



TOWN OF PLATTSBURGH

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6813
FAX # (518) 562-6801
TDD (800) 662-122
townofplattsburgh.org

Michael S. Cashman
Supervisor

Meg E. LeFevre
Deputy Supervisor/Councilor

October 23, 2020

RE: Town of Plattsburgh

Dear BlueShield of Northeastern New York:

Effective immediately, CFA Insurance Agency with office at 686 Bear Swamp Road, Peru NY, 12927 is to be named the exclusive Agency of Record for the Town of Plattsburgh. We understand that CFA Insurance Agency's broker commission will be paid out of our monthly premium.

BlueShield of Northeastern New York is authorized to discuss with CFA Insurance Agency all aspects of our account effective immediately. Furthermore, you are authorized to release to CFA Insurance Agency any and all information you have concerning our account. The Group authorizes BlueShield of Northeastern New York to send all quotes, policies and notices to the Agent/Broker of Record.

In the event Agent/Broker of Record becomes acquired by another entity, Group agrees that BlueShield of Northeastern New York may, without further authorization by Group, treat the acquiring entity as the exclusive Agency of Record for purposes of this letter.

This letter revokes any previous Agent/Broker of Record letters on file with BlueShield of Northeastern New York and should remain in effect until expressly terminated by the group in writing. We agree that any such notice will be applied prospectively.

Sincerely,

Signature of GBA or authorized Officer

Primary Agent/Broker Representative

Print Name

Print Name

Title

Phone

Phone

Email

Email