

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

The meeting was called to order at 6:02 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

PRESENT ABSENT

Michael S. Cashman, Supervisor	X
Thomas E. Wood, Councilor	X
Meg E. Bobbin, Councilor	X
Barbara E. Hebert, Councilor	X
Charles A. Kostyk, Councilor	X
Kathryn B. Kalluche, Town Clerk	X
James J. Coffey, Town Attorney	X

Resolution No.021-223

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of November 4 and November 18, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

Yes No Absent Carried Tabled
X

Thomas E. Wood	X
Meg E. Bobbin	X
Barbara E. Hebert	X
Charles A. Kostyk	X
Michael S. Cashman	X

Public Comment-

public hearing in relation to the proposed amendment to the Zoning Ordinance at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on the **December 16, 2021 at 6:05 o'clock P.M.**

Kathryn B. Kalluche
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution No. 021-224

Abstract 12B- 21

RESOLVED, that the abstract of audited claims **No.12B-21** for \$961,392.72, **Abstract 12B-21** prepays for the amount \$149,190.35 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

Kay B. Kull
12/31/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
December 16, 2021**

Resolution No. 021-225

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - November

Codes and Zoning- November

Dog Control Officer -

Historian-

Highway Superintendent –November

Justice Court-

Parks and Recreation- November

Planning and Community
Development –

Safety Committee –

Supervisors Financial Report- November

Tax Receiver-

Town Clerk-November

Water Wastewater –

Motion: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood

x

Meg E. Bobbin

x

Barbara E. Hebert

x

Charles A. Kostyk

x

Michael S. Cashman

x

Katrina Kull
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution NO. 021-226

**Appointment of a Town of Plattsburgh Delegate
For the 2022 Association of Towns Meeting**

WHEREAS, Training for Municipal employees and officials is being held in New York City February 20-23, 2022 and as member of the Association of Towns the Town of Plattsburgh has certain privileges: therefore, be it

RESOLVED, that Michael Cashman, be appointed the official representative of the Town of Plattsburgh and be allowed to cast their vote on behalf of the Town at the 2022 Annual Meeting of the Association of Towns and Charles Kostyk be an alternate delegate if needed and, be it further

RESOLVED, that copies of this Resolution be given to Michael Cashman and Charles Kostyk, and that one placed in their personnel file and the Supervisor complete the certificate of designation noting himself as the Official Town Delegate.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Roll Call
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution No.021-227

**Reappointment of Alexander Forster as an
Alternate Member of the Zoning Board Of
Appeals**

WHEREAS, Alexander Forster, a resident of the Town of Plattsburgh, is willing to continue to serve as an alternate member of the Zoning Board of Appeals; therefore, be it

RESOLVED, that as per Local Law #1 of 1999 and with the attached letter of recommendation of Stephen M. Imhoff, Codes Enforcement Department Head, and the Town Board does hereby reappoint Mr. Forster to the Zoning Board of Appeals for a three (3) year term to expire December 31, 2024; and, be it further

RESOLVED, that Mr. Forster take an oath of office within thirty days of this appointment and a copy of this Resolution be given to the ZBA Board Chairperson, Mr. Forster and to Steve Imhoff, Department Head.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kutty Kallu
12/30/21

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021

Resolution No. 021-228

Re-Appointment of Elizabeth Duhaime to the
Finance Committee

WHEREAS, the Town Board passed Resolution 014-183 authorizing the formation of a Finance Committee to improve accountability and controls over finances and accounts and to play an advisory role to the Town Supervisor, Town Board and Finance Manager; and

WHEREAS, Elizabeth Duhaime, a resident of the Town who possess skills and experience with finance and financial systems, is willing to serve as a member of the Finance Committee; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint Elizabeth Duhaime to the Finance Committee for a term to expire 12/31/2025; and, be it further

RESOLVED, that a certified copy of this Resolution be given to Elizabeth Duhaime and the Finance Manager; and be it further

RESOLVED, that she take the oath of office within thirty days of this Resolution.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kate G. Kallu
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution No. 021-229

**Appointments for Parks and Recreation
Advisory Committee**

WHEREAS, the Town Board passed resolution 020-117 establishing a Parks and Recreation Advisory Committee; and,

WHEREAS, the following members of our community possess skills, experience and the willingness and enthusiasm to serve as a member of the Parks and Recreation Advisory Committee; Sophie Miller and Page Ubl, to serve a term from January 1, 2022 to December 31, 2023 and,

WHEREAS, committee members Elizabeth LePage, and Kayleigh Raville, are willing to serve the Parks and Recreation Advisory Committee as reappointments to serve from January 1, 2022 to December 31, 2023; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint the aforementioned individuals to the Parks and Recreation Advisory Committee; and, be it further

RESOLVED, that each committee member take the oath of office within thirty days of this Resolution and a copy be given to the Parks and Recreation Department.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kat Hall
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution NO. 021-230

Drug and Alcohol Testing Program Agreement

WHEREAS, the Town of Plattsburgh desires to implement a drug and alcohol program according to the U.S. Department of Transportation Highway Administration for current and prospective employees of the Town who are required to have a Commercial Driver's License (CDL) and operate a commercial vehicle as stated in Federal Regulations and all others as per NYS Law and Town Policy; and

WHEREAS, Industrial Med Testing located at 220 Tom Miller Road, Plattsburgh New York, operates an occupational medicine service for the performance of Drug and Alcohol Testing services to employers and other organizations; and

WHEREAS, the Town of Plattsburgh desires to contract with Industrial Med Testing to provide such services to the employees of the Town of Plattsburgh; and

WHEREAS, the term of this Agreement shall be for one year, commencing on January 1, 2022, and Industrial Med Testing shall provide the services set forth in the contract attached hereto and made a part hereof by reference; therefore, be it

RESOLVED, that the supervisor be approved to enter into the attached Agreement with Med Testing and a copy of this Resolution be given to the Finance Manager, Designated Employer Representatives (DER), Industrial Med and Gallagher Insurance.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kathryn Kull
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution No. 021-231

Elmore SPCA Agreement

WHEREAS, on occasion it is necessary for the Dog Control Officers to Kennel stray dogs and provide other Kennel services as appropriate and approved by the Supervisor; therefore be it

RESOLVED that, after the Town Attorney's review, the Supervisor be authorized to sign an Agreement between Elmore SPCA, Inc. and the Town Of Plattsburgh to follow the provision of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Dog Control Officer and Elmore's SPCA Peru, New York 12972 .

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

Katya Kullu
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021**

Resolution No.021-232

Purchase & Installation of Fencing

WHEREAS, the Water & Wastewater Dept has to replace the fence at Clinton Community College Water Tower to maintain safety & security; therefore be it

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

WHEREAS, the Water & Wastewater Dept requested 3 solicited prices and is requesting permission to purchase and have fencing installed; and

RESOLVED, the purchase & installation of fencing be awarded to AFSCO Fence Supply Co, Inc., Queensbury, NY the lowest bid in the amount of \$9,700.00 be approved; and it is further

RESOLVED, that payment be made payable from the 2021 Water & Wastewater Budget Account # SWC.8340.2000 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Charles A. Kostyk
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2020**

Resolution No. 021-233

**Fleet Management Electrification
Participation Agreement**

WHEREAS, the Fleet Management electrification program administered by CLEAResult in conjunction with NYSEG provides a vehicle electrification program at no cost on a first come first-served basis; and

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation and participation in CLEAResult electrification program and to support a transition to electric fleet vehicles. Participation in program will allow the Town of Plattsburgh's Fleet Management teams to attend vehicle electrification workshops; therefore it is

RESOLVED, that the Town Board, upon approval of the Town Attorney, does hereby authorize the Supervisor to enter into an agreement on behalf of the Town of Plattsburgh and the CLEAResult services as attached; and, it is further

Resolved, that a copy of this Resolution be given to Scott Stoddard and the finance manager.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kostyk
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2020**

Resolution No. 21-234

Budget Amendment

WHEREAS, the Town may need to amend the 2021 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached: and be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Antony Hall
12/30/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
PUBLIC HEARING
December 16, 2021**

The meeting was called to order at 6:06 p.m. by the presiding officer at the Town Hall on the Banker Road.

