

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.020-083

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of April 23 and May 7, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- none

**TOWN OF PLATTSBURGH
TOWN BOARD MEETING
June 4 2020**

Resolution No. 020-084

Abstract 6A- 20

RESOLVED, that the abstract of audited claims **No.6A-20 739-794()** for \$147,223.07, **Abstract 6A-20 (128-142)** prepays for the amount \$339,622.57 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2020**

Resolution NO. 020-085

2020 Highway Road Striping Program

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Tim DuBrey, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2020 Highway Budget for the 2020 Road Striping Program; and

WHEREAS, Mr. Tim DuBrey, Highway Superintendent, has submitted the 2020 Highway Road Striping Program in the amount of \$20,446.97; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2020 budgeted funds from account DA-5110-4300 and DA-5112-4800 to execute the aforementioned 2020 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given the Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Meg E. LeFevre

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 4, 2020**

Resolution NO.2020-086

**Plattsburgh Sunrise Rotary Volunteers
Thanks and Appreciation**

WHEREAS, the Town Board of the Town of Plattsburgh recognizes the need for and desirability of more attractive and litter-free Town parks; and

WHEREAS, the Town Board of the Town of Plattsburgh wishes to recognize and extends the sincerest and most profound thank you to the Plattsburgh Sunrise Rotary for adopting the Lapierre Lane Riverway now; therefore, be it

RESOLVED, the Town Board approve and authorize the Recreation Department of the Town of Plattsburgh to coordinate services by the Plattsburgh Sunrise Rotary volunteers for the Lapierre Lane Riverway Park.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
June 4, 2020**

Motion to go into Executive Session
To discuss work history of five individuals.
Current litigation with the City of
Plattsburgh

Motion to come out of Executive Session

Motion by: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Time: 6:13

Motion by: Barbara E. Hebert
Seconded by: Meg E. LeFevre
Time: 7:15

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:15 PM.

Motion by: Charles A. Kostyk
Seconded by: Meg E. LeFevre
Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
June 11, 2020**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Public Comments

Supervisor's Report

Draft Resolutions

020-xxx Minutes
020-xxx Monthly Reports
020-xxx Whispering Maples
020-xxx Reserve Funds
020-xxx Accept and Adopt Town of Plattsburgh Employee Handbook

Committee Reports -

Town Board meeting be adjourned at 6:37 PM.



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

Michael Cashman
Supervisor

Meg LeFevre
Deputy Supervisor/Councilor

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E. Hebert
Councilor

Kevin Patnode
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: June, 2020 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 71 Building permits were requested this month.
- 64 Building Permits were issued this month.
- 3 Permit(s) issued current month, paid/requested in a prior month.
- 5 Permit(s) requested current month, not issued yet (under review/requires additional information).
- Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month – still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 4 Matter(s) before Zoning Board of Appeals (due to April & May meeting cancellations)
- Permit(s) pending Town Board/Planning Board Action.
- 2 Inspection(s) (example: wood stove/fire/code violation/zoning compliance letters).
- Temporary Certificate of Occupancy
- 7 Burn Permits
- 1 Floodplain Development Permit Application

Residential:	56	\$624,443.00
Commercial & Industrial:	21	\$6,402,000.00
Total:	77	\$7,026,443.00

RESIDENTIAL:

DOLLAR AMOUNT:

1	Single Family Residence Kory Smith – Lot 3, Baker Rd	<u>\$250,000.00</u>	
			\$ 250,000.00
-	Multi-Family Residence – Duplex		\$
1	Garage, Attached		\$ 14,000.00
3	Garage, Detached		\$ 44,500.00
-	Erect Seasonal Camp		
1	Concrete Slab/Gravel Pad / RETAINING WALL		\$ 60,000.00
-	Foundation Repair		\$
-	Bilco Door		
-	Addition and/or Renovation of Residence		\$
2	Roof over Existing Deck		\$ 2,500.00
16	Erect a Deck, Porch , or Gazebo		\$ 44,100.00
1	Erect Roof over Existing Roof on Manufactured Home		\$ 1,800.00
-	Erect a 3 Season Sun Room		\$
-	Erect Handicap Ramp		\$
6	Erect/extend a Utility/ Machine Shed		\$ 22,100.00
-	Installation of In-Ground Pool		\$
10	Installation of Above-Ground Pool		\$ 63,443.00
-	Installation of Hot Tub		\$
2	Demolition		\$
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove		\$
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator		\$
-	Electrical Upgrade		\$
-	Solar Panel Array		\$
-	Chimney Repair/Stone Veneer		\$
-	Install Replacement Heating System		\$
-	Erect a Pole Barn		\$
-	Remove Manufactured Home		\$
-	Park and occupy manufactured home in Mobile Home Park		\$
2	Park and occupy manufactured home on private lot		\$ 122,000.00
4	Renewals		
7	Burn Permits		
1	Other – Day Care/Foster Care/Home Inspection/ <u>Floodplain Dev. Permit</u>		
-	Asbestos Abatement		

COMMERCIAL AND INDUSTRIAL:

DOLLAR AMOUNT:

1	Erect/Addition Commercial Building TDC – Industrial Blvd – new 60k SF bldg. <u>\$4,500,000.00</u>	\$4,500,000.00
6	Repair and/or Alteration of commercial building	\$1,877,000.00
-	Commercial roofing job	\$
-	Alter tenant/commercial space	\$
-	Storage Building – construct new mini-storage buildings	\$
-	Public Utilities	
-	Wireless Telecommunications	\$
-	HVAC Replacement – New furnace	\$
-	Fire Suppression System	\$
1	Remove Underground Storage Tanks	\$ 25,000.00
-	Solar System	
-	Charging Station	\$
6	Erect/repair signage	\$
-	Temporary Banners/Signs	
-	Installation of LPG tank	
-	Installation of gasoline tank	
-	Convert residential house to commercial use	\$
5	Occupy Commercial Business	
-	Demolition	
	Burn Permit	
2	Other – Zoning Compliance Letters	
<i>Residential:</i>		56 \$624,443.00
<i>Commercial & Industrial:</i>		21 \$6,402,000.00
Total:		77 \$7,026,443.00

