**TOWN OF PLATTSBURGH**

**TOWN BOARD SEMI MONTHLY MEETING**

**, 2021**

#### Resolution No. 021-xxx Appointment of Designated Employee Representative

#### (DER), Karen Pepper

### WHEREAS, The Supervisor, on behalf of the Town Board, recommends the appointment of Karen Pepper, Account Clerk/ Typist for the Town of Plattsburgh to serve at the pleasure of the Supervisor and the Town Board as the Designated Employee Representative (DER); therefore be it

### RESOLVED, that Karen Pepper be assigned to act as an point of contact for all related issues and oversee that regulations are followed; and be it further

### RESOLVED, a copy of this Resolution be given to the Finance Manager, and a copy be placed in her personnel file.

**Motion:**

**Seconded by:**

**Discussion:**

**Roll Call: Yes No Absent Carried Tabled**

**Thomas E. Wood Meg E. LeFevre**

**Barbara E. Hebert**

**Charles A. Kostyk**

**Michael S. Cashman**