FURTHER NOTICE is hereby given that the Town Board of the Town of Plattsburgh will meet and hold public hearings thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, December 16, 2021 at 6:05 p.m. prevailing time in relation to the proposed amendment to the Zoning Ordinance

1. Acceptance of Written Comments into the Record of the Hearing

2. Open Public Hearing to the Floor for Public Comment

Motion to OPEN Public Hearings

Motion by: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Motion to CLOSE Public Hearings

Motion by: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Time: 6:06

Time: 6:19

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>		<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	x			Thomas E. Wood	x		
Meg E. Bobbin	x			Meg E. Bobbin	x		
Barbara E. Hebert	x			Barbara E. Hebert	x		
Charles A. Kostyk	x			Charles A. Kostyk	x		
Michael S. Cashman	x			Michael S. Cashman	x		

Kat G. Hall
12/30/21

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
December 16, 2021

RESOLVED, that this Town Board meeting be adjourned at 6:23 PM.

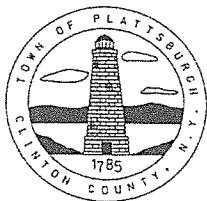
Motion by: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Kat Kostyk
12/30/21



TOWN OF PLATTSBURGH BUILDING AND GROUNDS

DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307

(518) 562-6863

FAX# (518) 563-8136

Email: rickr@townofplattsburgh.org

TDD (800) 662-1220

The Town is an equal opportunity provider and employer

*Michael S.
Cashman
Supervisor*

Chuck Kostyk

*Meg Bobbins
Councilor*

*Barbara E. Hebert
Councilor*

*Thomas E. Wood Jr.
Councilor
Kathryn Kalluche
Town Clerk*

James J. Coffey

Building and Grounds Monthly report for December 2021

Dec.1st

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Steve cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- e. Continued work on Town Christmas Float for parade

Dec.2nd

- a. Took tank and pump reads, recorded fuel reconciliations
 - b. Cleared undergrounds as they were received
 - c. Toni cleaned and disinfected office complex and Court Clerk's office
 - d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
 - e. Brian cleaned around broken floor grate in bay 3 in Highway in prep for floor repair
 - f. Received notice of street light outage located at 36 Kensington Dr. replaced 70 watt H.P.S. bulb, reenergized light, light working properly
- Continued work on Town float for parade

Dec.3rd

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received

- c. Toni, Brian and Steve cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- e. Staff wrapped up Town parade float

Dec. 6th

- a. Toni and Brian cleaned and disinfected office complex and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- e. Staff performed snow removal at Town complex, salted walkways, continued on snow removal and salting walkways at all Park locations, also snow removal at Town Mausoleum, ice melted apron and walkways
- f. Started disassembly of float to repurpose materials

Dec. 7th

- a. Brian called in sick
- b. Toni cleaned and disinfected office complex and Court Clerk's office
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- e. Performed snow removal and ice melting at Town complex and all Town Park buildings, removed snow at Town Mausoleum and ice melted.
- f. Removed fallen tree from Lapierre Lane Park
- g. Remainder of day continued on float disassembly

Dec. 8th

- a. Toni and Brian cleaned and disinfected office complex and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni left early sick
- e. Brian continued on with cleaning and disinfecting of Park buildings.
- f. Staff began snow removal at Town complex and moved onto Park's, ice melted around Town complex and

- walkways, Brian cleared snow from walkways at Park buildings and ice melted as he was cleaning
- g. Staff continued on float disassembly
 - h. Verified date when new sensor's for Highway overhead doors were to be installed, contacted Huttig Dodge dealer to notify bids were received for spreader for ¾ ton chevy, notified the bid was awarded to them, Huttig ordered spreader with understanding lead time was unknown, relayed message to Town Supervisor Michael Cashman.

Dec.9th

- a. Brian cleaned and disinfected office complex and Court Clerk's office
- b. Toni called in sick
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. Brian continued on with cleaning and disinfecting of Park buildings, performed snow removal and ice melting as he was completing buildings
- f. Staff performed snow removal at Town complex then moved onto Parks and Town Mausoleum, also ice melted
- g. Received notice that Kubota tractor was repaired (note* problem with Kubota was recognized as factory defect, Kubota covered all cost of repairs to machine.) will dispatch crew to pick up the week of 12/13 thru 12/17
- h. Float deconstruction complete all materials were stored in proper places for use in future projects, trailer was returned to Highway Department
- i. Shop was cleaned and organized

Dec.10th.

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- e. Staff removed snow from Town complex and walk ways, ice melted walk ways
- f. Dick and Brian continued on with snow removal throughout the Parks and ice melting where necessary

- g. Rick and Steve began street light repairs, rte.9 T# 1082 no power replaced disconnect, T# 1080 150 watt H.P.S. replaced bulb, T#1081 150 watt H.P.S. replaced bulb and photo control eye, and received dig safe concerning pole replacement located on rte.9 closest to printing company removed arm and light head to facilitate pole replacement.

Dec.13th

- a. Toni and Brian cleaned and disinfected and cleaned Town complex and Court Clerk's office
- b. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- c. Brian performed trash run throughout the Parks also checking for damage from prior wind storm
- d. Steve and Dick install L.E.D. lights at new subdivision near Lenny's Shoe and Apparel, completing streetlights that pertained to project on Plaza Dr. extension
- e. Took tank and pump reads, recorded fuel reconciliations
- f. Cleared undergrounds as they were received
- g. Staff repaired streetlights located 24 vista dr. changed out 100 watt H.P.S bulb and photo control eye, 4 Myron Pl. replaced 100 watt H.P.S. with L.E.D, and Vaughn Rd. T#0196 replaced 100 watt H.P.S light head with L.E.D. equivalent.
- h. Staff removed fallen tree's located in Lapierre Lane Park as per requested and started removing fallen trees in West Plattsburgh Park will continue Park clean up as needed

Dec.14th

- a. Brian took vacation day
- b. Toni and Steve cleaned and disinfected Town Complex and Court Clerk's office
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. Dick and Steve changed out drain line filters for furnace system
- f. Staff set tables for seniors at May Currier Building
- g. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- h. Dick and Steve worked on safety committee's list

Dec.15th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received

- c. Toni cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms.
- e. Received e-mail from a Mr. Cook concerning street light outage reported on Durand Rd. dispatched Steve and Dick to trouble shoot lighting at both locations
- f. Steve changed out 100 watt H.P.S. light head replaced with L.E.D. equivalent, inspected second street light outage discovered N.Y.S.E.G. had broken neutral Steve reached out to N.S.Y.E.G's line dept. reported break in secondary line, N.Y.S.E.G. dispatched crew to make repairs ,line repaired light back up and running
- g. Returned to cleaning up storm damage throughout the Parks

Dec.16th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni and Brian cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting of Park building and all exterior restrooms
- e. Continued on tree removal throughout Parks damage due to storm.

