

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 6, 2024**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney		x

Resolution No. 024-133

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 18, 2024** and **April 25, 2024** be accepted, and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – Started at 6:05pm - Public Comment Policy by Michael S. Cashman

Community members that stated their names: Sara Goodwin; Mary; Kathleen Barrett; Gene Cazone; David Cacka; John Griffin; Nancy Olsen; Kathleen MaGaully; Mary Ann (Green) Kirby; Bill Plimpton; Elizabeth Pearl; Neil Hannon.

6:39 End Public Comment

Supervisor Michael S. Cashman remarks on comments made.

Resolution No. 024-134

Abstract 6A- 24

RESOLVED, that the abstract of audited claims **No. 6A-24** for \$227,261.97, **Abstract 6A-24** prepays for the amount \$255,478.59 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-135

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

- Building and Grounds – **April 2024**
- Codes and Zoning –
- Dog Control Officer – **April 2024**
- Historian –
- Highway Superintendent – **April 2024**
- Justice Court –
- Parks and Recreation – **April 2024**
- Planning and Community Development –
- Safety Committee –
- Supervisors Financial Report – **April 2024**
- Tax Receiver –
- Town Clerk – **April 2024**
- Water Wastewater – **April 2024**

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-136

Retirement of Russell Heath from the Position of Automotive Mechanic in the Highway Department

WHEREAS, Mr. Russell Heath has filed for retirement as of August 30, 2024 from his position as Automotive Mechanic in the Highway Department; therefore, be it

RESOLVED, that the Town Board, with appreciation for his service during his tenure to the Town of Plattsburgh, accept his retirement and wish him well; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Mr. Heath’s personnel file.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: Barbara E. Hebert, Thomas E. Wood

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-137

2024 Highway Road Striping Program

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Greg Burnell, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2024 Highway Budget for the 2024 Road Striping Program; and

WHEREAS, Mr. Burnell, Highway Superintendent, has submitted the 2024 Highway Road Striping Program in the amount of \$35,959.86; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2024 budgeted funds from account DAA-5110-4300 to execute the aforementioned 2024 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given to the Town of Plattsburgh Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-138

Adoption of a Breastfeeding, Chestfeeding, and Lactation Friendly Policy

WHEREAS, the Town of Plattsburgh supports chest/breastfeeding members of the public, and the right to chest/breastfeed undisturbed in public spaces in accordance with all applicable New York State and Federal Laws regarding chest/breastfeeding; and

WHEREAS, the Town of Plattsburgh does not discriminate against any member of the public who chooses to chest/breastfeed or express human milk; therefore, be it

RESOLVED, that the Town of Plattsburgh Breastfeeding, Chestfeeding, and Lactation Friendly Policy, as attached, be adopted and made a part of the Town’s official Policy Books effective immediately; and, be it further

RESOLVED, that a copy of this Resolution and Policy be given to the Town Clerk for immediate implementation and compliance.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Town Of Plattsburgh
BREASTFEEDING, CHESTFEEDING, AND LACTATION FRIENDLY POLICY

Adopted: June 6, 2024

The Town of Plattsburgh Supports chest/breastfeeding members of the public, and the right to chest/breastfeed undisturbed in public spaces in accordance with all applicable NYS and Federal laws regarding chest/breastfeeding. The Town of Plattsburgh does not discriminate against any member of the public who chooses to chest/breastfeed or express human milk.

Purpose

To support the visiting public to chest/breastfeed within municipal facilities and to provide the conditions (time, space, and support) necessary to facilitate chest/breastfeeding.

Definitions

INCLUSIVE LANGUAGE STATEMENT: Throughout this policy, several terms – breastfeeding, chestfeeding, nursing, and lactating – are used interchangeably to describe feeding human milk (from donor or birth parent).

NYS- New York State

NYSDOL- New York State Department of Labor

Breastfeeding/Chestfeeding- includes pumping or expressing milk, as well as nursing directly from the chest/breast

Public- any visitor to a municipal facility

Municipal facilities- refers to buildings and outdoor spaces owned by the Town of Plattsburgh

Application

The Town of Plattsburgh promotes and supports chest/breastfeeding and the expression of human milk by members of the public when they are visitors to municipal facilities. To encourage chest/breastfeeding, the Town of Plattsburgh will display stickers, window clings, signage, or artwork in a visible location.

Pursuant to the New York State law, chest/breastfeeding may be carried out wherever the parent is otherwise authorized to be, irrespective of whether or not the nipple of the chest/breast is covered during or incidental to the feeding. Upon request, staff of the Town shall provide assistance to visitors who wish to chest/breastfeed their child(ren) by providing a comfortable location where space is available. This space may not be a restroom and should:

- Be shielded from view;
- Be free from intrusion;
- Contain:
 - A chair;
 - A working surface (desk, small table, counter or other flat surface);
 - An electrical outlet (if the building has electricity);
- If possible, contain a lockable door. A privacy screen must be used if the lock is unavailable.

Pursuant to the Human Rights Act, staff will not ask any member of the public to leave the premises, cover up or suggest using a restroom to chest/breastfeed. Furthermore, no member of

the public will be discriminated or retaliated against for chest/breastfeeding or expressing milk in municipal facilities, irrespective of whether or not the feeding or expression of milk is shielded from view of other staff, volunteers, or members of the public.

References and Attachments

- **For more information visit:**
 - New York Civil Rights Chapter 6, Article 7, Section 79-E:
<https://www.nysenate.gov/legislation/laws/CVR/79-E>
 - New York Public Buildings Chapter 44, Article 5, Section 144:
<https://www.nysenate.gov/legislation/laws/PBB/144>
 - Attachment 1: Local Lactation Resource Guide
 - Attachment 2: Safe Storage of Human Milk

Clinton County Chest/Breastfeeding Resources for Families

Call your pediatrician's office first if experiencing difficulties!

Trusted Websites

Stanford School of Medicine

<http://bit.ly/3jselTc>

Chest/Breast Pump Videos

Health.ClintonCountyNY.gov

Medication and Lactation

www.MommyMeds.com

Chest/Breast Pump Vendors:

Edgepark Medical

www.EdgePark.com

Aeroflow Breast Pumps

www.AeroFlowBreastPumps.com

Kelly Mom Chest/Breastfeeding

www.KellyMom.com

LLL International

www.llli.org

First Droplets

www.FirstDroplets.com



Scan for clickable links

Trusted Groups

Clinic Setting

WIC

Health.ClintonCountyNY.gov

518-565-4830

UVMHN-CVPH

www.cvph.org

Newborn Nursery

518-562-7770

Lactation Clinic & Classes

518-562-7142 (days)

Visit WICHelpNY.org to "Chat with Wanda" to see if you qualify for WIC.

Home Visiting

Home Visiting

Healthy Families NY

www.bhsn.org

518-563-8000 x2184

Clinton County Health Department's Family Health Home Visiting Program

Health.ClintonCountyNY.gov

518-565-4848

Trusted Groups

La Leche League

194 U.S. Oval, Plattsburgh

1st Monday each month

from 7pm-9pm

www.facebook.com/LLLPlattsburgh

La Leche League Leaders

Susan: 518-593-8752

Melissa: 518-570-1446

Nature's Way Baby Café®

194 U.S. Oval, Plattsburgh

2nd & 4th Thursday each month

from 10am-12pm

518-562-7142

Attachment 2: Safe Storage of Human Milk



Information for breastfeeding families

Storage and Handling of Breastmilk

Pumped breastmilk should be stored in the cleanest and safest way. It can be stored in any clean container: plastic, glass or nurser bags.

Recommendations for storage temperatures and times vary greatly from one authority to another. We are recommending guidelines based on research and common sense.

Room Temperature

Freshly pumped breastmilk can be kept at room temperature for 4 - 6 hours. If it will need to be kept longer, please refrigerate. Milk that has been previously chilled should be kept at room temperature for no longer than an hour or so.

Refrigerated

Breastmilk may be stored in a refrigerator 4-8 days. If you think that you may not use it within that time period, freeze it. If you find you have milk that has almost reached its expiration date in the refrigerator, you may freeze it for later use.

Frozen

Breastmilk may be stored in a freezer for up to 3 months and in a deep freeze for up to 12 months. The freezer is cold enough if it keeps your ice cream solid.

That will be about 0° F or -20° C. It should be placed in a part of the freezer that will not be subject to changes in temperature as the door is opened and closed. If plastic nurser bags are used, they should be doubled or protected from being bumped and torn in the freezer.



The information provided is intended solely for general educational and informational purposes only. It is neither intended nor implied to be a substitute for professional medical advice. Always seek the advice of your healthcare provider for any questions you may have regarding your or your infant's medical condition. Never disregard professional medical advice or delay in seeking it because of something you have received in this information. Feel free to duplicate per creative commons license CC BY-ND. Lactation Education Resources 2021

Layering Breastmilk

You may add "new" milk to previously chilled or frozen milk. Chill the "new" milk prior to adding it to the container of milk. The expiration date of that container of milk will be from the date of the original milk.

It is best to freeze milk in feeding-sized quantities. If you are just starting to pump, you may not yet have an idea of what will be the right size for your baby.

Freeze in 2-3 oz quantities to start. You don't want to thaw out more milk than your baby will take in 24 hours. You can always get more if necessary, but you will be dismayed if you have to discard pumped breastmilk. After you have some experience with how much your baby takes from a bottle, you can freeze milk in that quantity.

Thawed

Breastmilk can be thawed in lukewarm water in just a few minutes. Then it can be warmed to serving temperature in the same manner. Never make it warmer than body temperature. Never use a microwave to thaw or warm breastmilk. Discard any milk left in a bottle after a feeding. Thawed breastmilk must be discarded after 24 hours. Do not re-freeze it.



Transporting

Chill any milk that you pump at work either in a refrigerator or a portable cooler bag. A cooler bag can be used to transport the milk home.

Resolution No. 024-139

MOU with Clinton County Soil & Water Conservation District, Plattsburgh Rotary Club Sunrise, Plattsburgh Rotary Club Noon, Bee the Change and Town of Plattsburgh – Repurpose Guy Cedar Park for Pollinator Garden

WHEREAS, a Memorandum of Understanding (MOU) to establish a framework of cooperation upon which Clinton County Soil & Water Conservation District, Plattsburgh Rotary Club Sunrise, Plattsburgh Rotary Club Noon, Bee the Change, and the Town of Plattsburgh may work collaboratively to repurpose Guy Cedar Park as both an educational space for the community and environmentally diverse space to support pollinators has been presented to the Town Board for consideration; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign each Memorandum of Understanding (MOU) with Clinton County Soil & Water Conservation District, Plattsburgh Rotary Club Sunrise, Plattsburgh Rotary Club Noon, and Bee the Change to utilize the services each will provide, listed in each individual MOU; and be it further

RESOLVED, that a copy of this Resolution be given to the Recreation and Youth Services Director and the Finance Manager.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-140

Cadyville Volunteer Fire Department Application to Conduct and Operate a Place of Public Amusement and Permit for Public Fireworks

WHEREAS, Cadyville Volunteer Fire Department has duly submitted to the Town of Plattsburgh Town Board an application to conduct and operate a place of public amusement and an application for a permit for public display of fireworks to be held on Saturday, June 8, 2024 to place at the field space on Church Street in the Town of Plattsburgh; and

WHEREAS, the Cadyville Field Day is a deeply rooted tradition in the Town of Plattsburgh that serves as our version of Old Homes Day includes the only parade in the town,

field day activities for all generations, and acts as an annual reunion of family and friends both near and far; and

WHEREAS, the Town of Plattsburgh wishes to support our partnering municipal entity the Cadyville Volunteer Fire Department with their annual Field Day festivities and fireworks, which are underwritten by local donations, to help celebrate the return of the much beloved town tradition; and

WHEREAS, the Town Clerk has verified that all required documentation has been received and the Town Attorney approving the application and liability insurance coverage as to form, and the Cadyville Volunteer Fire Department as the controlling agency of the land on which the public display of fireworks is to be held having also approved the granting of said application by the Town; now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does waive all of the related license and permit fees associated with this public event and does hereby authorize and direct the Town Clerk to issue the required license to conduct and operate a place of public amusement within the Town of Plattsburgh and the permit for public display of fireworks by the applicant for said event on Saturday, June 8, 2024; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Codes Officer, Town Clerk and the Cadyville Fire Department, Inc.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: Thomas E. Wood

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			Abstain		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-141

**3% Site Plan Return Deposit for
Two Brothers Recycling Site Plan
& Special Use Permit 2021**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Two Brothers Recycling Site Plan & Special Use Permit 2021; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$558.17 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Two Brothers Recycling LLC.

Motion: Dana M. Isabella

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-142

**Extension of Property Tax Exemption Agreement
for White Pines Commons**

WHEREAS, a Property Tax Exemption Agreement dated August 20, 2007 was entered into between the Town and White Pines Commons 1, LLC; and

WHEREAS, the term of the Agreement was for a period of fifteen (15) years after completion of the project on May 13, 2009; and

WHEREAS, White Pines Commons 1, White LLC has requested a 5-year extension of said agreement; and

WHEREAS, James Coffey the Town Attorney has reviewed said extension agreement a copy of which is attached hereto and made a part hereof and conferred with several town officials regarding this matter and is of the belief that this agreement is in the best interest of the Town; and now, therefore

BE IT RESOLVED, that the Supervisor is hereby authorized to execute this agreement on behalf of the Town.

Motion: Dana M. Isabella

Seconded by: Barbara E. Hebert

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Motion to go into Executive Session to discuss the work history of three specific individuals.

Motion to come out of Executive Session

Motion by: **Dana M. Isabella**
 Seconded by: **Thomas E. Wood**
 Time: 7:03 PM

Motion by: **Charles A. Kostyk**
 Seconded by: **Dana M. Isabella**
 Time: 7:14 PM

	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Michael S. Cashman	x		Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:14 PM.

Motion by: **Charles A. Kostyk**
 Seconded by: **Dana M. Isabella**
 Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

<p>Minutes Respectfully Submitted by:</p> <p style="text-align: right;">Katie Kalluche, Town Clerk</p>
--