Public Inspection.

Motion: Charles A. Kostyk

Seconded by: Daniel A. Bosley

Discussion: Michael S. Cashman

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025**

Resolution No. 025-161

ARKW PDD -1243 Route 3

WHEREAS, after thorough consideration and deliberation, the Town Board proposes to make the following amendment to the Town Zoning Map and certain use regulations for specified parcels:

Zoning map amendment for the 31.5 +/- acre parcel 205.-3-2.1 located on NYS Route 3, changing the existing zoning district of said parcel from Residential (R2) with PDD Overlay to ARKW, LLC Planned Development District as depicted on the draft map titled "Parcel 205.-3-2.1 To Be Considered for Planned Development District".

WHEREAS, at its regularly scheduled meeting on August 15th, 2024 the Town Board of the Town of Plattsburgh (the "Town Board") received and placed on file an application for the ARKW, LLC Planned Development District; and

WHEREAS, pursuant to Article IX, Section 9.3 of the Town of Plattsburgh Zoning Ordinance, all proposed Planned Development Districts shall be referred to the Town of Plattsburgh Planning Board (the "Planning Board") for a report and recommendation thereon; and

WHEREAS, the Planning Board did submit its report to the Town Board within forty-five (45) days of receipt of such referral in accordance with the provisions of said Zoning Ordinance; and

WHEREAS, the Town board considered the application for ARKW, LLC Planned Development District and the recommendations contained in the report of the Planning Board and found merit in the consideration of a zoning map amendment; and

WHEREAS, pursuant to Article IX, Section 9.3.C.2 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law shall refer a full statement of the Planned Development District Application and map to the Clinton County Planning Board; and

WHEREAS, the Clinton County Planning Board was provided a copy of the proposed Planned Development District, and did, by a 8-3 vote on December 5th, 2024, disapprove the General Municipal Law Section 239-m referral number 91-24 with comment; and

WHEREAS, the Town Board has considered and sufficiently addressed the comments of the Clinton County Planning Board; and

WHEREAS, the Town Board duly called for a public hearing for the consideration of the

aforementioned Planned Development District and gave due notice thereof as required by law; and

WHEREAS, said public hearing was held by this Town Board at the Town Hall at 151 Banker Road, Plattsburgh, New York, on the November 14th, 2024 at 6:05 P.M.; at which time the proposed Planned Development District application and SEQRA materials were available;

WHEREAS, the Town Board on January 2nd, 2025 declared the Planned Development District application to be a Type I Action and a coordinated review was conducted; and

WHEREAS, the Town Board via Resolution Number 025-029 issued a negative declaration of environmental significance under SEQRA for the proposed Planned Development District application and associated zoning map amendment listed above; and

WHEREAS, after review and discussion of the following:

- ARKW, LLC Planned Development District Application and Maps
- Comments made at the Planning Board public hearing on September 17th, 2024
- Planning Board Report and Recommendations dated September 17th, 2024
- The review of part 1 and the completion of parts 2 and 3 of the EAF Long Form and Part 3 Supplement (herein SEQRA documentation)
- Comments made at the public hearing on November 14th, 2024
- Comments made by the Clinton County Planning Board on December 5th, 2024
- Negative Declaration of Environmental Significance dated June 12th, 2025
- *Draft* ARKW, LLC PDD Regulations
- Review of other related materials

It is the opinion of the members of the Town Board that the best interests of the Town of Plattsburgh will be served by the adoption of ARKW, LLC PDD Draft Regulations and related Zoning Map Amendment; and

The proposed amendments are in conformance with the Town's Comprehensive Plan for the reasons set forth:

- The 2010 Comprehensive Land Use Plan states the following
 - *We strive to attract new families to our region and to encourage our region's children to remain or return. We advocate for a better integration of work and play, with commercial areas zoned and designed with public access and recreation in mind. We also advocate for a healthy community, with walking and bicycling trails that knit together our neighborhoods.*
 - *Green infrastructure resources provide residents with countless recreational opportunities (i.e. walking, running, biking, kayaking, horseback riding, cross-country skiing, snowmobiling, and hunting). Outdoor activities not only promote individual health, which in turn reduces stress, they reinforce friendship and communal bonds as well.*
 - *Cadyville and Morrisonville are traditional hamlets. They feature a small, built-up core which quickly transitions to more rural housing on larger lots.*

They have neighborhood scale commercial facilities.