Dec.17th

- a. Toni and Brian cleaned and disinfected office complex and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Toni continued on with cleaning and disinfecting of Park buildings
- d. Brian performed trash run throughout the Parks
- e. Met with Town Board members to discuss street light conversion plan
- f. Worked on street lights remainder of day

Dec.20th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni and Brian cleaned and disinfected office complex and Town court Clerk's office

- d. Steve and Dick marked out undergrounds located on Vintage and Homestead Dr.
- e. Performed trash run throughout the Parks.
- f. Got back on aerating Park fields as per Mel's work order
- g. Continued on Park clean up due to storm passing through
- h. Toni continued on cleaning and disinfecting Park buildings and all exterior restrooms
- i. Changed out dog feces container at East Morrisonville Dog Park

Dec.21st

- a. Took tank and pump reads recorded fuel reconciliations
- b. Cleared undergrounds as they were received. Marked out underground for Verizon located on Melody Lane
- c. Toni and Brian cleaned and disinfected Town complex and Court Clerk's office
- d. Continued on with aerating of Parks
- e. Toni continued on with cleaning and disinfecting Park buildings
- f. Performed snow removal at Town complex ice melted, plowed Parks, ice melted cleaned Town Mausoleum plowed and ice melted

Dec.22nd.

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni cleaned and disinfected office complex and Court Clerk's office
- d. Brian continued on with aerating Parks
- e. Toni continued on with cleaning and disinfecting of Park buildings

Dec.23rd.

- a. Took tank and pump reads, recorded fuel reconciliations
 - b. Cleared undergrounds as they were received
 - c. Toni and Brian cleaned and disinfected office complex and Court Clerk's office
 - d. Performed trash run throughout the Parks
 - e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- Half Day Christmas Eve.

Dec.27th

- a. Steve out due to illness
- b. Brian out due to illness
- c. Toni cleaned and disinfected Town complex and Court Clerk's office
- d. Took tank and pump reads, recorded fuel reconciliations
- e. Toni continued on with disinfecting Park buildings and all exterior restrooms
- f. Performed snow removal at Town complex ice melted walkways, plowed all Parks and ice melted walkways, cleared snow from Town Mausoleum and ice melted
- g. Performed trash run for Toni at designated Parks

Dec.28th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni cleaned and disinfected Town complex and Court Clerk's office
- d. Salted walkways at Town complex
- e. Fabricated pole for Highway weather station, installed weather station on north side entrance over Highway Superintendent's office window
- f. Performed trash removal from May Currier building
- g. Received call from Chris LeFevere

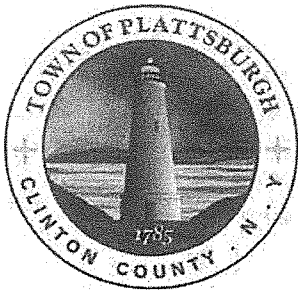
Dec.29th

- a. Dick called in sick day
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni cleaned and disinfected office complex and Court Clerk's office
- e. Ice melted walk ways at Town complex
- f. Remove damaged letter on east side of complex and fabricated primed and painted new letter
- g. Picked up trash from east Morrisonville dog Park

Dec.30th

- a. Installed new letter on east side of complex

- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni cleaned and disinfected office complex and Court Clerk's office
- e. Received order of ice melt, put in proper storage place
- f. Cleared drifting snow from Parks and ice melted



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 563-8396

Michael Cashman
Supervisor

Charles A. Kostyk
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Meg Bobbin
Councilor

Barbara E. Hebert
Councilor

Kathryn B. Kalluche
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: December, 2021 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 13 Building permits were requested this month.
- 15 Building Permits were issued this month.
- 2 Permit(s) issued current month, paid/requested in a prior month.
- 1 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 3 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month – still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 1 Matter(s) before Zoning Board of Appeals (Jan, 2022.)
- Permit(s) pending Town Board/Planning Board Action.
- 2 Misc: zoning compliance letters | Floodplain Dev Permits
- Temporary Certificate of Occupancy
- Burn Permits
- 3 Renewals
- 2 Fire Calls

<i>Residential:</i>	11	\$2,126,000.00
<i>Commercial & Industrial:</i>	11	\$441,440.00
Total:	22	\$2,567,440.00

RESIDENTIAL:**DOLLAR AMOUNT:**

2	Single Family Residence		
	Brian Cotton, Windswept Ln	\$ 1,500,000.00	
	David Allen, 4325 Rt 9	\$ 500,000.00	
			\$2,000,000.00
-	Multi-Family Residence – Duplex	\$	
-	Garage, Attached	\$	
1	Garage, Detached	\$	4,000.00
-	Erect Seasonal Camp		
-	Concrete Slab/Gravel Pad / Retaining Wall	\$	
-	Foundation Repair	\$	
-	Bilco Door		
2	ADDITION, ALTERATION and/or Renovation of Residence	\$	85,000.00
-	Roof over Existing Deck	\$	
-	Erect a Deck/Porch, or Gazebo	\$	
-	Erect Roof over Existing Roof on Manufactured Home	\$	
-	Erect a 3 Season Sun Room	\$	
-	Erect Handicap Ramp	\$	
1	Erect/extend a Utility/Machine SHED	\$	1,500.00
-	Installation of In-Ground Pool	\$	
-	Installation of Above-Ground Pool	\$	
-	Installation of Hot Tub	\$	
2	Demolition	\$	35,500.00
-	Install of Prop Fireplace/Wood Stove/Pellet Stove/Heating System	\$	
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator	\$	
-	Electrical Upgrade	\$	
-	Solar Panel Array	\$	
-	Chimney Repair/Stone Veneer	\$	
-	Leanto/Carport	\$	
-	Erect a Pole Barn	\$	
-	Remove Manufactured Home	\$	
-	Park and occupy manufactured home in Mobile Home Park	\$	
-	Park and occupy manufactured home on private lot	\$	
1	Renewals		
-	Burn Permits		
1	Other – Day Care/Home Inspection/FLOODPLAIN DEV.PERMIT		
-	Asbestos Abatement		
1	Fire Calls		

COMMERCIAL AND INDUSTRIAL:

DOLLAR AMOUNT:

-	ERECT/Addition Commercial Building	
		\$
1	Repair and/or ALTERATION of commercial building	\$ 400,000.00
-	Commercial roofing job	\$
-	Alter tenant/commercial space	\$
	Storage Building	\$
1	Electrical Upgrade	\$ 5,440.00
-	Wireless Telecommunications	\$
-	HVAC Replacement – Rooftop Units	\$
-	Fire Suppression System	\$
-	Remove Underground Storage Tanks	\$
-	Solar Array System	\$
1	Charging Station	\$ 36,000.00
3	Erect/repair signage	\$
-	Temporary Banners/Signs	\$
-	Installation of LPG Tank /Gasoline Tank	\$
-	Convert residential house to commercial use	\$
1	Occupy Commercial Business	
-	Demolition	
2	Renewals (TOP permits)	
1	Fire Calls	
1	Other – Zoning Compliance Letters	

<i>Residential:</i>	<i>11</i>	<i>\$2,126,000.00</i>
<i>Commercial & Industrial:</i>	<i>11</i>	<i>\$441,440.00</i>
<i>Total:</i>	<i>22</i>	<i>\$2,567,440.00</i>

Permit Monthly Report

12/01/2021 - 12/31/2021

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
December 2021						
2021-043	12/01/2021	Aden Brook Holdings, LLC	Zoning Compliance Letter	7143 Rt 9		\$50.00
Description of Work:						
ZONING COMPLIANCE LETTER						
2021-41	12/02/2021	Brian J. Cotton	Floodplain Dev Permit	Windswept Ln		\$100.00
Description of Work:						
CONSTRUCT NEW HOUSE AT PROPERTY						
211201	12/02/2021	Brian J. Cotton	Single Family Resd	Windswept Ln	\$1,500,000.00	\$2,234.50
Description of Work:						
CONSTRUCT NEW 6,218 SF SINGLE FAMILY RESIDENCE WITH 2,720 SF ATTACHED GARAGE						
+++++ LIMITED TO FOUNDATION ONLY ++++++						
STILL NEED PLAN REVIEW RESPONSES BEFORE FULL PERMIT IS ISSUED.....						
FLOODPLAIN DEV PERMIT #2021-41						
211202	12/02/2021	JCEO of Clinton & Franklin	Sign	4614 Rt 9 (JCEO)		\$50.00
Description of Work:						
INSTALL AN 18 SF FREE STANDING SIGN AT THE PROPERTY						
211203	12/02/2021	North Country Veterans Assoc	Sign	27 Town Line Rd		\$50.00
Description of Work:						
INSTALL A 15.5 SF FREESTANDING SIGN AT PROPERTY						
211204	12/06/2021	Randy Williams	Shed	2145 Rt 22B	\$1,500.00	\$98.00
Description of Work:						
PLACE A 14' X 28' SHED AND A 12' X 24' POOL SIDE GAZEBO AT PROPERTY.						

