

Rules and Regulations
Town of Plattsburgh Community Mausoleum
Tom Miller Road
Plattsburgh, New York
Adopted by the Plattsburgh Town Board: August 15, 2016
Revised February 18, 2021

Town of Plattsburgh Community Mausoleum ("Cemetery") is operated by the Town of Plattsburgh {"Town"}

Please take note that pursuant to §1502(d) of the New York State Not-for-Profit Corporation Law, a public mausoleum, crematory or columbarium is included within the term "cemetery".

These Rules and regulations have been adopted to secure the peace and good order of the mausoleum and cemetery grounds, to preserve the beauty of the grounds, and to protect the interest of the lot and grave owners as well as the taxpayers of the Town of Plattsburgh. All persons are required to observe these Rules and Regulations and are urged to report any infraction.

A full copy of the Rules and Regulations is available in the office of the Town Clerk, Posted at the Mausoleum and the Town's website.

Modifications and Amendments

The Town of Plattsburgh may, and it hereby expressly reserves the right, at any time or times, to adopt new rules and regulations, or to amend, alter or repeal any rule, regulations and/or article, section or paragraph and/or sentence in these Rules and Regulations with the approval by resolution of the Town Board.

The Cemetery is not responsible for any items or personal effects left on the grounds and any personal effects left inside vehicles.

All lots were to be used solely for the purpose of burial of the human dead only.

If trees or shrubs located in a lot shall become detrimental for any reason to adjacent lots or pathways, dangerous or inconvenient to pedestrians, or in any way mar the effect or beauty of the Cemetery, the Town has the right to correct the difficulty according to its judgment after due notice to the lot owner and at the expense of the lot owner.

No enclosure of lots or crypts will be allowed.

Internments

All persons to be entombed in a community mausoleum crypt must be properly embalmed. Caskets must be properly sealed, not be greater than 31 inches wide 25 inches high, and 7 feet 3 inches long.

No entombment or interment will be permitted unless the space to be used has been paid for in full under the original contract. Any remaining balance that is owed must be paid for in full prior to internment.

Graves, crypts and niches will be opened and sealed only by the employees or agents of the Town. All entombments will be done privately except with the approval of the Town.

All inscriptions on the faces of crypts and niches must be done by the Cemetery and must be paid in full prior to placement. Inscriptions are limited to the person's name and years of birth and death. The number of inscriptions permitted on a crypt is limited to the number of full body internments that the crypt was originally designed to accommodate. Nothing else can be attached, taped, or applied to the crypt fronts. Any such items will be removed without notice.

The Cemetery requires a notice of interment of at least twelve working hours. All interments must be ordered in advance by a funeral director. If there is any question regarding the location of the interment it is recommended that the lot or crypt owner visit the lot or crypt together with a representative of the Cemetery.

A proper burial transit permit and all other appropriate documents must accompany the remains before an interment can be made. For interments a Certificate of Cremation is required from the crematory used, and in some cases certification of the legal right to control The disposition of the deceased can be required before an interment can take place.

No lot owner shall allow an internment to be made upon their lot except by direct arrangement with the Town or its Agent. **The full current cost of opening and closing the crypt or niche must be paid in advance. As of 5/1/2020, the mausoleum became the property of the Town of Plattsburgh, and as such additional administrative costs may be incurred to pay for said fees. The amount of the additional administrative charges will be the difference between the current administrative cost and what was originally paid in the contract.**

No graves or crypts will be reopened for inspection except for an official investigation. When an interment is ordered by funeral directors they will be held responsible for all charges incurred when funeral processions enter the Cemetery grounds they are under the direction of the Town representative or his/her agent.

casket, vault or urn included in making the removal, with all liability resting with the mortuary or funeral home contracted to perform the service.

FLORAL AND OTHER DECORATIONS

All plantings must be approved in writing, by the Town.

Above ground edging or fencing on/off any area, lot, or grave, is not permitted and will be removed without notice.

Floral decorations are limited to one container on each grave, crypt, or niche. Pots or containers are to be placed close to the marker or monument in order to facilitate grass cutting and trimming. Glass containers of any kind are prohibited.

In order to facilitate maintenance of the grounds and areas around monuments and markers and mausoleum walkways, no candles, statues, shepherd's hooks, stuffed animals, solar lights, balloons, or other remembrances items are permitted. The Town also recommends not leaving anything of monetary or sentimental value at a grave or crypt, and the Town will not accept any responsibility for loss of such items. The Town reserves the right to remove any item without notice.