Permit Monthly Report

06/01/2020 - 06/30/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
June 2020						
200601	06/02/2020	James Shotts	Deck	69 Baker Rd SBL#: 204.-5-8	\$1,300.00	\$50.00
Description of Work: EXPAND EXISTING 12' X 12' DECK TO A 16' X 18' DECK ON REAR OF HOUSE.						
200602	06/02/2020	Christian Charlebois	Deck	2 Pinebrook Dr SBL#: 205.4-4-37	\$1,000.00	\$89.00
Description of Work: CONSTRUCT AN "L" SHAPED FREE FLOATING DECK IN REAR YARD						
200603	06/02/2020	Robert Robare	Shed	25 Pinebrook Dr SBL#: 219.2-1-9.16	\$7,300.00	\$72.00
Description of Work: PLACE 12' X 24' PREFAB STORAGE SHED IN REAR YARD						
200604	06/02/2020	Lawrence Dearborn	Pool (Above Ground)	390 Wallace Hill Rd SBL#: 192.-2-2	\$6,780.00	\$100.00
Description of Work: INSTALL A 15' X 30' OVAL ABOVE-GROUND POOL IN REAR YARD						
200605	06/02/2020	Lonnie Rivers	Porch	10 Alford Blvd SBL#: 193.3-4-32.5	\$1,000.00	\$50.00
Description of Work: EXPAND AND ENCLOSE EXISTING DECK/PORCH ON FRONT OF HOME						
200606	06/02/2020	Vernon Spinner	Porch	24 Lynn Ave SBL#: 193.3-5-15	\$5,200.00	\$88.00
Description of Work: ENLARGE EXISTING FRONT PORCH TO 14' X 25'						
200607	06/02/2020	William Sienkiewicz	Garage Addition	8 Lakeside Ct SBL#: 233.16-1-16	\$14,000.00	\$50.00
Description of Work: CONSTRUCT AN 8' X 21' GARAGE ADDITION TO EXISTING HOUSE AND GARAGE						
2020-03	06/02/2020	Daniel Albert & Deborah Cleary	Floodplain Dev Permit	8 Lakeview Dr SBL#: 195.3-2-14	—	\$100.00
Description of Work: FLOODPLAIN DEVELOPMENT PERMIT REGARDING CONSTRUCTION OF SEA WALL AT WATERFRONT						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200608	06/02/2020	Daniel Albert & Deborah Cleary	Retaining Wall	8 Lakeview Dr	\$60,000.00	\$600.00
Description of Work: CONSTRUCT A NEW CONCRETE WALL WITH BACKFILL - 58' IN LENGTH AT WATERFRONT					SBL#: 195.3-2-14	
20-12	06/02/2020	David Glenn	Burn Permit	4091 Rt 9		
Description of Work: BURN PERMIT					SBL#: 246.4-1-26.1	
200609	06/02/2020	Robert Burdick	Garage detached	64 Baker Rd	\$27,000.00	\$238.00
Description of Work: INSTALL A 28' X 34' PRE-FAB 3-CAR DETACHED GARAGE ON THE PROPERTY					SBL#: 204.-1-4.2	
200610	06/02/2020	Clifford Schmidt	Garage detached	3940 Rt 22	\$12,000.00	\$144.00
Description of Work: INSTALL A PRE-FAB 12' X 48' GARAGE/SHED IN REAR YARD					SBL#: 245.-5-19	
200611	06/02/2020	James Grenier	Deck	862 Rt 3	\$1,500.00	\$75.00
Description of Work: CONSTRUCT 8' X 12' DECK NEXT TO POOL IN REAR YARD					SBL#: 206.3-1-28	
+++ SEE PERMIT #190607 for POOL & GAZEBO - to be closed at same time						
200612	06/05/2020	Abenaki Mobile Home Park Inc	Roof Over Manufacture Home	Abenaki Rd	\$1,800.00	\$50.00
Description of Work: REPLACE ROOF WITH 1 FOOT OVERHAND ON SWMH AT 3 REDWOOD ST					SBL#: 232.-3-43.1	
200613	06/05/2020	Cubb Properties 1 LLC	Demolition	1272 Military Tpke (5 CUBB CIR)		\$100.00
Description of Work: DEMOLISH AND DISPOSE OF 12' X 65' DAMAGED MOBILE HOME					SBL#: 220.-6-1.2	
200614	06/05/2020	Payson Charles	Occupy Com. Business	373 Rt 3 (Alluring Vacations Inc, Suite #3)		\$100.00
Description of Work: OCCUPY COMMERCIAL TO CONDUCT TRAVEL AGENCY SERVICES					SBL#: 220.2-2-2	

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200615	06/05/2020	Nick & Sarah Heywood	Pool (Above Ground)	933 Rt 3	\$16,000.00	\$100.00
Description of Work:						
INSTALL A 24' ROUND PARTIAL IN-GROUND POOL IN REAR YARD				SBL#: 205.4-3-39.3		
200616	06/05/2020	Craig Waldron	Porch	295 Cumberland Hd Rd	\$3,000.00	\$64.00
Description of Work:						
ERECT A NEW 14' X 23' PORCH ON FRONT OF HOME				SBL#: 194.19-2-6		
200617	06/05/2020	Kalika & Jayson Criss	Deck	95 Archie Bordeaux Rd	\$800.00	\$253.00
Description of Work:						
ERECT A NEW 843 SF DECK ADDITION AROUND EXISTING 24' ROUND ABOVE GROUND POOL AND EXISTING DECK				SBL#: 245.-10-3		
200618	06/05/2020	Bruno & Lori Santos	Deck	402 Wallace Hill Rd	\$4,000.00	\$50.00
Description of Work:						
CONSTRUCT NEW 12' X 14' DECK AT REAR OF HOME. BUILD WALKWAY FROM DECK TO NEW 10' X 12' DECK AT POOL. CONSTRUCT NEW 4' X 8' DECK ON FRONT OF HOME.				SBL#: 192.-2-1.23		
200619	06/08/2020	Clinton County Agricultural & Industrial Fair	Occupy Com. Business	84 Fairgrounds Rd		\$100.00
Description of Work:						
OCCUPY PARKING AREA SPACE TO OPERATE DRIVE-IN THEATER				SBL#: 220.-1-2.1-1		
200620	06/09/2020	Fonze Rushford	Pool (Above Ground)	533 Wallace Hill Rd	\$1,000.00	\$100.00
Description of Work:						
INSTALL 21' ABOVE-GROUND POOL IN BACK YARD				SBL#: 192.-1-26		
200621	06/09/2020	James Haack	Garage detached	1452 Rt 3	\$5,500.00	\$80.00
Description of Work:						
ERECT NEW 16' X 20' DETACHED GARAGE. REMOVE EXISTING 10 X 6 METAL SHED				SBL#: 205.-1-3		
200622	06/09/2020	Joseph Brown	Deck	21 Honey Dr	\$1,100.00	\$64.00
Description of Work:						
CONSTRUCT NEW 20' X 16' DECK OFF REAR OF HOME; 4' X 5' PORCH ON SIDE OF HOME				SBL#: 192.4-4-20		