Permit Monthly Report

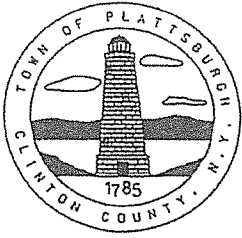
Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
211205	12/08/2021	Two Brothers Recycling, LLC	Demolition	265 Rugar St		\$50.00
Description of Work:						
DEMOLITION OF VACANT RESIDENTIAL RESIDENCE						
211206	12/08/2021	TDC NNY INC	Electric Install/Upgrade	105-109 Industrial Blvd	\$5,440.00	\$55.00
Description of Work:						
INSTALL 6-20 AMP CIRCUITS ON EAST WALL AND INSTALL FORKLIFT CHARGING STATION IN NORTHEAST CORNER AT SUITE 100						
211207	12/08/2021	Champlain Centre South Assoc. c/o G&A Group, Inc.	Charging Station	73 Centre Dr (Bed, Bath, and Beyond)	\$36,000.00	\$360.00
Description of Work:						
INSTALLATION OF TEN (10) EV CHARGING STATIONS ON THE SOUTHSIDE OF THE BUILDING						
2021-42	12/13/2021	Bng Interim Bank NA	FIRE CALLS	714 Rt 3		
Description of Work:						
FIRE CALL - CALLED TO THE BANK BECAUSE THE BUILDING HAD NO HEAT THEY WERE GOING TO CALL FOR SERVICE AND WILL ADVISE OF THE RESULTS						
211208	12/15/2021	Rick Distefano	Sign	780 Rt 3		\$110.00
Description of Work:						
REPLACE EXISTING STORM DAMAGED 55 SF FREE STANDING SIGN						
211209	12/20/2021	David Allen	Single Family Resd	4325 Rt 9	\$500,000.00	\$613.75
Description of Work:						
CONSTRUCT NEW 2,455 SF SINGLE FAMILY RESIDENCE WITH ATTACHED GARAGE						

Town of Plattsburgh
Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2021-43	12/21/2021	Neighbors of Abenaki LLC	FIRE CALLS	Abenaki Rd		
Description of Work:						
FIRE CALL TO 209 CEDAR STREET - FURNACE NOT BURNING CORRECTLY, CAUSED BY BUILD-UP OF CREOSOTE IN FURNACE AND CHIMNEY. IT NEEDS TO BE PROPERLY SERVICED AND REPAIRED OR REPLACED. IT WILL NEED TO BE INSPECTED PRIOR TO START UP. SEND LETTER TO OWNER & OCCUPANT						
02/05/2022 - Brand new furnace installed. New double wall chimney installed through roof. New roof cap installed and electrical updated. All work by Leroux Fuels. - OK to close file. DA						
211210	12/23/2021	Susan Burgh LLC	Occupy Com. Business	79 Hammond Ln (Lincare Inc, Units 1, 2 & 3)		\$100.00
Description of Work:						
REMOVE WALLS TO CREATE SHOWROOM FOR PELLA WINDOWS & DOORS AT UNIT #3 AND NEW TENANT OCCUPANCY						
211211	12/23/2021	Kenneth Knelly	Accessory Bldg/Addition	28 Vista Dr	\$25,000.00	\$75.00
Description of Work:						
CONSTRUCT ONE-ROOM ADDITION ON TO REAR OF HOUSE AND RELOCATE DECK						
211212	12/27/2021	TDC NNY INC	Demolition	616 Tom Miller Rd	\$35,500.00	\$50.00
Description of Work:						
DEMOLISH RESIDENTIAL HOME WITH ATTACHED GARAGE						
211213	12/27/2021	Les Investissements Internatio	Commercial Alteration	1471 Military Tpke	\$400,000.00	\$1,054.80
Description of Work:						
RENOVATE EXISTING OFFICE/BREAKROOM AREA AND ADDITION OF NEW RETURNS DEPARTMENT AREA						
211214	12/28/2021	Jessica Sawczyn	Garage detached	504 Stafford Rd	\$4,000.00	\$216.00
Description of Work:						
INSTALL A 24' X 24' PRE-FAB DETACHED GARAGE ON PROPERTY						

Town of Plattsburgh
Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
211215	12/28/2021	Patrick McCarty	Accessory Bldg/Addition	69 Lakeshore Dr	\$60,000.00	\$75.00
Description of Work:				SBL#: 233.-1-41.3		
CONSTRUCT A 20' X 40' PAVILLION IN SIDE YARD						
				December	2021 Total:	\$5,342.05
				Reporting Period Total:	\$2,567,440.00	\$5,342.05



TOWN OF PLATTSBURGH
WATER AND WASTEWATER DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6890
FAX # (518) 563-8198

Michael S. Cashman
Supervisor

Charles Kostyk
Deputy Supervisor

4 January, 2022

To: Honorable Michael S. Cashman
Members of the Town Board

From: Water & Wastewater Department

RE: **Water & Wastewater December Report**

- Collected all required monthly samples.
- Meters read, and inventoried. Skip reports completed.
- Operation Reports to CCDH.
- Review of the monthly Planning Board Meeting regarding upcoming projects.
- There were 77 daily job orders, and 80 locates for DSNY including 29 Emergency.
- There were 4 afterhours callouts. We were paged for an off/on for repairs on Rand Hill Road. There was a weather event with strong winds that caused sever power outages and other issues. The operator doing the weekend duty run stayed on and another operator was called in to assist. There were callouts for emergency undergrounds also related to this weather event. We responded to a call from NYS Police for an MVA with a fire hydrant in the Woods Mills Water District.
- Shut off repair on Cooper Drive.
- We installed a 1" tap on Quarry Road and connected it to the existing water service that was supplied from Tom Miller Road water main. We believed there was a leak on the existing service at the corporation in front of the United Way. After the new service was installed we excavated to abandon and make repairs. There was a sheer break next to the corporation. The corp was abandoned and a stainless steel wrap around repair clamp was used to cover both the old tap and the break.
- Pull and clean pumps at Tom Miller Lift Station.
- 2 operators registered for online training through NYRWA for necessary credit hours.
- Met with NYRWA at CWWTP.
- Rebuilt 2" compound meter at mobile home park in the TMWD on Military Turnpike. The low side was not registering.
- Clean manholes in Cadyville.
- Jet sewer main on Rugar Street.
- Cleaned manholes in the Tom Miller Road vicinity.
- Replaced power pole to Salmon River Water Plant after the existing one was broken during the windy weather event.