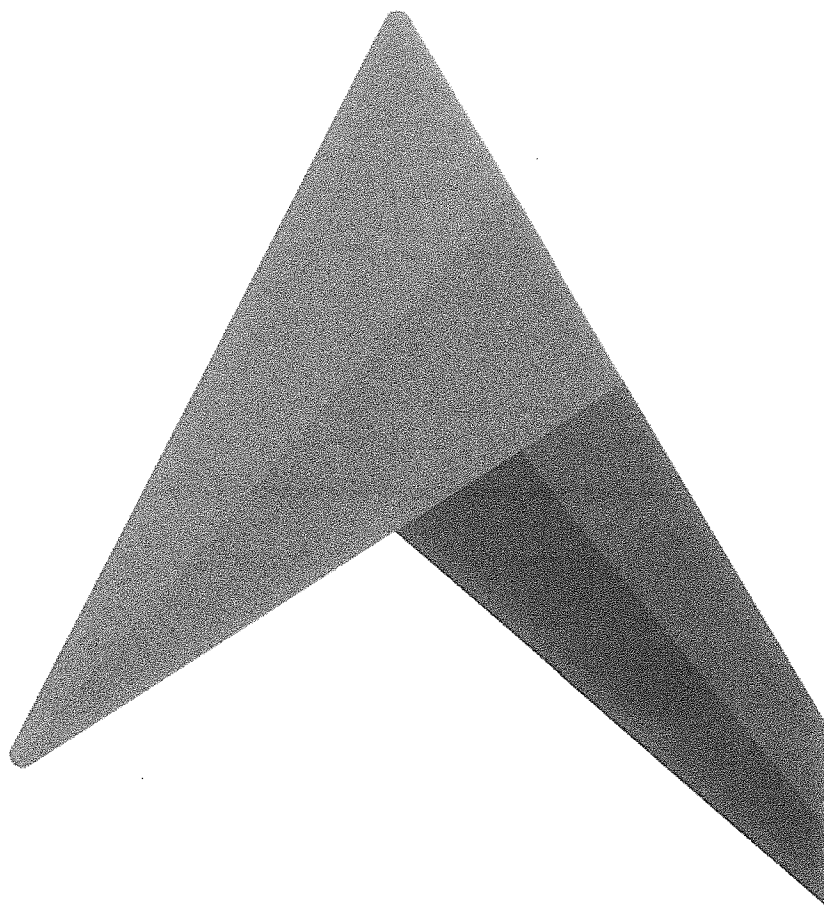
In winter months, wreaths on standards are allowed as close to the crypt or monument as possible. The Town or its agents will do everything possible to protect floral decorations, but cannot accept responsibility for them.

Cut flowers are permitted at all times but will be removed upon becoming wilted or unsightly with an odor from stagnant water.

One decoration per crypt or niche is permitted and shall be placed in the area designated in the central garden or on the table closest to the crypt or niche. Potted plants are permitted up to eight inches in diameter. All floral tributes will be removed as soon as they are deemed unsightly by the Town or its agents.

Any flower arrangement shall be made in such manner as to minimize the obstruction of the lowest level crypt. The Town reserves the right to move, relocate, or remove any flower arrangements which do not comply with the terms of this section. The Town is not responsible for any flowers or plants.

No device for decoration that require drilling or permanent defacing of a crypt or niche is allowed.



We have prepared a solution for you.

Prepared by: Kyle Brister, Sales / kyle_brister@twinstate.com

Prepared for: Town of Plattsburgh
Patrick Bowen, / patrickb@townofplattsburgh.org

5771 - Town of Plattsburgh - MiCollab softphones
Quote # 005785
Version 2
Opp # 5771

Statement of Work

Estimate

Scope:

The client would like a quote to enable MiCollab functionality for remote workers. They will need softphone functionality for (5) users. They will provide their own virtual server for the virtual border gateway and the virtual MiCollab. These are all existing users so we will want to provide the license uplift to the UCC Standard instead of new UCC licenses. The IT systems provider - Stored Tech - will need the engineering guidelines for the virtual Mitel applications. These will be sent to Doug Gillson (dgillson@storedtech.com, 518-502-2770) upon acceptance of this quote.

The quote is an estimate. Actual labor and material used on the project will be billed at client's standard rates. Any work outside of standard business hours will be billed at a rate 1 and 1/2 times the standard rate plus travel.

Software

Description	Price	Qty	Ext. Price
UCCv4.0 Basic to STND for Enterprise	\$153.43	5	\$767.15
MBG Virtual Appliance Software	\$225.63	1	\$225.63
MiCClient License Peering Adv Server	\$0.00	1	\$0.00
MiCClient License Federation Adv Server	\$0.00	1	\$0.00
MiCollab Virtual Appliance Software	\$947.63	1	\$947.63
SWA PREM 1yr MiV BG System	\$32.50	1	\$32.50
SWA PREM 1yr MiCollab System	\$130.00	1	\$130.00
SWA Prem 1y UCC Bsc-Std MiVB	\$17.50	5	\$87.50
Subtotal:			\$2,190.41

Services-Estimate

Description	Price	Qty	Ext. Price
MAC Labor and trip - Estimate	\$3,360.00	1	\$3,360.00
Subtotal:			\$3,360.00

Term Detail

Description	Qty
Payment Term 50/45/5 Payment: (a) Client to remit fifty percent (50%) of Total Cost with submission of signed Quote, (b) Progress invoice up to forty-fivepercent (45%), (c) five percent (5%) upon acceptance.	1

5771 - Town of Plattsburgh - MiCollab softphones

Prepared by (Company):

Twinstare Technologies

Kyle Brister
518-536-7111
Fax (518) 563-7147
kyle_brister@twinstare.com

Prepared for (Client):

Town of Plattsburgh

151 Banker Road
NULL
Plattsburgh, NY 12901
Patrick Bowen
(518) 562-6830
patrickb@townofplattsburgh.org

Quote Information:

Quote #: 005785

Version: 2

Expire Date: 03/03/2021

Quote Summary

Description	Amount
Software	\$2,190.41
Services-Estimate	\$3,360.00

Total: **\$5,550.41**

Quote/Estimate does not include freight and will be billed additional.

Twinstare Technologies

Company
Signature:

Kyle Brister

Name: Kyle Brister

Title: Sales

Date: 02/04/2021

Town of Plattsburgh

Client
Signature:

Name: Patrick Bowen

Date: _____

Company's information and design contained herein is a Company's intellectual property and Client is asked to not disclose or copy the information or concepts and treat all information provided as a proprietary and confidential unless the Company provides written consent allowing disclosure.