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200623	06/09/2020	Apple Care, Inc.	Porch	7091 Rt 9 (Maken Motel) SBL#: 194.13-2-25	\$1,000.00	\$163.00
Description of Work: REPAIR FRONT CARPORT ROOF TO 17 X 24 SIZE						
200624	06/10/2020	Paul & Courtney Roberts	Pool (Above Ground)	32 Pristine Dr SBL#: 194.-4-6	\$4,200.00	\$158.00
Description of Work: INSTALL OF A 24' ROUND ABOVE-GROUND POOL IN BACK YARD WITH A 12' X 24' DECK.						
2020-69	06/10/2020	Thomas St Clair	Zoning Compliance Letter	1059 Cumberland Hd Rd SBL#: 209.-1-1.4		\$50.00
Description of Work: ZONING COMPLIANCE LETTER REQUEST						
20-13	06/11/2020	Marvin LaDuke	Burn Permit	300-304 Bradford Rd SBL#: 191.-3-39		
Description of Work: BURN PERMIT						
200625	06/11/2020	Plattcon A LLC	Commercial Remodel	100 Consumer Sq (Spectrum) SBL#: 220.-8-24	\$225,000.00	\$1,700.00
Description of Work: REMODEL TENANT SPACE FOR A NEW 4000 SF SPECTRUM STORE ; OCCUPY FOR MOBILE PHONE RETAIL SALES & SERVICE						
200626	06/11/2020	Champlain Centre North LLC	Commercial Alteration	60 Smithfield Blvd (Champlain Centre North -) SBL#: 206.4-2-1.2	\$850,000.00	\$13,242.00
Description of Work: REMODEL 33,104 SF SPACE FOR NEW TENANT - OLLIE'S						
200627	06/15/2020	Housing Development Fund Inc	Commercial Remodel	23 Peaceful Way (Building 2) SBL#: 233.-5-44	\$145,000.00	\$293.00
Description of Work: FIRE DAMAGE RESTORAGION - COMPLETE REBUILD OF UNIT #4 INTERIOR BACK TO ORIGINAL LAYOUT						
200628	06/15/2020	Payson Charles	Sign	373 Rt 3 (Alluring Vacations Inc. Suite #3) SBL#: 220.2-2-2		\$60.00
Description of Work: PLACE A 12.5 SF SIGN ON BUILDING						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200629	06/15/2020	Nathan LaValley	Porch	30 Kimberly Ln SBL#: 205.3-4-14	\$8,000.00	\$50.00
Description of Work:						
CONSTRUCT 30' X 8' OPEN PORCH WITH ROOF ON FRONT OF HOME						
200630	06/15/2020	Herman Leclair	Roof Over Existing Deck	19 Shady Ln SBL#: 204.3-2-20	\$1,000.00	\$45.00
Description of Work:						
CONSTRUCT ROOF OVER EXISTING 14' X 16' DECK ON REAR OF HOME						
200631	06/15/2020	Franklin Baehre	Pool (Above Ground)	5 Valcour Blvd SBL#: 233.16-1-20	\$8,500.00	\$100.00
Description of Work:						
INSTALL 24' ROUND ABOVE-GROUND POOL IN REAR YARD.						
200632	06/15/2020	Jeffrey Tourville	Pool (Above Ground)	2176 Rt 22B SBL#: 206.3-2-11	\$5,000.00	\$100.00
Description of Work:						
INSTALL 27' ROUND ABOVE-GROUND POOL IN REAR YARD						
200633	06/15/2020	Craig Madore	Deck	1894 Rt 3 SBL#: 204.-2-6	\$1,200.00	\$50.00
Description of Work:						
CONSTRUCT 12' X 16' DECK ON SIDE OF HOME						
200634	06/15/2020	Doris Lafountain	Shed	6 Newell Ave SBL#: 206.-2-16	\$4,000.00	\$50.00
Description of Work:						
PLACE A 10' X 16' PREFAB SHED IN REAR YARD						
200635	06/15/2020	Michael Mantikas	Roof Over Existing Deck	139 Irish Settlement Rd SBL#: 245.-4-5	\$1,500.00	\$50.00
Description of Work:						
CONSTRUCT ROOF OVER EXISTING 10' X 12' DECK ON SIDE OF HOME						
200636	06/15/2020	Melissa Cudworth	Shed	34 Cross Rd SBL#: 220.4-2-24	\$500.00	\$50.00
Description of Work:						
CONSTRUCT A 12' X 16' SHED IN REAR YARD.						
200637	06/17/2020	Carisa / Aaron Desimone	Demolition	1984 Rt 22B SBL#: 205.3-3-4		\$50.00
Description of Work:						
DEMOLITION OF 10 X 15 UNATTACHED GARAGE						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200638	06/17/2020	Charles Parrott	Shed	34 Romeo Cir SBL#: 192.4-4.4	\$3,300.00	\$50.00
Description of Work:						
<i>ERECT A 12' X 12' STORAGE SHED IN REAR YARD</i>						
200639	06/17/2020	Steven Sucharski	Occupy Com. Business	396 Tom Miller Rd (Brooke & Irwin Insurance Agency) SBL#: 206.-1-16		\$100.00
Description of Work:						
<i>OCCUPY COMMERCIAL SPACE FOR INSURANCE SALES AND SERVICE</i>						
200640	06/17/2020	Steven Sucharski	Sign	396 Tom Miller Rd (Brooke & Irwin Insurance Agency) SBL#: 206.-1-16		\$50.00
Description of Work:						
<i>INSTALL A 14 SF FREESTANDING SIGN AT THE PROPERTY</i>						
200641	06/17/2020	Steven Sucharski	Sign	396 Tom Miller Rd (Brooke & Irwin Insurance Agency) SBL#: 206.-1-16		\$50.00
Description of Work:						
<i>PLACE A 12 SF SIGN ON BUILDING</i>						
200642	06/17/2020	Kory Smith & Courtney Morrow	Single Family Resd	Baker Rd SBL#: 204.-1-4.5	\$250,000.00	\$723.00
Description of Work:						
<i>CONSTRUCTION NEW 2,892 SF SINGLE FAMILY RESIDENCE WITH ATTACHED GARAGE, FRONT PORCH AND REAR DECK</i>						
<i>+++ 911 ADDRESS: 44 BAKER ROAD</i>						
200643	06/18/2020	Rugar MHP, LLC	Deck	18 Rugar Park Way SBL#: 220.-5-4.3	\$500.00	\$50.00
Description of Work:						
<i>ENLARGE EXISTING 4' X 10' DECK ON SIDE OF HOME TO 9' X 10' at 13 WOOD MANOR DRIVE</i>						
20-14	06/18/2020	Glenn Goodfellow	Burn Permit	4123 Rt 9 SBL#: 246.4-1-27.2		
Description of Work:						
<i>BURN PERMIT</i>						
20-15	06/18/2020	Elizabeth Boolukos	Burn Permit	48 Sunnyside Rd SBL#: 209.3-1-45.1		
Description of Work:						
<i>BURN PERMIT</i>						

Town of Plattsburgh
Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
20-16	06/18/2020	Lisa Parrish	Burn Permit	2146 Rt 3		
Description of Work:		SBL#: 203.4-4-12				
<i>BURN PERMIT</i>						
2020-70	06/18/2020	Thomas Durocher	Zoning Compliance Letter	2087 Rt 3		\$50.00
Description of Work:		SBL#: 203.4-3-15				
<i>ZONING COMPLIANCE LETTER</i>						
200644	06/18/2020	Mark Denton	Manufactured Home	156 Trudeau Rd	\$117,000.00	\$299.00
Description of Work:		SBL#: 203.-2-10.10				
<i>PLACE 56' X 26' 8" MANUFACTURED HOME ON CONCRETE PAD TO BE POURED AT PROPERTY</i>						
200645	06/22/2020	The Development Corporation	Commercial New	Industrial Blvd	\$4,500,000.00	\$24,000.00
Description of Work:		SBL#: 220.-2-2				
<i>CONSTRUCT A NEW 60,000 SF WAREHOUSE FACILITY IN THE NORTHEAST CORNER OF PARCEL</i>						
200646	06/22/2020	Susan Burgh LLC	Sign	79 Hammond Ln (Lincare Inc, Units 1, 2 & 3)		\$50.00
Description of Work:		SBL#: 220.-7-1				
<i>PLACE A 22.67 SF SIGN ON BUILDING</i>						
200647	06/22/2020	Philip Ruggeri	Pool (Above Ground)	46 Seneca Dr	\$5,000.00	\$100.00
Description of Work:		SBL#: 194.20-2-13				
<i>INSTALL AN 18' ROUND ABOVE-GROUND POOL IN BACK YARD</i>						
200648	06/22/2020	David Mooney	Pool (Above Ground)	26 Oswego Ln	\$4,700.00	\$100.00
Description of Work:		SBL#: 208.8-2-25				
<i>INSTALL A 18' ROUND ABOVE-GROUND POOL IN BACK YARD</i>						
200649	06/22/2020	Top Gum LLC	Commercial Alteration	4161 Rt 22	\$7,000.00	\$115.00
Description of Work:		SBL#: 245.-4-18				
<i>CONSTRUCT A 12' X 24' ROOF OVER THE EXISTING ENTRY RAMP INTO THE BUILDING</i>						