TOWN OF PLATTSBURGH

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Michael Cashman
Supervisor

Charles Kostyk
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151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

January 11, 2022

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

RE: Codes & Zoning Department 2021 Report

Dear Mr. Cashman and Board Members:

We are pleased to report another successful year within the Codes & Zoning Department in spite of the ongoing COVID19 pandemic and the restrictions imposed with it. The following is a narrative of the changes seen within the department and the many improvements and accomplishments in development observed throughout the Town during 2021.

The Zoning Board of Appeals has remained the same over this past year. We had one Full Member, Mr. Sherman Rebideau, and one Alternate Member, Mr. Alexander Forster, whose terms expired on December 31, 2021 and both have graciously agreed to continue to serve as members on the Zoning Board of Appeals for another term. Resolutions for reappointment to another term were presented to the Town Board for consideration, and their reappointment was approved. We are happy to report that we have a full contingency of Board Members at this time. Our Zoning Board of Appeals was active over the course of the year, hearing 25 applications for Area Variances and 9 applications for Use Variances (22 approved, 8 disapproved and 4 continued/other).

Our department is committed to making the region a safer, healthier, and more efficient community for area residents. Drew continued to conduct the Public Assembly Inspections as necessary, completing 152 for the year. Allen and I have conducted "ride-a-longs" with several Town Board members throughout the year in order to keep everyone current on the continuous construction going on in the Town. Additionally, our department responded to 36 Fire calls over the course of the year.

Due to COVID restrictions, the Northern Adirondack Code Enforcement Officials Annual Educational Conference was offered as a series of webinar programs to complete the required NYS continuing education of 24 credit hours per year in order to maintain our certification. Allen, Drew and I all took part in the webinars required to maintain certification.

Among the highlights of changes in the Town overseen by our department, we are excited to report the successful completion of projects including the new Atlas Heights Apartment Complex (\$9M), the new Huttig Nissan Dealership (\$4M), the new Della Kia Dealership (\$2.8M), the new TDC 60k SF Building (\$1.2M), the new Bertrand Townhouses at Hilltop Court (\$1M), various projects at the Schluter complex (\$778k), After Hours Imaging (AHI) Hammond Ln Renovation (\$500k), DFCU Tom Miller Rd Branch Renovation (\$541k), and Adirondack Regional FCU renovation (\$600k), to name a few.

Email: stevei@townofplattsburgh.org Email: allenr@townofplattsburgh.org Email: drewa@townofplattsburgh.org Email: donnapm@townofplattsburgh.org

We are eager to see the completion of exciting new residential and commercial projects in 2022. Currently, permits have been issued or are under review for the construction of a new Northwoods Housing Apartment Complex (\$4M), construction of a new Bailey Ford Dealership (\$5.5M), various projects at the Schluter complex (\$4.5M), construction of a second phase of new townhouses at Hilltop Court (\$600k), as well as 20 new, single family homes (\$6.6M) and other residential work (\$3.2M).

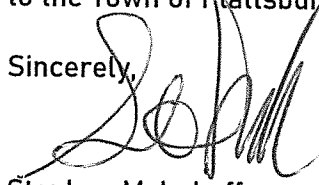
The Town has seen a slight increase in permits in support of renewable resources in the form of charging stations (\$268k) and solar panel arrays (\$4M+), most notable is the GreenSpark Solar Array on Route 22.

With regard to volume of activity within the Town, our office issued 477 new building permits over the course of 2021, contributing close to \$35,000,000 in value to our local economy. New permits issued were down slightly from 2020, as COVID19's effect on the supply chain for construction materials caused delays throughout the year.

The Town wide cleanup inspections were resumed in 2021, however, enforcement of temporary signage displayed at commercial businesses throughout the Town remained on hold. This was in an effort to support local business during this pandemic. We hope all who took advantage of the relaxed enforcement were able to re-open and continue business in a positive way.

Enclosed herewith for your information, please find a listing of our present team and board members comprising the Codes & Zoning Department, as well as a listing of residential and commercial projects issued by our department during 2021. We are grateful to be in service to the Town of Plattsburgh and look forward to continued growth and success in 2022.

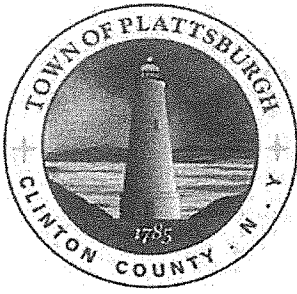
Sincerely,



Stephen M. Imhoff
Code Enforcement Officer/Fire Marshal

SMI/dpm
Enclosures

RESIDENTIAL 2021	Permits Issued	Value	2021 COMMERCIAL/INDUSTRIAL	Permits Issued	Value
Single Family Home	20	\$ 6,617,750.00	Erect Commercial Building	10	\$ 16,628,142.00
Two Family Residence	-	\$ -	Extend/Repair of Comm. Bldg	32	\$ 3,460,414.00
Multi-Family Residence	-	\$ -	Alter Tenant Space	1	\$ 1,000.00
Camp	-	\$ -	Storage Building	0	\$ -
Attached Garage	1	\$ 23,000.00	Fire Suppression System	-	\$ -
Detached Garage	9	\$ 207,054.00	Charging System	3	\$ 232,507.44
Addition Renovation	36	\$ 1,642,498.00	Temporary Structure / Lean-to	-	\$ -
Leanto/Carport	1	\$ 1,500.00	Wireless Telecommunications	3	\$ 90,000.00
Install Concrete Pad	11	\$ 93,000.00	Solar Panel Array	2	\$ 4,124,892.00
Fire Calls	14		HVAC Replacement	3	\$ 224,645.00
Extend/Repair Residence		\$ -	Install New Heating System	1	\$ 5,440.00
Repair Foundation	1	\$ 6,742.00	Erect/Repair Signage	41	\$ -
Erect Porch/Deck/Gazebo	38	\$ 214,013.25	Temporary Banners/Signs	8	\$ -
Erect Roof Over Deck	3	\$ 5,200.00	Asbestos Abatement	-	\$ -
Erect 3 or 4 Season Room	1	\$ 12,000.00	Install Rooftop Units	-	\$ -
Erect Handicap Ramp	0	\$ -	Install Gasoline/LPG Tank	0	\$ -
Erect an Util/Machine Shed	29	\$ 171,472.00	Convert Res House to Comm Use	-	\$ -
Install In-Ground Pool	1	\$ 32,000.00	Occupy Commercial Business	28	\$ -
Install Above Ground Pool	19	\$ 140,800.00	Demolition	3	\$ -
Installation of Hot Tub	1	\$ 1,000.00	Renew Permit	7	\$ -
Electrical Upgrade	0	\$ -	Other	36	\$ -
Demolition	9	\$ 51,000.00	Commercial Roofing Job	-	\$ -
Install Wood/Pellet Stove	1	\$ 1,732.00	Seismic Pallet Rack Storage		\$ -
Install/Upgrade Generator	2	\$ 10,886.00	Fire Calls	22	
Install New Heating System	3	\$ 20,800.00			
Chimney Repair	0	\$ -			
Install Solar Panel Array	1	\$ 44,800.00			
Renew Permit	41	\$ -			
Erect Barn / Pole Barn		\$ -			
Erect Indoor Riding Arena		\$ -			
Extend/Repair Barn/Garage	3	\$ 65,500.00			
Remove Manufactured Home	-	\$ -			
Park/Occupy MH in Park	5	\$ 8,300.00			
Park/Occupy MH on Private Lot	6	\$ 522,870.00			
Other:Burn Permit/Floodplain	33	\$ -			
Total Residential	276	\$ 9,893,917.25	Total Commercial	201	\$ 24,871,540.44
			Grand Totals for Year 2021	477	\$ 34,768,457.69



TOWN OF PLATTSBURGH

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Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
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Michael Cashman
Supervisor

