TOWN OF PLATTSBURGH

**TOWN BOARD MONTHLY MEETING**

**October 6, 2022**

**Resolution No. 022-204 Appointment of Jodie Seymour as an Account Clerk/Typist in the Business Department**

**WHEREAS,** there is a vacancy for the position of Account Clerk/Typist in the Business Department; and

**WHEREAS,** interviews for the aforementioned position were conducted of the eligible candidates provided by Clinton County Department of Personnel; and

**WHEREAS,** upon the completion of interviewsit is the recommendation of the Finance Manager, that Jodie Seymour be appointed to the vacant Business Department Account Clerk/Typist position; and therefore be it

**RESOLVED,** that the Town Board does hereby authorize the hiring and appointment of Jodie Seymour to the vacant position of Account Clerk/Typist, Grade 3, Step 1 at a pay rate of $20.48 per hour effective October 24, 2022; and be it further

**RESOLVED,** that the Supervisor is hereby authorized to sign all necessary documents for Jodie Seymour’s appointment with a probation period of 12 months; and, it is further

**RESOLVED,** that a certified copy of this Resolution be given to the Finance Manager and a copy be placed in Ms. Seymour’s file.

**Motion:**

**Seconded by:**

**Discussion:**

**Yes No Absent Carried Tabled**

**Thomas E. Wood**

**Barbara E. Hebert**

**Charles A. Kostyk**

**Dana M. Isabella**

**Michael S. Cashman**