+++ Need updated insurance ++++

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
20-17	06/24/2020	David Clark	Burn Permit	79 Trudeau Rd		
Description of Work:				SBL#: 203.-2-49.1		
<i>BURN PERMIT</i>						
200650	06/24/2020	Champlain Centre North LLC	Sign	60 Smithfield Blvd (Champlain Centre)		\$466.00
Description of Work:				SBL#: 206.4-2-1.21		
<i>PLACE TWO OLLIES SIGNS ON BUILDING : 150 SF SIGN ON BUILDING AND AN 83 SF SIGN ON SIDE OF BUILDING</i>						
200651	06/24/2020	Kenneth Thayer	Shed	275 Rand Hill Rd		\$1,000.00
Description of Work:				SBL#: 205.1-3-17		
<i>INSTALL A 10' X 10' SCREENED IN SHED IN BACK YARD</i>						
200652	06/24/2020	The Development Corp Cl Co NY	Occupy Com. Business	178 Banker Rd, Suite 100 (Northern Culinary Brands)		\$100.00
Description of Work:				SBL#: 205.-4-11.-1		
<i>OCCUPY COMMERCIAL SPACE FOR PACKAGING AND DISTRIBUTION</i>						
200653	06/24/2020	Nicholas Heywood	Deck	933 Rt 3		\$3,000.00
Description of Work:				SBL#: 205.4-3-39.3		
<i>CONSTRUCT AN 800 SF POOLSIDE DECK IN BACK YARD</i>						
200654	06/25/2020	UMS Property LLC	Commercial Alteration	147 Pleasant Ridge Rd		\$500,000.00
Description of Work:				SBL#: 232.-3-10.1		
<i>INSTALLATION OF FOUR (4) NEW MATERIAL SILOS AT THE FACILITY ON THE WEST SIDE OF PLEASANT RIDGE ROAD</i>						
200655	06/26/2020	Constance Wells	Shed	1162 Rt 3		\$6,000.00
Description of Work:				SBL#: 205.2-1-2.2		
<i>PLACE A 12' X 16' PRE-FAB SHED IN REAR YARD</i>						
200656	06/26/2020	Smithfield Group	Occupy Com. Business	59 Smithfield Blvd (All Natural bath & Body Shoppe Inc)		\$100.00
Description of Work:				SBL#: 206.4-2-1.51		
<i>OCCUPY COMMERCIAL SPACE FOR RETAIL SALE OF BATH AND BODY PRODUCTS</i>						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200657	06/26/2020	Linda Edwards	Porch	5 Foxfire Dr SBL#: 220.4-5-62	\$1,500.00	\$50.00
Description of Work: REMOVE EXISTING 8' X 12' FRONT PORCH AND REPLACE WITH WITH NEW SAME SIZE PORCH						
200658	06/26/2020	Tanner St. Denis & Tiffany Drolette	Deck	1205 Cumberland Hld Rd	\$10,000.00	\$109.00
Description of Work: CONSTRUCT A 17' X 32' FLOATING DECK IN BACK YARD						
200659	06/26/2020	PMG New Jersey II LLC	Storage Tanks	1933 Rt 3 SBL#: 204.3-2-3	\$25,000.00	\$100.00
Description of Work: REMOVE CLEAN AND PROPERLY DISPOSE OF THREE (3) 8,000 GALLOON UNDERGROUND STORAGE TANKS - NO RE-INSTALLATION						
20-18	06/26/2020	John Brown	Burn Permit	61 Bay Rd SBL#: 194.2-1-10		
Description of Work: BURN PERMIT						
200660	06/26/2020	Trustworthy LLC	Sign	8 Everleth Dr SBL#: 206.4-4-8		\$50.00
Description of Work: PLACE AN 8.67 SF SIGN AT ENTRANCE TO PARKING LOT						
200661	06/26/2020	Richard Wolfe	Manufactured Home	295 Bradford Rd SBL#: 191.-2-18	\$5,000.00	\$307.00
Description of Work: DEMOLISH EXISTING CAMP BUILDING; PARK & OCCUPY A 28' X 46' 1995 REDMAN MANUFACTURED HOME ON A SLAB						
200662	06/30/2020	Michael Maggy	Pool (Above Ground)	37 Lighthouse Rd SBL#: 209.3-1-16.2	\$6,000.00	\$100.00
Description of Work: INSTALL A 12' X 24' RECTANGLE PARTIAL IN-GROUND POOL IN REAR SIDE YARD						
200663	06/30/2020	John VanNatten	Pool (Above Ground)	16 Pristine Dr SBL#: 194.-4-2	\$6,263.00	\$100.00
Description of Work: INSTALL A 24' ROUND ABOVE-GROUND POOL IN SIDE YARD						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200664	06/30/2020	UMS Property LLC	Commercial Alteration	26 Werner Schluter Way SBL#: 232.-3-10.2	\$150,000.00	\$600.00
Description of Work: CONSTRUCT AN OFFICE/BREAK ROOM IN BACK SOUTHWEST CORNER OF UMS BUILDING						
June 2020 Total:					\$7,026,443.00	\$52,007.00
Reporting Period Total:					\$7,026,443.00	\$52,007.00



**TOWN OF PLATTSBURGH
HIGHWAY DEPARTMENT**

**151 BANKER ROAD
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Timmy DuBrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Jason Cook
Crew Supervisor

Karen Pepper
Secretary

To: Michael S. Cashman & Town Board Members
From: Tim DuBrey, Highway Superintendent
Date: July 6, 2020
Re: resolution

I am requesting a Town Board Resolution to accept the attached estimated 2020 Paving list. This list includes most roads, but due to unexpected circumstances it could change, plus or minus some roads. Feel free to contact me if you have any questions.

Thank you for your help in this matter.

Sincerely,

Tim DuBrey
Highway Superintendent

PAVING 2020

Carbide/Pleasant Ridge	\$45,694.35
Arizona	\$ 2,752.10
Idaho	\$ 5,883.80
Halsey Court	\$32,459.00
Quarry Road	\$56,160.00
Rugar Park Way	\$10,752.00
Meadow Lark	\$ 6,768.00
Deer Run	\$12,144.00
Fox Fire	\$22,608.00
Mallard	\$11,376.00
South Peru St.	\$ 7,829.25

Total	\$214,426.50
Chips/Pave NY/EWR	<u>-210,618.11</u>

2020 Budget Paving \$ 3,808.39



TOWN OF PLATTSBURGH
Highway Department

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Timmy Dubrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Jason Cook
Crew Supervisor

Karen Pepper
Secretary

BUILDING AND GROUNDS MONTHLY REPORT
JUNE 2020

June 1st

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Brian and Kerry cleaned and disinfected Town offices and Court Clerk's office,
- d. Kerry started mowing and trimming South Plattsburgh Park Cut and trimmed beach, also emptied trash bin's
- e. Brian mowed Town mausoleum and trimmed , started mowing East Morrisonville Park
- f. Staff returned to Town disinfected Town offices and Court Clerk's office
- g. Disinfected work vehicles at end of shift

June 2nd

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Brian and Don cleaned and disinfected offices and Court Clerk's office

- d. Don removed recyclables from Town complex placed in proper container's for recycling
- e. Dick started removing swings from Parks in compliance with Covid-19 guidelines.
- f. Brian started mowing and trimming of West Plattsburgh Park
- g. Kerry continued on mowing and trimming of East Morrisonville Park
- h. W.W.W. Fonze Rushford reported problem with oil water separator
- i. Had Don reach out to contract services for pricing on oil water separator as per Tim's request
- j. Don mowed around Champlain Park Signage
- k. Toni continued on with interior painting of Cliff Haven Park building
- l. Staff returned to Town disinfected Town offices
- m. Disinfected town work vehicles