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Deputy Supervisor/Councilor

DEPARTMENT MEMBERS

Department Members

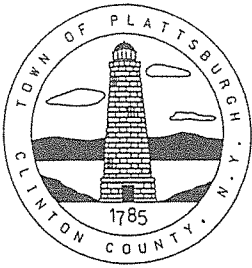
Stephen M. Imhoff, Code Enforcement Officer/Fire Marshal – Department Head
Allen W. Reece, Code Enforcement Officer
Drew Arthur, Code Enforcement Officer
Donna Primiano-Masten, Senior Typist | ZBA Secretary

Codes/Zoning Attorney

Matthew Favro, Esq., Deputy Town Attorney

Zoning Board of Appeals

Henry Hale, Chairperson
Sherman Rebideau, Member
Roger Black, Member
Vasso LaForest, Member
Marianne Alexandrou, Member
Patrick Duhaime, Alternate Member
Alexander Forster, Alternate Member
Melanie Bernard Marr, Alternative Member



TOWN OF PLATTSBURGH
Highway Department

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901
(518) 562-6881

FAX # (518) 563-8136

Email: timd@townofplattsburgh.org

gregb@townofplattsburgh.org

karenp@townofplattsburgh.org

Timmy Dubrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Jason Cook
Crew Supervisor

Karen Provost
Secretary

Month of
DECEMBER 2021

Daily work performed

1	plow/sand Cumberland Head, Cadyville, work in shop, marked drains, checked roads, call in 9 guys, office work, plow/sand Wallace Hill, install driveway on Bradford, plow/sand South end, Cumberland Head #1, washed truck #26, rinsed off loader #15 and #20, harnessed truck #25 and changed slusher rubber, plow/sand Tom Miller Rd., washed truck, ditched and put culvert in, plow/sand Parc, cut trees for Beekmantown, plowed /sand south end, put driveway in, worked in shop, plow/sand, worked on #42 light repairs, tightened sander chain #52, picked up truck, helped harness #25, ordered part for #5 fender, plow/sand Cadyville, wash #42, put pipe in, change rubber on slusher, plow/sand Morrisonville #2, greased trackless, washed truck 37, 25, put plow & wing on 25
2	cut trees, worked in shop, shop/office work, cut tree on Vaughn Rd., welded on #9, ran chip truck chipping limbs, worked around shop, worked on #9, cleaned up and greased #9, sanded roads, cut trees, worked on #25 wing repairs, replaced light on #17, looked at bucket truck hyd problem, worked on chipper, replaced ignition switch #55, plow/sand Cadyville, fixed sander shoot hole, cut tree, removed brush, grease trackless, swept floor bay 2
3	cut blown down limbs, sanded Wallace hill, worked in shop, shop/office work, worked on 1" impact wrench, picked up shop, put tool box together, finished up trackless services, plow/sand Cadyville, cut & chipped trees Gene Lefevre, Idaho, Pit Road, put def in 25, washed vehicles, load trucks for storm, sanded Cadyville, sand Morrisonville #1
4	plow/sand Cumberland Head, plow/sand Wallace Hill, Cumberland Head #1 with truck #3 & #17, plow/sand Tom Miller Rd., Parc, south end, Cadyville, Morrisonville #2
5	plow/sand Cumberland Head, Wallace Hill, Tom Miller Rd., Parc, south end, Cadyville, Morrisonville 2

6	sand Cumberland Head 1, Tom Miller Rd., Wallace Hill, Morrisonville 1, fixed mailboxes, worked in shop, bring loader to pit, check roads, office work, moved lights on #3, plow and sand Cumberland Head 2, Cadyville, worked around shop, cleaned up truck #26, greased sander, changed sanding light, put reflecting tape on truck #50, cleaned truck, changed slusher blade on #50, plow and sand Parc, work in shop, plow and sand south end, worked on #25 headlight repairs, worked on #50 tail light problem, worked on #5 back up sander light, worked on B&G #60 plow, plow and sand Cadyville, clean truck, clean bay 2, helped with slusher, slush top off, sanded and plowed parking lots Parks, washed 37, washed loader, emptied garbages, plow and sand Morrisonville 2
7	plow Cumberland Head 1, Morrisonville 1, Cadyville, worked in shop, marked drains, plow and sand Parc, work in shop, move mailboxes Cliff Haven, plow and sand Morrisonville 2, shop work, plow and sand Wallace Hill, cut tree on Stafford & Ferris Ct., worked on truck, plow and sand south end, washed and cleaned up truck #26, helped with sander chains on truck #50, #5, helped with truck #27, moved basketball hoop out of the way, clean inside #25, check over all oils, shortened chains on trucks 37, 5, 52, 50, sanders, plow and sand Tom Miller Rd., plow and sand Tom Miller Rd., some of Morrisonville 2, washed #37, cut brush
8	check roads, dig safe meeting, sanded roads Cumberland Head 1 & 2, worked on Vaughan Rd. cutting down three and chipped brush, sanded roads, sanded Tom Miller Rd., sanded roads Parc, sanded south end, worked on building a wing brace holders for plow trucks, worked on #49, 3pt hitch arm seals, sanded Cadyville, Wallace Hill, sanded/helped on Cumberland Head 2, office work, attend DPC meeting, check roads, call out crew, plow and sand mains, Tom Miller Rd., PARC, south end, Cadyville, Wallace Hill
9	Plow and sand Cumberland Head 1, 2, slush roads, cut trees Vaughan Rd., shop/office work, check roads, plow and sand Wallace Hill, cut and chipped brush, slushed off Tom Miller and Wallace Hill, washed and cleaned up truck #26, work in shop, plow and sand south end, cut trees, worked on #28 hyd problem, worked on #97 hyd leak, helped on #27 reverse lights, serviced #49, slush roads, plow and sand Cadyville, rinse off #25, washed #37
10	plow and sand Cumberland Head 1, worked in shop, hauled sand, check roads, plow and sand Wallace Hill, washed and cleaned up truck #26, pushed up sand behind shop, worked around shop, washed truck #1, plow and sand Tom Miller Rd., plow and sand Parc, plow and sand south end, hauled sand with #17, worked on getting parts for 97, helped on #27, got parts for 49, put back up plow lights on #50, plow and sanded Cadyville, rinse off truck, plow and sanded Morrisonville 1, shop work
11	storm, wind, trees, ran loader pushing trees off road from wind damage, cut trees, clean roads, clean up limbs & trees
12	assess storm damage and clean up, pushed trees off road with loader, cleaned up and cut trees in roads, storm work, check roads, clean brush out of the way
13	pick up road kill, fixed road signs, checked roads for dismantled signs, hauled for water department, shop/office work, moved W/S excavator to Quarry Road and Tom Miller, hauled out material for W/S and brought back to shop, cut trees and brush on Cumberland Head, chipped wood, worked on #18 chipper repairs, worked on B & G snow plow repairs, changed starter, serviced Jeep, worked on PR car repairs
14	cut brush from storm, fixed road sign, shop/office work, pulled stump on Vaughn Road, worked around shop unloading sanders, hauled W/S excavator back to shop, picked up trees south end, worked on #49 draw bar seal replacement, replaced o rings on #28 wing cylinder couplings, replace front signal lights #20, cut down trees and brush, empty 25, chipped brush, cut trees multiple places