- The 2010 Comprehensive Land Use Plan recommends that the Town should examine the zoning district designations, boundaries and uses in the Route 3 and Tom Miller Road corridors to ensure that they meet the Town's commercial needs while not resulting in sprawl or other negative consequences.
- The 2013 Economic Development Strategic Plan Goal 1 recommends that the Town "Develop a business-friendly environment to retain and expand the Town's tax base and provide existing and future residents with a wide range of business, employment, and career opportunities."

For these reasons, the Town Board finds the consideration of this PDD and associated zoning amendment to reflect the purpose and intent of the collective Comprehensive Plan.

NOW THEREFORE BE IT, RESOLVED, that the Zoning Map of the Town of Plattsburgh be amended as follows:

Zoning map amendment for parcel 205.-3-2.1 located on NYS Route 3, changing the existing zoning district of said parcel from Residential (R2) with PDD Overlay to ARKW, LLC Planned Development District as depicted on the draft map titled "Parcel 205.-3-2.1 To Be Considered for Planned Development District"; and be it further

RESOLVED, that the Town Board hereby adopts the associated zoning regulations titled *ARKW, LLC PDD Regulations*; and be it further

RESOLVED, that said amendments be entered in the minutes of the meeting of the Town Board of the Town of Plattsburgh, held on June 12th, 2025; and be it further

RESOLVED, in accordance with section 264 and 265 of Town Law, a copy, summary or abstract of the amendments (exclusive of any map) shall be published in the PRESS REPUBLICAN, a newspaper published in the town and that affidavits of publication thereof shall be later filed with the Town Clerk; and be it further

RESOLVED, that the amendments shall be effective as provided by and in accordance with section 265 of the Town Law; and be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk, Zoning Department, and Planning Department.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, Thomas E. Wood

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | Abstain | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025**

Resolution No. 025-162

2025 Highway Road Striping Program

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Greg Burnell, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2025 Highway Budget for the 2025 Road Striping Program; and

WHEREAS, Mr. Burnell, Highway Superintendent, has submitted the 2025 Highway Road Striping Program in the amount of \$12,241.03; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2025 budgeted funds from account DAA-5110-4300 to execute the aforementioned 2025 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given to the Town of Plattsburgh Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> x | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|---------------------|---------------|
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025**

Resolution No. 025-163

**Authorizing Highway Superintendent to
Start the 2025 Paving Program**

WHEREAS, Greg Burnell, Highway Superintendent has identified the Town Roads that are in greatest need of repair with a total estimated cost of \$361,409.07; and

WHEREAS, funding for the 2025 road paving, repair and improvement program is to be taken from the following accounts: DAA.5110.4200.0000, DAA.5112.2000.000 and DAA.5112.4200.0000; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the appropriated funds to implement the aforementioned 2025 Road Paving Program with paving to take place on roads as recommended by the Highway Superintendent; and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Daniel A. Bosley, Michael S. Cashman

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025

Resolution No. 025-164

**Contract with Laberge Group for Preparation of CFA for
Former Airbase Stormwater Infrastructure Study**

WHEREAS, the Town of Plattsburgh has a current and active 2-year term contract with Laberge Group, located at 4 Computer Drive West – Albany, NY 12205; and

WHEREAS, the Town has experienced numerous failures of the infrastructure that was inherited from the U.S. Airforce after closure of the Military Base including but not limited to; collapsed pipe, sinkholes, and damaged catch basins; and

WHEREAS, the Town Board has identified that it is in the best interest of public health, safety, and economic development, to analyze the existing conditions of the infrastructure in order to plan for necessary improvements as may be necessary for the same; and