June 3rd

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Brian and Don cleaned and disinfected front offices and Court Clerk's office
- d. Dick checking doggy bag dispenser's, filling when necessary
- e. Toni returned to painting interior of Cliff Haven building
- f. Kerry returned to mowing Cadyville disc golf course
- g. Brian finished up mowing and bagging grass in East Morrisonville Park, had to bag because of intermittent cutting due to Covid-19 work schedule
- h. Don started fabricating Covid-19 shield's for accounting office
- i. Don, Dick and Rick borrowed highway compressor, jackhammered old light pole base located on rte.3 installed secondary underground hand hold box filled in around box.
- j. Staff returned to Town disinfected front offices and Court Clerk's office

k. Disinfected work vehicles at end of shift

June 4th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Brian and Don disinfected front offices and Court Clerk's office
Brian cleaned office complex
- d. Toni continued on with painting of Cliff Haven Park building
also started Cadyville building
- e. Brian and Kerry continued cutting grass and trimming of
Wallace Hill, Guy Cedar and Cumberland Head Parks.
- f. Rick, Dick and Don finished up rte.3 streetlight project,
removed streetlight arm and Head from Hulbert's supply on
rte.3 relocated streetlight arm and head to new location on
rte.3 directly in front Chick-Fil-A, project was originally
generated due to Chick-Fil-A and Panera locations, had to
relocate lights
- g. Returned to Town disinfected Town offices and Court Clerk's
office
- h. Met with caretaker for Ellenburg Mausoleum had burial at
Town of Plattsburgh Mausoleum, caretaker stated he had
everything under control, offered to help was appreciated,
informed each other if any assistance was needed for either
Township either party would be happy to lend assistance
- i. Disinfected town vehicles at end of shift

June 5th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Brian and Don cleaned and disinfected front offices and Court
Clerk's office
- d. Dick picked up painting supplies for Toni

- e. Toni continued on with prepping Cadyville Park building for paint
- f. Kerry cut and trimmed Cliff Haven
- g. Brian trimmed Cumberland Head
- h. Staff returned to shop cleaned and detailed work vehicles
- i. Cleared undergrounds that were received in the afternoon
- j. Staff disinfected Town offices and Court Clerk's office
- k. Brian repaired paper towel dispenser in Court restroom
- l. Vehicles were disinfected at end of shift

June 8th

- a. Don, Toni, Brian, and Kerry cleaned, disinfected, and took out garbage and recycles at town complex
- b. Toni cleaning town park buildings
- c. Toni continuing painting at Cadyville park building
- d. Brian mowing Mausoleum
- e. Kerry Mowing May Currier
- f. Don Tank reads, undergrounds, Clerical
- g. Don garbage run
- h. Kerry and Brian trimmed May Currier
- i. Brian mowing East Morrisonville
- j. Kerry mowing Treadwells
- k. Don repaired gas pipe chases at East Morrisonville
- l. Don blew off tennis at May Currier
- m. Don picked up fixture for Patti's office as per Tim Dubrey
- n. Toni afternoon disinfect at town complex

June.9th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Don and Dick marked out undergrounds located on Village Dr. the Bradford Rd. and on Sherman Ln.

- d. Staff cleaned and disinfected Town offices and Court Clerk's office
- e. Toni returned to painting of interior walls at Cadyville Park building
- f. Don and Dick replaced light fixture in Patti Baker's office
- g. Don put coat of paint on soffit repair at East Morrisonville Park building
- h. Dick picked up material order for street light projects, also picked up paint for Cadyville Park building
- i. Brian and Kerry continued on with mowing of Parks
- j. Crew developed new system for ball valve drain in Dog Pond
- k. Staff returned to Town disinfected offices and Court Clerk's office, Toni was confronted by some of the office personnel with concerns of disinfecting while they were occupying their offices, reported to Tim, generating discussion on how best handle the situation
- l. Staff disinfected work vehicles at end of shift

June 10th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds that were received
- c. Brian and Dick marked out undergrounds located on Village Dr.
- d. Staff cleaned and disinfected Town offices and Court Clerk's office
- e. Kerry continued on with mowing of Cumberland Head Park
- f. Brian and Dick gathered materials for tennis net installation and pickle ball court at May Currier, Cumberland Head and Cliff Haven locations
- g. Toni continued on with painting of Cadyville Park building
- h. Dick and Brian completed tennis net installation throughout designated Parks
- i. Installed A/C at May Currier
- j. Met with Michele Buckminster discussed installation of Home Town Hero's banners

- k. Disinfected Town offices and Court Clerk's office
- l. Disinfected work vehicles

June 11th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni checked all Park buildings
- d. Kerry cleaned shop area
- e. Toni returned to interior painting of Cadyville Park building
- f. Dick and Brian checked Town Mausoleum, cleaned floors and windows
- g. Dick performed street light repair located at 21 Village Dr. replaced 100 watt H.P.S. bulb and photo control eye
- h. Kerry mowed and trimmed Wallace Hill Park
- i. Staff mowed back of Town hall around pole barn and trimmed back field
- j. Disinfected Town offices and Court Clerk's office at end of shift
- k. Disinfected Town work vehicles

June 12th

- a. Toni sick day
- b. Took tank and fuel reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Dick marked out underground located on 6 Freedom Dr.
- e. Kerry and Brian cleaned and disinfected Town offices and Court Clerk's office
- f. Cleared stored materials out of pole barn so workout mats could be accessed by Mel as per Tim's request
- g. Kerry and Brian cut and trimmed grass at Town hall
- h. Kerry cut Halsey Court monument
- i. Cut grass at well 7 as part of shared services with W.W.W. dept

- j. Dick and Brian began hanging Home Town Hero Banners along main corridor in Town of Plattsburgh
- k. Staff disinfected Town hall offices
- l. Disinfected work vehicles

June 15th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Staff cleaned and disinfected Town office complex
- d. Kerry started cutting Cadyville Park
- e. Brian cut Town Mausoleum and sprayed weed killer in mulch beds
- f. Brian sprayed East Morrisonville basketball court to rid of weeds
- g. Dick and Don returned to hanging Hometown Hero Banners
- h. Toni returned to painting interior of Cadyville Building
- i. Brian started to install swings at all Park locations
- j. Staff returned to Town complex disinfected front office and Court Clerk's office
- k. Disinfected Town work vehicles at end of shift

June. 16th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Marked out undergrounds located at Otter Creek and along rte.3
- d. Reinstalled Covid- 19 barrier in Court Clerk's office first one did not meet with Sandra's approval
- e. Dick and Don installed backflow preventer's at Beach and Cumberland Head
- f. Dick and Don continued on with the installing of the Home Town Hero banner's
- g. Toni ,Kerry and Brian cleaned and disinfected Town offices and Court Clerk's office
- h. Toni completed painting of interior of Cadyville Park building

- i. Kerry and Brian continued on with mowing and trimming of East Morrisonville Park and Dog Park
- j. Kerry moved onto mowing and trimming of May Currier
- k. Pulled Brian from Park mowing, redirected him to mow cemetery at Baker burial site
- l. Staff returned to Town disinfected front offices and Court Clerk's office.
- m. Disinfected work vehicles at end of shift

June.17th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni and Brian cleaned and disinfected front office complex and Court Clerk's office
- d. Toni9 checked Park's pulled weeds and raked out wood chips
- e. Pulled Dick off Home Town Hero banner project, put Dick on making employee restroom unisex, picked up new doors, started removing old doors and began install of new doors as per Town Supervisor Michael Cashman's request.
- f. Kerry and Brian continued on with mowing of Parks
- g. Don helped Highway crew repair Cadyville entrance to Park building, repaved walkways and entrance apron
- h. Staff returned to Town disinfected front offices and Court Clerk's office
- i. Staff disinfected work vehicles at the end of shift