15	cut trees, office work, check roads, put guide rails back up on Cumberland Head Road, cut downed trees and limbs south end & Wallace Hill, worked in shop, worked on #49 hydraulics, worked on #37 clutch linkage, put tool box wheels on , worked on #11, moved excavator to Cumberland Head and back to shop again, suited up truck #28, #37, emptied sander truck #52, worked around shop, set up signs and cones for rail road, brought out cardboard, emptied garbage cans
16	shop/office work, fixed driveway in Champlain Park, picked up and chipped brush on Bart Merrill and Trudeau Rd., picked up dead animal on Smithfield, cut brush and trees Cadyville, worked on #37 cab light, worked on replacing sander lights on #52
17	helped change radiator in truck #9, cut trees in Cumberland Head, loaded trucks
18	plowed Cumberland Head 1, plow and sand Wallace Hill, Tom Miller Road, Parc, Cadyville, south end, main and sides, Morrisonville 2
19	plow/sand Wallace Hill, Cumberland Head 1 & 2, repair truck 25, pick up broken trackless, repair truck 17, plow Cumberland Head 1 with 37, plow mains with 37 steel blade, plowed and sanded Tom Miller Road, Parc, south end, Cadyville, cleaned sidewalks Route 3, helped put slushers on w/cutting edge, plow and sand Morrisonville 2
20	worked in shop, fixed mailbox, slushed off Cumberland Head 1, shop/office work, scraped parking lot, plow/sand Wallace Hill, worked in shop, change wing rubber, washed and cleaned up truck #26, greased sander & wing, helped change slusher rubber, slushed off and sanded roads on Cumberland Head, cleaned #5, change wing blade on #26, blew sidewalks on Route 3, moved snow, slush off base, plow/sand south end, washed and cleaned truck, worked on #47 wing repairs, worked on all trackless, worked on #37 wing tower repair, washed truck 3, pick up 20 4x4, slush off Cadyville, Tom Miller Road, Morrisonville 2
21	worked in shop, mailbox posts, slushed off Cumberland Head 1, Wallace Hill, office work, slush and sand Tom Miller Rd., washed and cleaned up truck #26, cleaned sidewalks, changed slusher blade on #28, plow and sand Parc, clean truck #52, snow blow sidewalks Cumberland Head, Base, Cadyville, slushed off south run, worked on #50 air leak, worked on #49 sweeper repairs, worked on bobcat blower, worked on trackless blower, scrape hard pack and slush off Morrisonville 1, 2, Cadyville, rinse truck, put new bristles on sweeper, washed 37, fixed leak on 37, shop work, slush off shoulders
22	fixed road signs, pick up road side trash, worked in shop, made mailbox post, shop/office work, picked up sand from shop floor, put load of culverts away in stock pile, pushed up sand & salt pile behind shop with loader #15, load trucks at sand pit, worked on #53 trackless repairs, worked on #3 slusher light, worked on trackless snow blower, worked on getting parts for bucket truck 97, rinse truck off, clean floor in bay 2, hauled sand from pit, cleaned floor bay 1, greased truck 37
23	checked drifting Cumberland Head 1,2, worked in shop, pick up parts, shop/office work, plowed drifts, Morrisonville 2, Tom Miller Road, Wallace Hill, Parc, south end, wash truck #25, grease sander and plow parts, worked in shop, worked on trucks
24	
25	Sand Cumberland Head 1, Wallace Hill, Cumberland Head 2, Tom Miller Road, fixed stop sign on Butler and Stafford, sand Parc, south end, Cadyville, Morrisonville 2, check roads
26	check roads call all out, plow/sand Cumberland Head 1, Wallace Hill, Cumberland Head 2, Parc, Tom Miller Road, south end, Morrisonville 1, Cadyville

27	drifting Cumberland Head 1,2, Hauled sand, worked in shop, check roads, office work, sanded employees parking lot, worked around shop, washed and cleaned up truck #26, pushed up salt-n-sand pile out behind shop, plowed sidewalks, worked on #42 chain, sand pit load trucks, shop wash #52, worked on #12 windshield replacement, worked on #42 sander chain, worked on #5 head gear, worked on #28 chain adjuster, moved sand from pit to shop, sanded for Water Dept., wash truck #3, cleaned sidewalks Rt. 3 & Cumberland Head, adjusted sander 37, washed 37, worked on 42
28	sanded Cumberland Head 1, worked in shop, fixed stop sign and barrier sign, shop/office work, sanded Wallace Hill, sanded roads Cumberland Head 2, washed and cleaned up truck #26, sanded Tom Miller, cleaned truck, push cul-de-sacs Cliff Haven, work in shop, sand roads Parc, south end, worked on #28 side dump control, worked on #49 sweeper, removed cyl on #97, worked on #31 alternator, sand roads, clean trucks, plowed & sanded Cadyville, rinse truck off, cut limbs on Cadyville run, fix signs, load truck at pit with loader, adjusted sander on 37, washed 37, cut tree Fair grounds road, cleaned floor bay 2, check roads, shop work
29	cleaned drains, fixed mailboxes, worked in shop, check roads, went around to all roads cold patching pot holes in the town, cleaned trucks, worked on #31 alternator replacement, disassembled #97 Hyd cyl, worked on #50 wiper repairs, cleaned off drains, washed 31, 1, picked up mailboxes, emptied chipper truck
30	load trucks, worked in shop, shop/office work, worked around shop, loaded sanders with salt & sand, cleaned up brush on South Junction Rd., washed truck #7, put brush hog mower back on tractor #36, loaded trucks, cleaned floors, ordered parts for trackless snowblower #20 joints & cutting edge, cleaned shop, loaded truck, cut down trees on South Junction, cleaned break room and mopped
31	plow and sand Cumberland Head 1, Wallace Hill, Tom Miller Rd., Parc, south end, Cadyville, Cumberland Head 2, Morrisonville 2

Parks & Recreation Report – December 2021

Submitted by Melanie Defayette

- Finished the Fall Adventurer Adult walks/hikes:
 - Ausable Marsh – 10
 - Little Ausable Trail – 16
 - New Land Trust – 14
 - Averaged 17.5 participants over 15 hikes. One was canceled due to rain.
- New playground equipment is installed at Everest Rabideau Park. Playground is officially ready for use. Still waiting on a swinging bench and stationary bench that will both be installed in the spring.
- Fitness for Life classes are back inside at the May Currier Park building. Attendance is limited due to smaller space. Erin has started doing videos for those who cannot attend in person.
- Finished registration for Youth Basketball program. Have received permissions from Cumberland Head and Morrisonville Elementary Schools to use the gyms. The season has been moved back a month to start in January instead of December. The CCHD is hoping to curb COVID spread during the holidays. The season will extend through March.
- Met with Parks & Rec Committee via a phone conference.
- Joined the Planning & Community Development in meeting with staff from the CC Health Department to discuss a new plan for TOP – Active Community Concept Plan. There are grant funding dollars available to complete a few smaller projects that are in the plan. The group will prioritize the projects and decide which ones will be funded now, as allowed by the grant dollars available.
- Set up the return of the Youth Bowling Program at North Bowl Lanes. The start date is delayed to January 16th and will run through February 17th.

Account#	Account Description	Fee Description	Qty	Local Share
A 2192	Masoleum Services	Cemetary Services	4	1,230.00
		Sub-Total:		\$1,230.00
A01255	Vital Records	Marriage License Fee	1	17.50
		Sub-Total:		\$17.50
A1255	Certified Copies	Certified Copies	23	230.00
		Sub-Total:		\$230.00
A12551	Misc. Fees	Misc. Fees	2	100.00
		Sub-Total:		\$100.00
A2001	Building Rentals	Building Rentals	13	1,080.00
		Sub-Total:		\$1,080.00
A2110	Board of Appeals	Board of Appeals	1	75.00
		Sub-Total:		\$75.00
A2115	Site Plan Fee	Detailed Preliminary Plan Site Plan Fee	2	900.00
		Sketch Site Plan Fee	2	625.00
		Special Use Permit Fee	1	500.00
	Subdivision Fees	Subd. Preliminary Plan Fee	1	150.00
		Subd. Sketch Plan Fee	1	240.00
		Sub-Total:		\$2,415.00
A2501	Licenses	Theatre	2	1,000.00
		Sub-Total:		\$1,000.00
A2544	Dog Licensing	Female, Spayed	13	182.00
		Female, Unspayed	4	68.00
		Male, Neutered	23	350.00
		Male, Unneutered	3	51.00
	Senior Discount	Senior Discount	13	-103.00
		Sub-Total:		\$548.00
A2555	Codes and Zones	Sign Permit	3	210.00
	Permits	Building Permits	13	1,705.00
	Zoning Comp Letters	Zoning Comp. Letters	1	50.00
		Sub-Total:		\$1,965.00

Total Local Shares Remitted: \$8,660.50

Amount paid to: NYS Ag. & Markets for spay/neuter program 59.00

Total State, County & Local Revenues: \$8,719.50

Total Non-Local Revenues: \$59.00

To the Supervisor:

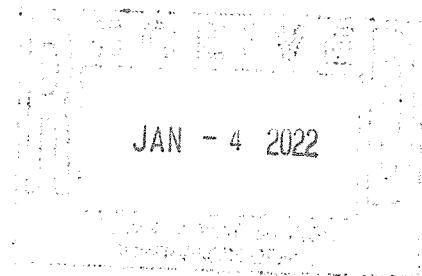
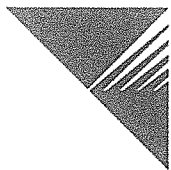
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Katie Kalluche, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date


 Town Clerk

Date



January 3, 2022

Michael Cashman
Plattsburgh Town Supervisor
151 Banker Road
Plattsburgh, NY 12901

Re: Host Community Agreement Extension Request

Dear Mr. Cashman:

Saranac Power Partners, L.P. ("Saranac") and the Town of Plattsburgh ("Town") are party to that certain Host Community Agreement executed December 11, 2017 ("Agreement"). The Agreement currently is set to expire December 31, 2022.

Saranac requests a one year term extension of Agreement, with all other terms and conditions remaining the same. Saranac has included a short form of amendment for the Town's consideration.

The rationale for this request is to align the expiration term of the Agreement with the expiration of the Amended And Restated Payment In Lieu Of Tax Agreement ("PILOT") between Saranac, the County Of Clinton Industrial Development Agency and the Development Corporation Clinton County, New York (F/K/A Clinton County Area Development Corporation), which expires at the end of 2023. Saranac considers that there will be significant value to all parties to discuss a longer extension of the Agreement and the PILOT during 2023, instead of having staggered negotiations because of the nature of the overlap of many of the issues and information to be provided by Saranac.

If the attached draft amendment is acceptable, please have it executed and returned, or if you prefer Saranac can execute it. If you have any questions or comments on the amendment, please contact me at 518-563-1072 or john.gokey@calenergy.com.

Respectfully,

John Gokey
Saranac General Manager

Cc: Eric Bowen, VP Wind and Gas Operations, BHE Renewables, LLC

SARANAC
POWER PARTNERS, L.P.

99 Weed Street, PO Box 2985, Plattsburgh, New York 12901
Telephone: (518) 563-1072 Fax: (518) 563-1046 www.bherenewables.com

**FIRST AMENDMENT TO
HOST COMMUNITY AGREEMENT**

This FIRST AMENDMENT TO THE HOST COMMUNITY AGREEMENT ("First Amendment") is made and entered into on this ____ day of January 2022 by and between SARANAC POWER PARTNERS, L.P. ("Company"), a Delaware limited partnership, and TOWN OF PLATTSBURGH ("Town"). Company and Town are individually referred to as a "Party" and collectively as the "Parties".

WHEREAS, the Parties entered into that certain Host Community Agreement which was fully executed by the Parties January 11, 2018; and

WHEREAS, the Parties desire to amend the Agreement to extend the term of the Agreement.

NOW THEREFORE, in consideration of the premises and the mutual covenants herein contained, and for other good and valuable consideration, the Parties hereby agree as follows:

1. Section 2 [Term] of the Agreement is amended by deleting "2022" where it appears therein and replacing it with "2023".
2. Section 4 [Agreement Not To Challenge The Assessment] of the Agreement is amended by deleting "2022" where it appears therein and replacing it with "2023".
3. Except to the extent specifically amended hereby, all terms, provisions and conditions of the Agreement shall continue in full force and effect, and the Agreement shall remain enforceable and binding in accordance with its terms.

IN WITNESS WHEREOF, the Parties have executed this First Amendment by their duly authorized representatives as of the date first written above.

TOWN OF PLATTSBURGH

**SARANAC ENERGY COMPANY, INC. on
behalf of SARANAC POWER PARTNERS, L.P**

By: _____

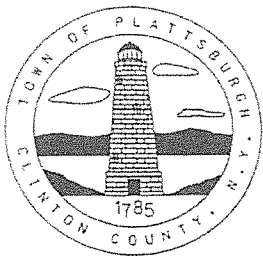
By: _____

Name:

Name:

Title:

Title



TOWN OF PLATTSBURGH

OFFICE OF THE TOWN CLERK

Katie Kalluche

151 Banker Road Plattsburgh, New York 12901-7307

(518) 562-6830, Fax # (518) 563-8396

Email: katiek@townofplattsburgh.org

Michael S. Cashman

Supervisor

Charles A. Kostyk

Deputy Supervisor

November 29, 2021

Peter Edelman
Cumberland 12 LLC
18 North Bowl Lane
Plattsburgh, NY 12901

Re: Cumberland 12 Cinema License Renewal

Dear Mr Edelman,

Please be advised that your Theater License to operate in the Town of Plattsburgh is due to expire on December 31, 2021. Enclosed you will find a new application to renew the license for another year. Please return the completed application and fee to the Town Clerk's office so it may be presented to the Town Board at their December meeting.

Also, please be advised that you must be in complete compliance with all Local Laws and New York State Regulations and Codes. Therefore, please contact Steve Imhoff who is the Codes Enforcement Officer for the Town of Plattsburgh at 518-562-6840 to set up an appointment for him to inspect your Theater.

Thank you for your prompt response and cooperation.

Sincerely,

Katie Kalluche
Town Clerk, Town of Plattsburgh

CC: Steve Imhoff, Enforcement Officer
Michael Cashman, Town Supervisor



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

Michael Cashman
Supervisor

Charles Kostyk
Deputy Supervisor/Councilor

January 12, 2022

Honorable Michael Cashman and
Town Board Members

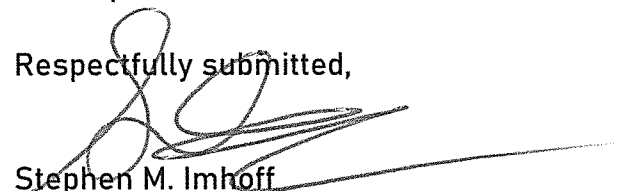
RE: CUMBERLAND 12 CINEMAS – Annual Inspection
REGAL CINEMAS – Annual Inspection

Dear Mr. Cashman and Board Members:

The annual inspection at Regal Cinemas and Cumberland 12 Cinemas were conducted by Drew Arthur on December 14, 2021 and December 29, 2021, respectively. Both Cinemas meet the requirements for the renewal of their 2021 license.

We have received notification from the Town Clerk of its' receipt of the annual license fee of \$500.00.

Respectfully submitted,


Stephen M. Imhoff
Code Enforcement Officer

SMI/dpm
Cc: Kathryn Kallache, Town Clerk

Codes\periodic inspections\annual inspections\Ltr to Tn Brd_cinema inspections