WHEREAS, grant funding for the project may be available through the New York State Consolidated Funding Application Process; and

WHEREAS, Laberge Group has provided a quote for \$6,000 to prepare and submit an application on behalf of the Town; and

WHEREAS, funds are available in the Base Stormwater District SDb.5110.4000.0000 to support this grant application; and

WHEREAS, the Town Board finds it to be in the best interest of residents, to apply for grant funding through the NYS Consolidated Funding Application (CFA) Process in order to conduct the proposed infrastructure study; now, therefore it be

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to enter into an agreement with Laberge Group to prepare and submit a CFA on behalf of the Town; and, it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Planning and Community Development Department to proceed with the CFA process and further authorize the Supervisor to execute the associated grant application documents and forms.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
June 12, 2025**

Resolution No. 025-165

May 2025 Budget Amendment

WHEREAS, the Town may need to amend the 2025 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Daniel A. Bosley

Seconded by: Charles A. Kostyk

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> x | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|---------------------|---------------|
| Thomas E. Wood | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | x | | | | |
| Daniel A. Bosley | x | | | | |
| Michael S. Cashman | x | | | | |



Plattsburgh, NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT14165 - May Budget Adjustments

| | | | |
|--------------------------|---------------------|------------------------|------------------------|
| Adjustment Number | Budget Code | Description | Adjustment Date |
| BA0023063 | Adopted 2025 Budget | May Budget Adjustments | 5/31/2025 |

Summary Description:

| Account Number | Account Name | Adjustment Description | Before | Adjustment | After |
|---------------------------|--------------------------|------------------------|---------------------|------------|-----------|
| <u>AAA.1111.2000.0000</u> | EQUIP. & CAP. OUTLAY | May Budget Adjustments | 2,000.00 | 900.00 | 2,900.00 |
| January: 75.00 | April: 75.00 | July: 75.00 | October: 75.00 | | |
| February: 75.00 | May: 75.00 | August: 75.00 | November: 75.00 | | |
| March: 75.00 | June: 75.00 | September: 75.00 | December: 75.00 | | |
| <u>AAA.1111.4700.0000</u> | COTRACTURAL SERVICES | May Budget Adjustments | 10,500.00 | -900.00 | 9,600.00 |
| January: -75.00 | April: -75.00 | July: -75.00 | October: -75.00 | | |
| February: -75.00 | May: -75.00 | August: -75.00 | November: -75.00 | | |
| March: -75.00 | June: -75.00 | September: -75.00 | December: -75.00 | | |
| <u>AAA.8010.4530.0000</u> | VEHICLE REPAIR & SERVICE | May Budget Adjustments | 5,500.00 | 1,000.00 | 6,500.00 |
| January: 83.33 | April: 83.33 | July: 83.33 | October: 83.33 | | |
| February: 83.33 | May: 83.33 | August: 83.33 | November: 83.33 | | |
| March: 83.33 | June: 83.33 | September: 83.33 | December: 83.37 | | |
| <u>AAA.8010.4720.0000</u> | COMPUTER SERVICES | May Budget Adjustments | 11,500.00 | -1,000.00 | 10,500.00 |
| January: -83.33 | April: -83.33 | July: -83.33 | October: -83.33 | | |
| February: -83.33 | May: -83.33 | August: -83.33 | November: -83.33 | | |
| March: -83.33 | June: -83.33 | September: -83.33 | December: -83.37 | | |
| <u>DAA.5110.4500.0000</u> | ROAD MATERIALS | May Budget Adjustments | 10,000.00 | -1,000.00 | 9,000.00 |
| January: -83.33 | April: -83.33 | July: -83.33 | October: -83.33 | | |
| February: -83.33 | May: -83.33 | August: -83.33 | November: -83.33 | | |
| March: -83.33 | June: -83.33 | September: -83.33 | December: -83.37 | | |
| <u>DAA.5110.4700.0000</u> | SIGNS,POSTS,RAILS,ETC. | May Budget Adjustments | 1,000.00 | 1,000.00 | 2,000.00 |
| January: 83.33 | April: 83.33 | July: 83.33 | October: 83.33 | | |
| February: 83.33 | May: 83.33 | August: 83.33 | November: 83.33 | | |
| March: 83.33 | June: 83.33 | September: 83.33 | December: 83.37 | | |
| <u>SWC.8320.4000.0000</u> | MISCELLANEOUS | May Budget Adjustments | 500.00 | 150.00 | 650.00 |
| January: 12.50 | April: 12.50 | July: 12.50 | October: 12.50 | | |
| February: 12.50 | May: 12.50 | August: 12.50 | November: 12.50 | | |
| March: 12.50 | June: 12.50 | September: 12.50 | December: 12.50 | | |
| <u>SWC.8340.4110.0000</u> | SUPPLIES & MATERIALS | May Budget Adjustments | 10,000.00 | -150.00 | 9,850.00 |
| January: -12.50 | April: -12.50 | July: -12.50 | October: -12.50 | | |
| February: -12.50 | May: -12.50 | August: -12.50 | November: -12.50 | | |
| March: -12.50 | June: -12.50 | September: -12.50 | December: -12.50 | | |
| <u>WSA.1610.1100.0000</u> | OVERTIME CREWS | May Budget Adjustments | 0.00 | 32,000.00 | 32,000.00 |
| January: 2,666.67 | April: 2,666.67 | July: 2,666.67 | October: 2,666.67 | | |
| February: 2,666.67 | May: 2,666.67 | August: 2,666.67 | November: 2,666.67 | | |
| March: 2,666.67 | June: 2,666.67 | September: 2,666.67 | December: 2,666.63 | | |
| <u>WSA.1610.1900.0000</u> | CREW OVERTIME | May Budget Adjustments | 32,000.00 | -32,000.00 | 0.00 |
| January: -2,666.67 | April: -2,666.67 | July: -2,666.67 | October: -2,666.67 | | |
| February: -2,666.67 | May: -2,666.67 | August: -2,666.67 | November: -2,666.67 | | |
| March: -2,666.67 | June: -2,666.67 | September: -2,666.67 | December: -2,666.63 | | |
| <u>WSA.1610.4000.0000</u> | MISCELLANEOUS | May Budget Adjustments | 4,000.00 | 1,000.00 | 5,000.00 |
| January: 83.33 | April: 83.33 | July: 83.33 | October: 83.33 | | |
| February: 83.33 | May: 83.33 | August: 83.33 | November: 83.33 | | |
| March: 83.33 | June: 83.33 | September: 83.33 | December: 83.37 | | |
| <u>WSA.1610.4110.0000</u> | SUPPLIES & MATERIALS | May Budget Adjustments | 29,000.00 | -1,000.00 | 28,000.00 |
| January: -83.33 | March: -83.33 | May: -83.33 | July: -83.33 | | |
| February: -83.33 | April: -83.33 | June: -83.33 | August: -83.33 | | |

Budget Adjustment Register

September: -83.33

WSA.1610.4710.0000

January: -125.00

February: -125.00

March: -125.00

WSA.1610.4810.0000

January: 125.00

February: 125.00

March: 125.00

October: -83.33

CONTRACTUAL

April: -125.00

May: -125.00

June: -125.00

GENERAL INSURANCE

April: 125.00

May: 125.00

June: 125.00

May Budget Adjustments

November: -83.33

July: -125.00

August: -125.00

September: -125.00

May Budget Adjustments

July: 125.00

August: 125.00

September: 125.00

Packet: GLPKT14165 - May Budget Adjustments

December: -83.37

30,000.00 -1,500.00 28,500.00

October: -125.00

November: -125.00

December: -125.00

35,400.00 1,500.00 36,900.00

October: 125.00

November: 125.00

December: 125.00

Budget Adjustment Register

Packet: GLPKT14165 - May Budget Adjustments

Budget Code Summary

| Budget | Budget Description | Account | Account Description | Before | Adjustment | After |
|--------------|---------------------|---------------------------|--------------------------|------------|------------|------------|
| 2025 | Adopted 2025 Budget | <u>AAA.1111.2000.0000</u> | EQUIP. & CAP. OUTLAY | 2,000.00 | 900.00 | 2,900.00 |
| | | <u>AAA.1111.4700.0000</u> | COTRACTURAL SERVICES | 10,500.00 | -900.00 | 9,600.00 |
| | | <u>AAA.8010.4530.0000</u> | VEHICLE REPAIR & SERVICE | 5,500.00 | 1,000.00 | 6,500.00 |
| | | <u>AAA.8010.4720.0000</u> | COMPUTER SERVICES | 11,500.00 | -1,000.00 | 10,500.00 |
| | | <u>DAA.5110.4500.0000</u> | ROAD MATERIALS | 10,000.00 | -1,000.00 | 9,000.00 |
| | | <u>DAA.5110.4700.0000</u> | SIGNS,POSTS,RAILS,ETC. | 1,000.00 | 1,000.00 | 2,000.00 |
| | | <u>SWC.8320.4000.0000</u> | MISCELLANEOUS | 500.00 | 150.00 | 650.00 |
| | | <u>SWC.8340.4110.0000</u> | SUPPLIES & MATERIALS | 10,000.00 | -150.00 | 9,850.00 |
| | | <u>WSA.1610.1100.0000</u> | OVERTIME CREWS | 0.00 | 32,000.00 | 32,000.00 |
| | | <u>WSA.1610.1900.0000</u> | CREW OVERTIME | 32,000.00 | -32,000.00 | 0.00 |
| | | <u>WSA.1610.4000.0000</u> | MISCELLANEOUS | 4,000.00 | 1,000.00 | 5,000.00 |
| | | <u>WSA.1610.4110.0000</u> | SUPPLIES & MATERIALS | 29,000.00 | -1,000.00 | 28,000.00 |
| | | <u>WSA.1610.4710.0000</u> | CONTRACTUAL | 30,000.00 | -1,500.00 | 28,500.00 |
| | | <u>WSA.1610.4810.0000</u> | GENERAL INSURANCE | 35,400.00 | 1,500.00 | 36,900.00 |
| 2025 Total: | | | | 181,400.00 | 0.00 | 181,400.00 |
| Grand Total: | | | | 181,400.00 | 0.00 | 181,400.00 |

Fund Summary

| Fund | Before | Adjustment | After |
|---|------------|------------|------------|
| Budget Code:2025 - Adopted 2025 Budget Fiscal: 2025 | | | |
| AAA | 29,500.00 | 0.00 | 29,500.00 |
| DAA | 11,000.00 | 0.00 | 11,000.00 |
| SWC | 10,500.00 | 0.00 | 10,500.00 |
| WSA | 130,400.00 | 0.00 | 130,400.00 |
| Budget Code 2025 Total: | 181,400.00 | 0.00 | 181,400.00 |
| Grand Total: | 181,400.00 | 0.00 | 181,400.00 |

Executive Session – as needed:

Motion to go into Executive Session
to discuss collective bargaining
negotiations per Article 14 of
Civil Service Law.

Motion by: Thomas E. Wood

Seconded by: Charles A. Kostyk

Time: 6:28 PM

Motion to come out of Executive session

Motion by: Dana M. Isabella

Seconded by: Charles A. Kostyk

Time: 7:01 PM

| | <u>YES</u> | <u>NO</u> |
|---------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Charles A. Kostyk | x | |
| Dana M. Isabella | x | |
| Daniel A. Bosley | x | |
| Michael S. Cashman | x | |

| | <u>YES</u> | <u>NO</u> |
|---------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Charles A. Kostyk | x | |
| Dana M. Isabella | x | |
| Daniel A. Bosley | x | |
| Michael S. Cashman | x | |

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk