

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 4, 2024**

Resolution No. 024-098

**Resolution to Authorize a Contract with Laberge Group
for Safety and Space Utilization Plan**

WHEREAS, the Town of Plattsburgh recognizes the necessity to enhance safety measures as a public space, optimize space utilization, and engage in strategic capital planning for its municipal offices located at Banker Road; and

WHEREAS, Laberge Group has presented a comprehensive proposal to conduct a safety and space utilization analysis, aligning with the Town's objectives to efficiently utilize existing space and plan for future needs; and

WHEREAS, Laberge Group's proposal includes a detailed scope of work encompassing in-person interviews, facility assessments, concept planning, budget projections, and consultation meetings with Town officials, demonstrating their capability to address the Town's requirements effectively; and

WHEREAS, Laberge Group's proposal offers a reasonable lump sum fee of \$27,300 plus reimbursable expenses, ensuring cost-effectiveness for the Town; therefore, be it

RESOLVED, that the Town of Plattsburgh hereby authorizes the execution of a contract with Laberge Group for the provision of safety and space utilization analysis services for the Town offices at Banker Road, in accordance with the proposal submitted by Laberge Group; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to take all necessary actions to execute the contract with Laberge Group and to ensure the timely commencement and completion of the project; and, it is further

RESOLVED, that the Town Clerk is hereby directed to provide a copy of this resolution to Laberge Group and the Finance Manager.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Barbara E. Hebert
Charles A. Kostyk
Dana M. Isabella
Michael S. Cashman**