

TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
April 24, 2025

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk		x
James J. Coffey, Town Attorney	x	

Also in attendance: Robin Burgess, Deputy Town Clerk

Public Comments: None

Supervisor's Report: 100 days to Michigan Fest!

Resolutions:

025-121 Resignation of Michael Drew as Superintendent of Buildings and Grounds
025-122 Request to Purchase Town Lawn Mowers for Buildings and Grounds Department

Draft Resolutions:

025-xxx Minutes
025-xxx Monthly Reports
025-xxx Authorize Highway Superintendent to Rent, Borrow Lease or Exchange Equipment in Shared Service Agreement
025-xxx High Peaks Realty, LLC v. Town of Plattsburgh
025-xxx Temporary Seasonal Hire for the Building and Grounds Department – Jacob Pierce
025-xxx Amend Start Date of Buildings and Grounds Temporary Seasonal Hire Ryder Estes

Committee Reports:

Town Board meeting be adjourned at 6:51 PM.

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
April 24, 2025**

Resolution No. 025-121

**Resignation of Michael Drew as
Superintendent of Buildings and Grounds**

WHEREAS, Mr. Michael Drew has submitted a letter of resignation from his position as Superintendent of Buildings and Grounds effective May 2, 2025; and

RESOLVED, that the Town of Plattsburgh Town Board, with appreciation for his years of service to the Town of Plattsburgh Buildings and Grounds Department, accept Mr. Drew's letter of resignation as Superintendent; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and be put in Mr. Drew's personnel file.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Yes

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-122

**Request to Purchase Two Lawn Mowers
for Buildings and Grounds Department**

WHEREAS, the Town of Plattsburgh Buildings & Grounds Department Superintendent, Mike Drew, has submitted a request to purchase two new lawn mowers; and

WHEREAS, Mr. Drew has received a quote through Dragoon's Farm Equipment of Moores, NY using Sourcewell Pricing, the total price for two 2025 Cub Cadet ProZ 972 Zero-Turn lawn mowers is \$5,773.32, price is inclusive of trading two Toro Z7500 Zero-Turn lawn mowers (2 – 2023 Toro Z-master 7500 – serial numbers: sn414525178 and sn414525181); therefore, be it

RESOLVED, that the Town Board does hereby authorize Mr. Drew to order said mowers and that payment for said purchase will be made payable from the 2025 Equipment & Capital Outlay Account #AAA.1620.2000.0000; and be it further

RESOLVED, that a copy of this Resolution be given to Mr. Drew, Buildings & Grounds Superintendent, and to the Accounting Department.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Executive Session – as needed:

Motion to go into Executive Session
to discuss the work history of two
specific individuals.

Motion by: **Charles A. Kostyk**

Seconded by: **Dana M. Isabella**

Time: 6:09 PM

Motion to come out of Executive session

Motion by: **Dana M. Isabella**

Seconded by: **Daniel A. Bosley**

Time: 6:51 PM

YES NO

Thomas E. Wood	Absent
Charles A. Kostyk	x
Dana M. Isabella	x
Daniel A. Bosley	x
Michael S. Cashman	x

YES NO

Thomas E. Wood	Absent
Charles A. Kostyk	x
Dana M. Isabella	x
Daniel A. Bosley	x
Michael S. Cashman	x

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk