

**TOWN OF PLATTSBURGH TOWN BOARD  
WORK SESSION AGENDA  
April 8, 2021**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u><b>Present</b></u>	<u><b>Absent</b></u>
<b>MEMBERS:</b> Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Public Comments -none**

**Supervisor's Report**

**Draft Resolutions**

021-xxx Minutes  
021-xxx Monthly Reports  
021-xxx Request to Advertise for Sealed Bids  
    Water Supply Improvements 2020  
021-xxx Reinststate 2.5% Wage Increase and Corresponding  
    Budget Amendments

**Committee Reports -**

## **Executive Session – as needed**

**Motion to go into** Executive Session  
to discuss ongoing litigation  
with the City of Plattsburgh,  
medical,, financial, credit or employment  
history of a of one particular person, or matters  
leading to said dismissal, removal,  
promotion,, appointment, and/or employment.

Motion by: Barbara E. Hebert

Seconded by: Thomas E. Wood

**Time: 6:04**

**Motion to come out of** Executive session

Motion by: Meg E. Bobbin

Seconded by: Charles A. Kostyk

**Time: 6:53**


**Roll Call:**            **YES**    **NO**

<b>Thomas E. Wood</b>	<b>x</b>
<b>Meg E. Bobbin</b>	<b>x</b>
<b>Barbara E. Hebert</b>	<b>x</b>
<b>Charles A. Kostyk</b>	<b>x</b>
<b>Michael S. Cashman</b>	<b>x</b>

**Roll Call:**            **YES**    **NO**    **ABSENT**

<b>Thomas E. Wood</b>	<b>x</b>
<b>Meg E. Bobbin</b>	<b>x</b>
<b>Barbara E. Hebert</b>	<b>x</b>
<b>Charles A. Kostyk</b>	<b>x</b>
<b>Michael S. Cashman</b>	<b>x</b>

Town Board meeting be adjourned at 6:53 PM.

  
4/9/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April 1, 2021**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

<b>MEMBERS:</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
<b>Michael S. Cashman, Supervisor</b>	<b>x</b>	
<b>Thomas E. Wood, Councilor</b>	<b>x</b>	
<b>Meg E. Bobbin, Councilor</b>	<b>x</b>	
<b>Barbara E. Hebert, Councilor</b>		<b>x</b>
<b>Charles A. Kostyk, Councilor</b>	<b>x</b>	
<b>Kevin M. Patnode, Town Clerk</b>	<b>x</b>	
<b>James J. Coffey, Town Attorney</b>		<b>x</b>

**Resolution No.021-052**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of March 4 and 11, 2021 be approved and the reading of the minutes be dispensed with.

**Motion: Meg E. Bobbin**


**Seconded by: Charles A. Kostyk**

**Discussion: none**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	

<b>Thomas E. Wood</b>	<b>x</b>				
<b>Meg E. Bobbin</b>	<b>x</b>				
<b>Barbara E. Hebert</b>			<b>x</b>		
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

**Public Comment- none**

  
4/2/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April 1, 2021**

**Resolution No. 021-053**

**Abstract 4B- 21**

**RESOLVED**, that the abstract of audited claims **No.4B-21** for \$742,975.06, **Abstract 4B-21** prepays for the amount \$177,926.75 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Charles A. Kostyk**

**Seconded by: Meg E. Bobbin**

**Discussion: none**

**Roll Call:**

**Yes   No   Absent   Carried   Tabled**

**x**

**Thomas E. Wood  
Meg E. Bobbin  
Barbara E. Hebert  
Charles A. Kostyk  
Michael S. Cashman**


**x**

**x**

**x**

**x**

**x**

  
4/2/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April 1, 2021**

**Resolution NO. 21-054**

**3% Site Plan Return Deposit for Della Toyota  
Inventory Lot Site Plan 2019**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Della Toyota Inventory Storage Lot Site Plan 2019; and

**WHEREAS**, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$3,723.38 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Famiglia Bella, LLC.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: none**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Michael S. Cashman	x				

  
4/2/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April 1, 2021**

**Resolution No. 021-055**

**Two Year Agreement with Casella Waste  
Management of NY Inc.**

**WHEREAS**, Casella Waste Management of NY Inc. has submitted a proposed waste refuse Agreement to the Town for a two year agreement effective April 1 , 2021; and

**WHEREAS**, and the Town Attorney has reviewed the Agreement and is satisfied the Agreement is legally sufficient; therefore be it

**RESOLVED**, the Supervisor is hereby authorized to execute any and all documents necessary to contract services with Cassella Waste Management of NY Inc.

**Motion: Charles A. Kostyk**

**Seconded by: Meg E. Bobbin**

**Discussion: none**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	

**Thomas E. Wood  
Meg E. Bobbin  
Barbara E. Hebert  
Charles A. Kostyk  
Michael S. Cashman**

**x  
x  
  
x  
x  
x**

**x**

  
4/2/21

**TOWN BOARD MEETING  
APRIL 1, 2021**

**Resolution NO. 21-056**

**Former County Airport Smart Growth Plan –  
Behan Planning & Design**

**WHEREAS**, the Town of Plattsburgh is home to the Former Clinton County Airport, located on Industrial Blvd; and

**WHEREAS**, The former airport has been the site of recent investment and development including Norsk Titanium, Monahan Medical, and The Development Corporation; and

**WHEREAS**, The Town of Plattsburgh, County of Clinton, and The Development Corporation have formed a public/private partnership for the installation of new road and utility infrastructure at the former airport to support the advancement of its renovation as a vibrant & new technology, manufacturing, mixed use, and residential sector of Town; and

**WHEREAS**, the Town of Plattsburgh has received grant funding from the National Association of Realtors, Clinton County Board of Realtors, and the Clinton County Capital Resource Corporation for the purposes of developing a Smart Growth Plan to inform the vision, development strategy, and future zoning & design guidelines for the subject lands; and

**WHEREAS**, the Town of Plattsburgh has a two-year term contract with Behan Planning & Design, located at 112 Spring Street, Suite 305 Saratoga Springs, New York 12866; and

**WHEREAS**, Behan Planning & Design is eminently qualified to develop such a plan in partnership with the Town and its designated committee members; and

**WHEREAS**, Behan Planning & Design has provided an adequate scope of services and lump sum quote for \$24,000.00; now, therefore be it

**RESOLVED**, the Town of Plattsburgh Town Board, upon approval and recommendation of the Town Attorney, does hereby accept the proposal and scope of services as submitted by; and it is further

**RESOLVED**, that the Supervisor is hereby authorized and directed to execute the Agreements for said professional consulting services; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager, Planning Department Head, and the Codes Enforcement Officer.

**Motion: Meg E. Bobbin**

**Seconded by: Thomas E. Wood**

**Discussion: none**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert			x		
Chuck A. Kostyk	x				
Michael S. Cashman	x				

  
4/2/21

**TOWN OF PLATTSBURGH  
TOWN MONTHLY MEETING  
April 1, 2021**

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**RESOLVED**, that this Town Board meeting be adjourned at 6:10 PM.

**Motion by:** Charles A. Kostyk

**Seconded by:** Thomas E. Wood

**Discussion:** none

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Carried</u></b>
			<b>x</b>
<b>Thomas E. Wood</b>	<b>x</b>		
<b>Meg E. Bobbin</b>	<b>x</b>		
<b>Barbara E. Hebert</b>	<b>absent</b>		
<b>Charles A. Kostyk</b>	<b>x</b>		
<b>Michael S. Cashman</b>	<b>x</b>		

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4/2/21