June.18th

- a. Toni and Kerry cleaned and disinfected front office complex and Court Clerk's office
- b. Brian returned to mowing parks and cemeteries
- c. Kerry continued on cutting Parks
- d. Took tank and pump reads, recorded fuel reconciliations
- e. Cleared undergrounds as they were received

- f. Toni did Park run for trash and continue raking out around playground equipment, and picking weeds
- g. Dick and Don continued on with install of new restroom doors
- h. And installed new venting system for common area in restroom
- i. Staff returned to Town , disinfected Town offices and Court Clerk's office
- j. Staff disinfected work vehicles

June.19th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Coated taping in employee restroom where remodel was
- d. Toni cleaned and disinfected office complex and Court Clerk's office
- e. Kerry continued on with mowing and trimming of Parks
- f. Dick and Brian took vacation day
- g. Crew continued on with Home Town Hero banner installation
- h. Met with W.W.W staff turned water on at beach and at Cumberland Head Park
- i. Toni continued on with policing Park buildings and grounds
- j. Staff returned to Town disinfected Town offices and Court Clerk's office
- k. Staff disinfected work vehicles at end of shift

June.22nd

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni cleaned and disinfected Town complex and Court Clerk's office
- d. Don and Dick continued on with Hometown Hero Banner's
- e. Met with Sandra from Court Clerk's office planned out greeting area

- f. Picked up supplies for sanitation station in Court Hall way next to designated entry to Court room
- g. Kerry started cutting historical sign's located throughout the Town of Plattsburgh.
- h. Started assembling sanitation station
- i. Kerry mowed area in Champlain Park belonging to Town of Plattsburgh as per Tim Dubrey's request.
- j. Brian mowed Town Mausoleum and trimmed, cleaned area around building
- k. Kerry mowed Guy Cedar and started Wallace Hill
- l. Staff returned to Town disinfected offices and Court Clerk's office
- m. Staff disinfected town vehicles

June 23rd

ELECTION DAY

June 24th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Dick marked out underground located on Smithfield BLVD.
- d. Don assembled sanitation table and installed in Court Hallway
- e. Kerry and Brian cut and trimmed all historical signs and Town of Plattsburgh sign's
- f. Toni cleaned and disinfected Town offices and Court Clerk's office
- g. Toni cleaned buildings slated for use and rentals
- h. Repaired toilet seat front men's restroom
- i. Dick and Don completed Hometown Hero Banner's
- j. Don and Dick performed streetlight repairs located at 33 Ashton Dr. and 30 Vaughn Rd.
- k. Staff returned to Town disinfected offices and Court Clerk's office
- l. Disinfected work vehicles at end of shift

June 25th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni cleaned and disinfected front offices and Court Clerk's office
- d. Dick and Don finished restrooms at Cadyville Beach and Cumberland Head
- e. Dick and Don performed streetlight repair located at 1827 Military Turnpike.
- f. Brian and Kerry started prep on Cumberland Head ball fields
- g. Pulled staff to complete excavation at Cumberland Head ball fields as per Mel's request
- h. Returned to Town complex disinfected Town offices and Court Clerk's office
- i. Disinfected work vehicles

June 26th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected front office complex
- d. Toni returned to West Plattsburgh back to painting interior
- e. Staff continued on excavating ball fields in Cadyville as per Mel's request
- f. Removed fallen tree from South Plattsburgh Park
- g. Repaired siding at South Plattsburgh Park
- h. Picked trash at beach and cleaned restroom
- i. Staff was pulled from ballfields due to season closing, but will follow through with new field construction.
- j. Staff returned to Town complex disinfected Town complex and Court Clerk's office
- k. Staff disinfected town vehicles

June 29th

- a. Toni absent
- b. Staff cleaned and disinfected front office 's and Court Clerk's office
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. Kerry performed garbage run throughout Parks
- f. Brian cleaned Park buildings
- g. Dick and Don marked out undergrounds located Alford Dr. Rte.3 and Tom Miller Rd.
- h. Dick and Don gated off West Plattsburgh Park as per Covid-19 Town safety plan
- i. Dick and Don assembled materials for sanitizing station at Town Mausoleum, installed station with hand sanitizer at entrance to building
- j. Kerry started mowing and trimming at Cadyville Park
- k. Brian started mowing and trimming South Plattsburgh Park
- l. Assigned vouchers for Tim to proper line items, for weekly purchases
- m. Don and Dick disinfected Town office complex and Court Clerk's office.
- n. Disinfected work vehicles at end of shift

June. 30th

- a. Staff cleaned and disinfected Town offices and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Cleaned outside accessible Park restrooms
- e. Emptied trash Cadyville beach

- f. Brian and Kerry continue trimming and cutting grass throughout the Parks
- g. Removed street light arm and head from pole located on Tom Miller Rd. will replace when N.Y.S.E.G have completed pole replacement
- h. Installed sand and red diamond clay at Cadyville ball field
- i. Disinfected Town offices and Court Clerk's office
- j. Disinfected vehicles



TOWN OF PLATTSBURGH

Highway Department

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Month of
JUNE

2020

Daily work performed

1	pick sand, finish sweeping Cumberland Head, started Wallace Hill, changed air filters in sweeping equipment, worked on rear brakes of #25, NYSI on #25, hauled sand Wallace Hill and Sears Blvd.
2	fixed road sign, watertruck, flagged for street sweeping, hauled sand, pick up supplies, office work, drove dump truck, moved brown tractor #33 from Cumberland Head to Wallace Hill with lowboy, took cub cadet lawnmower from shop up to Dragoons, ran water truck #4 for sweeping crew, performed NYSI on #1, Lowboy trailer, replaced brake controller for strobes, picked up parts at Plattsburgh Spring, welded tie downs & tire stops for the bobcat, cleaned up shop, put away filters & new parts, put in new bolts, cleaned sweeper air filters, repair #37 cab
3	fixed mailbox, worked in shop, cut brush around signs, replaced road signs, shop/office work, pick up brooms in Malone, unharnessed truck #3, cleaned up truck #4, hauled sand to Pizza Palace, filled sink hole on Idaho, flagged for sweeping crew on Tom Miller Rd. extension, worked on #8, changed broom, swept Tom Miller Rd. extension, worked on county hydro seeder pump, worked on #33 muffler replacement, worked on #8 sweeper, swept bay 2, mowing, pick road side sand, cleaned break room
4	street sweeping, hauled sand sweepings, ran water truck and flagged for sweeping crew, swept Wallace Hill, Bradford, Robinson, and Village with 49, finished NYSI & repairs to #50, replaced caster wheel on #43, repaired tire on #56, repaired wiring and battery on #37, worked on muffler #29, worked on #23 rear mower, removed antifreeze tank #37, looked at our hydro seeder for reel hookup, mowing field & road sides
5	
6	
7	
8	cut trees on Cumberland Head, street sweeping, drove truck picking sand, flagged for tree crew and sweeping crew, chipped trees, swept Morrisonville, worked on exhauxe #29 serviced and rotated tires on code #2 & #3, replaced front brake pads on code #2, worked on #11 battery replacement, worked on #37 coolant overflow tank and solenoid replace, took hose reel off machine for our hydro seeder

