**TOWN OF PLATTSBURGH**

**TOWN BOARD ORGAINIZATIONAL MEETING**

**January 6, 2022**

#### Resolution No. 022 -024 Travel Policy Revision

**WHEREAS**, the Town of Plattsburgh had adopted a Travel Policy last updated on 2015 and wishes to update the current policy to comply with current law and regulation; and

**WHEREAS**, as indicated by the attached Draft Policy, the Town Board has reviewed the existing policy and recommends that revisions be made; therefore, be it

**RESOLVED**, that effective this date the Town of Plattsburgh’s Travel Policy be revised effective immediately; and, be it further

**RESOLVED**, that a copy of this Resolution and the attached revised Policy be provided to update the official Town’s Policy Books and a copy be given to all Department Heads and the Finance Manager.

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**Motion:**

**Seconded by:**

**Discussion:**

**Roll Call: Yes No Absent Carried Tabled**

**Thomas E. Wood Barbara E. Hebert**

**Charles A. Kostyk**

**Dana M. Isabella**

**Michael S. Cashman**