

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor		x
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 025-148

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **March 27, 2025** and **April 3, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Daniel A. Bosley

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Public Comment – None

Supervisor's Report - .gov web will be coming soon. Lots of work from UFirst and Dannemora Federal Credit Union for Michigan Fest.

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
PUBLIC HEARING
June 5, 2025**

NOTICE is hereby given that the Town of Plattsburgh Town Board will meet and hold public hearings thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, June 5, 2025 at 6:05 p.m. prevailing time in relation to Proposed Local Law No. 4 of 2025 a Local Law Authorizing a Real Property Tax Exemption to Qualified Volunteer Firefighters and Volunteer Ambulance Workers.

1. Acceptance of Written Comments into the Record of the Hearing: None

2. Open Public Hearing to the Floor for Public Comment: None

Motion to OPEN Public Hearing

Motion by: **Thomas E. Wood**

Seconded by: **Daniel A. Bosley**

Discussion: **None**

Motion to CLOSE Public Hearing

Motion by: **Thomas E. Wood**

Seconded by: **Daniel A. Bosley**

Discussion: **None**

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Charles A. Kostyk	Absent	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

Time: **6:06 PM**

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Charles A. Kostyk	Absent	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

Time: **6:11 PM**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-149

Abstract 6A-25

RESOLVED, that the abstract of audited claims **No. 6A-25** for \$215,034.12, **Abstract 6A-25** prepays for the amount \$376,909.85 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-150

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **April 2025**
Codes and Zoning –
Dog Control Officer – **March 2025**
Historian –
Highway Superintendent – **April 2025**
Justice Court –
Parks and Recreation – **April 2025**
Planning and Community Development – **May 2025**
Safety Committee –
Supervisors Financial Report – **April 2025**
Tax Receiver –
Town Clerk – **March 2025 and April 2025**
Water Wastewater – **April 2025**

Motion: Thomas E. Wood

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-151

**Retirement of Pamela St. John from
the Position of Court Clerk in the
Town of Plattsburgh Justice Court**

WHEREAS, Pamela St. John has submitted a letter of retirement from her position of Court Clerk in the Town of Plattsburgh Justice Court Office effective January 5th, 2026; therefore, be it

RESOLVED, that the Town Board, with appreciation for her service in that position, accept Ms. St. John's letter of retirement as Court Clerk and wish her well with her future endeavors; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Ms. St. John's personnel file.

Motion: Daniel A. Bosley

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-152

**Cadyville Volunteer Fire Department Application
to Conduct and Operate a Place of Public
Amusement and Permit for Public Fireworks**

WHEREAS, Cadyville Volunteer Fire Department has duly submitted to the Town of Plattsburgh Town Board an application to conduct and operate a place of public amusement and an application for a permit for public display of fireworks to be held on Saturday, June 7, 2025 to place at the field space on Church Street in the Town of Plattsburgh; and

WHEREAS, the Cadyville Field Day is a deeply rooted tradition in the Town of Plattsburgh that serves as our version of Old Homes Day includes the only parade in the town, field day activities for all generations, and acts as an annual reunion of family and friends both near and far; and

WHEREAS, the Town of Plattsburgh wishes to support our partnering municipal entity the Cadyville Volunteer Fire Department with their annual Field Day festivities and fireworks, which are underwritten by local donations, to help celebrate the return of the much beloved town tradition; and

WHEREAS, the Town Clerk has verified that all required documentation has been received and the Town Attorney approving the application and liability insurance coverage as to form, and the Cadyville Volunteer Fire Department as the controlling agency of the land on which the public display of fireworks is to be held having also approved the granting of said application by the Town; now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does waive all of the related license and permit fees associated with this public event and does hereby authorize and direct the Town Clerk to issue the required license to conduct and operate a place of public amusement within the Town of Plattsburgh and the permit for public display of fireworks by the applicant for said event on Saturday, June 7, 2025; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Codes Officer, Town Clerk and the Cadyville Fire Department, Inc.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-153

Twinstate Maintenance Renewal Agreement

WHEREAS, the Town of Plattsburgh maintains a Maintenance Agreement with Twinstate to provide telephone hardware, software and system support; and

WHEREAS, Twinstate has submitted the service details and pricing to the Town for service from September 1, 2025 to August 31, 2026; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2025 Budget, for the approval of the service details and pricing of our on-going contract with Twinstate in the amount of \$7,467.60; and

WHEREAS, the Town attorney has approved to form the one-year contract continuation submitted by Twinstate; now, therefore be it

RESOLVED, that the contract service details and pricing, submitted by Twinstate, be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025

Resolution No. 025-154

Imperial Dam on Saranac River

WHEREAS, the Town Board of the Town of Plattsburgh has previously passed a resolution supporting the removal of the Imperial Dam, and now seeks to reaffirm its commitment to this project and its associated public safety, environmental, and recreational benefits; and