9	street sweeping, office work, check parks, drove #26 picking sand, pulled out deliniator post, Robinson & Banker ext., helped fix sign at end of Banker ext., flagged for sweeping crew, mowed grass on base, swept Cadyville & Morrisonville, replaced muffler & exhaust pipes on #29, picked up gas at Haun welding, helped load & unload #36, worked on hose reel for hydro seeder, worked on #23 mower, ordered parts, fix control for sweeper #49, helped on trailer brakes on mini ex trailer, road side mowing, move equipment back to shop, cut dead tree laying in road
10	street sweeping, hauled sand, office work, fill pot hole on base, measure roads for paving, worked on paving budget, ran loader picking sand, mowed base with Toro #43, replaced flex pipe on #52, serviced #24, worked on partner saw, checked #25 for engine light, worked on hydro seeder hose reel, road side sweeping, traffic control
11	worked in shop, hauled sand, street sweeping, shop/office work, hauled stone from Beekmantown pit back to shop, hauled sand sweepings from base back to shop, mow on base, marked out dig safes, ran loader picking sand, swept Cadyville, worked on #20 front and rear axle, oil change, cleaned oil coolers, helped on mini exc trailer, traffic control Cadyville, wash pick ups, prep #37 for paint
12	
13	
14	
15	street sweeping, fixed road signs, work in office, check jobs, ran loader picking sand, flagged for sweeping crew, mowed islands on Plaza and Northern with push mower, worked around shop, cleaned #8, worked in shop, sweep Rugar & Hammond Lane, pick sand, wash #32, worked on #52 air condenser, worked on hydroseeder, serviced B/M #63, serviced H-41 paver, roadside sweeping, clean & wash truck, fill up with water, finish paint #37, mowing #36
16	painted cross walks and stop bars, office work, online training DSNY, worked in shop, mowed grass on Base with CubCadet mower, worked around shop unharnessing new truck, mowed Rt. 3 Rugar Street, retention pond on Ashton, pave crossover, clean under guard rail on Ampersand, fill hole on PARC, work in shop, finished service #41 paver, helped on #8 tire, worked on #97, removing bird nest from boom, started service & NYSI on #45, fix driveway with blacktop, took plow off truck, fixed light #26, worked on #52, cleaned up #8 and fixed front tire leak, worked on hydroseeder, added pipe to driveway, Ampersand cleaned dirt from guard rail, base filled hole, mowing, took plow gear off new truck
17	painted cross walks and stop bars, letter truck #3 & #21, office work, check jobs, work in shop, flagged, replaced scrapers on #32, paved up to Cadyville Rec Park, ground stumps, cut trees for Beekmantown, serviced NYSI, replaced broken right spring on #45, repaired ATF leak on #47, blacktop side walk, fix #32, service #8, worked on hydroseeder, helped on #45 leaf spring, checked codes on Chevy van, changed battery and got tractor ready for Schuyler Falls, mowing
18	cut shoulders, office work, check jobs, ran grader cutting shoulders on Gene Lefevre Road hauling away ditching material with #26, rebuilt partner concrete chain saw, repaired A/C on #47, ran #32, worked on #36 mower skids, worked on #8 removing water tank, traffic control cutting roads, mowing, haul shoulder material
19	
20	
21	
22	cutting shoulders, fixed mailboxes, attend 8:30 meeting, check all ball fields, office work, ran grader cutting shoulders, hauled material away with truck #26 on Gene Lefevre Road & Bart Merrill Road, cut shoulders Cadyville, worked on #25 tailgate, instected PR-2 failed, ran #32 all day, worked on hydro seeder, worked on #36 brakes, went to road job and replaced 44 yd line on grader, traffic control

23	Closed for Primary election
24	supervise work, cut shoulders on Bart Merrill, hauled red baseball diamond material from Hampton, NY back to shop, worked around shop, washed and cleaned up truck #28, helped Bruce with truck #26, ran parts for Sanger, cleaned under guard rails on Bart Merrill Road & cut shoulders, cut shoulders Cadyville, put Arizona sign up on base, worked in shop, worked on P & R T-2 & NYSI, checked Mel's car P & R 1, repaired flat tire on B & M C8, repaired & sharpened blade for #46, ran water truck, worked on Chevy van, checked codes, put scraper shoe on paver, went to SF to fix mower, worked on #8 water tank, took trash out, put C-19 stuff in cold storage, put planks in cold storage, traffic control, mowing Cumberland Head, sanded #37 doors again, haul shoulder material, roadside material
25	supervise work, cut shoulders on Bart Merrill, mowed Rt. 3 with John Deere mower, worked around shop, gathered all fire extinguishers, ditching on Bart Merrill, installed 2 way radio, heated wipers, ran water truck and flag, worked on #8 water tank, helped on #37, put new pump shaft in 23 and put together, went to fix John Deere mower wheel, went to get #36 broken mower pin, mowing Tom Miller, traffic control cutting shoulders, repaint #37, mowed roadside on S. Junction Rd.
26	
27	
28	
29	got rollers ready for paving, got water truck ready for paving, changed tires on BobCat skidsteer for paving, cleaned and organized shop, worked around shop, cleaned shop floors, washed truck #1
30	worked around shop, cleaned up and moved stuff out back of shop, replaced mailbox #8 in Heritage Heights, washed out trucks, repaired section of wood on trailer, picked up in back yard, worked around shop
31	



TOWN OF PLATTSBURGH

Highway Department

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901
(518) 562-6881

FAX # (518) 563-8136

Email: timd@townofplattsburgh.org
gregb@townofplattsburgh.org
karenp@townofplattsburgh.org

Timmy Dubrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Jason Cook
Crew Supervisor

Karen Pepper
Secretary

Month of
JUNE

2020

Daily work performed

1	pick sand, finish sweeping Cumberland Head, started Wallace Hill, changed air filters in sweeping equipment, worked on rear brakes of #25, NYSI on #25, hauled sand Wallace Hill and Sears Blvd.
2	fixed road sign, watertruck, flagged for street sweeping, hauled sand, pick up supplies, office work, drove dump truck, moved brown tractor #33 from Cumberland Head to Wallace Hill with lowboy, took cub cadet lawnmower from shop up to Dragoons, ran water truck #4 for sweeping crew, performed NYSI on #1, Lowboy trailer, replaced brake controller for strobes, picked up parts at Plattsburgh Spring, welded tie downs & tire stops for the bobcat, cleaned up shop, put away filters & new parts, put in new bolts, cleaned sweeper air filters, repair #37 cab
3	fixed mailbox, worked in shop, cut brush around signs, replaced road signs, shop/office work, pick up brooms in Malone, unharnessed truck #3, cleaned up truck #4, hauled sand to Pizza Palace, filled sink hole on Idaho, flagged for sweeping crew on Tom Miller Rd. extension, worked on #8, changed broom, swept Tom Miller Rd. extension, worked on county hydro seeder pump, worked on #33 muffler replacement, worked on #8 sweeper, swept bay 2, mowing, pick road side sand, cleaned break room
4	street sweeping, hauled sand sweepings, ran water truck and flagged for sweeping crew, swept Wallace Hill, Bradford, Robinson, and Village with 49, finished NYSI & repairs to #50, replaced caster wheel on #43, repaired tire on #56, repaired wiring and battery on #37, worked on muffler #29, worked on #23 rear mower, removed antifreeze tank #37, looked at our hydro seeder for reel hookup, mowing field & road sides
5	
6	
7	
8	cut trees on Cumberland Head, street sweeping, drove truck picking sand, flagged for tree crew and sweeping crew, chipped trees, swept Morrisonville, worked on exhause #29 serviced and rotated tires on code #2 & #3, replaced front brake pads on code #2, worked on #11 battery replacement, worked on #37 coolant overflow tank and solenoid replace, took hose reel off machine for our hydro seeder

9	street sweeping, office work, check parks, drove #26 picking sand, pulled out deliniator post, Robinson & Banker ext., helped fix sign at end of Banker ext., flagged for sweeping crew, mowed grass on base, swept Cadyville & Morrisonville, replaced muffler & exhaust pipes on #29, picked up gas at Haun welding, helped load & unload #36, worked on hose reel for hydro seeder, worked on #23 mower, ordered parts, fix control for sweeper #49, helped on trailer brakes on mini ex trailer, road side mowing, move equipment back to shop, cut dead tree laying in road
10	street sweeping, hauled sand, office work, fill pot hole on base, measure roads for paving, worked on paving budget, ran loader picking sand, mowed base with Toro #43, replaced flex pipe on #52, serviced #24, worked on partner saw, checked #25 for engine light, worked on hydro seeder hose reel, road side sweeping, traffic control
11	worked in shop, hauled sand, street sweeping, shop/office work, hauled stone from Beekmantown pit back to shop, hauled sand sweepings from base back to shop, mow on base, marked out dig safes, ran loader picking sand, swept Cadyville, worked on #20 front and rear axle, oil change, cleaned oil coolers, helped on mini exc trailer, traffic control Cadyville, wash pick ups, prep #37 for paint
12	
13	
14	
15	street sweeping, fixed road signs, work in office, check jobs, ran loader picking sand, flagged for sweeping crew, mowed islands on Plaza and Northern with push mower, worked around shop, cleaned #8, worked in shop, sweep Rugar & Hammond Lane, pick sand, wash #32, worked on #52 air condenser, worked on hydroseeder, serviced B/M #63, serviced H-41 paver, roadside sweeping, clean & wash truck, fill up with water, finish paint #37, mowing #36
16	painted cross walks and stop bars, office work, online training DSNY, worked in shop, mowed grass on Base with CubCadet mower, worked around shop unharnessing new truck, mowed Rt. 3 Rugar Street, retention pond on Ashton, pave crossover, clean under guard rail on Ampersand, fill hole on PARC, work in shop, finished service #41 paver, helped on #8 tire, worked on #97, removing bird nest from boom, started service & NYSI on #45, fix driveway with blacktop, took plow off truck, fixed light #26, worked on #52, cleaned up #8 and fixed front tire leak, worked on hydroseeder, added pipe to driveway, Ampersand cleaned dirt from guard rail, base filled hole, mowing, took plow gear off new truck
17	painted cross walks and stop bars, letter truck #3 & #21, office work, check jobs, work in shop, flagged, replaced scrapers on #32, paved up to Cadyville Rec Park, ground stumps, cut trees for Beekmantown, serviced NYSI, replaced broken right spring on #45, repaired ATF leak on #47, blacktop side walk, fix #32, service #8, worked on hydroseeder, helped on #45 leaf spring, checked codes on Chevy van, changed battery and got tractor ready for Schuyler Falls, mowing
18	cut shoulders, office work, check jobs, ran grader cutting shoulders on Gene Lefevre Road hauling away ditching material with #26, rebuilt partner concrete chain saw, repaired A/C on #47, ran #32, worked on #36 mower skids, worked on #8 removing water tank, traffic control cutting roads, mowing, haul shoulder material
19	
20	
21	
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Account#	Account Description	Fee Description	Qty	Local Share
		Peddlers License Fees	1	100.00
		Sub-Total:		\$100.00
A 2192	Masoleum Services	Cemetary Services	2	620.00
		Sub-Total:		\$620.00
A01255	Vital Records	Marriage License Fee	8	140.00
		Sub-Total:		\$140.00
A1255	Certified Copies	Certified Copies	35	390.00
	Misc. Fees	Photocopies	3	20.25
		Sub-Total:		\$410.25
A2001	Parks & Recreation	Kayak Storage Rack	3	150.00
		Kayaking	23	260.00
		Sub-Total:		\$410.00
A20011	Parks& Recreation	Activity Fees	28	1,375.00
		Sub-Total:		\$1,375.00
A2110	Board of Appeals	Board of Appeals	4	475.00
		Sub-Total:		\$475.00
A2115	Site Plan Fee	Detailed Preliminary Plan Site Plan Fee	1	200.00
		Sketch Site Plan Fee	1	125.00
		Sub-Total:		\$325.00
A2501	Licenses	Peddler's License	1	150.00
		Sub-Total:		\$150.00
A2544	Dog Licensing	Female, Spayed	35	490.00
		Female, Unspayed	3	51.00
		Male, Neutered	30	420.00
		Male, Unneutered	10	170.00
	Senior Discount	Senior Discount	19	-152.00
		Sub-Total:		\$979.00
A2555	Codes and Zones	Sign Permit	5	676.00
	Permits	Building Permits	64	49,302.50
	Zoning Comp Letters	Zoning Comp. Letters	3	150.00
		Sub-Total:		\$50,128.50
T3000/A	Ordinance Permits	Bid Specs	1	100.00
		Sub-Total:		\$100.00

Town Clerk Monthly Report
June 01, 2020 - June 30, 2020

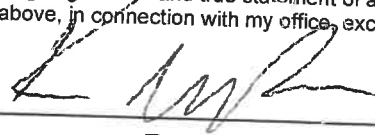
Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$55,212.75
Amount paid to:	NYS Ag. & Markets for spay/neuter program			104.00
Amount paid to:	State Health Dept. for Marriage Licenses			180.00
Total State, County & Local Revenues:				\$55,496.75
Total Non-Local Revenues:				\$284.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date



Town Clerk

Date

7/6/2020



7/6/2020



TOWN OF PLATTSBURGH
WATER AND WASTEWATER DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6890
FAX # (518) 563-8198

Michael S. Cashman
Supervisor

Meg E. LeFevre
Deputy Supervisor

July 7, 2020

To: Honorable Michael S. Cashman
Members of the Town Board

From: Water & Wastewater Department

RE: Water & Wastewater June Report

- Collected all required monthly samples, including Asbestos sampling.
- Meters read, and inventoried. Skip reports completed.
- Operation Reports to CCDH.
- Reviews of the monthly Planning Board Meeting regarding upcoming projects.
- 132 daily job orders. 202 locates for DSNY including 5 Emergency.
- There were 6 after hours call outs.
 - 1-False alarm for an alarm light at Tom Miller Road Lift Station.
 - 2-After hours sewer lateral replacement inspection in Champlain Park.
 - 3-Low wet well, and low system pressure issues related to Champlain Park Tower draining, and production versus consumption issues.
 - 4-Over temperature alarm at Sorrell Lift Station.
 - 5-Low wet well at Singing Sands Pump Station.
 - 6-Responded to a call for a water leak on Route 3 that was a storm drain/roof drain issue.
- Work with the contractor on the Harney Bridge Replacement Project.
- Troubleshooting generator issues at Cliff Haven Main Station.
- 8 residential shut off repairs.
- There was a water main break on Trade Road. The affected area was isolated and the north end was maintained from the Champlain Park Water Tower. Repairs were made to the hydrant valve that had failed and the water was turned back on in about 2 hours. A Boil Water Order was issued, consecutive samples were collected, and the order was lifted.
- Purchased and installed a hot water tank at CWWTP.
- Drained Champlain Park Water Tower for repainting the interior.
- Check static pressure on Baker Road for future development.
- Clean the clear well at GPWTP.
- MLV box repair on Superior Drive.
- Work with NYSDOT for the resurfacing of Route 22B Project. 5 MLV boxes were cleaned, repaired and raised in the Schuyler Falls Water District.
- Replaced the coolant in GPWTP generator.
- Hydrant repair on Route 374.
- Replaced the chemical injection lines at GPWTP.
- Pull and clean pump at Sorrell Lift Station.
- Investigate sewer issues for Saranac Power Partners.