WHEREAS, the Imperial Dam is located on the Saranac River in Plattsburgh, New York and is a Class “C” High Hazard dam, its’ failure may result in serious damage to residences and infrastructure such as the loss of human life, and/or widespread economic loss is likely; and

WHEREAS, Imperial Dam has a long history of serious uncorrected safety and habitat deficiencies such as ice build-up which exacerbates ice jams downstream impacting City of Plattsburgh infrastructure; and

WHEREAS, the impounded water behind Imperial Dam is not used for any hydropower electrical generation or industrial use; and

WHEREAS, improved fish passage and improved health of the landlocked salmon fishery in the Saranac River would likely increase tourism and recreational opportunities within the City and Town of Plattsburgh; and

WHEREAS, the Town Board of the Town of Plattsburgh received a presentation by the Lake Champlain Chapter of the Trout Unlimited on October 24, 2019 regarding these issues; now therefore be it

RESOLVED that the Town of Plattsburgh supports the removal of the Imperial Dam and the full restoration of the Saranac Rivers to reduce any threats to public safety, improve the recreational benefits to nearby communities and allow full access of native Atlantic Salmon to historic native spawning waters; and

IT IS FURTHER RESOLVED that the Town of Plattsburgh joins and supports the efforts of the City of Plattsburgh as well as those of the Lake Champlain Chapter of Trout Unlimited to remove the Imperial Dam.

Motion: Daniel A. Bosley

Seconded by: Thomas E. Wood

Discussion: Michael S. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Dana M. Isabella			x		
Daniel A. Bosley	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-155

**Temporary Seasonal Hire for the Building
and Grounds Department – Devin Loope**

WHEREAS, the Supervisor has received a letter from Richard Rascoe, Building and Maintenance Supervisor, requesting to hire a seasonal worker; and

WHEREAS, Devin Loope (\$17.00/hour) be appointed to said position, when all employment verification and eligibility provisions have been satisfied, starting on June 9, 2025; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help for the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager and the Clinton County Civil Service Department of Personnel for their final approval and a copy be placed in Mr. Loope's personnel file.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-156

**Authorizing Adoption of Local Law No. 4 of the Year 2025
– Authorizing a Real Property Tax Exemption to Qualified
Volunteer Firefighters and Volunteer Ambulance Workers**

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Plattsburgh for a public hearing to be held by said Governing Body on June 5, 2025 at 6:05pm at the Town of Plattsburgh, 151 Banker Road, Plattsburgh New York to hear all interested parties on a proposed Local Law entitled Local Law No. 4 of 2025 A Local Law Authorizing a Real Property Tax Exemption to Qualified Volunteer Firefighters and Volunteer Ambulance Workers, designating qualified volunteer firefighters and volunteer ambulance workers as eligible to receive the real property tax exemption created by the New York State Legislature's amendment of the Real Property Tax Law adding Section 466-a authorizing Towns to adopt said law; and

WHEREAS, notice of said public hearing was duly advertised in the Press Republican, the official newspaper of said Town, on May 23, 2025; and

WHEREAS, said public hearing was duly held on June 5, 2025 at 6:05pm at 151 Banker Road, Plattsburgh, New York and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, pursuant to part 617 of the implementing regulations pertaining to article 8 State Environmental Quality Review Act (SEQRA) it has been determined by the Town Board of the Town of Plattsburgh that this is a Type II action and no further review will be and could be processed by other applicable governmental agencies without further regard to SEQRA; and

WHEREAS, the Town Board of the Town of Plattsburgh, after due deliberation, finds it in the best interest of said Town to adopt said Local Law; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby adopts said Local Law No. 4 of 2025 entitled a Local Law Authorizing a Real Property Tax Exemption to Qualified Volunteer Firefighters and Volunteer Ambulance Workers; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Plattsburgh, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

RESOLVED, this local law shall apply to the taxable status date next succeeding the date on which this local law shall have become effective.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Local Law No. 4 of 2025

“Authorizing Real Property Tax Exemption to Qualified Volunteer Firefighters and Volunteer Ambulance Workers”

Section 1. Title. A Local Law entitled, “A Local Law Authorizing a Real Property Tax Exemption to Qualified Volunteer Firefighters and Volunteer Ambulance Workers”.

Section 2. Legislative Intent. The Town Board recognizes the roles of volunteer firefighters and ambulance workers in securing the safety and well being of our Town residents. The Town Board hereby finds that it is in the best interest of the Town of Plattsburgh to encourage volunteerism for said purposes. The New York State Legislature has recently amended the Real Property Tax Law by adding Section 466-a which authorizes the Town to adopt a local law designating qualified volunteer firefighters and volunteer ambulance works as eligible to receive the real property tax exemption specified in said Section. To that end, by providing the following exemption, is it the intent of the Town Board to so encourage volunteerism for our fire and/or ambulance companies.

Section 3. Exemptions. Exemptions for certain volunteer firefights and ambulance workers are as follows:

- (a) Real property owned by an individual who has been an enrolled member of an incorporate volunteer fire company, fire department or incorporated voluntary ambulance service in the Town of Plattsburgh of such enrolled member and spouse who reside in the Town of Plattsburgh shall be exempt from taxation to the extent of ten percent (10%) of the assessed value of such property for Town purposes, exclusive of special assessments.
- (b) Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporate voluntary ambulance service residing in the Town of Plattsburgh unless:
 - (i) The applicant resides in the Town in which is served by such incorporated volunteer fire company or fire department or incorporate voluntary ambulance service;
 - (ii) The property is the primary residence of the applicant;
 - (iii) The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant’s residence but is used for other purposes, such portion shall be subject to taxation and only

the remaining portion shall be entitled to the exemption provided by this law; and

- (iv) The incorporated volunteer fire company or fire department or incorporated voluntary ambulance service has certified that the applicant has been an enrolled member of such incorporated volunteer fire company, or fire department, or incorporated voluntary ambulance service for at least five years and remains an active enrolled member.
- (c) Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the (10%) exemption as authorized this section for the remainder of his or her life as long as his or her primary residence is located within the Town of Plattsburgh.
- (d) Application for such exemption shall be filled with the assessor on or before the taxable status date on a form as prescribed by the State Board of Real Property Services.
- (e) No applicant who is a volunteer firefighter or volunteer ambulance worker, who by reason of such status is receiving any benefit under the provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this Section.

Section 4. Effective Date. This local law shall immediately take effect upon filing with the Secretary of State and shall apply to the taxable status date next succeeding the date on which this local law shall have been effective.

This Local Law is intended to supersede any inconsistent provisions of any other existing Town Law, ordinance or other regulation.

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-157

**Purchase Request for Dump Body for Plow
Truck for Highway Department**

WHEREAS, normal use requires periodical updates of equipment used to maintain the roads in the Town of Plattsburgh; and

WHEREAS, Greg Burnell, Highway Superintendent, has submitted a request for permission to purchase a Tandem Axle Package with plow, Wing & Side Dump Body, for the recently purchased 2026 Western Star 47X plow truck, in the amount of \$149,401.00, using Sourcewell contract pricing, for use by the Town of Plattsburgh Highway Department; therefore, be it

RESOLVED, that the Town Board does hereby grant permission to Mr. Burnell to order said dump body and the Supervisor is hereby authorized to sign any related documents required for said purchase; and be it further

RESOLVED, that payment for said purchase will be made payable from the 2026 Equipment Capital Outlay Account DAA.5130.2000.0000 Budget and that a copy of this Resolution be given to the Highway Superintendent and Finance Manager.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Resolution No. 025-158

Culvert Replacement on Banker Road Extension

WHEREAS, there is a necessity to continue maintenance and improvements of roadside drainage ditches and the storm water drainage systems within the Town of Plattsburgh; and

WHEREAS, Jason Cook, Deputy Highway Superintendent, has submitted a letter dated June 3, 2025, requesting permission to place an order for 60 feet of 103" x 71" x 30' 12ja 5x1 ARCH CULV and 1 103" x 71" x 24" ARCH coupling to replace existing culverts on Banker Road Extension; and

WHEREAS, the total estimated cost of said pipe through sole source pricing from VP Supply is \$15,599.70; therefore, be it

RESOLVED, that the Town Board hereby approves the purchase of culvert pipe for replacement of Banker Road Extension, and the Highway Superintendent is hereby authorized to make said purchase; and be it further

RESOLVED, that payment for said purchase will be made payable from the 2025 Highway Budget Repairs Account #DAA.5110.4400.0000 account and that a copy of this Resolution be given to the Finance Manager and the Highway Department.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 5, 2025**

Motion to go into Executive Session
to discuss collective bargaining
negotiations per Article 14 of Civil
Service Law.

Motion by: **Dana M. Isabella**
Seconded by: **Daniel A. Bosley**
Time: **6:22 PM**

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Charles A. Kostyk	Absent	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

Motion to come out of Executive Session

Motion by: **Dana M. Isabella**
Seconded by: **Daniel A. Bosley**
Time: **6:38 PM**

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Charles A. Kostyk	Absent	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 6:33 PM.

Motion by: **Dana M. Isabella**
Seconded by: **Thomas E. Wood**
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Charles A. Kostyk	Absent		
Dana M. Isabella	x		
Daniel A. Bosley	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk